



AGENDA
NEWTON TOWN COUNCIL
NOVEMBER 25, 2013
7:00 P.M.

- I. PLEDGE OF ALLEGIANCE**
- II. ROLL CALL**
- III. OPEN PUBLIC MEETINGS ACT STATEMENT**
- IV. APPROVAL OF MINUTES**

- OCTOBER 28, 2013 SPECIAL MEETING
- OCTOBER 28, 2013 REGULAR MEETING
- OCTOBER 28, 2013 EXECUTIVE MEETING

V. OPEN TO THE PUBLIC

AT THIS POINT IN THE MEETING, THE TOWN COUNCIL WELCOMES COMMENTS FROM ANY MEMBER OF THE PUBLIC ON ANY TOPIC. TO HELP FACILITATE AN ORDERLY MEETING AND TO PERMIT THE OPPORTUNITY FOR ANYONE WHO WISHES TO BE HEARD, SPEAKERS ARE ASKED TO LIMIT THEIR COMMENTS TO 5 MINUTES. IF READING FROM A PREPARED STATEMENT, PLEASE PROVIDE A COPY AND EMAIL A COPY TO THE CLERK'S OFFICE AFTER MAKING YOUR COMMENTS SO IT MAY BE PROPERLY REFLECTED IN THE MINUTES.

VI. COUNCIL & MANAGER REPORTS

- a. GNCC/MERCHANTS GROUP – CHRISTMAS MARKET AT MCGUIRE'S

VII. ORDINANCES

- a. 2ND READING & PUBLIC HEARING

ORDINANCE 2013-26

AN ORDINANCE FOR ADOPTION OF A REVISED TOWN OF NEWTON PERSONNEL POLICIES AND PROCEDURES MANUAL AND EMPLOYEE HANDBOOK

- i. OPEN HEARING TO PUBLIC
- ii. CLOSE HEARING TO PUBLIC
- iii. ACT ON ORDINANCE

ORDINANCE 2013-27

AN ORDINANCE AMENDING SECTION 100-24.H OF THE CODE OF THE TOWN OF NEWTON TO INCLUDE A PROVISION REGARDING FUTURE PAYMENT

- i. OPEN HEARING TO PUBLIC
- ii. CLOSE HEARING TO PUBLIC
- iii. ACT ON ORDINANCE

- b. INTRODUCTION

ORDINANCE 2013-28

AN ORDINANCE REVISING SECTION 307-55 OF THE CODE OF THE TOWN OF NEWTON TO DESIGNATE ART ALLEY AS A ONE-WAY STREET

ORDINANCE 2013-29

AN ORDINANCE SUPPLEMENTING THE CODE OF THE TOWN OF NEWTON, TO ESTABLISH A NEW ARTICLE TO CHAPTER 25, "PERSONNEL", ARTICLE XI, "CRIMINAL HISTORY BACKGROUND CHECKS FOR RECREATION VOLUNTEERS"

ORDINANCE 2013-30

AN ORDINANCE TO ESTABLISH MINIMUM AND MAXIMUM SALARIES AND WAGES FOR OFFICERS AND EMPLOYEES OF THE TOWN OF NEWTON FOR CALENDAR YEAR 2014

ORDINANCE 2013-31

AN ORDINANCE AMENDING THE CODE OF THE TOWN OF NEWTON, CHAPTER 228, "SEWER AND WATER", ARTICLE VI, "WATER RESTRICTIONS; WATER BANS", ESTABLISHING A NEW SECTION RELATED TO OUTDOOR LANDSCAPE WATER CONSERVATION

VIII. OLD BUSINESS

- a. FIRE MUSEUM

IX. CONSENT AGENDA

ALL ITEMS LISTED WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE AND NON-CONTROVERSIAL BY THE TOWN COUNCIL AND WILL BE APPROVED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER SO REQUESTS, IN WHICH CASE THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.

- a. RESOLUTION #195-2013*
AUTHORIZING THE SUBMISSION OF A \$40,000.00 GRANT APPLICATION TO THE NEW JERSEY HIGHLANDS COUNCIL FOR A TRANSFER OF DEVELOPMENT RIGHTS RECEIVING ZONE FEASIBILITY GRANT
- b. RESOLUTION #196-2013*
TO CANCEL RESERVE BALANCE IN THE WATER SEWER CAPITAL FUND
- c. RESOLUTION #197-2013*
APPOINTMENT OF KEITH MITCHELL AS RISK MANAGEMENT CONSULTANT FOR THE TOWN OF NEWTON FOR CALENDAR YEAR 2014
- d. RESOLUTION #198-2013*
APPOINTMENT OF FUND COMMISSIONER AND ALTERNATE FUND COMMISSIONER FOR STATEWIDE INSURANCE FUND
- e. RESOLUTION #199-2013*
SUPPORT THE USE OF A NO PASSING ZONE ON ROUTE 206 IN THE TOWN OF NEWTON
- f. RESOLUTION #200-2013*
APPROVE PURCHASE OF THERMAL IMAGING CAMERA
- g. RESOLUTION #201-2013*
APPROVE 2013 APPROPRIATION TRANSFERS
- h. RESOLUTION #202-2013*
AUTHORIZE CHANGE ORDER NO. 1 FOR THE FIRE MUSEUM MASONRY PROJECT
- i. RESOLUTION #203-2013*
AUTHORIZE REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER FOR BLOCK 15.01, LOT 12
- j. RESOLUTION #204-2013*
CONFIRMING A REFUND OF MONIES DUE TO AN OUTSIDE LIEN HOLDER FOR BLOCK 19.03, LOT 13

k. RESOLUTION #205-2013*

APPROVE BILLS AND VOUCHERS FOR PAYMENT

l. RESOLUTION #206-2013*

PERSON-TO-PERSON AND PLACE-TO-PLACE
TRANSFER OF PLENARY RETAIL CONSUMPTION LICENSE
NO. 1915-33-009-002

m. APPLICATIONS*

AN APPLICATION FOR AN ON-PREMISE RAFFLE (PULL
TAB) FROM THE LOYAL ORDER OF MOOSE LODGE
#432 (LOOM) TO BE HELD ON JANUARY 1, 2014
TO DECEMBER 31, 2014

AN APPLICATION FOR A SOCIAL AFFAIR PERMIT FROM
THE GREATER NEWTON CHAMBER OF COMMERCE
FOR CHRISTKINDLMART (CHRISTMAS MARKET) TO BE
HELD ON FRIDAY, DECEMBER 13, 2013 FROM
4:00PM TO 9:00PM AND SATURDAY, DECEMBER 14,
2013 FROM 1:00PM TO 9:00PM AT THE MCGUIRE
PARKING LOT, 41 MAIN STREET, NEWTON

X. INTERMISSION

XI. DISCUSSION

a. DOG KENNEL ORDINANCE

b. ELECTED OFFICIALS INSURANCE ORDINANCE

XII. OPEN TO THE PUBLIC

XIII. COUNCIL & MANAGER COMMENTS

XIV. ADJOURNMENT

**TOWN OF NEWTON
ORDINANCE NO. 2013-26**

**AN ORDINANCE FOR ADOPTION OF A REVISED
TOWN OF NEWTON PERSONNEL POLICIES
AND PROCEDURES MANUAL AND EMPLOYEE HANDBOOK**

WHEREAS, pursuant to the Code of the Town of Newton §25-1 the Town Council of the Town of Newton is responsible for the generation of an employee personnel guide for employees of the Town of Newton in accord with the purposes declared in Subsection 25-2; and

WHEREAS, the Newton Town Manager, in consultation with his Department Heads and professional consultants, has completed a comprehensive review of the Town of Newton employee personnel guide, resulting in a new guide entitled "Town of Newton Personnel Policies and Procedures Manual and Employee Handbook," Revision Date October 2013, and has submitted said Guide to the Town Council for review and approval, a copy of which document is available for public review in the Office of the Municipal Clerk; and

WHEREAS, the Town Council desires to approve and adopt the aforesaid new employee personnel guide as in conformance with the purposes set forth in Code Subsection 25-2.

NOW, THEREFORE, BE IT ORDAINED, by the Town Council of the Town of Newton as follows:

1. The document entitled "Town of Newton Personnel Policies and Procedures Manual and Employee Handbook," Revision Date October 2013, is approved as the personnel guide for employees of the Town of Newton, and copies thereof are to be distributed to all present Town employees per Newton Code Section 25-1 and to all new employees henceforth.

2. This Ordinance shall take effect upon its passage and publication, as provided for by law.

NOTICE

TAKE NOTICE that the above-entitled Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton on October 28, 2013, and said Ordinance was adopted after public hearing at a regular meeting of the Town Council of the Town of Newton held in the Council Chambers, 39 Trinity Street, Newton, New Jersey, on November 25, 2013.

Lorraine A. Read, RMC
Municipal Clerk

**TOWN OF NEWTON
ORDINANCE 2013-27**

**AN ORDINANCE AMENDING SECTION 100-
24.H OF THE CODE OF THE TOWN OF
NEWTON TO INCLUDE A PROVISION
REGARDING FUTURE PAYMENT**

WHEREAS, the Town Council of the Town of Newton finds that Section 100-24 entitled “Miscellaneous fees and charges”, as referred to in Chapter 100, “Fees and Costs” of the Newton Town Code, is in need of revision to include a provision, pursuant to N.J.S.A. 40:5-18(d), requiring certain future payments to the Town to be tendered in cash or by certified or cashier’s check;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Town Council of the Town of Newton, County of Sussex, and State of New Jersey as follows:

Section 1. Existing Section 100-24.H “Miscellaneous fees and charges” of the Code of the Town of Newton shall be and is hereby revised as follows:

H. Service charges for checks returned to the Town, per N.J.S.A. 40:5-18(c): \$20.00.

If any individual or business has a check or other written instrument to the Town returned two (2) times, all future payments to the Town must be tendered in cash or by certified or cashier’s check, per N.J. S.A. 40:5-18(d).

Section 2. Severability. If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

Section 3. Repealer. All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

Section 4. Effective Date. This Ordinance will take effect after publication and passage according to law.

NOTICE

TAKE NOTICE that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, October 28, 2013. It adopted, after final reading and public hearing thereon, at a regular meeting of the Newton Governing Body conducted at 7:00pm on Monday, November 25, 2013 in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect according to law.

Lorraine A. Read, RMC
Municipal Clerk

TOWN OF NEWTON

ORDINANCE #2013-28

**A ORDINANCE REVISING SECTION 307-55 OF THE CODE OF THE TOWN OF
NEWTON TO DESIGNATE ART ALLEY AS A ONE-WAY STREET**

WHEREAS, the Town Council has determined that Art Alley should be designated a one-way street, running in the northeasterly direction between Spring Street and Trinity Street; and

WHEREAS, N.J.S.A. 39:4-85.1 permits governing bodies of municipalities to designate local roadways for one-way traffic; and

WHEREAS, the Town engineer has recommended that Art Alley should run one-way with the direction of vehicular traffic flow going from Spring Street towards Trinity Street; and

NOW, THEREFORE BE IT ORDAINED, by the Town Council of the Town of Newton, as follows:

Section 1. Section 307-55, of the Code of the Town of Newton, entitled "Schedule VI: One-Way Streets" shall be revised to include the following:

Name of Street	Direction	Location
Art Alley	Northeasterly	For its entire length between Spring Street and Trinity Street

Section 2. Severability. If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

Section 3. Repealer. All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

Section 4. Effective Date. This Ordinance will take effect after publication and passage according to law.

TAKE NOTICE that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, November 25, 2013. It will be considered for adoption, after final reading and public hearing thereon, at a meeting of the Newton Governing Body conducted at 7:00 p.m. on Monday, December 9, 2013, in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect according to law.

Lorraine A. Read, RMC
Municipal Clerk

**TOWN OF NEWTON
ORDINANCE 2013-29**

**AN ORDINANCE SUPPLEMENTING THE CODE
OF THE TOWN OF NEWTON, TO ESTABLISH A NEW ARTICLE
TO CHAPTER 25, "PERSONNEL", ARTICLE XI,
"CRIMINAL HISTORY BACKGROUND CHECKS FOR
RECREATION VOLUNTEERS"**

WHEREAS, the Town Council of the Town of Newton wishes to ensure that the Town is providing the safest possible recreation programs for its youth; and

WHEREAS, N.J.S.A. 15A:3A-1, et seq., permits non-profit youth-serving organizations to request the State Police to perform a criminal background check on current and prospective employees or volunteers, in order to check the criminal histories of those employees or volunteers who have direct contact with minors, in order to eliminate those with convictions for certain crimes and disqualify prospective employees and volunteers who have been convicted of certain offenses; and

WHEREAS, the Town Council desires to prevent individuals convicted of certain crimes or offenses which negatively impact the health, safety and welfare of children from having contact with children; and

WHEREAS, the Newton Town Council desires that all volunteers of programs sponsored by the Town of Newton, or co-sponsored by the Town of Newton in connection with the Recreation Department, or any other organization serving youth organizations, who have regular, supervised or unsupervised access to minors involved in such programs, be required to submit to criminal history background checks at their own expense; and

WHEREAS, N.J.S.A. 40:48-1.4 provides that a municipality may enact an ordinance providing that an authorized municipal official or officer may request a criminal history record background check of any person for an official governmental purpose, including, but not limited to, employment, licensing and the procurement of services; and any such ordinance shall provide that the person shall submit to being fingerprinted in accordance with applicable State and federal laws, rules and regulations, and shall further provide that the official or officer is authorized to exchange fingerprint data with and receive criminal history record information from the State Bureau of Identification in the Division of State Police and the Federal Bureau of Investigation; and

WHEREAS, the Town Council would like all youth programs using Town facilities, and all programs that are funded or supported by the Town, in whole or in part (including but not limited to baseball, softball, soccer, football, basketball, hockey, swimming, wrestling, etc.) be required to perform criminal background checks as a condition of using Town facilities.

