

Newton Parking Authority
April 5, 2012 Minutes

Roll Call – meeting called to order at 8:45 a.m. by Chairman Edwards.

Present: Mr. Dudes, Mr. Mitchell, Ms. Ochrym, Mr. Edwards
Also Present: Thomas S. Russo, Jr., Newton Town Manager/Secretary,
Ms. Roth, Finance Department
Absent: Mr. Valentino

Open Public Meetings Act Statement – read by Chairman Edwards.

Approval of Minutes

January 5, 2012 – Motion to Approve by Dudes, Second by Mitchell.
Approved 3-1, Absent - Valentino; Abstain - Ochrym.

Financial Reports

December 31, 2011, January 31, 2012, and February 29, 2012.
Motion to Approve all reports by Mitchell, Second by Dudes.
Approved 4-0, Absent - Valentino.

Old Business

- a) Farmers' Market – Mr. Russo advised that the Summer Farmers' Market in Newton will be held on the sidewalks of Spring Street rather than in Lot #5 – Eastern Plaza. The Market will run from June until October on Tuesdays from 10am-2pm.

New Business

- a) Parking Meters – Lot #2 – Main Street – Ms. Roth advised the PA of a meeting held recently with sales representatives from POM. They have a meter product that would allow for coin payment as well as a SMART card. The cost for 12 new meters for this lot would be \$7,500 plus the cost of software (\$100) and cards (minimum order of 1,000 cards at \$3 a card = \$3,000). Mr. Russo advised that the PA budget cannot accommodate this purchase this year but he would like to budget for same in 2013. Consensus of all members of PA was to budget same for next year but with a smaller order of cards. Ms. Roth to seek additional pricing on same.
- b) Update on Lot #5 – Eastern Plaza – Mr. Russo advised that the lot numbering was completed by the DPW yesterday morning and that the new Metric parking machine will be delivered and installed on Monday, April 9th.
- c) Review of Purchase Ledger for Parking Passes – December 2011, January and February 2012 – no questions.

Approval of Bills

a.	BOONTON TIRE SUPPLY _____	\$29.44
b.	DIRECT ENERGY BUSINESS _____	510.77
c.	JCP&L _____	800.52
d.	LOCK & KEY WORLD _____	65.00
e.	WEIGHTS AND MEASURES FUND _____	300.00
f.	DIRECT ENERGY BUSINESS _____	533.67
g.	JCP&L _____	805.91
h.	POM INCORPORATED _____	960.00
i.	B & R UNIFORM _____	425.70
j.	TOWN OF NEWTON, CURRENT ACCOUNT _____	15,150.00
k.	DIRECT ENERGY BUSINESS _____	514.00
l.	JCP&L _____	783.85
m.	METRIC PARKING _____	245.35
n.	THE HOME DEPOT _____	153.17

Motion to Approve all items as listed, by Mitchell, Second by Ochrym.
Motion Approved 4-0, Absent - Valentino.

Public to be Heard

No one came forward.

Next meeting is May 3, 2012 at 8:45 a.m.

Motion to Adjourn by Mitchell, Second by Dudes. Motion Approved 4-0, Absent - Valentino.

ADJOURNED AT 9:15 a.m.

Respectfully submitted,

Thomas S. Russo, Jr.

/s/ THOMAS S. RUSSO, JR.
NEWTON PARKING AUTHORITY SECRETARY