

March 25, 2013

The regular meeting of the Town Council of the Town of Newton was held on the above date at 7:00 p.m. Present were Mr. Elvidge, Deputy Mayor Ricciardo, Mr. Flynn, Thomas S. Russo, Jr., Town Manager and Ursula Leo, Town Attorney. Mayor Diglio and Mrs. Becker were excused.

Deputy Mayor Ricciardo made the following declaration that "in accordance with the Open Public Meetings Act, notice of this public meeting was given to the two newspapers of record and posted on the official bulletin board on December 31, 2012."

Deputy Mayor Ricciardo led the Pledge of Allegiance to the flag and the Clerk called the roll and upon motion of Mr. Flynn, seconded by Mr. Elvidge and carried, the minutes of March 11, 2013 regular meeting was approved.

COUNCIL & MANAGER REPORTS

Mr. Russo read correspondence from Larry Pryduluk, Chairman of the Newton Memorial Day Parade Committee, requesting permission to close Spring Street on May 27, 2013 from 9:45 a.m. to 11:30 a.m. in order to hold the annual Memorial Day parade. As was past practice, Mr. Pryduluk requested the annual contribution of \$500.00 from the Town of Newton. The Committee also invited the Town Council members to participate in the parade on May 27th to begin promptly at 10:00 a.m.

After a brief discussion, Council agreed to the closure of Spring Street on Monday, May 27th for the Memorial Day parade and also agreed to the financial contribution of \$500.00.

Mr. Russo updated the Council on the municipal pool repair. It was determined that the hydrostatic valve in the bottom of the main drain was broken and can be repaired at a cost of approximately \$100.00. It was noted that the engineering company also assessed a few large cracks and recommended that they be filled/repared, which will be addressed in the spring of 2014.

OPEN TO THE PUBLIC

Deputy Mayor Ricciardo read the following statement:

"At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes."

There were no public comments at this time.

ORDINANCES - None

OLD BUSINESS – None

CONSENT AGENDA

Deputy Mayor Ricciardo read the following statement:

“All items listed with an asterisk () are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.”*

Mr. Russo reviewed the various resolutions on the Consent Agenda.

RESOLUTION #47-2013*

APPROVE 2012 APPROPRIATION RESERVE TRANSFERS

BE IT RESOLVED by the Town Council of the Town of Newton that the following 2012 appropriation reserve transfers be approved effective this date:

<u>From</u>	<u>To</u>	<u>Amount</u>
<u>CURRENT</u>		
Group Insurance OE 1066205A	Accumulated Sick OE 1094400A	\$8,000.00
Road Repair OE 1080259A	Accumulated Sick OE 1094400A	\$5,000.00
Recycling OE 1083244A	Accumulated Sick OE 1094400A	\$2,000.00
TOTAL CURRENT TRANSFERS		<u>\$15,000.00</u>

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RESOLUTION #48-2013*

AWARD PURCHASE CONTRACTS FOR THE ACQUISITION OF CHEMICALS

WHEREAS, specifications were prepared for the purchase of various chemicals needed to operate the Newton Wastewater Treatment Plant and the Newton Water Filtration Plant, and bids were subsequently solicited and publicly opened and read on Wednesday, March 20, 2013 as follows:

	Liquid Sodium Carbonate	Liquid Aluminum Sulfate	Liquid/Gas Sulfur Dioxide	Liquid Chlorine/Gas	CES PACI 2500/Del Pac 2950	Liquid Sodium Hydroxide	Liquid Hydrofluosilic Acid	Sodium Hypochlorite
Usalco 1120 Middle River Road Baltimore, MD 21220	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total	\$ <u>No Bid</u> per gal \$ <u>No Bid</u> per gal	\$ <u>No Bid</u> lb \$ <u>No Bid</u> total	\$ <u>No Bid</u> lb \$ <u>No Bid</u> total	\$ <u>4.84</u> gal \$ <u>77,440</u> total	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total
Univar 532 E. Emmaus Street Middletown, PA 18641	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total	\$ <u>.80</u> lb \$ <u>8,760</u> total	\$ <u>.749</u> lb \$ <u>8,201.55</u> total	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total	\$ <u>1.89</u> gal \$ <u>10,395</u> total	\$ <u>5.65</u> gal \$ <u>7,062.50</u> total	\$ <u>1.79</u> gal \$ <u>13,425</u> total
Coyne Chemical Co. 3015 State Rd Croydon, PA 19021	\$ <u>0.84</u> gal \$ <u>75,600</u> total	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total	\$ <u>No Bid</u> lb \$ <u>No Bid</u> total	\$ <u>1.2888</u> lb \$ <u>14,112.36</u> total	\$ <u>4.284</u> gal \$ <u>68,544</u> total	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total	\$ <u>4.786</u> gal \$ <u>5,982.50</u> total	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total

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Main Pool & Chemical 501 Main Street Avoca, PA 18641	\$ <u>.83</u> gal \$ <u>74,700</u> total	\$ <u>1.08</u> 3,000 gal \$ <u>1.01</u> 5,000 gal \$ <u>3,240</u> 3,000 gal total \$ <u>5,050</u> 5,000 gal total	\$ <u>No Bid</u> lb \$ <u>No Bid</u> total	\$ <u>No Bid</u> lb \$ <u>No Bid</u> total	\$ <u>3.24</u> gal * \$ <u>5,184</u> .total	\$ <u>1.36</u> gal \$ <u>7,480</u> total	\$ <u>4.74</u> gal \$ <u>5,925</u> total	\$ <u>1.34</u> gal \$ <u>10,050</u> total
	Liquid Sodium Carbonate	Liquid Aluminum Sulfate	Liquid/Gas Sulfur Dioxide	Liquid Chlorine/Gas	CES PACI 2500/Del Pac 2950	Liquid Sodium Hydroxide	Liquid Hydrofluosilic Acid	Sodium Hypochlorite
JCI – Jones Chemical, Inc. 103 River Street Warwick, NY 10990	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total	\$ <u>.67</u> lb \$ <u>7,336.50</u> total	\$ <u>.60</u> gal \$ <u>6,570</u> total	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total
Miracle Chemical Company 1151 B Highway 33 Farmingdale, NJ 07727	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total	\$ <u>No Bid</u> lb \$ <u>No Bid</u> total	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total	\$ <u>No Bid</u> gal \$ <u>No Bid</u> total	\$2.475 gal \$18,562.50 total

WHEREAS, the bids for chemicals listed above were reviewed by the Qualified Purchasing Agent, Debra J. Millikin, and she has recommended the awards for the following purchase of chemicals based on submission of the low bids which are in the best interest of the Town of Newton; and

WHEREAS, the bid supplied by Main Pool Chemical for CES PACI 2500/Del pac 2950 is disqualified because it did not meet performance requirements under Section 1.06 or 1.06A of the Bid specifications requiring a jar test along with full plant trail in warm and cold temperatures prior to bid;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby awards bids for the purchase of chemicals as follows:

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Chemical

Liquid Sodium Carbonate
Liquid Aluminum Sulfate
Liquid/Gas Sulfur Dioxide
Liquid Chlorine/Gas
CES PACI 2500
Liquid Sodium Hydroxide
Liquid Hydrofluosilic Acid
Sodium Hypochlorite

Bidder Receiving Award

Main Pool & Chemical
Main Pool & Chemical
JCI Jones
JCI Jones
Coyne Chemical Co.
Main Pool & Chemical
Main Pool & Chemical
Main Pool & Chemical

BE IT FURTHER RESOLVED that the Water and Sewer Supervisor is hereby authorized to issue purchase order contracts to the above listed chemical suppliers for the corresponding chemical purchases, and that certified copies of this Resolution be forwarded to each of the bidders.