NOW, THEREFORE, BE IT ORDAINED by the Town Council of the Town of Newton, that the Code of the Town of Newton is hereby amended to establish and adopt a requirement for criminal history and background checks for recreation volunteers, as follows:

Section 1. Chapter 25, Personnel, Article XI “Criminal History Background Checks for Recreation Volunteers” is hereby created and made a part of the Code of the Town of Newton.

Article XI Criminal History Background Checks for Recreation Volunteers.

§ 25-55 Definitions.

As used in this article, the following terms shall have the meanings indicated:

“Criminal History Record Background Check” - A determination of whether a person has a criminal record by cross-referencing that person's name and fingerprints with those on file with the Federal Bureau of Investigation, Identification Division and/or the NJ State Bureau of Identification in the Division of State Police.

“Town-Sponsored Youth Programs” - Any programs sponsored by the Town of Newton, including any Town employees, volunteer organizations created by the Town, and all leagues, boards, committees and commissions falling within the purview of or acting for or on behalf of the of Newton and having contact with persons under the age of 18 years.

“Non-Sponsored Youth Programs” - Any youth programs not sponsored by the Town of Newton, but that utilize municipal facilities or have affiliation with a Town-Sponsored Youth Program and having contact with persons under the age of 18 years.

“Youth Programs” - Any programs that allow for participation in activities by those persons under 18 years of age. Activities may include, but are not limited to, sporting activities, passive recreation groups, clubs or camps and trips, or other activities whereby some control and responsibility for children is assigned to some person acting for or on behalf of the Town-Sponsored Youth Program or Non-Sponsored Youth Program, other than a parent or caregiver.

§ 25-56 Town-Sponsored Youth Programs - Background checks.

A. All adults, those persons 18 years of age or older, including but not limited to coaches, assistant coaches, or similar positions involved in educating, directing or supervising youth, and in any way assisting in a Town of Newton sponsored function participated in by children, shall submit sufficient information on forms supplied by the Town of Newton Police Department from the New Jersey State Police, for the purpose of obtaining a Criminal History Background Bheck with the State Bureau of Identification in the New Jersey State Police. Applications for background checks shall be processed by the Town of Newton Chief of Police.

Based upon the Memorandum of Understanding executed between the Town of Newton and the New Jersey State Police, the individual applying for the background check shall authorize the Town of Newton Chief of Police to be the recipient of the affirmative or negative response from the State Police based upon the findings of the background check. Other than members appointed to the Newton Recreation Commission by the Town Council, individuals involved in a Town of Newton sponsored youth function, and who are required to undergo background checks based upon this article, shall be responsible for paying the costs involved with obtaining the criminal background check.

B. All league officers and/or those individuals in charge of each recreation program are required to ensure compliance with this article for that league or program. The President or leader of each recreation program shall file an annual roster of individuals that are required to participate in the background check procedures of this article. The roster shall be on forms supplied by the Town of Newton and shall contain a certification as to the accuracy and completeness of the roster and individual names. Any person who knowingly certifies a background check roster that excludes an individual required to be checked shall be in violation of this article and laws regarding false swearing.

§ 25-57 Non-Sponsored Youth Programs - Criminal background checks - Required for use of Town of Newton facilities.

Prior to any club or organization, not defined as a Town-sponsored youth program, being authorized to use Town-owned facilities for functions participated in by children, all adults, those persons 18 years of age or older, in any way assisting in the function, including but not limited to coaches, assistant coaches, or similar positions, must provide the Town of Newton Chief of Police or designee with findings of a Criminal History Background Check obtained from the State Bureau of Identification in the New Jersey State Police.

The submission of Criminal History Background Check findings must be based upon a check performed within three (3) years of the start of use of the Town owned facility. In all cases the background check must comply with the provisions of any applicable laws regarding same, but not less detailed than those performed by the Town for individuals involved in administering Town-Sponsored Youth Program (which requires fingerprinting). All fees for individuals administering a Non-Sponsored Youth Program shall be borne by the individual or program which they are participating.

§ 25-58 Qualification Certificate.

A. Individuals engaged in providing recreation opportunities for, or on behalf of, the Town of Newton shall be issued a certificate with appropriate expirations based upon the date of their individual background check. Individuals issued a certificates are required to have their certificate on their person while in performance of their duty involving youth programs.

§ 25-59 Disqualification.

A. Upon receipt of a completed background check conducted by the State Bureau of Identification in the New Jersey State Police and/or the Federal Bureau of Investigation, Identification Division, the Town of Newton Chief of Police or designee shall notify the applicant and the President or leader of the recreation program of affirmative or negative results. The determination of the Town of Newton Chief of Police is based upon section 25-59.B below. Details in the background check that result in a negative determination by the State Police are not afforded to the Chief of Police and are only available to the applicant upon making a formal request to the State Bureau of Investigation.

B. In the event the criminal background check reveals any prior convictions for crimes or offenses which negatively impact the health, safety and welfare of children, said person shall not be qualified to participate in any official capacity in any function for persons under the age of 18 years held at any Town-owned facilities. Such offenses shall include, but not be limited to:

1. In New Jersey, any crime or disorderly persons offense:

(a) involving danger to the person, meaning those crimes and disorderly persons offenses set forth in N.J.S.A. 2C:11-1 et seq., N.J.S.A. 2C:12-1 et seq., N.J.S.A. 2C:13-1 et seq., N.J.S.A. 2C:14-1 et seq. or N.J.S.A. 2C:15-1 et seq.;

(b) against the family, children or incompetents, meaning those crimes and disorderly persons offenses set forth in N.J.S.A. 2C:24-1 et seq.;

(c) involving theft as set forth in Chapter 20 of Title 2C of the New Jersey Statutes;

(d) involving any controlled dangerous substance or controlled substance analog as set forth in Chapter 35 of Title 2C of the New Jersey Statutes except paragraph (4) of subsection a. of N.J.S.A. 2C:35-10.

(e) any 4th degree offense or higher.

2. In any other state or jurisdiction, conduct which, if committed in New Jersey, would constitute any of the crimes or disorderly persons offenses described in subsection a. of this section.

C. The list of crimes and violations contained in this section is for illustrative purposes only and shall not be construed as a limitation on those criminal activities or violations that would be grounds to disqualify a person from assisting with youth-related activities as indicated herein.

D. Refusal by individuals required to submit to a Criminal History Record Background Check shall result in an immediate dismissal of the individual from any Town-sponsored activities requiring background checks. In addition, refusal to comply with this article by

any individual falling within the scope of requirements for Non-Sponsored Youth Programs will forfeit that individual's ability to participate with the respective program. Refusal of a Non-Sponsored Youth Program to subscribe to the requirements of this article shall forfeit that programs ability to use municipal facilities.

E. Individuals who are convicted of a disqualifying offense, as defined by section 25-59.B, above, during the three (3) years following a Criminal History Record Background Check shall be prohibited from participating in any youth programs.

§ 25-60 Frequency of background checks.

A. All Non-Sponsored Youth Programs that have individuals subject to this article shall supply background checks for all of its participants prior to the individual being able to participate at any function at a Town-owned facility to the extent covered by this article. Thereafter, every three (3) years a new background check shall be submitted to the Chief of Police.

B. 1. All Town-Sponsored Youth Programs that have individuals subject to this article shall direct those individuals to the Chief of Police for background checks prior to the individual being able to participate at any function sponsored by the Town of Newton. Thereafter, every three (3) years a new background check shall be submitted to the Chief of Police.

2. Individuals involved in Town-Sponsored Youth Programs who are required to undergo background checks shall be given an interim approval for participation only after submission to the Division of State Police for a background check. Interim approvals shall only be valid for the period of time that it takes to receive background checks results. Such interim approval shall not be valid for a period of time exceeding 45 days. Only one interim approval may be granted per individual.

3. All current volunteers in any Youth Program, as defined by this Article, shall submit to a Criminal History Background Check within forty-five (45) days of adoption of the enabling Ordinance. Failure of any volunteer to obtain a background check within 45 days shall result in immediate dismissal of the individual from any Town-sponsored activities requiring background checks.

§ 25-61 Privacy.

Any and all criminal background checks supplied to the Chief of Police shall be filed and maintained in a secure and locked cabinet by the Town's Human Resources Department, and shall not be available to the public. The records shall be exempt from public disclosure under the common law or the New Jersey Right to Know Law. The records shall only be retained for such period of time as is necessary to serve their intended and authorized purpose, and thereafter shall be destroyed.

§ 25-62 Appeals of Disqualification.

A. Any person whose Criminal History Background Check disqualifies that person from employment or from volunteering, may appeal his or her disqualification.

1. *Appeal re: Accuracy of Record.* A person may challenge the accuracy of the criminal history record;

(a) A challenge to the accuracy of the report shall be filed with the Town Chief of Police, who shall coordinate the challenge with the New Jersey State Police.

2. *Appeal Alleging Rehabilitation.* A person may claim to be rehabilitated.

(a) No person may appeal a disqualification on the grounds of rehabilitation, if convicted of a 4th Degree Offense or Higher, if the person has been disqualified because that person has been convicted, adjudicated delinquent or acquitted by reason of insanity of aggravated sexual assault; sexual assault; aggravated criminal sexual contact; kidnapping pursuant to paragraph (2) of subsection c. of N.J.S.A. 2C13:1; endangering the welfare of a child by engaging in sexual conduct which would impair or debauch the morals of the child pursuant to subsection a. of N.J.S.A. 2C:24-1; endangering the welfare of a child pursuant to paragraph (4) of subsection b. of N.J.S.A. 2C:24-4; luring or enticing pursuant to section 1 of P.L.1993, c.291 (N.J.S.A. 2C:13-6); criminal sexual contact pursuant to N.J.S.A. 2C:14-3b. if the victim is a minor; kidnapping pursuant to N.J.S.A. 2C:13-2, or false imprisonment pursuant to N.J.S.A. 2C:13-3 if the victim is a minor and the offender is not the parent of the victim; knowingly promoting prostitution of a child pursuant to paragraph (3) or paragraph (4) of subsection b. of N.J.S.A. 2C:34-1; or an attempt to commit any of these enumerated offenses

(b) *Appeals Committee.* An appeal based on rehabilitation shall be made to an Appeals Committee, which shall consist of the Town of Newton Chief of Police, Town Manager, Town Recreation Supervisor, and Town Attorney. Any such appeal must be made within thirty (30) days of receipt of the notice of disqualification.

(c) *Rehabilitation Criteria.* In determining whether a person has affirmatively demonstrated rehabilitation, the Appeals Committee shall consider the following factors:

1. The nature and responsibility of the position which the convicted person would hold or has held, as the case may be;
2. The nature and seriousness of the offense;
3. The circumstances under which the offense occurred;
4. The date of the offense;
5. The age of the person when the offense was committed;

6. Whether the offense was an isolated or repeated incident;
7. Any social conditions which may have contributed to the offense; and
8. Any other evidence of rehabilitation, including good conduct in prison or the community, counseling or psychiatric treatment received, acquisition of additional academic or vocational schooling, successful participation in correctional work-release programs, or the recommendation of those who have had the person under their supervision.

(d) If the Appeals Committee determines that the disqualified person has been successfully rehabilitated, it shall enter that person's name on the list of qualified employees and volunteers maintained by the Town's Human Resources Department.

§ 25-63 Penalties.

A. Failure to comply with this Article may result in the Town withholding funding for the non-profit youth-serving organization, prohibiting the use of facilities, or withholding funding for facility maintenance.

B. Any individual who has been advised, verbally or in writing of his/her disqualification to participate and continues to participate upon conviction thereof in a proceeding before a court of competent jurisdiction be subject to the following fines:

1. A fine of not less than two hundred fifty dollars (\$250.00) and not more than two thousand five hundred dollars (\$2,500.00);
2. Each continuing violation of this article shall constitute a separate offense.

Section 2. Severability. If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

Section 3. Repealer. All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

Section 4. Effective Date. This Ordinance will take effect after publication and passage according to law.

