

October 28, 2013

The regular meeting of the Town Council of the Town of Newton was held on the above date at 7:00 p.m. Present were Mrs. Diglio, Mrs. Becker, Deputy Mayor Elvidge, Mr. Flynn, Mayor Ricciardo, Thomas S. Russo, Jr., Town Manager, and Ursula Leo, Esq., Town Attorney.

Mayor Ricciardo made the following declaration that "in accordance with the Open Public Meetings Act, notice of this public meeting was given to the two newspapers of record and posted on the official bulletin board on December 31, 2012."

Mayor Ricciardo led the Pledge of Allegiance to the flag and the Clerk called the roll and upon motion of Mrs. Diglio, seconded by Deputy Mayor Elvidge and carried, the minutes of September 23, 2013 Special Meeting, September 23, 2013 Regular Meeting and September 23, 2013 Executive Session were approved with minor corrections.

OPEN TO THE PUBLIC

Mayor Ricciardo read the following statement:

"At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes."

Dan Finkle, Curator Director of Newton Fire Museum read from a prepared statement:

"I'd like to thank the Town Manager and Town Council for their diligence in considering all options for the future of the Newton Fire Museum. I think it is important to explore all possibilities in order to make an informed decision. I know there are many choices before you tonight, but I'd like to share some thoughts as to why I believe the Town should commit to restoring the building.

When I first became involved in the museum several years ago, we were asked by the Town and by the Spring Street merchants to make some big improvements; to expand our operating hours, become more involved in community events, and position ourselves as a destination for tourists visiting our area. In response, the Newton Fire Department made a big commitment to making that concept a reality.

We started by doing a top to bottom reorganization and changing the way we display our collection. We created a paid attendant program so we could provide steady operating hours. As a result, the number of museum visitors increased

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significantly from previous years. Neighboring merchants benefited since many of our visitors stayed to shop along the street. For that reason, those merchants became the biggest supporters of our program. We also increased our collection by the addition of our 1948 Mack fire engine. Our accomplishments were only made possible because of the many local residents and merchants who support the museum and believe in its value to the Town. The Newton Fire Department remains committed to building upon our successes and taking our museum to the next level.

Looking toward the future, our committee recently attended a conference in New York City which consisted of representatives from Fire Museums all over the country who are successfully attracting thousands of visitors to their towns every year. We brought home lots of new ideas and the realization that their success can be replicated right here in Newton. Our key location in the downtown business district means **our** successes can support the successes of our neighbors. We spoke with a curator from the Smithsonian Institute who was amazed to hear what an outstanding collection we have. After learning what we were trying to do, he pledged his support to help us coordinate our reopening as a professional museum. Having this kind of support from a museum professional at the Smithsonian gives us a running start for our re-opening and validation that our goals are attainable and worthwhile.

I believe that renovating and reopening the museum has the public's support. If the issue was put to a referendum I believe voters would support it overwhelmingly.

When the NJ Herald published an article regarding the possible sale of the building, one reader commented that if the Town wasn't willing to invest in the only building it owns on Spring Street, why would anyone else? Of the 13 comments on that article, this is the one that received the highest rating from other readers. Although the comment was a bit harsh, I believe it's an accurate reflection of the public sentiment. Spring Street is worth the investment, and the Town should be leading the charge.

If the Town were to sell the building, we would be losing much more than an important historic and educational asset. As the only municipally-owned building in the downtown shopping district, a variety of community groups use the building's utilities for community events. The electrical outlets are regularly used for events such as Taste of Newton and Newton Day. The water spigots are used by the Chamber of Commerce to water the flower baskets and by the DPW to power-wash sidewalks. Our sidewalk

apron hosts the band on sidewalk sale days, the reviewing stand at our parades, and pictures with Santa during the holidays.

The museum is located right at the midway of Sussex County's downtown. The mere presence of a museum on the street provides for tougher penalties for drug distribution that occurs within certain proximity to our building. That radius encompasses almost the entire street and benefits all of our residents.