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RESOLUTION #49-2013*

AWARD PURCHASE CONTRACTS FOR SLUDGE AND CHEMICAL WASTE TRUCKING

WHEREAS, the services of a private company are required by the Town of Newton to provide equipment and personnel for sludge trucking services and chemical waste trucking services, and

WHEREAS, specifications were prepared indicating that the successful bidder shall remove an estimated total of 120,000 gallons of sludge per month from the Newton Wastewater Treatment Plant and an estimated total of 45,000 gallons of chemical waste from the Newton Water Filtration Plant located in Sparta for a period of one year; and

WHEREAS, bids for sludge trucking services and chemical waste trucking services were solicited and publicly opened and read on Wednesday, March 20, 2013 as follows:

	<u>Sludge Trucking</u>	<u>Chemical Waste Trucking</u>
Russell Reid 200 Smith Street PO Box 130 Keasbey, NJ 08832-0130	\$0.0586	\$0.05876
Earth Care Resource Management Corp. 99 Maple Grange Road Vernon, NJ 07462	\$0.0544	\$0.0395
R & D Trucking, Inc. 1874 Route 23 North West Milford, NJ 07480	\$0.032	\$0.033
Accurate Waste Removal Services, Inc. 226 Prospect Point Road Lake Hopatcong, NJ 07849	\$0.0345	\$0.025

WHEREAS, R&D Trucking, Inc., was the lowest bidder for sludge trucking and Accurate Waste Removal Services, Inc. was the low bidder for chemical waste trucking; and

WHEREAS, the Qualified Purchasing Agent recommend award for sludge trucking to R&D Trucking., and chemical waste trucking to Accurate Waste Removal Services, Inc;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby awards the contract for sludge trucking to R&D Trucking, Inc. and chemical waste trucking to Accurate Waste Removal Services, Inc. and that a certified copy of this resolution be forwarded to all bidders.

RESOLUTION #50-2013*

A RESOLUTION OPPOSING PROPOSED LEGISLATION, ASSEMBLY BILL A-3553, ESTABLISHING AN EARLY VOTING PROCESS FOR CERTAIN ELECTIONS

WHEREAS, Assembly Bill A-3553 proposes to expand the opportunities for registered voters to cast their ballots at an election within the State of New Jersey; and

WHEREAS, the goal of accommodating voters in pursuit of greater participation in the democratic process is a worthy goal; but

WHEREAS, the said bill as it is currently drafted involves proposals that would increase workloads, add more costs to the election process, and ultimately serve to confuse voters more than it would accommodate their needs; and

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WHEREAS, the opportunity for "Early Voting" already exists in the State of New Jersey through the Vote by Mail ballot process;

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Newton, in the County of Sussex does hereby oppose Assembly Bill A-3553 for the following reasons:

Current State Law provides that the County Clerk shall mail Sample Ballots for Primary Election on or before 12 noon on Wednesday preceding election (N.J.S.A. 19:23-34). The proposed Bill requires polling places to be open beginning 15 days before an election. This bill creates an inherent conflict between the date upon which the County Clerk is required to mail sample ballots and the date upon which sample ballots must be posted in polling places. It creates a situation in which the County Clerk will be obligated to mail sample ballots to voters, inviting them to come vote on Election Day, who will have already cast their votes, creating confusion for the average voter and citizen. It will also pressure county Clerks to have sample ballots available earlier than the statutory date upon which said sample ballots need to be provided to the general public via mail.

The requirement that a single polling place must be kept open ten hours a day, Monday through Saturday, and on Sundays for 8 hours, beginning 15 days before an election up until 2 days before an election will create additional expense on County Boards of Election, who will be required to staff this said polling place with poll workers who will be required to handle voters that come from every voting district within a municipality as opposed to a single voting district at each polling place on election day.