NOTICE

TAKE NOTICE that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on November 25, 2013. It will be considered for adoption, after final reading and public hearing thereon, at a regular meeting of the Newton Governing Body to be conducted at 7:00pm on December 9, 2013 in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect according to law.

Lorraine A. Read, RMC
Municipal Clerk

N:\USERS\Clients\7562-4 Newton Ordinances\Ordinances\2013.11.04 ordinance- RED - background checks for rec employees and volunteers.docx

**TOWN OF NEWTON
ORDINANCE #2013-30**

**AN ORDINANCE TO ESTABLISH MINIMUM AND MAXIMUM
SALARIES AND WAGES FOR OFFICERS AND EMPLOYEES OF
THE TOWN OF NEWTON FOR CALENDAR YEAR 2014**

WHEREAS, N.J.S.A. 40A:9-165 permits a municipality to establish salaries, wages or compensation to be paid to the officers and employees of the municipality; and

WHEREAS, the Town Council and Town Manager have made a careful examination of the salaries, wages, and compensation appropriate to compensate said Town employees;

NOW, THEREFORE BE IT ORDAINED by the Town Council of the Town of Newton, County of Sussex, State of New Jersey, as follows:

Section 1. The minimum and maximum hourly and annual salary ranges for each officer and employee of the Town of Newton are hereby fixed for calendar year 2014 as shown in Schedules "A" and "B" attached hereto in accordance with §25-12 of the Code of the Town of Newton.

Section 2. Any officer or employee of the Town of Newton who is at any time receiving less than the maximum compensation or salary as hereinabove provided may be given a single increment of salary increase during the calendar year by the Town Manager.

Section 3. The Town Manager of the Town of Newton may hire any new employee at any hourly or annual rate between the minimum and maximum salary provided for such office or position.

Section 4. Those employees at wage level 4 serving in the position of Deputy Court Administrator, may be compensated with a stipend of \$50.00 in lieu of 2 hours compensatory time for each court related call-out requiring written certification.

Section 5. Those officers and employees at wage level 17 shall be paid their annual salary in equal quarterly payments during the last pay of each quarter.

Section 6. All Ordinances or parts of Ordinances which may be inconsistent with the terms of this Ordinance are, to the extent of such inconsistency, hereby repealed.

Section 7. If any chapter, article, division, section, subsection, paragraph, sentence, clause, or provision of the Ordinance is for any reason held to be unconstitutional or invalid, such decision shall not affect all remaining portions of the Ordinance.

Section 8. This Ordinance shall take effect twenty (20) days after final passage, approval and publication after adoption by the Town Council and shall be effective retroactive to January 1, 2014.

NOTICE

TAKE NOTICE that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on November 25, 2013 and said Ordinance will be considered for final passage at a regular meeting of the Town Council of the Town of Newton to be held in the Council Chambers, 39 Trinity Street, Newton, New Jersey, on December 9, 2013.

Lorraine A. Read, RMC
Municipal Clerk

**TOWN OF
NEWTON
ORDINANCE
#2013-XX
SCHEDULE "A"**

<u>LEVEL</u>	<u>HOURLY</u>		<u>35 HRS / WK</u>		<u>40 HRS / WK</u>		<u>IRREGULAR HOURS ANNUALIZED</u>
	<u>MIN</u>	<u>MAX</u>	<u>MIN</u>	<u>MAX</u>	<u>MIN</u>	<u>MAX</u>	
1	\$8.75	\$17.00	\$15,925	\$30,940	\$18,200	\$35,360	
2	\$9.00	\$18.50	\$16,380	\$33,670	\$18,720	\$38,480	
3	\$9.25	\$20.75	\$16,835	\$37,765	\$19,240	\$43,160	
4	\$9.50	\$26.25	\$17,290	\$47,775	\$19,760	\$54,600	
5	\$10.50	\$31.75	\$19,110	\$57,785	\$21,840	\$66,040	
6	\$11.00	\$34.50	\$20,020	\$62,790	\$22,880	\$71,760	
7	\$12.00	\$37.25	\$21,840	\$67,795	\$24,960	\$77,480	
8	\$12.50	\$40.00	\$22,750	\$72,800	\$26,000	\$83,200	
9			\$25,000	\$80,000	\$30,000	\$90,000	
10			\$30,000	\$85,000	\$35,000	\$95,000	
11			\$32,500	\$90,000	\$37,500	\$110,000	
12			\$45,000	\$95,000	\$52,500	\$115,000	
13			\$50,000	\$100,000	\$57,500	\$125,000	
14			\$65,000	\$125,000	\$75,000	\$145,000	
15			\$70,000	\$160,000	\$80,000	\$165,000	
16							\$500 - \$5,000
17							\$2,500 - \$7,500
18							\$3,000 - \$25,000
19							\$12,000 - \$55,000

**TOWN OF NEWTON
ORDINANCE #2013-XX
SCHEDULE "B"**

LEVEL 1

Recreation Assistant

LEVEL 2

Assistant Pool Manager

LEVEL 3

Clerk Typist
Custodian
Grounds Maintenance Worker
Keyboarding Clerk I
Lifeguard
School Traffic Guard
Secretary
Swim Instructor

LEVEL 4

Code Enforcement Officer Trainee
Deputy Municipal Court Administrator
Keyboarding Clerk II
Laborer
Public Safety Telecommunicator Trainee
Recreation Leader
Senior Clerk Typist
Technical Assistant to Construction Official

LEVEL 5

Account Supervisor/Treasurer
Assessing Clerk
Fire Prevention Inspector
Planning/Zoning Administrator
Police Clerk
Pool Manager
Recreation Enforcement Officer
Sewer Laborer
Water Laborer
Water Meter Reader
Water/Sewer Collector

LEVEL 6

Equipment Operator
Omnibus Operator
Public Safety Telecommunicator
Recycling Foreman
Sewer Repairer
Truck Driver
Water Repairer

LEVEL 7

Certified Tax Collector/Tax Search Officer
Park Caretaker
Parking Meter Enforcer
Payroll Clerk
Senior Public Safety Telecommunicator
Senior Sewer Repairer
Senior Water Repairer
Sewer Repairer 2
Special Police Officer
Water Repairer 2

LEVEL 8

Administrative Assistant
Court Attendant
Road Foreman
Street Foreman
Supervising Public Safety Telecommunicator
Water Foreman

LEVEL 9

Assistant Director of Public Works
Assistant Public Works Supervisor
Sewer Plant Operator
Water Plant Operator

LEVEL 10

Community Development Director
Director of Public Works
Finance Director
Human Resources Manager
Municipal Clerk/Registrar of Vital Statistics
Municipal Court Administrator
Public Works Supervisor
Water/Sewer Supervisor

LEVEL 11

Police Patrolman

LEVEL 12

Police Sergeant

LEVEL 13

Police Lieutenant
Water/Sewer Superintendent

LEVEL 14

Police Chief

LEVEL 15

Town Manager

LEVEL 16

Assistant Emergency Management Coordinator
Assistant Right-to-Know Coordinator
Deputy Municipal Clerk
Deputy Registrar
Deputy Right-to-Know Coordinator
Right-to-Know Coordinator

LEVEL 17

Council Member
Mayor

LEVEL 18

Building Subcode Official/Inspector
Chief Combustible Inspector
Chief Financial Officer
Code Enforcement Officer
Deputy Code Enforcement Officer
Deputy Emergency Management Coordinator
Electrical Subcode Official/Inspector
Emergency Management Coordinator
Fire Subcode Official
Plumbing Subcode Official/Inspector
Zoning Officer

LEVEL 19

Deputy Town Manager
Municipal Judge
Recreation Supervisor
Tax Assessor

TOWN OF NEWTON

ORDINANCE NO. 2013-31

AN ORDINANCE AMENDING THE CODE OF THE TOWN OF NEWTON, CHAPTER 228, "SEWER AND WATER", ARTICLE VI, "WATER RESTRICTIONS; WATER BANS", ESTABLISHING A NEW SECTION RELATED TO OUTDOOR LANDSCAPE WATER CONSERVATION

WHEREAS, the water supplies within the Town of Newton should be protected to afford the greatest beneficial use to Town of Newton citizens and businesses, which depend on adequate water supplies for their livelihood, health, welfare, and economic production; and

WHEREAS, the water resources associated with the Town of Newton have been threatened in the past due to drought conditions; and

WHEREAS, there exists a need to ensure water is available for uses essential to the health, safety and welfare of the Town of Newton and for averting or lessening the impact of any water shortage; and

WHEREAS, taking steps to ensure clean, wholesome, and adequate water supplies is a high priority in protecting the health, safety, and welfare of Town of Newton citizens; and

WHEREAS, pursuant to N.J.S.A. 40:48-2, the Town of Newton has the power to adopt ordinances necessary and proper for the protection of persons and property, and the preservation of the public health, safety and welfare;

NOW, THEREFORE BE IT ORDAINED, by the Town Council of the Town of Newton, Sussex County, New Jersey, that the Town of Newton Code is amended as follows:

Section 1 Section 228-1, entitled "Definitions", is hereby revised by the addition of the following:

AUTOMATIC IRRIGATION SYSTEM – Any assemblage of components, materials or special equipment which is designed, constructed and installed for controlled dispersion of water from any safe and suitable source, for the purpose of irrigating landscape vegetation or the control of dust and erosion on landscape areas, including drip irrigation systems, integral pumping systems or integral control systems for manual, semi-automatic or automatic control of the operation of these systems.

Section 2 Section 228-22 is hereby replaced in its entirety with a new Section 228-22, entitled, "Outdoor Landscape Water Conservation", as follows:

§228-22. Outdoor Landscape Water Conservation.

I. Water Use Restrictions

Restrictions on outdoor landscape water use apply to all users in the Town of Newton at all times, regardless of source of supply (e.g. public water supplies, well or ground water, lakes, streams, or ponds) unless expressly exempt pursuant to subsection II, Exemptions, below.

All water use shall conform to the following Outdoor Landscape Water Use Restrictions:

A. Lawn watering with a hose or hose-end sprinkler:

1. From May 1 to September 30 all outdoor watering shall be conducted between the hours of 5:00 p.m. to 9:00 a.m.;
2. The watering of any single area shall not exceed sixty minutes per day;
3. No hose or hose-end watering shall be permitted when it is raining.

B. Irrigating lawns and landscapes with automatic irrigation systems (as defined in section 228-1, above):

1. From May 1 to September 30 all outdoor watering shall be conducted between the hours of 5:00 p.m. to 9:00 a.m.; and
2. Operation of any irrigation zone equipped with spray (mist) heads shall not exceed 15 minutes per zone. Operation of any irrigation zone equipped with rotary sprinkler heads shall not exceed 50 minutes per zone;

II. Exemptions

Restrictions set forth in subsection I, above, shall not apply to the following:

- A. Outdoor water use from rain water harvesting, gray water, or reclaimed water. Use of gray or reclaimed water must have an approved NJPDES permit issued through the NJDEP.
- B. Outdoor water use for commercial farms producing harvestable crops, commercial nurseries, sod farms and golf courses.
- C. Outdoor irrigation necessary for one day only where treatment with an application of chemicals requires immediate watering to preserve an existing landscape or to establish a new landscape.
- D. Outdoor irrigation necessary for the establishment of newly sodded lawns or landscaping within the first 21 consecutive days of planting.
- E. Visually supervised operation of an irrigation system by a person in compliance with the New Jersey Landscape Irrigation Contractor Certification Act of 1991 (N.J.S.A. 45:5AA-1) and at the minimum rate necessary in order to check system condition and effectiveness.
- F. Watering of flowers and shrubs with a hand-held hose equipped with an automatic shut-off nozzle.
- G. Watering with hand-held containers.

H. Irrigation systems equipped with a Smart Water Application Technology (“SWAT”) controller (as defined by the Irrigation Association SWAT protocol testing (www.irrigation.org/SWAT)), programmed by a person who holds a New Jersey Landscape Irrigation Contractor Certification, pursuant to N.J.S.A. 45:5AA-3.

Section 3 Section 228-22, entitled, “Prohibited water use”, is hereby renumbered, in its entirety, as Section 228-23, “Prohibited water use”.

Section 4 Section 228-23, entitled, “Enforcement”, is hereby renumbered, in its entirety, as Section 228-24, “Enforcement”.

Section 5 Severability. If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

Section 6 Repealer. All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

Section 7 Effective Date. This Ordinance will take effect after publication and passage according to law.