I believe that Mr. Holenstein's assessment of the museum building confirmed what most already knew; selling a structurally deficient building in a depressed real estate market will only bring the Town a bottom dollar selling price and a small tax revenue. The intrinsic value of what we'll lose in exchange is priceless. We need to find another solution. This can't be narrowly viewed as a traditional real estate transaction. The museum's historic value coupled with its important role in the revitalization of our downtown holds much more value to our citizens than the cost of the repairs. Thank you."

There was no one else from the public to be heard.

COUNCIL & MANAGER REPORTS

a.) Gardner Avenue Well Update - David Simmons

At this time, David Simmons, Town Engineer, outlined the history and updated Council on the Gardner Avenue Well located at Merriam Avenue/ Gardner Avenue. It was noted that the well is used for a back-up system in an emergency situation.

Mr. Simmons provided preliminary figures in order to get the well up and running again.

After a lengthy discussion, the Town Council requested Mr. Simmons to provide a cost analysis on the various costs as well as obtain an additional cost option for the standard cartridge filter system for the Gardner Avenue Well.

Mr. Simmons also outlined the statistics on the unaccounted for water situation and commended Mrs. Millikin and the Newton Water and Sewer team for reducing the percentage of unaccounted for water from 30% to 11%.

ORDINANCES

Mayor Ricciardo directed the Clerk to read aloud the following Ordinance relative to final adoption.

ORDINANCE #2013-25

AN ORDINANCE TO AMEND CHAPTER 100-15, OF THE CODE OF TOWN OF NEWTON, REGARDING PARKING LOTS

WHEREAS, the current Town Ordinance that governs public parking lots, Section 100-15, is in need of amendment;

NOW, THEREFORE BE IT ORDAINED, by the Town Council of the Town of Newton, that Section 100-15 of the Town of Newton Code, is amended as follows:

Section 1. Section 100-15.B of the Town of Newton Code shall be amended to read as follows:

- B. Parking lot meter fees (§307-35):
 - (1) Lot No. 1 Adams Street Plaza
 - (a) Each one hour: \$0.25.
 - (b) Ten-hour maximum.
 - (2) Lot No. 6 Main Street Plaza
 - (a) Each one hour: \$0.25.
 - (b) Ten-hour maximum.
 - (3) Lot No. 3 Western Plaza, Lot No. 4 Central Plaza, Lot No. 5 Eastern Plaza
 - (a) Each one and one –half hour: \$0.25.
 - (b) Ten-hour maximum.

Section 2. Section 100-15.C of the Town of Newton Code shall be amended to read as follows:

- C. Parking passes may be purchased at the Municipal Building for the above metered lots at the following rates:
 - (1) Lot No. 1 Adams Street Plaza, Lot No. 3 Western Plaza, Lot No. 4 Central Plaza, and Lot No. 5 Eastern Plaza:

Section 3. Severability. If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

Section 4. Repealer. All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

Section 5. Effective Date. This Ordinance shall take effect immediately upon adoption and publication in accordance with law.

Mayor Ricciardo opened the hearing to the public.

There being no one from the public to be heard, upon motion of Mr. Flynn, seconded by Mrs. Diglio and unanimously carried, the hearing was closed.

The aforementioned **ORDINANCE** was offered by Deputy Mayor Elvidge, who moved its adoption, seconded by Mrs. Becker and roll call resulted as follows:

Mrs. Diglio	Yes	Mrs. Becker	Yes
Deputy Mayor Elvidge	Yes	Mr. Flynn	Yes
Mayor Ricciardo		Yes	

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This Ordinance will take effect after publication and adoption according to law.

The Clerk will advertise the above Ordinance according to law.

Mayor Ricciardo directed the Clerk to read aloud the following Ordinance relative to introduction of same.

ORDINANCE #2013-26

AN ORDINANCE FOR ADOPTION OF A REVISED TOWN OF NEWTON PERSONNEL POLICIES AND PROCEDURES MANUAL AND EMPLOYEE HANDBOOK

WHEREAS, pursuant to the Code of the Town of Newton §25-1 the Town Council of the Town of Newton is responsible for the generation of an employee personnel guide for employees of the Town of Newton in accord with the purposes declared in Subsection 25-2; and

WHEREAS, the Newton Town Manager, in consultation with his Department Heads and professional consultants, has completed a comprehensive review of the Town of Newton employee personnel guide, resulting in a new guide entitled "Town of Newton Personnel Policies and Procedures Manual and Employee Handbook," Revision Date October 2013, and has submitted said Guide to the Town Council for review and approval, a copy of which document is available for public review in the Office of the Municipal Clerk; and

WHEREAS, the Town Council desires to approve and adopt the aforesaid new employee personnel guide as in conformance with the purposes set forth in Code Subsection 25-2.

