

**Newton Parking Authority**  
**June 7, 2012 Minutes**

**Roll Call** – meeting called to order at 8:45 a.m. by Chairman Edwards.

**Present:** Mr. Dudes, Ms. Ochrym, and Mr. Edwards  
**Also Present:** Terri Oswin, Newton Town Manager’s Assistant,  
Ms. Roth, Finance Department  
**Absent:** Mr. Valentino and Mr. Mitchell

**Open Public Meetings Act Statement** – read by Chairman Edwards.

**Approval of Minutes**

April 5, 2012 – Motion to Approve by Dudes, Second by Ochrym  
Approved 3-0, Absent – Valentino and Mitchell

**Financial Reports**

March 31, 2012 and April 30, 2012.  
Motion to Approve all reports by Ochrym, Second by Dudes.  
Approved 3-0, Absent – Valentino and Mitchell.

**Old Business**

None

**New Business**

- a) Resolution E-2012 – Certification of the 2011 Annual Audit for the Town of Newton Parking Authority. Motion to Approve by Dudes, Second by Ochrym. Approved 3-0. Absent – Valentino and Mithcell

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the Governing Body of each local authority to cause and annual audit of its accounts to be made; and

**WHEREAS**, the annual audit report for the fiscal year ended December 31, 2011 has been completed and filed with the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15; and

**WHEREAS**, N.J.S.A. 40A:5A-17 requires the Governing Body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

**WHEREAS**, the members of the Governing Body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A.40A:5A17;

**NOW, THEREFORE BE IT RESOLVED**, that the Governing Body of the Town of Newton Parking Authority hereby certifies to the Local Finance Board of the State of New Jersey that each Governing Body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2011, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by Group Affidavit in the form prescribed by the Local Finance Board;

**BE IT FURTHER RESOLVED** that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid Group Affidavit, accompanied by a certified true copy of this resolution.

- b) .Update on Lot #5 – Linda Roth stated that the new machine has been installed in Lot #5, and now all the lots have the same meters.
- c) Mrs. Roth also explained that the County of Sussex has sent letters to the occupants of the Abelour building advising them that they are not permitted to park in the County parking lot. The County has also passed an ordinance instituting a \$200.00 fine and towing of vehicle for unauthorized parking in the County lot.
- d) Mrs. Roth advised that she is in the process of updating the parking pass ledger into an Excel Spreadsheet. L
- e) Mrs. Roth advised that the Farmers' Market is bringing more activity to Spring Street.
- f) Review of Purchase Ledger for Parking Passes – March and April 2012 – no questions.

**Approval of Bills**

a. DIRECT ENERGY _____	\$501.40
b. JCP&L_____	742.73
c. LOWE'S_____	16.52
d. METRIC PARKING _____	11,250.00
e. MINISINK PRESS INC. _____	42.00
f. THE HOME DEPOT _____	8.94
g. WELDON ASPHALT COMPANY _____	1,323.62
h. THE HOME DEPOT _____	61.96
i. JCP&L_____	729.26
j. HOLLANDER, STRELZIK, PASCULLI, HINKES _____	36.00
k. DIRECT ENERGY _____	503.55

Motion to Approve all items as listed, by Ochrym, Second by Dudes.

Motion Approved 3-0, Absent – Valentino and Mitchell.

**Public to be Heard**

No one came forward.

Next meeting is September 6, 2012 at 8:45 a.m.

Motion to Adjourn by Ochrym, Second by Dudes. Motion Approved 4-0, Absent – Valentino and Mitchell.

**ADJOURNED AT 9:05 a.m.**

**Respectfully submitted,**

**Terri Oswin, Assistant to:  
THOMAS S.RUSSO, JR.,  
NEWTON PARKING AUTHORITY SECRETARY**