TAKE NOTICE that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on Monday, November 25, 2013. It will be considered for adoption, after final reading and public hearing thereon, at a regular meeting of the Newton Governing Body to be conducted at 7:00pm on Monday, December 9, 2013 in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect according to law.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #195-2013

November 25, 2013 **“AUTHORIZING THE SUBMISSION OF A \$40,000.00 GRANT APPLICATION TO THE NEW JERSEY HIGHLANDS COUNCIL FOR A TRANSFER OF DEVELOPMENT RIGHTS RECEIVING ZONE FEASIBILITY GRANT”**

WHEREAS, the Town of Newton wishes to apply for a \$40,000 grant from the New Jersey Highlands Water Protection and Planning Council for a Transfer of Development Rights (TDR) Receiving Zone Feasibility Grant pursuant to the Highlands Water Protection and Planning Act; and

WHEREAS, the TDR Receiving Zone Feasibility Grant provides funding to study the potential to create a transfer of development rights receiving zone within the Town of Newton. The study covers four areas with grant funding of up to \$40,000:

- Phase I – Infrastructure and Capacity Evaluation
- Phase II – Site Evaluation
- Phase III - Fiscal Analysis
- Phase IV - Final Report

WHEREAS, this grant funding will be utilized by the Town and its consultants to complete the study with the exception of the fiscal analysis, which will be completed by an economic consultant authorized by the Highlands Council;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, County of Sussex and State of New Jersey that the Town Manager is hereby authorized to execute the TDR Feasibility Grant Application from the NJ Highlands Water Protection and Planning Council and is further authorized along with the Chief Financial Officer of the Town to execute all documents associated with the grant.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2013.

Lorraine A. Read, RMC
Municipal Clerk



**TOWN OF NEWTON
RESOLUTION #196-2013**

**November 25, 2013 "To Cancel Reserve Balance in the Water Sewer
Capital Fund"**

WHEREAS, a \$20,000.00 balance exists on the Water Sewer Capital Trial Balance for Reserve for Energy Audit Improvements; and

WHEREAS, the Town Manager has reviewed and determined that there are no additional costs for this project; and

WHEREAS, it is necessary to formally cancel said balance to Fund Balance;

NOW, THEREFORE BE IT RESOLVED, by a majority of the full membership of the Town Council of the Town of Newton, that the Reserve for Energy Audit Improvements in the Water Sewer Capital Fund in the amount of \$20,000.00 be cancelled.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2013.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #197-2013

November 25, 2013 "Appointment of Keith Mitchell as Risk Management Consultant for the Town of Newton for Calendar Year 2014"

WHEREAS, the TOWN OF NEWTON (hereinafter "Local Unit") has joined the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 et seq.; and

WHEREAS, the Bylaws require participating members to appoint a Risk Management Consultant, as those positions are defined in the Bylaws, if requested to do so by the "Fund"; and

WHEREAS, the "Local Unit" has complied with relevant law with regard to the appointment of a Risk Management Consultant; and

WHEREAS, the "Fund" has requested its members to appoint individuals or entities to that position;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of "Local Unit", in the County of Sussex and State of New Jersey, as follows:

1. The TOWN OF NEWTON hereby appoints KEITH MITCHELL as its local Risk Management Consultant.
2. The TOWN MANAGER AND MUNICIPAL CLERK and Risk Management Consultant are hereby authorized to execute the Risk Management Consultant's Agreement for the year 2014 in the form attached hereto.

Attest:

Town of Newton

Lorraine A. Read, RMC,
Municipal Clerk

By:

Joseph A. Ricciardo, Mayor

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2013.

Lorraine A. Read, RMC
Municipal Clerk

**2014 FUND YEAR
STATEWIDE INSURANCE FUND**

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this _____ day of _____ 20_____, among the Statewide Insurance Fund ("FUND"), a joint insurance fund of the State of New Jersey, the Town of Newton ("MEMBER") and Keith Mitchell ("CONSULTANT") through a non-fair and open process, pursuant to N.J.S.A.19:44A-20.5.

WHEREAS, the CONSULTANT has offered to the MEMBER professional risk management consulting services as required by the Bylaws of the FUND; and

WHEREAS, the CONSULTANT has advised the FUND that he/she is familiar with the terms, conditions and operations of the FUND; and

WHEREAS, the MEMBER desires these professional services from the CONSULTANT;
and

WHEREAS, the MEMBER has complied with relevant law in regard to the appointment of a Risk Management Consultant; and

WHEREAS, the Bylaws of the FUND require that members engage a CONSULTANT and that the CONSULTANT comply with certain requirements set forth therein.

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

1. For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
 - (a) assist in evaluating the MEMBER'S exposures and advise on matters relating to the Member's operation and coverage.
 - (b) explain to the MEMBER, or its representatives, the various coverages available from the FUND.
 - (c) explain to the MEMBER, or its representatives, the terms of the member's commitment and obligations to the FUND.
 - (d) explain to the MEMBER, or its representatives the operation of the FUND.
 - (e) prepare applications, statements of values, etc., on behalf of the MEMBER, if required by the FUND.
 - (f) review the MEMBER'S assessment and assist in the preparation of the MEMBER'S insurance budget.
 - (g) review losses and engineering reports and provide assistance to the MEMBER'S

safety committee, if required.

- (h) assist in the claims settlement process, if required, by MEMBER or FUND.
- (i) attend the majority of meetings of the Fund Commissioners or Executive Committee, if requested, and perform such other services as required by the MEMBER or the FUND.
- (j) comply with the obligations imposed upon Risk Managers in the FUND's Bylaws.
- (k) act in good faith and fair dealing to the FUND.
- (l) perform other duties for the FUND as may be required from time to time by the FUND.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

- (a) The CONSULTANT shall be paid by the FUND, on behalf of the MEMBER, a fee as compensation for services rendered. Said fee, an apportionment of the MEMBER's assessment: 6% of workers' compensation (excluding any fees, PLIGA, and loss ratio apportionment); 7.5% of all lines assessment (excluding any fees, PLIGA, and loss ratio apportionment); and 10% of Selective umbrella assessment (excluding fees, PLIGA and administrative expenses).
- (b) The CONSULTANT shall be entitled to compensation for services provided during any calendar year only if the CONSULTANT has been appointed and holds the position of Risk Management Consultant, as of January 31 of the said calendar year for counties and municipalities holding general elections and July 30 for municipalities holding regular elections.
- (c) For any insurance coverages authorized by the MEMBER to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee set forth in 2(a).
- (d) If the MEMBER shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MEMBER a fee at a rate to be negotiated by the parties.

3. The term of this Agreement shall be from **January 1, 2014 to January 1, 2015**. However, this Agreement may be terminated by either party at any time by mailing to the other thirty (30) days written notice, certified mail return receipt.

4. The CONSULTANT shall comply with all laws applicable to producers who provide insurance products to public entities and shall comply with all applicable

statutes and regulations relating to joint insurance funds.

5. The CONSULTANT agrees to comply with all affirmative action laws applicable in accordance with Exhibit A and to submit all necessary documentation establishing compliance within seven (7) days of this Agreement.

ATTEST:

Member Representative

ATTEST:

Risk Management Consultant Corporate Officer

ATTEST:

Statewide Insurance Fund Chairperson

**EXHIBIT A
STATEWIDE INSURANCE FUND**

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY NOTICE
(N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.)

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

This form is a summary of the successful professional service entity's requirement to comply with the requirements of **N.J.S.A. 10:5-31 et seq.** and **N.J.A.C. 17:27 et seq.**

The successful professional service entity shall submit to the Statewide Insurance Fund, after notification of award but prior to execution of this contract, one of the following three documents as forms of evidence:

(a) A photocopy of a valid letter that the vendor is operating under an existing Federally approved or sanctioned affirmative action program (good for one year from the date of the letter);

OR

(b) A photocopy of a Certificate of Employee Information Report approval, issued in accordance with N.J.A.C. 17:27-1.1 et seq.;

OR

(c) A photocopy of a completed Employee Information Report (Form AA302) provided by the Division of Contract Compliance and completed by the vendor in accordance with N.J.A.C. 17:27-1.1 et seq.

The successful professional service entity may obtain the Employee Information Report (AA302) from the Statewide Insurance Fund during normal business hours.

The undersigned professional service entity certifies that he/she is aware of the commitment to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. and agrees to furnish the required forms of evidence.

The undersigned professional service entity further understands that his/her submission shall be rejected as non-responsive if said professional service entity fails to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq.

COMPANY: _____

SIGNATURE: _____

PRINT NAME: _____

TITLE: _____ DATE: _____



TOWN OF NEWTON

RESOLUTION #198-2013

November 25, 2013 "Appointment of Fund Commissioner and Alternate Fund Commissioner for Statewide Insurance Fund"

WHEREAS, the Town of Newton (hereinafter "Local Unit") is a member of the Statewide Insurance Fund (hereinafter "Fund"), a joint insurance fund as defined in N.J.S.A. 40A:10-36 *et seq.*; and

WHEREAS, the Fund's Bylaws require participating members to appoint a Fund Commissioner;

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Town of Newton that Thomas S. Russo, Jr., Town Manager, is hereby appointed as the Fund Commissioner for the Local Unit for the year 2014; and

BE IT FURTHER RESOLVED that Tracy Villaverde, HR Coordinator is hereby appointed as the Alternate Fund Commissioner for the Local Unit for the year 2014; and

BE IT FURTHER RESOLVED that the Local Unit's Fund Commissioner is authorized and directed to execute all such documents as required by the Fund.

Name of Entity: Town of Newton

By: _____
Joseph A. Ricciardo, Mayor

ATTEST:

Lorraine A. Read, RMC
Municipal Clerk

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2013.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #199-2013

November 25, 2013 “Support the use of a *No Passing Zone* on Route 206 in the Town of Newton”

WHEREAS, the New Jersey Department of Transportation (NJDOT) recently completed a traffic investigation on Route 206 in the Town of Newton; and

WHEREAS, the NJDOT investigation revealed the current centerline pavement markings on Route 206 meet and conform to current design standards; and

WHEREAS, the NJDOT will update existing records to reflect current *NO Passing Zone* conditions along (US) (NJ) Route 206;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton of the County of Sussex, in the State of New Jersey, that we hereby support the use of a *No Passing Zone* on Route 206 in the Town of Newton as recommended by the NJDOT; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution shall be forwarded to NJDOT as requested.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2013.

Lorraine A. Read, RMC
Municipal Clerk



State of New Jersey

OCT 23 2013

DEPARTMENT OF TRANSPORTATION
P.O. Box 600
Trenton, New Jersey 08625-0600

CHRIS CHRISTIE
Governor

JAMES S. SIMPSON
Commissioner

KIM GUADAGNO
Lt. Governor

October 15, 2013

**No Passing Zone
Route US 206
Town of Newton
Sussex County**

Lorraine A. Read, Clerk, RMC
39 Trinity Street
Newton, New Jersey 07860-1800

Dear Ms. Read:

This is in reference to an investigation conducted by the New Jersey Department of Transportation to inventory the existing centerline markings along Route US 206, in the Town of Newton, County of Sussex.

Staff of the Bureau of Traffic Engineering (BTE) has completed an investigation. Based on this investigation, the current centerline markings meet and conform to current design standards. Route US 206 will remain a No Passing Zone throughout the entire length of the Town of Newton.

In order to legally establish the "No Passing Zones," the New Jersey Department of Transportation is required to promulgate a Traffic Regulation Order (TRO). An initial step in the TRO process is to receive a Resolution of Support from the municipal governing body. A recent decision by the New Jersey Attorney General's Office has prompted administrative changes regarding the TRO process. As a result of this administrative change, a Resolution of Support will now be required **within 90 days**.

Once this office is in receipt of the certified adopted Resolution of Concurrence from the Town of Newton governing body, a Traffic Regulation Order will be promulgated. The current centerline markings will then be updated in our records. Enclosed is a sample Resolution of Concurrence for your use.

Should you have any questions, please feel free to contact Robert Smetanka, Principal Traffic Investigator, at 609-530-2657.

Sincerely,

Michael Mihalic
Supervisor, Traffic Investigations

enc.



TOWN OF NEWTON

RESOLUTION #200-2013

November 25, 2013 "Approve Purchase of Thermal Imaging Camera"

WHEREAS, the Town of Newton, as a municipality, is permitted to purchase items under New Jersey State Contract; and

WHEREAS, FF1 Professional Safety Services, 26 Gail Court Suite #1, Sparta New Jersey, is a current vendor through the New Jersey State Contract for the purchase of mine safety appliances; and

WHEREAS, the Town of Newton Fire Department requires the replacement for their Thermal Imaging Camera through this vendor under New Jersey State Contract #A81357 in the amount of \$17,956.65; and

WHEREAS, the Chief Financial Officer has certified that funds are available to support this project as per attached certification;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Thermal Imaging Camera be purchased from FF1 Professional Safety Services, Sparta, New Jersey, through the New Jersey State Contract #A81357 in the amount of \$17,956.65.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2013.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

**CERTIFICATION OF THE AVAILABILITY OF FUNDS
(AS REQUIRED BY N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq)**

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

RESOLUTION #: 200-2013

APPROVING: FF1 PROFESSIONAL SAFETY SERVICES

FOR THE PURPOSE OF: THERMAL IMAGING CAMERA

IN THE AMOUNT OF: \$17,956.65

**APPROPRIATED BY: CURRENT - FIRE OTHER EXPENSES
TOOL REPAIR/REPLACEMENT #1070215 \$17,956.65**

Note: Town received insurance reimbursement of \$16,956.65.