NOW, THEREFORE, BE IT ORDAINED, by the Town Council of the Town of Newton as follows:

1. The document entitled "Town of Newton Personnel Policies and Procedures Manual and Employee Handbook," Revision Date October 2013, is approved as the personnel guide for employees of the Town of Newton, and copies thereof are to be distributed to all present Town employees per Newton Code Section 25-1 and to all new employees henceforth.
2. This Ordinance shall take effect upon its passage and publication, as provided for by law.

The following **ORDINANCE** was offered by Mrs. Diglio, who moved its introduction, seconded by Mr. Flynn and roll call resulted as follows:

Mrs. Diglio	Yes	Mrs. Becker	Yes
Deputy Mayor Elvidge	Yes	Mr. Flynn	Yes
Mayor Ricciardo		Yes	

BE IT RESOLVED by the Town Council of the Town of Newton that the above Ordinance be introduced for the first reading, with hearing on same to be held on November 25, 2013.

ORDINANCE #2013-27

AN ORDINANCE AMENDING SECTION 100-24.H OF THE CODE OF THE TOWN OF NEWTON TO INCLUDE A PROVISION REGARDING FUTURE PAYMENT

WHEREAS, the Town Council of the Town of Newton finds that Section 100-24 entitled "Miscellaneous fees and charges", as referred to in Chapter 100, "Fees and Costs" of the Newton Town Code, is in need of revision to include a provision, pursuant to N.J.S.A. 40:5-18(d), requiring certain future payments to the Town to be tendered in cash or by

certified or cashier's check;

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Town Council of the Town of Newton, County of Sussex, and State of New Jersey as follows:

Section 1. Existing Section 100-24.H "Miscellaneous fees and charges" of the Code of the Town of Newton shall be and is hereby revised as follows:

H. Service charges for checks returned to the Town, per N.J.S.A. 40:5-18(c): \$20.00.

If any individual or business has a check or other written instrument to the Town returned two (2) times, all future payments to the Town must be tendered in cash or by certified or cashier's check, per N.J. S.A. 40:5-18(d).

Section 2. Severability. If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

Section 3. Repealer. All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

Section 4. Effective Date. This Ordinance will take effect after publication and passage according to law.

The following **ORDINANCE** was offered by Deputy Mayor Elvidge, who moved its introduction, seconded by Mrs. Becker and roll call resulted as follows:

Mrs. Diglio	Yes	Mrs. Becker	Yes
Deputy Mayor Elvidge	Yes	Mr. Flynn	Yes
Mayor Ricciardo	Yes		

BE IT RESOLVED by the Town Council of the Town of Newton that the above Ordinance be introduced for the first reading, with hearing on same to be held on November 25, 2013.

OLD BUSINESS

Mr. Russo requested direction from the Town Council regarding the Transfer of Development Rights (TDR) study. It was noted that the Highlands Water Protection and Planning Council is offering funding opportunities to help municipalities assess the feasibility of establishing voluntary TDR Receiving Zones in our community. The TDR is a land-use tool that encourages transfer of development potential from areas a community wants to preserve to areas where growth is desired.

After a brief discussion, Council unanimously directed Mr. Russo to move forward with creating a feasibility study for TDR through the Highlands Grant Program. Mr. Russo will work with the Town Planner and the Town Attorney on this project.

Cory Stoner, Town Engineer and Tom Kosten addressed the Council on the Fire Museum located on Spring Street.

Mr. Stoner updated Council on the current status and addressed questions of the Town Council. Mr. Kosten outlined additional options for relocating the Fire Museum. He provided the pros and cons and outlined the preliminary costs of same.