The Sussex County Board of Elections points out that the average age of poll workers in Sussex County is 72 years. The bill would require complete re-training of poll workers on how to handle paper ballots on the Early voting days as opposed to the electronic voting done on Election day; many current poll workers will not be interested or physically capable of staffing polling places for such extended periods of time for two straight weeks; hiring new poll workers and training them will be required to staff the early voting locations; costs will be incurred in transporting election materials to and from each early voting location every day in order to maintain chain of custody for protecting the integrity of the ballots cast; Overtime costs would be incurred for staffing the Board of Elections offices each day and each evening; all of which adds up to an estimated additional expense exceeding \$150,000 per election.

The Bill creates a conflict for Municipal clerks who are required, by law, to be in their offices during the hours that polls are open for an election. Additionally, many municipalities now rely on their Public Works employees to set up and take down polling places. This will create overtime issues on municipalities.

The Bill requires a central location be utilized the early voting polling place. In many instances, this will require the use of the municipal building for seven days a week, for two weeks prior to the election, for up to 12 hours a day. This creates an inherent conflict with already-scheduled court sessions, meetings of governing bodies, meetings of various boards such as Planning Boards, Zoning Boards, Recreation Commissions, and Boards of Health, which will require re-scheduling and postponing hearings on applications before those bodies, in turn creating inconvenience for the general public, and increased costs for the municipality.

The Sussex County Board of Elections estimates that, taking all factors into consideration, the Total cost of setting up and conducting the first early voting election would be \$680,000, and the cost of each early voting election thereafter would be \$198,000.

This represents an unfunded mandate, creating unnecessary additional burden and expense on the county and local levels of government, and provides no meaningful increase in the opportunity for New Jersey voters to "vote early" because current state law and established procedures allow a voter to download a Vote By Mail Ballot application, mail in that application, receive a Vote by Mail ballot, and cast their ballot, without ever having to leave their own home or business location.

BE IT FURTHER RESOLVED, that the Town Council of the Town of Newton does hereby call upon its representatives in the State Legislature to oppose the adoption of this bill; and

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be sent to the Office of the Governor, the Sponsors of Bill A-3553, Senator Steven V. Oroho, Assemblywoman Alison Littell McHose, and Assemblyman Parker Space, the Sussex County Board of Elections, the Sussex County Board of Chosen Freeholders, and the New Jersey League of Municipalities.

RESOLUTION #51-2013*

APPROVE BILLS AND VOUCHERS FOR PAYMENT

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2012 and 2013 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

TOWN BILLS

260.91	Quill Corporation	31639
19.99	Staples Credit Plan, Inc.	31640
369.51	Montague Tool & Supply, Inc.	31641
54.00	M G L Printing Solutions, LLC	31642
655.74	Municipal Software, Inc.	31643
112.50	Sussex Car Wash Inc.	31644
3,485.55	NUI Corporation	31645
180.90	B & G Elevator Inc.	31647
284.56	Centurylink Communications, Inc.	31649
35.00	Centurylink Communications, Inc.	31650
2,912.53	Centurylink Communications, Inc.	31650
2,016.00	Hollander, Strelzik, Pasculli, Hinkes	31651
20.00	Lorraine Read	31652
818.13	D & E Service Center	31653
259.60	Federal Express	31654
6,043.50	Newton First Aid Squad	31655
111.00	Scott Holzhauser	31656
2,052.80	Willco, Inc.	31657
90.00	J & D Sales and Service, LLC	31658
7.00	William F. Smith	31659
37.50	Brock Kithcart	31660
220.00	Minisink Press Inc.	31661
1,400.00	Microsystems-NJ Com, LLC	31662
24.76	Sebring Auto Parts, Inc.	31663
658.00	Dempsey Uniform & Supply, Inc.	31664
137.50	Debra Millikin	31665
10.60	Airgas East	31666
285.00	L-3 Comm. Mobile-Vision	31667
2,627.32	Boonton Tire Supply Inc.	31668
85.45	McGuire, Inc.	31669
796.58	Vision Service Plan	31670
52,259.28	Statewide Insurance Fund	31671
1,815.00	Grinnell Recycle, Inc.	31672
1,230.48	Verizon Wireless Inc.	31673
120.00	Accurate Door, Inc.	31674
307.00	Medtronic Physio-Control Corp.	31675
2,926.26	Sparta Ready Mix	31676
218.59	Universal Supply Group Inc.	31677
124.76	Walmart	31678
76.13	Mr. John Inc.	31679
631.53	Cooper Electric Supply Company	31680
331.30	Teresa Ann Oswin	31681