DATED THIS 25TH DAY OF NOVEMBER , 2013

BY _____

**DAWN L. BABCOCK
CHIEF FINANCIAL OFFICER**



TOWN OF NEWTON

RESOLUTION #201-2013

November 25, 2013 "Approve 2013 Appropriation Transfers"

BE IT RESOLVED, by the Town Council of the Town of Newton that the following 2013 appropriation transfers be approved effective this date:

<u>From</u>	<u>To</u>	<u>Amount</u>
<u>CURRENT</u>		
Other Insurance OE 1069201	Town Manager OE 1050286	\$2,000.00
Road OE 1080260	Parks OE 10912	\$1,000.00
Swimming Pool SW 1090102	Swimming Pool OE 1090217	\$4,000.00
Inspection of Buildings OE 1077222	Stat. Expend-DCRP 1098294	\$800.00
TOTAL CURRENT TRANSFERS		<hr/> \$7,800.00

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2013.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #202-2013

November 25, 2013 "Authorize Change Order No. 1 for the Fire Museum Masonry Renovation Project"

WHEREAS, on June 24, 2013 the Newton Town Council adopted Resolution #114-2013, awarding a contract to Edge Property Maintenance, Inc., for the Proposed Fire Museum Masonry Renovation Project; and

WHEREAS, due to unforeseen issues, Phase #1 of the project has not been completed, and Edge Property Maintenance, Inc., is advising the exterior of the building needs to be secured from the winter weather; and

WHEREAS, the Project Architect, Thomas Kosten of FKA Architects recommends in his memo dated November 20, 2013, approving Change Order No. 1, for the Fire Museum Masonry Renovation Project to include winter weather protection, which will increase the total contract amount by \$11,112.08 for a new contract total of \$163,174.08; and

WHEREAS, the Town Engineer, Cory Stoner of Harold E. Pellow and Associates, Inc., concurs with Mr. Kosten's recommendation; and

WHEREAS, the Chief Financial Officer has certified that funds are available to support this change order as per attached certification;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby concurs with the Project Architect and Town Engineer's recommendation and accepts Change Order No. 1 for the Fire Museum Masonry Renovation Project: and

BE IT FURTHER RESOLVED, that a copy of Change Order No. 1, and recommendation letter of Mr. Kosten be attached to and made part of this resolution.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2013.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

CERTIFICATION OF THE AVAILABILITY OF FUNDS
(AS REQUIRED BY N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq)

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

RESOLUTION #: 202 -2013

APPROVING: EDGE PROPERTY MAINTENANCE, INC.

FOR THE PURPOSE OF: CO#1 FIRE MUSEUM WINTERIZE

IN THE AMOUNT OF: \$11,112.08

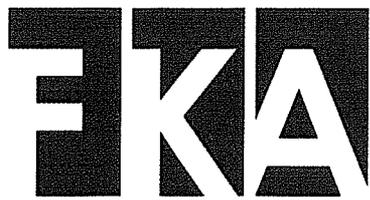
APPROPRIATED BY: GENERAL CAPITAL -

ORD.#2012-13 #30913114 \$11,112.08

DATED THIS 25TH DAY OF NOVEMBER 2013

BY

DAWN L. BABCOCK
CHIEF FINANCIAL OFFICER



ARCHITECTS

A PROFESSIONAL ASSOCIATION

Architecture • Interior Design
Planning • Project Management

November 20, 2013

Mr. Cory L. Stoner

Harold E. Pellow & Associates, Inc.
17 Plains Road
Augusta, NJ 07822

Project: **Newton Fire Museum Masonry Restoration**
Project #1308

RE: **Review of Edge Property Maintenance – Additional Costs.**

Cory:

As requested, FKA Architects has reviewed the documentation submitted by Edge Property Maintenance regarding the additional cost requested to complete portions of Phase #1.

As the mortar installation, and the FRP door installation, will be completed at different times due to delivery dates, the amounts indicated for "Mobilization & Demobilization" as well as "Receive Delivered Materials on Site" appear to be a reasonable request.

The Mortar Manufacturer requires that during mortar installation the materials and surrounding air temperature to be a minimum of 40 degrees F, prior to, during, and 48 hours after completion of masonry work. (Refer to specification Section 04065, paragraph -1.07 Field Conditions).

According to Edge Property Maintenance, they can have mortar materials delivered approximately 2 weeks after receiving approval to proceed. This would place delivery at approximately December 15. It is very likely that cold weather protection will be required at this time of year; therefore their request for "Winter Protection" also appears reasonable.

Having a heating unit outside where it is partially open to the public, and in close proximity to adjacent buildings, would also warrant the request for a "Fire Watch".

For the above stated reasons, FKA Architects feels that the request made by Edge Property Maintenance, appears to be reasonable. Please let me know if you have any questions.

Sincerely,

Feitlowitz & Kosten Architects

Thomas Kosten, AIA, LEED AP
President

Thomas J. Kosten, A.I.A.
Michael R. Bieri, A.I.A.
Martin M. Feitlowitz, A.I.A.



PROPERTY MAINTENANCE

November 18, 2013

Via: USPS and Email (Cory L. Stoner [CStoner@hpellow.com])

Harold E. Pellow & Associates, Inc.
17 Plains Road
Augusta, NJ 07822-2009

Attn: Mr. Cory L. Stoner

Re: Fire Museum Masonry Restoration Project
Town of Newton, Sussex County

RE: H.P.A. Letter, October 29, 2013, Phase #1 Directive
H.P.A. Email, November 15, 2013, Winter Protection

This letter is to confirm receipt of the directives outlined in the letter dated October 29, 2013 and e-mail correspondence transmitted on November 15, 2013 regarding completion of the exterior Phase #1 work to secure the Newton Fire Museum for winter weather. In complying with the directives the following schedule has been developed.

- Completion of the full width brick wall reconstruction can commence 2 weeks after receipt of approved mortar color samples. Due to cold weather conditions this work may take up to four days to complete.
- Installation of the FRP door can be completed approximately 12 weeks after receipt of approved shop drawings and color samples.

Below is an outline of additional costs that will be incurred due to completing Phase #1 out of the intended construction sequence and the cost of winter protection to complete the full width brick wall reconstruction. The additional costs cover the difference in production that would have normally been attained if separate mobilizations were not required. The cost outlined for winter protection is based upon approval of the means and methods described in the attached letter. Please submit the attached change order to the Town Council on the November 25, 2013 Council Meeting and kindly advise on approval so the above work can be scheduled.

Full Width Brick Wall Reconstruction:

1. Mobilization & Demobilization	-	\$ 1,990.00
2. Receive Delivered Materials on Site	-	\$ 648.00
3. Winter Protection, if and where directed	-	\$ 4,968.58
4. Fire watch, if and where directed	-	\$ 2,713.50

Door Installation:

1. Mobilization, Demobilization	-	\$ 792.00
---------------------------------	---	-----------

600 Sioux Avenue, Lake Hiawatha, New Jersey 07034
www.EdgePropertyMaintenance.com
Phone: 973-257-0900 Fax: 973-402-9415

Please see the supplemental letter describing the proposed means and methods to erect and maintain the winter protection. We look forward to the successful completion of the above referenced project. Should you have any questions or require any additional information please do not hesitate to contact me.

Sincerely,

Andrew J. Bizub

: Enclosures:

AJB – 11/18/2013

ORDER

ARCHITECT
 Genl. CONTRACTOR
 FIELD
 OTHER

Project: Newton Fire Museum Masonry Renovation Change Order No.: 2013-54-02
 150 Spring Street Date: 11/18/2013
 Newton, NJ 07860 Contract Date: 6/19/2013

Owner: Town of Newton
 39 Trinity Street
 Newton, NJ 07860

The Contract is changed as follows:

Full Width Brick Wall Reconstruction:

- 1. Mobilization & Demobilization \$ 1,990.00
- 2. Receive Delivered Materials on Site \$ 648.00
- 3. Winter Protection, as described in 11/18/2013 letter, if and where directed \$ 4,968.58
- 4. Fire Watch, if and where directed \$ 2,713.50

FRP Door Installation:

- 1. Mobilization & Demobilization \$ 792.00

The original Contract Sum was	<u>\$152,062.00</u>
Net change by previously authorized Change orders	<u>\$0.00</u>
The Contract Sum prior to this Change order was	<u>\$152,062.00</u>
The Contract Sum will be increased by this Change Order in the amount of	<u>\$ 11,112.08</u>
The new Contract Sum including this Change order will be	<u>\$163,174.08</u>

The Contract Time will be increased by 20 days as of the date of approval

Harold E. Pellow & Assoc., Inc.
 Architect/Engineer
 7 Plains Rd., Augusta NJ 07822
 Address

Town of Newton
 Owner
 39 Trinity St., Newton NJ 07860
 Address

Edge Property Maintenance
 Contractor
 600 Sioux Ave., Lk. Hiawatha, NJ 07034
 Address

BY: _____

BY: _____

BY: Andrew J. Bizub - Pres

DATE _____

DATE _____

DATE 11/18/2013



PROPERTY MAINTENANCE

November 18, 2013

Harold E. Pellow & Associates, Inc.
17 Plains Road
Augusta, NJ 07822-2009

Attn: Mr. Cory L. Stoner

Re: Fire Museum Masonry Restoration Project
Town of Newton, Sussex County

Winter Protection Mean and Methods

Winter protection for the completion of Phase #1 Full Width Brick Reconstruction will be constructed and maintained as follows:

- 32 linear feet of walk through masons scaffold will be erected adjacent to the work area to a height of approximately 12 feet.
- Nylon reinforced poly tarpaulins will be attached to the brick masonry building and sidewalk behind the scaffold using wood furring and masonry screws. The tarpaulins will be secured horizontally above the scaffold, vertically at each end of the scaffold and to the sidewalk behind the scaffold.
- A 90,000 BTU, indirect fired, blast furnace will be utilized to heat the enclosed area during the completion of the full width brick reconstruction and for a period of 24 hours after completion to allow for the mortar to cure. A fire watch will be maintained at all times.
- The poly tarpaulins and scaffolding will then be dismantled and all screw holes will be filled with a clear elastomeric caulk.

Should you have any questions as to the mean and methods outlined above or would like to suggest any changes please contact me.

Sincerely,

Andrew J. Bizub

AJB – 11/18/2013

600 Sioux Avenue, Lake Hiawatha, New Jersey 07034
www.EdgePropertyMaintenance.com
Phone: 973-257-0900 Fax: 973-402-9415



TOWN OF NEWTON

RESOLUTION #203-2013

November 25, 2013 "Authorize Refund of Redemption Monies to Outside Lien Holder for Block 15.01, Lot 12"

WHEREAS, at the Municipal Tax Sale held on October 22, 2003 a lien was sold on Block 15.01, Lot 12 (formerly known as Block 801, Lot 12.01), also known as 28 Townsend Street, for 2002 delinquent water and sewer charges; and

WHEREAS, this lien, known as Tax Sale Certificate #1205, was sold to Syed Rashid for 3% redemption rate; and

WHEREAS, CoreLogic Tax Services, LLC mortgage servicer for said property has effected redemption of Certificate #1205 in the amount of \$7,857.71;

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body acknowledges that Syed Rashid is entitled to the redemption in the amount of \$7,857.71; and

BE IT FURTHER RESOLVED, that the Tax Collector be authorized to issue a check in the amount of \$7,857.71 for the redemption of Certificate #1205 to Syed Rashid, 66 Franklin Turnpike Unit 59, Ramsey, NJ 07446.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2013.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON
RESOLUTION #204-2013

November 25, 2013 "Confirming a Refund of Monies due to an Outside Lien Holder for Block 19.03, Lot 13"

WHEREAS, at the Municipal Tax Sale held on October 9, 2013, a lien was sold on Block 19.03, Lot 13, also known as 44 Mount View Street, for 2012 delinquent taxes; and

WHEREAS, this lien, known as Tax Sale Certificate #1388, was sold to US Bank Cust for Pro Cap III LLC for 0% redemption rate with a premium of \$9,100.00; and

WHEREAS, Carolyn McGahey owner of said property has effected redemption of Certificate #1388 in the amount of \$1,593.27;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body acknowledges that US Bank Cust for Pro Cap III LLC is entitled to the redemption in the amount of \$1,593.27; and

BE IT FURTHER RESOLVED, that the Tax Collector has issued a check in the amount of \$1,593.27 for the redemption of Certificate #1388 as well as a check in the amount of \$9,100.00 for the return of the premium to US Bank Cust for Pro Cap III LLC, 50 S 16th Street Suite 1950, Philadelphia, PA 19102.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2013.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #205-2013

November 25, 2013

“Approve Bills and Vouchers for Payment”

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2012 and 2013 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2013.