Mrs. Leo, Esq. outlined the option of selling the Fire Museum property and the necessary steps required to do same.

Upon reviewing all the options at hand, the Council agreed to have the current contractor finish only Phase I of the Fire Museum project. Mr. Stoner will work with the contractor to address the stipulations with the completion of Phase I. Council requested more time to review all of the options at hand and pledged to reconvene with an answer. Mayor Ricciardo suggested that a Special meeting be scheduled for further discussion on this topic.

Mayor Ricciardo requested that Mr. Finkle, Curator of the Fire Museum, obtain quotes to relocate all the Fire Museum memorabilia and equipment for storage purposes.

INTERMISSION – 10 minutes

CONSENT AGENDA

Mayor Ricciardo read the following statement:

"All items listed with an asterisk () are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda."*

At this time, Mayor Ricciardo requested that Resolution #192-2013 and Resolution #194-2013 be added to the Consent Agenda. Unanimously approved.

Mr. Russo reviewed the various resolutions on the Consent Agenda.

RESOLUTION #173-2013*

ACKNOWLEDGEMENT OF TENURE FOR LINDA A. ROTH CERTIFIED TAX COLLECTOR FOR THE TOWN OF NEWTON

WHEREAS, NJSA 40A:9-141 et. seq. sets forth the establishment of the Tax Collector position, qualifications, appointment, and reappointment; and

WHEREAS, in accordance with State statute, Linda A. Roth, was appointed as Certified Tax Collector for the Town of Newton effective January 1, 2006; and

WHEREAS, Linda A. Roth was reappointed to the position of Certified Tax Collector by the Newton Governing Body by the adoption of Resolution #277-2009, on December 28, 2009; and

WHEREAS, Linda A. Roth meets the requirements for tenure in the position of Certified Tax Collector as set forth in NJSA 40A:9-145.8(a);

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Newton

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acknowledges that Linda A. Roth has achieved tenure in accordance with State statute as Certified Tax Collector for the Town of Newton.

RESOLUTION #174-2013*

AUTHORIZE CHANGE ORDER NO. 1 FOR THE TRUCK #2 REFURBISHMENT 2000 TANDEM FREIGHTLINER TRUCK

WHEREAS, on August 12, 2013 the Newton Town Council adopted Resolution #140-2013, awarding a contract to Structural Metal Fabrications, Inc., for the Truck #2 Refurbishment 2000 Tandem Freightliner Truck; and

WHEREAS, the Department of Public Works Supervisor recommends, in his memo dated October 11, 2013, to replace the hoist system with a new hoist based off of the fact that the existing hoist is rusted and parts are obsolete; and

WHEREAS, approving Change Order No. 1, for the Truck #2 Refurbishment 2000 Tandem Freightliner Truck will increase the total contract amount by \$2,646.00 for a new contract total of \$57,899.00; and

WHEREAS, the Chief Financial Officer has certified that funds are available to support this project as per attached certification;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby concurs with the Department of Public Works Supervisor recommendation and accepts Change Order No. 1 for the Truck #2 Refurbishment 2000 Tandem Freightliner Truck; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to Structural Metal Fabrications, Inc.

RESOLUTION #175-2013*

AUTHORIZE A MODIFICATION TO AN AGREEMENT WITH FKA ARCHITECTS FOR THE STRUCTURAL RENOVATIONS FOR THE NEWTON FIRE MUSEUM

WHEREAS, the Town of Newton required the services of a qualified architect for the renovations to the Newton Fire Museum at 150 Spring Street, Newton, New Jersey; and

WHEREAS, FKA Architects (FKA), of Oakland, New Jersey was awarded the contract through a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 for architectural services for the Newton Fire Museum by the adoption of Resolution #40-2013 on February 25, 2013 for a contract amount not to exceed \$19,700; and

WHEREAS, after several discussions with the Town Council, Town Manager, the Town Engineer and FKA, additional work by FKA is required to addresses concerns raised during the construction portion of the project; and

WHEREAS, FKA contract will increase to an amount not to exceed \$25,000; and

WHEREAS, the Chief Financial Officer of the Town of Newton has certified that funds are available to support the increase to this contractual services agreement;

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Newton hereby authorizes a modification to the contract with FKA for the Newton Fire Museum Structural Renovations as outlined above, and that a notice of this agreement be published in the newspaper of record for the Town in accordance with the Local Public Contracts Law.