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960.84	Vogel, Chait, Collins, Schneider PC	31682
60.14	Advance Auto Parts	31683
371.55	Home Depot, Inc.	31684
1,590.00	Fire & Safety Services, LTD, Inc.	31685
282.78	Rogo Fastener Company Inc.	31686
870.87	Staples Business Advantage, Inc.	31687
300.00	Northeast Fire Protection, Inc.	31688
200.00	Black Lagoon	31689
2,391.54	Hampton Body Works, Inc.	31690
3,432.82	Rachles/Michele's Oil Company Inc.	31691
4,035.16	Taylor Oil Company Inc.	31692
675.10	Structural Metal Fabrications, Inc.	31693
107.35	Dawn Babcock	31694
8,058.00	Laddey, Clark & Ryan, LLP	31695
111.00	Derek J. Wechtler	31696
110.00	Kieffer Electric, Inc.	31697
440.00	Tire King, Inc.	31698
168.00	Jersey Central Power & Light, Inc.	31699
14,379.00	Code 96	31700
499.75	Penteledata	31701
128,929.00	NJMEBF	31702
6,858.23	Direct Energy Business Inc.	31703
4,713.34	Woodruff Energy US, Inc.	31704
253.12	Harter Equipment Inc.	31705
180.00	Extra Tech Data Services, LLC	31706
120.75	Kerry Deckert	31707
508.50	J. Caldwell & Associates, LLC	31708
200.00	Hampton Body Works Towing, LLC	31709
37.29	Tracy Villaverde	31710
111.00	John Prutzman	31711
1,894.00	E-Z Facility	31712
81.81	Matt Puccio	31713
39.30	Thomas S. Russo, Jr.	31638
194,091.52	Payroll Account	131017
153.30	Harleysville Life Insurance Company	31637
209.00	PowerPhone	31636

CAPITAL

60.00	New Jersey Herald, Inc.	8080
2,446.97	Grinnell Recycle, Inc.	8081
538.00	Manor II Electric	8082
1,525.50	J. Caldwell & Associates, LLC	8083

Total TOWN BILLS \$468,306.79

WATER AND SEWER ACCOUNT

40.74	Municipal Software, Inc.	13471
149.56	Fisher Scientific	13472
1,687.39	NUI Corporation	13473
61.20	New Jersey Herald, Inc.	13474
4,339.00	Coyne Chemical Corporation Inc.	13475
33.45	Centurylink Communications Inc.	13476
1,219.78	Centurylink Communications Inc.	13477
76.81	Campbell's Small Engine Inc.	13478
895.00	Garden State Laboratories Inc.	13479
2,637.00	Chlorinator & Instrument	13480
4,776.80	Weldon Asphalt Company Inc.	13481
316.24	Dempsey Uniform & Supply Inc.	13482
750.00	Frank Semeraro Construction Inc.	13485
245.40	Airgas East	13484
717.00	Boonton Tire Supply Inc.	13485
413.00	State of New Jersey Treasurer	13486