Lorraine A. Read, RMC
Municipal Clerk

List of Bills - (100001) CASH - CURRENT - LAKELAND #434 CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
32708	32 - B & R UNIFORM, INC.	PO 42662 BADGES & VEST APPLICATIONS	586.20	
		PO 42837 S/O PATCH APPLICATIONS	65.45	651.65
32709	39 - QUILL CORPORATION	PO 42651 2ND FLR OFFICE SUPP'S ACCT #C152130	307.01	
		PO 42818 2ND FLR OFFICE SUPP'S ACCT #C152130	200.99	
		PO 42797 POLICE OFFICE SUPP'S	78.92	586.92
32710	50 - E.A. MORSE & COMPANY, INC.	PO 42742 JANITORIAL SUPPLIES CUST #373200	1,272.02	1,272.02
32711	53 - MONTAGUE TOOL & SUPPLY, INC.	PO 42734 SAFETY EQUIPMENT	450.20	
		PO 42865 HEX CAPS	17.42	467.62
32712	62 - M G L PRINTING SOLUTIONS, LLC.	PO 42533 minute books & dog tags	306.00	306.00
32713	84 - ABCODE SECURITY INC.	PO 40967 4th QTR ALARM MONITORING	117.00	117.00
32714	102 - SUSSEX CAR WASH INC	PO 41059 OCT POLICE CAR WASH	143.00	143.00
32715	110 - G & G DIESEL SERVICE INC	PO 42788 AIR SHIELD FLUID	83.94	
		PO 42780 TRK #12 REPAIR	291.54	
		PO 42835 TRK #4 WHEEL ALIGN	265.52	
		PO 42842 TRK #9 MAINTENANCE	10.65	651.65
32716	126 - SCMUA	PO 42768 OCT WASTE REMOVAL	1,044.25	1,044.25
32717	130 - SUSSEX COUNTY P & H, INC.	PO 42770 WALL MOUNT KIT - SUPPLIES	91.17	91.17
32718	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 40873 OCT LONG DISTANCE ACCT #320421349	218.83	218.83
32719	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 42879 NOV LOCAL PHONE SVC	2,979.32	2,979.32
32720	164 - HOLLANDER, STRELZIK, PASCULLI, HINKES	PO 42887 OCT LEGAL	3,438.00	3,438.00
32721	175 - CAPITAL ACCOUNT	PO 42773 2013 CURR CIF TO CAPITAL	25,000.00	25,000.00
32722	179 - READ, LORRAINE	PO 42781 MILEAGE REIMB	25.99	
		PO 42884 REIMB MILEAGE 10/30 SEMINAR	35.05	61.04
32723	225 - FEDERAL EXPRESS	PO 42880 EXPRESS SHIPPING 11/7ACCFY #1344-05	26.29	26.29
32724	229 - SUSSEX COUNTY ECONOMIC	PO 42634 ANNUAL AWARDS LUNCHEON 11/7	100.00	100.00
32725	230 - HAYEK'S MARKET INC.	PO 42777 CLERKS OFFICE LUNCH ACCT #123	24.48	24.48
32726	255 - NEW JERSEY PLANNING OFFICIALS	PO 42622 PB MEMBERSHIP	315.00	315.00
32727	257 - FERRAIOLI, CERULLO & CUVA	PO 42725 2013 AUDIT	6,120.00	6,120.00
32728	269 - AMBASSADOR MEDICAL SERVICE	PO 42616 1 DRUG TEST 9/25	80.00	80.00
32729	273 - STATE TREASURER	PO 42754 CFO LICENSE D.BABCOCK	50.00	50.00
32730	288 - NEWTON CITGO, INC.	PO 42592 POLICE GAS WHILE PUMPS WERE DOWN	76.25	76.25
32731	327 - MITCHELL AGENCY, INC.	PO 42868 FIRE ACCIDENT INS (10/1/13-9/30/14)	3,458.00	3,458.00
32732	373 - GALLS INCORPORATED	PO 42798 REFLECTIVE HEAT TRANS & RAINCOATS	737.65	
		PO 42790 OEM SUPPLIES ACCT #4794479	187.65	925.30
32733	382 - WELDON ASPHALT COMPANY, INC.	PO 42861 BLACKTOP EAST STUART ST ACCT #4792	1,478.92	1,478.92
32734	409 - MINISINK PRESS INC	PO 42602 2013 Fall Public Newsletter	610.00	
		PO 42712 BUSINESS CARDS POLICE	37.00	647.00
32735	512 - DIAMOND SAND & GRAVEL, INC	PO 42772 CONCRETE BLOCK	925.00	925.00
32736	556 - SUSSEX COUNTY ASSESSORS ASSOC.	PO 42732 10/9 MEETING	15.00	15.00
32737	611 - SEBRING AUTO PARTS, INC.	PO 42715 VEHICLE MAINTENANCE ACCT #46	17.24	
		PO 42796 HOSE CLAMP ACCT #46	3.22	20.46
32738	768 - DEMPSEY UNIFORM & SUPPLY INC	PO 42853 OCT UNIFORM/MAT RENTAL	707.10	707.10
32739	779 - INTERNATIONAL SALT, INC.	PO 42745 200 TONS SALT R#189-2013 thru SCCP	10,917.95	10,917.95
32740	789 - GREATER NEWTON CHMBR OF COMM.	PO 42728 Awards Dinner - Flynn	30.00	
		PO 42750 2013 WREATHS (73) RENT/STORAGE/HANG	5,110.00	5,140.00
32741	921 - AIRGAS EAST	PO 42767 LEASE ARGON OXYGEN ACETYLENE (11/01	452.00	452.00
32742	966 - L-3 COMM. MOBILE-VISION	PO 42705 USB KEY CUST #NJNEWTO	103.75	103.75
32743	1132 - BOONTON TIRE SUPPLY INC.	PO 42102 POLICE VEH REPAIRS	638.93	638.93
32744	1141 - MCGUIRE, INC.	PO 42836 TRK #8 & #1 OIL CHG/INSPECT ACCT #	80.68	80.68
32745	1453 - SUSSEX COUNTY LOCK & SAFE,	PO 42782 SVC CALL FINANCE SAFE	75.00	75.00
32746	1474 - DELL MARKETING L.P.	PO 42739 Clerk Office - 2 Computers ACCT #3	1,110.86	1,110.86
32747	1528 - MR. JOHN, INC.	PO 40953 PORT A JOHN RECYCLE CNTR OCT CU	75.95	75.95
32748	1656 - WILDFLOWERS WITH TAMI	PO 42787 FLOOR PLANT JACK PHLEAGER CUST #117	70.00	70.00
32749	1665 - WARREN CO. CLERK'S ASSOC.	PO 42698 10/30 SEMINAR L READ & J ROBERTS	40.00	40.00
32750	1741 - MORRIS COUNTY POLICE ACADEMY	PO 42663 DETECTIVE COURSE	75.00	75.00
32751	1846 - ADVANCE AUTO PARTS	PO 42682 SWEEPER MAINTENANCE ACCT #627103026	67.65	
		PO 42716 VEHICLE FITTING ACCT #6271030269	7.09	
		PO 42778 CAR WASH & POLISH ACCT #6271030269	40.97	
		PO 42876 DIESEL FUEL ADDITIVE BUS ACCT #627	39.98	
		PO 42881 FILTER/WRENCH ACCT #6271030269	64.94	220.63
32752	1866 - HOME DEPOT, INC.	PO 42690 OFFICE EXPANSION	165.96	
		PO 42838 BUILDING MAIN/EQUIP MAIN	157.72	323.68

List of Bills - (10001) CASH - CURRENT - LAKELAND #434 CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
32753	1866 - HOME DEPOT, INC.	PO 42878 REPAIRS/ALTERATIONS & SUPPLIES	209.13	209.13
32754	1880 - FIRE & SAFETY SERVICES, LTD., INC.	PO 42704 ENG #803 FUEL LEAK REPAIR	704.65	
		PO 42710 ENG #804 CHASSIS GENERATOR & AERIAL	5,500.00	6,204.65
32755	2037 - MID-ATLANTIC FOR SAFETY &	PO 42723 CROSSING GUARD STOP SIGNS	30.00	30.00
32756	2137 - PAINT SPOT	PO 41758 PAINT TOWNHALL	53.98	53.98
32757	2163 - WARD'S FLOWERS AND GIFTS	PO 42784 FLOWER BASKETS ACCT #47035	162.90	162.90
32758	2252 - CORBY ASSOCIATES, INC.	PO 42504 Installation of Additional Items to	3,195.00	3,195.00
32759	2257 - STAPLES BUSINESS ADVANTAGE, INC.	CALENDARS	78.44	
		PO 42107 POLICE/CENCOM OFFICE SUPPLIES	262.33	
		PO 42652 2ND FLR OFFICE SUPP'S	109.49	
		PO 42683 PRINTER INK	323.99	
		PO 42689 OEM OFFICE SUPP'S	229.44	
		PO 42722 CAMERA FOR NANETTE	97.93	1,101.62
32760	2257 - STAPLES BUSINESS ADVANTAGE, INC.	PO 42776 FIRE DEPT OFFICE SUPP'S	169.90	
		PO 42801 OFFICE SUPPLIES	99.97	
		PO 42839 2ND FLR OFFICE SUPP'S	50.16	
		PO 42885 OPERATION SANTA SUPP'S	108.77	428.80
32761	2310 - SUSSEX COUNTY ENGINEERING DIVISION	PO 42693 SEMI ANNUAL MAINT SPING/MADISON TRA	167.50	167.50
32762	2358 - APPRAISAL SERVICES, INC.	PO 42177 REASSESSMENT FOR TAX YEAR 2014	15,200.00	15,200.00
32763	2361 - CSS TEST INC.	PO 40890 (2) PRE-EMPLOYMENT DRUG SCREEN	96.00	96.00
32764	2387 - NESTLE WATERS, INC.	PO 42791 WATER DELV OCT	59.28	59.28
32765	2429 - BLACK LAGOON	PO 42717 WINTER MAINT SUMMIT POND	750.00	750.00
32766	2478 - RACHLES/MICHELE'S OIL COMPANY, INC.	PO 42762 GAS ACCT #40382	2,844.96	
		PO 42867 GAS ACCT #40382	4,314.37	7,159.33
32767	2479 - TAYLOR OIL CO., INC.	PO 42733 ACCT #62714 DIESEL	1,406.43	
		PO 42761 DIESEL ACCT #62714	774.68	
		PO 42821 DIESEL ACCT #62714	3,036.74	5,217.85
32768	2492 - ACTION OFFICE SUPPLIES	PO 42339 FAX TONER/HOLE PUNCH	123.98	123.98
32769	2513 - NEWTON FIRE MUSEUM	PO 42810 REIMB FOR REPLACEMENT MAILBOX	69.55	69.55
32770	2518 - DAWN BABCOCK	PO 42779 MILEAGE REIMB	76.84	76.84
32771	2525 - FIREFIGHTER ONE, LLC.	PO 42673 TOWELETTES	76.88	
		PO 42730 SCBA CYLINDER TEST	32.00	
		PO 42809 CARBURETOR	448.82	
		PO 42815 FLOW TEST SCBA	1,500.00	2,057.70
32772	2532 - LADDEY, CLARK & RYAN, LLP	PO 40838 TAX APPEAL LITIGATION FOR 2012 APPE	473.03	
		PO 40920 2013 PROSECUTOR Jonathan McMeen	2,250.00	
		PO 42888 OCT TAX APPEALS	6.97	
		PO 42889 OCT LEGAL	3,536.00	6,266.00
32773	2569 - KIEFFER ELECTRIC, INC.	PO 42763 OFFICE EXPANSION	32.66	32.66
32774	2618 - JMC ENVIRONMENTAL CONSULTANTS, INC.	PO 41208 OCT UST CONSULT	2,387.50	2,387.50
32775	2628 - CONDOR CREATIONS	PO 42603 LAPEL PINS	269.00	269.00
32776	2639 - COUNTY OF SUSSEX	PO 42793 CNTY SHARE THORLABS ANNUAL SVC CHG	5,952.00	5,952.00
32777	2647 - GLOBAL INDUSTRIAL EQUIPMEN INC.	PO 42420 DPW CABINET ACCT #1029597	456.76	456.76
32778	2660 - GRASS ROOTS	PO 42612 ATHLETIC FIELD MAINTENANCE	3,379.40	3,379.40
32779	2665 - SIGN-A-RAMA, INC.	PO 42749 NEWTON WINTER FARMERS MARKET BANNER	245.00	245.00
32780	2675 - TIRE KING, INC.	PO 42719 RECYCLE TRUCK TIRE	679.00	679.00
32781	2741 - JERSEY CENTRAL POWER & LIGHT, INC.	PO 40964 4 POLES FROM P/A	168.00	168.00
32782	2753 - PORTER LEE CORPORATION	PO 42607 ANNUAL SUPPORT BEAST BARCODE SYSTEM	800.00	800.00
32783	2757 - ATLANTIC TACTICAL INC.	PO 42751 BATTERIES ACCT #203375	28.74	28.74
32784	2781 - TRIMBOLI & PRUSINOWSKI, LLC.	PO 41055 SEPT LEGAL SERV'S	855.00	855.00
32785	2788 - PENTELEDATA	PO 40909 NOV INTERNET USAGE	564.75	564.75
32786	2843 - CHELBUS CLEANING CO., INC.	PO 40859 OCT CLEANING TOWN BLDG'S	1,770.00	1,770.00
32787	2902 - JANIEN N ROBERTS	PO 42848 MIEAGE REIMB CLERKS CLASS	17.29	17.29
32788	2943 - NEW JERSEY CONFERENCE OF MAYORS	PO 42774 2014 DUES	395.00	395.00
32789	3105 - THYSSENKRUPP ELEVATOR CORP.	PO 41058 NOV ELEVATOR MAINT TH	192.40	192.40
32790	3124 - EXTRA TECH DATA SERVCIES LLC	PO 42792 OFFICE 2010 DPW/CODE ENFORCEMENT LA	445.00	445.00
32791	3132 - STEVE VANNIEUWLAND	PO 42804 REIMB CHILD PASSENGER RECERTIFICATI	50.00	50.00
32792	3184 - HARLEYSVILLE LIFE INSURANCE COMPANY	PO 41369 FIRE ACC/LIFE INSURANCE 3/1/13-2/28	272.71	272.71
32793	3199 - D. LOVENBERG'S PORTABLE TOILET RENT	PO 41517 PORT A JOHNS PARK/PARKNRIDE/PINE ST	665.00	665.00
32794	3308 - KIMBERLY MASON-WILLIAMS	PO 42886 REASSESS -OLD BL/L TO NEW	478.38	478.38
32795	3319 - TRACY VILLAVERDE	PO 42844 MPA CLASSES MILEAGE REIMB	310.75	310.75
32796	3337 - FACILITY DUDE	PO 41169 PLANNED MAINT PROGRAM ANNUAL	2,527.00	2,527.00
32797	3350 - RJR ENGINEERING CO., INC.	PO 42661 CRACK REPAIR/PLASTER POOL	992.00	992.00