RESOLUTION #176-2013*

APPOINTMENT OF RONALD BIEDERMAN TO THE ADVISORY SHADE TREE COMMISSION

WHEREAS, there is currently a vacancy on the Town of Newton Advisory Shade Tree Commission; and

WHEREAS, Ronald Biederman has expressed interest in serving on the Commission;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that Ronald Biederman is hereby appointed to an unexpired five-year term as a member of the Advisory Shade Tree Commission, effective immediately with said term continuing to May 31, 2018.

RESOLUTION #177-2013*

APPROVE FIREWORKS DISPLAY AT NEWTON MEDICAL CENTER, ATLANTIC HEALTH SYSTEM

WHEREAS, a Resolution of the local Governing Body is required by the New Jersey Department of Labor, Division of Workplace Standards, to grant permission for the public display of fireworks; and

WHEREAS, Zambelli Fireworks of New Castle, PA has submitted a proposal for a fireworks display with a copy of the permit application, certificate of insurance, site diagram and other pertinent information, in conjunction with a fireworks display that will take place at Newton Medical Center, 175 High Street, Newton, New Jersey on Saturday, November 16, 2013 as part of the annual "Festival of Lights"; and

WHEREAS, the Sussex County Fire Marshal, Joseph C. Inga, has advised that the application for said fireworks display is complete and in order;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that Newton Medical Center is hereby granted permission for a fireworks display during the "Festival of Lights" event to take place on November 16, 2013 and that said fireworks display will be provided by Zambelli Fireworks of New Castle, PA; and

BE IT FURTHER RESOLVED that a certified original of this Resolution be forwarded to the New Jersey Department of Labor and Sussex County Fire Marshal, Joseph C. Inga.

RESOLUTION #178-2013*

ACCEPTANCE OF THE PROPOSED PURCHASE OF PIPES AND FITTINGS FOR THE HOWARD STREET WATER MAIN

WHEREAS, the Town Council of the Town of Newton awarded a contract for the Proposed Purchase of Pipes and Fittings for the Howard Street Watermain Project to HD Supply Waterworks, Ltd., in the amount of \$24,015.00 by Resolution #107-2013, which was adopted on June 24, 2013; and

WHEREAS, David Simmons, Jr., of Harold E. Pellow & Associates, Inc., the Project Engineer, has recommended in his letter dated October 18, 2013 that the project be accepted as complete by the Town Council so the final paperwork can be started;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby accepts the Proposed Purchase of Watermain Pipes and Fittings for the Howard Street Watermain Project as complete based on the recommendation of the Project Engineer, so that the final paperwork can be started.

RESOLUTION #179-2013*

APPROVAL OF CHANGE ORDER NO. 1 AND FINAL ACCEPTANCE OF THE PROPOSED VARIOUS STREET IMPROVEMENTS

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WHEREAS, on July 22, 2013, the Newton Governing Body adopted Resolution #132-2013, to award the contract to M. Sky construction Corp., for the Proposed Improvements on Various Streets project; and

WHEREAS, in his memo dated October 16, 2013, the Town Engineer, Harold E. Pellow, states that said project has been completed and recommends the project be accepted as final and complete; and

WHEREAS, in processing the final paperwork for the project, the Town Engineer recommends in his memo dated October 16, 2013 approving Change Order No. 1, which will decrease the total contract amount by \$15,567.00 to a new contract total of \$74,724.00;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby concurs with the Town Engineer's recommendations and authorizes the Mayor to execute said Change Order No. 1 for said project decreasing the total contract amount to \$74,724.00 and thereby accepts the Improvements on Various Streets project as final and complete; and

BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to M. Sky Construction Corp and the Town Engineer.