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186.54	Vision Service Plan	13487
47,485.97	Statewide Insurance Fund	13488
700.00	JCI Jones Chemicals Inc.	13489
153.61	Verizon Wireless, Inc.	13490
728.70	Univar USA Inc.	13491
1,250.00	John Smalley	13492
29.70	Cooper Electric Supply Company	13493
9.38	Advance Auto Parts	13494
291.84	Home Depot, Inc.	13495
608.00	Laddey, Clark & Ryan, LLP	13496
3,985.20	Accurate Waste Removal Inc.	13497
119.90	Penteledata	13498
24,133.00	NJMEBF	13499
18,137.83	Direct Energy Business Inc.	13500
124.00	One Call Concepts Inc.	13501
2,400.10	Woodruff Energy US, Inc.	13502
180.00	ExtraTech Data Services, LLC	13503
25,225.32	Hatch Mott MacDonald	13504
612.50	Kozdeba & Son LLC	13505
423.83	State of New Jersey – PWT	136008
33,227.18	Payroll Account	136007

Total WATER & SEWER BILLS \$178,371.37

TRUST

180.00	Hollander, Strelzik, Pasculli, Hinkes	3104
1,333.33	James P. Sloan PC, Inc.	3105
465.00	Vogel, Chait, Collins, Schneider, PC	3106
3,112.00	Atlantic Tactical Inc.	3107
165.00	Glendale Parade Store, LLC	3108
560.90	National Pen Company	3109
687.52	Payroll Account	13707

Total TRUST ACCOUNT BILLS \$6,503.75

A motion was made by Mr. Elvidge to approve the **COMBINED ACTION RESOLUTIONS**, seconded by Mr. Flynn and roll call resulted as follows:

Mrs. Becker	Absent	Mr. Elvidge	Yes
Deputy Mayor Ricciardo	Yes	Mr. Flynn	Yes
Mayor Diglio		Absent	

INTERMISSION - None

DISCUSSION

A. Disruptive Properties

Ursula H. Leo, Esq., Town Attorney and Jonathan McMeen, Town Prosecutor, addressed the Governing Body and outlined their findings on the current state statutes as well as the Newton Code regarding Disruptive Properties. Mrs. Leo summarized the options and proposed an action plan.

Mrs. Leo explained that under a Good Neighbor Act, a municipality can adopt an ordinance addressing problem properties. The ordinance would hold landlords to

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standards of responsibility in the selection of tenants and supervision of the rental premises, requiring that under certain circumstances landlords may be required to post adequate bond against the consequences of disorderly behavior of their tenants, and in the case of subsequent violations forfeit such bond, in compensation for the consequences of such behavior.

The ordinance shall provide that if in a 24 month period at least two (2) separate complaints regarding tenants are substantiated by prosecution and conviction, then proceedings may be initiated to require the landlord of the premises to post a bond against the consequences of future incidents of the same character.

After a lengthy discussion, Council agreed to the proposed action plan which is to adopt a Good Neighbor Ordinance and have stricter enforcement on the current ordinances. Mr. Russo will work with Legal Counsel to draft an ordinance.

Deputy Mayor Ricciardo inquired about abandoned properties and questioned why the property located next to McGuire's Car Dealership on Main Street was not listed as an abandoned property. Mr. Russo will review same and update Council.

OPEN TO THE PUBLIC

Deputy Mayor Ricciardo opened the hearing to the public.

Mr. Anwar Qarmout, 45 Woodside Avenue, requested clarification on the Disruptive Properties ordinance surrounding the effect on landlords who own one or two family units, which was addressed by Mrs. Leo.

COUNCIL & MANAGER COMMENTS

There were no further comments from the Council or the Town Manager.

EXECUTIVE SESSION

Mr. Russo read Resolution #52-2013 and Council entered into Executive Session at 7:56 p.m.

Upon motion of Deputy Mayor Ricciardo, seconded by Mr. Elvidge and carried, Council left Executive Session at 8:56 p.m.

There being no further business to be conducted, upon motion of Mr. Elvidge, seconded by Mr. Flynn and unanimously carried, the meeting was adjourned at 8:56 p.m.

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Respectfully submitted,

Lorraine A. Read, RMC
Municipal Clerk