List of Bills - (100001) CASH - CURRENT - LAKELAND #434 CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
32798	3379 - CEUNION	PO 42720 TRAINING - LAWS OF LEADERSHIP	178.00	178.00
32799	3428 - Community Resouce Partners, LLC	PO 42493 MARKETING CONSULTING	2,500.00	2,500.00
32800	3429 - TOYOTA MOTOR CREDIT CORP.	PO 42132 2013 TOYOTA CAMRY 60 pmt @\$472.08 =	472.08	472.08
32801	3435 - PRIME LUBE	PO 42760 FUEL ADDITIVE DRUM & PUMP	236.00	236.00
32802	3437 - TEXAS CANVAS	PO 42656 POOL COVER REPAIR	575.00	575.00
32803	3439 - KYLAN, INC.	PO 42697 BLIND MEASUREMENT	75.00	75.00
32804	3441 - SUSSEX FIRE DEPARTMENT	PO 42735 TRAINING CLASS MAKING GROUND DECISI	100.00	100.00
32805	3451 - BRUCE R JONES GUNSMITHING	PO 42883 SLIDE RELEASE SPRING REPAIR 40 CAL	50.00	50.00
TOTAL				148,071.23

Total to be paid from Fund 10 CURRENT FUND

148,071.23

148,071.23

Checks Previously Disbursed

131080	PAYROLL ACCOUNT	11/21 CURRENT PAY	193,644.46	11/21/2013
32707	COUNTY OF SUSSEX	PO# 42806 4TH QTR CNTY PURPOSE TAX	764,092.67	11/14/2013
32706	COUNTY OF SUSSEX	PO# 42765 4TH QTR OPEN SPACE TAX	3,907.89	11/14/2013
32705	COUNTY OF SUSSEX	PO# 42766 4TH QTR LIBRARY TAX	46,649.66	11/14/2013
32704	COUNTY OF SUSSEX	PO# 42757 4TH QTR CNTY HEALTH TAX	21,314.10	11/14/2013
32703	CENTURYLINK COMMUNICATIONS, INC.	PO# 40937 NOV POLICE MOBILE DATA TERMINALS	125.85	11/14/2013
32702	CENTURYLINK COMMUNICATIONS, INC.	PO# 40869 OCT POOL PAY PHONE	35.00	11/14/2013
32701	CENTURYLINK COMMUNICATIONS, INC.	PO# 42771 OCT LOCAL SVC	2,985.05	11/14/2013
32700	WOODRUFF ENERGY US, INC.	PO# 42851 OCT NAT GAS	1,147.06	11/14/2013
32699	VISION SERVICE PLAN	PO# 40944 VISION ACCT #12 133820 0001	778.30	11/14/2013
32698	VERIZON WIRELESS, INC.	PO# 42854 OCT CELL PHONES	1,483.39	11/14/2013
32697	VERIZON WIRELESS, INC.	PO# 40936 OCT 1X AIRCARDS	190.74	11/14/2013
32696	SUNLIGHT GEERAL CAPITAL	PO# 42747 SOLAR ELECTRIC STP & DPW	3,580.68	11/14/2013
32695	NUI CORPORATION	PO# 42852 OCT NAT GAS	1,299.11	11/14/2013
32694	PELLOW, HAROLD & ASSO, INC.	Multiple: PO# 42756 PO# 42783	1,480.25	11/14/2013
32693	JCP&L	PO# 42825 OCT ELECTRIC	7,704.02	11/14/2013
32692	NJMEBF	PO# 42807 NOVEMBER MEDICAL BENEFITS	131,780.26	11/14/2013
32691	DIRECT ENERGY BUSINESS INC.	PO# 42826 OCT ELECTRIC	7,314.45	11/14/2013
131079	BNY MELLON	2010 RAB bond interest \$350T (Thor	7,875.00	11/15/2013
131078	BNY MELLON	Series 2010 RAB bond interest \$4M	93,745.00	11/15/2013
131077	WATER & SEWER OPERATING ACCT	Current online for 10/28 Hurr Sand	1,917.00	11/13/2013
32690	NJMMA	PO# 42397 AWARDS LUNCH P RUSSO	40.00	11/07/2013
32689	BANK OF NEW YORK	RABS SERIES 2010 ADMIN FEE	2,000.00	11/07/2013
32688	NJLM	PO# 42743 MAYORS BOX LUNCH MAYOR & GUEST	50.00	11/07/2013
32687	NJLM	PO# 42803 REG GINA THOMAS NJLM	65.00	11/07/2013
131076	PAYROLL ACCOUNT	11/07 CURRENT PAY	198,146.60	11/07/2013
32686	LAKELAND BUS LINES, INC.	PO# 42678 12/6 BUS TRIP - NEWTON RECREATION	775.00	11/04/2013
32685	KRAVE CAFE	PO# 42741 10/24 MKTG LUNCHEON	22.00	11/04/2013
32684	TERESA ANN OSWIN	PO# 42740 MILEAGE TO CLERKS TEST 10/24	86.73	11/04/2013
32683	TREASURER, STATE OF NEW JERSEY	PO# 42718 3RD QTR MARRIAGE LICENSE (14)	350.00	11/04/2013
32682	P.O.S. SOLUTIONS	PO# 42109 CLERK CASHIER PROGRAM	4,295.00	11/04/2013
131075	Elavon (merchant svc)	NOV COURT Merchant fee	139.50	11/01/2013

1,499,019.77

**List of Bills - (100001) CASH - CURRENT - LAKELAND #434
CURRENT FUND**

Check#	Vendor	Description	Payment	Check Total
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Total paid from Fund 10 CURRENT FUND		1,499,019.77		

		1,499,019.77		

Total for this Bills List: **1,647,091.00**

List of Bills - (110001) CASH FEDERAL/STATE GRANTS

Check#	Vendor	Description	Payment	Check Total
1173	53 - MONTAGUE TOOL & SUPPLY, INC.	PO 42874 SMOKERS BUTT CANS	409.84	409.84
1174	2386 - DOMINICK'S PIZZA, LLC.	PO 42498 Action Alliance- Community Dinner	330.00	330.00
	TOTAL			----- 739.84

Total to be paid from Fund 11 FEDERAL/STATE GRANTS

739.84

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739.84

**List of Bills - (30001) CASH - CAPITAL - LAKELAND #450
CAPITAL**

Check#	Vendor	Description	Payment	Check Total
8207	263 - MCMANIMON, SCOTLAND & BAUMANN, LLC	PO 42794 GENERAL REDEVELOPMENT SEPT	3,915.23	3,915.23
8208	1866 - HOME DEPOT, INC.	PO 42690 OFFICE EXPANSION	423.50	423.50
8209	2137 - PAINT SPOT	PO 41641 PAINT COURT RM	71.09	71.09
8210	2252 - CORBY ASSOCIATES, INC.	PO 41865 INSTALL PLAYGROUND EQ PINE ST PARK	3,995.00	3,995.00
8211	2532 - LADDEY, CLARK & RYAN, LLP	PO 42889 OCT LEGAL	256.00	256.00
8212	2547 - NORTHWEST BUILDING SUPPLY	PO 42753 DPW DOOR	303.55	303.55
8213	2569 - KIEFFER ELECTRIC, INC.	PO 42763 OFFICE EXPANSION	4,077.34	4,077.34
8214	2744 - FKA ARCHITECTS INC.	PO 41252 ARCHITECTURAL FIRE MUSEUM	1,125.00	1,125.00
8215	3124 - EXTRA TECH DATA SERVCIES LLC	PO 42714 OFFICE EXPANSION REWIRE	1,066.50	1,066.50
8216	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 41831 REDEVELOPMENT PLAN MCGUIRE PROPERTY	1,299.50	1,299.50
8217	3350 - RJR ENGINEERING CO., INC.	PO 42661 CRACK REPAIR/PLASTER POOL	1,878.00	1,878.00
8218	3431 - PATROL PC	PO 42495 WIRELESS ANTENNAS	468.00	468.00
TOTAL				18,878.71

Total to be paid from Fund 30 CAPITAL

18,878.71

18,878.71

Checks Previously Disbursed

3206	PELLOW, HAROLD & ASSO, INC.	Multiple: PO# 41172 PO# 42756 PO# 42783	8,706.00	11/15/2013
3205	MILLENNIUM STRATEGIES, LLC.	PO# 40117 Marketing Services	4,250.00	11/01/2013
			12,956.00	

Total paid from Fund 30 CAPITAL

12,956.00

12,956.00

Total for this Bills List: 31,834.71

List of Bills - (600001) CASH - W/S OPERATING-LAKELAND #426 WATER/SEWER UTILITY

Check#	Vendor	Description	Payment	Check Total
13888	39 - QUILL CORPORATION	PO 42651 2ND FLR OFFICE SUPP'S ACCT #C152130	27.98	
		PO 42818 2ND FLR OFFICE SUPP'S ACCT #C152130	151.00	178.98
13889	126 - SCMUA	PO 42594 SEPT WASTE DISPOSAL	116.15	
		PO 42768 OCT WASTE REMOVAL	366.85	483.00
13890	130 - SUSSEX COUNTY P & H, INC.	PO 42770 WALL MOUNT KIT - SUPPLIES	188.45	188.45
13891	155 - COYNE CHEMICAL CORP., INC.	PO 41301 SODIUM BISULFITE	1,883.65	
		PO 42472 CES PACL 2500	8,538.01	10,421.66
13892	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 40907 NOV WOODSIDE AVE PS 9733834159 ACCT	35.09	35.09
13893	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 42879 NOV LOCAL PHONE SVC	1,239.67	1,239.67
13894	200 - GARDEN STATE LABORATORIES INC	PO 42860 DRINKING/WASTEWATER ANALYSIS OCTOBE	1,155.00	1,155.00
13895	229 - SUSSEX COUNTY ECONOMIC	PO 42634 ANNUAL AWARDS LUNCHEON 11/7	100.00	100.00
13896	257 - FERRAIOLI, CERULLO & CUVA	PO 42725 2013 AUDIT	6,120.00	6,120.00
13897	282 - WILLCO, INC.	PO 42769 WTP CLEAN & SVC 2 UNITS	550.00	550.00
13898	409 - MINISINK PRESS INC	PO 42602 2013 Fall Public Newsletter	610.00	610.00
13899	477 - WATER & SEWER CAPITAL ACCOUNT	PO 42795 PAY 2013 W/S CIF TO W/S CAP	248,045.62	248,045.62
13900	506 - CARR, JOSEPH	PO 41119 MEAL ALLOWANCE	32.00	
		PO 42748 REIMB BATTERY WTP	25.99	57.99
13901	768 - DEMPSEY UNIFORM & SUPPLY INC	PO 42853 OCT UNIFORM/MAT RENTAL	325.99	325.99
13902	853 - R&D TRUCKING INC	PO 41566 SLUDGE REMOVAL (SEWER PLANT) 2013	4,864.00	4,864.00
13903	921 - AIRGAS EAST	PO 42687 CARBON DIOXIDE ACETYLENE ARGON OXYG	280.12	
		PO 42737 CARBON DIOXIDE	76.94	357.06
13904	1271 - JCI JONES CHEMICALS, INC	PO 41551 SULFUR DIOXIDE	402.00	402.00
13905	1407 - PASSAIC VALLEY SEWERAGE COMM.	PO 42755 LIQUID WASTE DISPOSAL 9/16/13-10/15	7,680.00	7,680.00
13906	1489 - SMALLEY, JOHN	PO 40917 MNTHLY SERV'S MORRIS LAKE	1,250.00	1,250.00
13907	1566 - MAIN POOL & CHEMICAL COMPANY, INC.	PO 41553 SODA ASH (SODIUM CARBONATE)	3,652.00	
		PO 41558 SODIUM HYDROXIDE	454.24	4,106.24
13908	1866 - HOME DEPOT, INC.	PO 42738 SUMP PUMP MORRIS LAKE	122.55	
		PO 42863 SOAP & RUST REFORMER SPRAY	31.37	153.92
13909	2137 - PAINT SPOT	PO 42677 PAINT- JACK SMALLEY	240.24	240.24
13910	2216 - PALL CORPORATION	PO 41173 2013 WTP CONTRACT	4,106.43	4,106.43
13911	2257 - STAPLES BUSINESS ADVANTAGE, INC.	CALENDARS	19.73	
		PO 42862 OFFICE SUPPLIES WTP	136.44	156.17
13912	2386 - DOMINICK'S PIZZA, LLC.	PO 42731 USDA MEETING FOOD	64.85	64.85
13913	2387 - NESTLE WATERS, INC.	PO 42791 WATER DELV OCT	16.93	16.93
13914	2514 - ERIC TOMPKINS	PO 40850 MEAL ALLOWANCE	56.00	56.00
13915	2532 - LADDEY, CLARK & RYAN, LLP	PO 42889 OCT LEGAL	480.00	480.00
13916	2709 - ACCURATE WASTE REMOVAL INC.	PO 41565 CHEMICAL WASTE (MORRIS LAKE) 2013	1,008.00	1,008.00
13917	2788 - PENTELEDATA	PO 40909 NOV INTERNET USAGE	119.90	119.90
13918	2854 - DUSTIN MCGARRY	PO 40851 MEAL ALLOWANCE	81.00	81.00
13919	3124 - EXTRA TECH DATA SERVCIES LLC	PO 42752 VIRUS SCAN / ROUTER RESET	90.00	90.00
13920	3166 - HATCH MOTT MACDONALD	PO 42843 2013 SEWER CONSULTING	866.60	866.60
13921	3434 - YORK ANALYTICAL LABORATORIES, INC.	PO 42578 AQUATIC TOXICITY CHROMIC FRESHWATER	717.50	717.50
TOTAL				296,328.29

Total to be paid from Fund 60 WATER/SEWER UTILITY 296,328.29
296,328.29

Checks Previously Disbursed

36038	PAYROLL ACCOUNT	11/21 /S PAYROLL	34,021.07	11/21/2013
3887	WATER & SEWER PETTY CASH FUND	to cover 11/5 shortage	38.00	11/14/2013
3886	CENTURYLINK COMMUNICATIONS, INC.	PO# 42771 OCT LOCAL SVC	1,239.53	11/14/2013
3885	PELLOW, HAROLD & ASSO, INC.	Multiple: PO# 40668 PO# 42756	8,553.25	11/14/2013
3884	JCP&L	PO# 42825 OCT ELECTRIC	2,929.32	11/14/2013
3883	NJMEBF	PO# 42807 NOVEMBER MEDICAL BENEFITS	25,183.74	11/14/2013

**List of Bills - (600001) CASH - W/S OPERATING-LAKELAND #426
WATER/SEWER UTILITY**

Check#	Vendor	Description	Payment	Check Total
13882	VISION SERVICE PLAN	PO# 40944 VISION ACCT #12 133820 0001	190.56	11/14/2013
13881	VERIZON WIRELESS, INC.	PO# 42854 OCT CELL PHONES	206.02	11/14/2013
13880	SUNLIGHT GEERAL CAPITAL	PO# 42747 SOLAR ELECTRIC STP & DPW	3,100.56	11/14/2013
13879	WOODRUFF ENERGY US, INC.	PO# 42851 OCT NAT GAS	516.11	11/14/2013
13878	DIRECT ENERGY BUSINESS INC.	PO# 42826 OCT ELECTRIC	10,626.64	11/14/2013
13877	NUI CORPORATION	PO# 42852 OCT NAT GAS	528.60	11/14/2013
13876	HATCH MOTT MACDONALD	Multiple: PO# 40182 PO# 42314	6,452.40	11/07/2013
136037	PAYROLL ACCOUNT	11/7 W/S PAYROLL	35,606.73	11/07/2013
13875	KRAVE CAFE	PO# 42741 10/24 MKTG LUNCHEON	22.00	11/04/2013

			129,214.53	

Total paid from Fund 60 WATER/SEWER UTILITY	129,214.53

	129,214.53

Total for this Bills List: 425,542.82

**List of Bills - (610001) CASH - W/S CAPITAL - LAKELAND #442
WATER/SEWER CAPITAL**

Check#	Vendor	Description	Payment	Check Total
2319	53 - MONTAGUE TOOL & SUPPLY, INC.	PO 42764 HOIST -HOWARD ST WATERMAIN	179.85	179.85
2320	2532 - LADDEY, CLARK & RYAN, LLP	PO 42889 OCT LEGAL	496.00	496.00
2321	3236 - HD SUPPLY WATERWORKS LTD 61	PO 41965 HOWARD STREET PIPE	480.30	480.30
	TOTAL			----- 1,156.15
Total to be paid from Fund 61 WATER/SEWER CAPITAL			1,156.15	
			=====	
			1,156.15	

Checks Previously Disbursed

318	PELLOW, HAROLD & ASSO, INC.	Multiple: PO# 42159 PO# 42756	1,996.50 11/14/2013	

			1,996.50	
Total paid from Fund 61 WATER/SEWER CAPITAL			1,996.50	

			1,996.50	

Total for this Bills List: 3,152.65

List of Bills - (710001) CASH - TRUST - LAKELAND #469 TRUST

Check#	Vendor	Description	Payment	Check Total
3187	64 - FELLOW, HAROLD & ASSO, INC.	PO 42756 SEPT ENGINEERING	187.50	
		PO 42828 KEN MARTIN/KOHL'S-SEPT. ESCROW	281.25	
		PO 42829 HAYEK'S MARKET-SEPT. ESCROW	171.25	
		PO 42832 RPM-SEPT. ESCROW	62.50	
		PO 42833 WEIS-SEPT. ESCROW	218.75	
		PO 42834 NEWTON CEMETERY-SEPT. ESCROW	156.25	
		PO 42856 NEWTON HOSPITAL-SEPT. ESCROW	341.25	
		PO 42857 LUTZ-SEPT. ESCROW	343.75	1,762.50
3188	285 - SLOAN, JAMES P, P.C., INC.	PO 40919 2013 PUBLIC DEFENDER	1,333.33	1,333.33
3189	1819 - VOGEL, CHAIT, COLLINS, SCHNEIDER, PC,	PO 42701 WEIS-SEPT ESCROW	90.00	
		PO 42702 LUTZ-SEPT ESCROW	255.00	
		PO 42859 HAYEK'S MARKET-SEPT. ESCROW	15.00	360.00
3190	2532 - LADDEY, CLARK & RYAN, LLP	PO 42699 J&R DEVEL/J.PUTRINO/TWN SQ. GRDN-SE	32.00	32.00
3191	2532 - LADDEY, CLARK & RYAN, LLP	PO 42700 KEN MARTIN/KOHL'S-SEPT ESCROW	64.00	64.00
3192	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 42864 LUTZ-OCT. ESCROW	282.50	282.50
	TOTAL			3,834.33

Total to be paid from Fund 71 TRUST

3,834.33

 3,834.33

Checks Previously Disbursed

37125	PAYROLL ACCOUNT	11/21 TRUST PAYROLL	2,475.02	11/21/2013
37124	PAYROLL ACCOUNT	11/7 TRUST PAYROLL	2,612.51	11/07/2013
186	MADISON SQUARE GARDEN/ENTERTAINMENT	PO# 42736 TICKETS - RADIO CITY MUSIC HALL 12	4,075.00	11/04/2013
			9,162.53	

Total paid from Fund 71 TRUST

9,162.53

 9,162.53
Total for this Bills List: **12,996.86**

**List of Bills - (720001) CASH - DEV ESCROW - LAKELAND #515
DEVELOPERS ESCROW (Fund 72)**

Check#	Vendor	Description	Payment	Check Total
1149	64 - PELLOW, HAROLD & ASSO, INC.	PO 42226 VERIZON/CELLCO - JUNE ESCROW	31.25	
		PO 42830 THORLABS-SEPT. ESCROW	92.50	
		PO 42831 THORLABS-SEPT. ESCROW	156.25	
		PO 42858 VERIZON/CELLCO-SEPT. ESCROW	687.50	967.50
1150	1819 - VOGEL, CHAIT, COLLINS, SCHNEIDER, PC,	PO 42703 THORLABS-SEPT ESCROW	180.00	180.00
1151	2803 - DOLAN & DEAN CONSULTING ENG, LLC	PO 42726 MARTORANA-AUG. ESCROW	522.50	522.50
1152	2963 - THE BUZAK LAW GROUP, LLC.	PO 42729 MARTORANA-SEPT. ESROW	2,550.00	2,550.00
1153	2963 - THE BUZAK LAW GROUP, LLC.	PO 42813 MARTORANA SEPT	600.00	600.00
1154	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 42727 MARTORANA-SEPT. ESCROW	141.25	
		PO 42827 CELLCO/VERIZON Oct. Escrow	56.50	197.75
	TOTAL			----- 5,017.75

Total to be paid from Fund 72 DEVELOPERS ESCROW (Fund 72)

5,017.75

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5,017.75



TOWN OF NEWTON

RESOLUTION #206-2013

November 25, 2013 "Person-to-Person and Place-to-Place Transfer of Plenary Retail Consumption License No. 1915-33-009-002"

WHEREAS, an application has been filed for a Person-to-Person and Place-to-Place Transfer of Plenary Retail Consumption License Number 1915-33-009-002, heretofore issued to J.C.'s Grill House, LLC, t/a JC's Grill House for premises located at 144 Spring Street, Newton, New Jersey; and

WHEREAS, J.C.'s Grill House, LLC has agreed to transfer plenary Liquor License #1915-33-009-002 to Sakel-Grapsas, Inc., the owner of the premises located at 144 Spring Street, Newton, New Jersey; and

WHEREAS, Sakel-Grapsas, Inc. has submitted a complete application form for Person-to-Person and Place-to-Place Transfer of a Class C, Plenary Retail Consumption Liquor License bearing the State-assigned license number of 1915-33-009-002; and

WHEREAS, the submitted application form is complete in all respects, and the transfer fees have been paid; and

WHEREAS, the applicant is qualified to be licensed according to all standards established by Title 33 of the New Jersey Statutes and regulations promulgated thereunder, as well as pertinent local ordinances and conditions consistent with Title 33;

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Newton does hereby approve, the Person-to-Person and Place-to-Place transfer of the aforesaid Plenary Retail Consumption License as follows:

- (a) Person-to-Person to Sakel-Grapsas, Inc. from J.C.'s Grill House, LLC;
- (b) Place-to-Place to 144 Spring Street, Newton from 144 Spring Street, Newton; and

BE IT FURTHER RESOLVED, that the Municipal Clerk is hereby directed to endorse the license certificate as follows: "This license, subject to all of its terms and conditions, is hereby transferred to premises located at 144 Spring Street, Newton, New Jersey," NUNC PRO TUNC, effective June 30, 2012.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, November 25, 2013.

Lorraine A. Read, RMC
Municipal Clerk

AGENDA ITEMS

For November 25, 2013 Council Meeting

- Minutes:** - October 28, 2013- Special Meeting
October 28, 2013- Regular Meeting
October 28, 2013- Executive Meeting

An application for an on-premise raffle (pull tab) from Loyal Order of Moose Lodge #432 (LOOM) to be held on January 1, 2014 to December 31, 2014 at 4 Diller Avenue Newton, NJ 07860.

An application for a social affair permit from the Greater Newton Chamber of Commerce for a Christkindlmarkt (Christmas Market) to be held on Friday, December 13, 2013 from 4:00 pm to 9:00 pm and Saturday, December 14, 2013 from 1:00 pm to 9:00 pm at the McGuire Parking Lot, 41 Main Street, Newton.