RESOLUTION #180-2013*

TO ESTABLISH PRELIMINARY ENGINEERING COSTS FOR THE POOL FILTRATION SYSTEM IMPROVEMENTS

WHEREAS, the Town Council of the Town of Newton hereby acknowledges the requirement of preliminary costs to determine the scope and cost of a proposed undertaking. The purpose of these preliminary costs are for engineering costs for the Construction Document Phase \$5,800 and Bidding Phase \$2,000, totaling \$7,800, to renovate and upgrade the filter room at the Town of Newton Municipal Pool; and that the amount to be charged is for the purpose for which bonds may be issued under Chapter 2 of Title 40A;

NOW, THEREFORE, BE IT RESOLVED, by a majority of the full membership of the Town Council of the Town of Newton, that the amount appropriated for preliminary costs shall not exceed \$7,800.00 and the Chief Financial Officer is authorized to set up a reserve for preliminary expenses out of the Capital Improvement Fund of the General Capital Fund. The effective date of this resolution is the date of passage.

RESOLUTION #181-2013*

RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Town of Newton is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Town Council is desirous of selling said surplus property in an "as is" condition without express or implied warranties;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, County of Sussex, as follows:

- 1) The sale of surplus property shall be conducted through GovDeals pursuant to NJ State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available in the Clerk's Office of the Town of Newton.
- 2) The sale will be conducted online and the address of the auction site is govdeals.com.
- 3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- 4) A list of the surplus property to be sold is as follows:
 1. 1997 Ford 250 Pickup
Vin#: 1FTHF26H1VECO7193

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Odometer Reading: 97,000 MILES
Condition: Poor

- 5) The surplus property as identified shall be sold in an "as-is" condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- 6) The Town of Newton reserves the right to accept or reject any bids submitted.

RESOLUTION #182-2013*

APPROVE BILLS AND VOUCHERS FOR PAYMENT

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2012 and 2013 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

TOWN BILLS

316.92	Quill Corporation	32601
1,526.86	E.A. Morse & Company, Inc.	32602
777.80	MGL Printing Solutions, LLC.	32603
143.00	Sussex Car Wash Inc.	32604
227.00	Classic Auto Upholstery	32605
1,171.61	NUI Corporation	32606
1,032.15	G & G Diesel Service Inc.	32607
125.10	New Jersey Herald, Inc.	32608
6,373.00	Pumping Services, Inc.	32609
632.49	SCMUA	32610
124.74	Centurylink Communications, Inc.	32611
250.00	Centurylink Communications, Inc.	32612
87.46	Campbell's Small Engine Inc.	32613
540.00	Garden State Laboratories	32614
47.95	Tri-State Rentals, Inc.	32615
12.47	Hayek's Market Inc.	32616
200.00	First United Methodist Church	32617
451.00	McManimon, Scotland & Baumann, LLC.	32618
750.81	Willco, Inc.	32619
189.00	J & D Sales and Service, LLC.	32620
40.00	Sussex County League of	32621
100.00	Newton Trophy	32622
592.00	T.A. Mountford Company, Inc.	32623
490.35	Galls Incorporated	32624
85.00	Minisink Press Inc.	32625
165.18	Sherwin-Williams	32626
186.35	Zee Medical, Inc.	32627
1,020.50	Dempsey Uniform & Supply Inc.	32628
50.00	Royal Communications, Inc.	32629
4,934.00	L-3 Comm. Mobile-Vision	32630
597.83	Boonton Tire Supply inc.	32631
230.00	NJMMA	32632
50.00	Sussex & Warren Tax Col. Assoc.	32633
150.00	Cerbo's Hampton Nursery Inc.	32634
198.00	Institute Professional Develop	32635
289.80	Universal Supply Group Inc.	32636
1,374.12	Dell Marketing L.P.	32637
75.95	Mr. John, Inc.	32638
96.60	Cooper Electric Supply Co.	32639
80.00	Morris County Police Academy	32640
2,040.00	Vogel, Chait, Collins, Schneider, PC	32641
315.40	Advance Auto Parts	32642
197.25	Home Depot, Inc.	32643

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250.00	RR Donnelley	32644
19,829.36	Fire & Safety Service, LTD., Inc.	32645
48.00	Mid-Atlantic for Safety &	32646
55.00	Center for Prevention & Counseling	32647
540.95	Staples Business Advantage, Inc.	32648
508.48	Staples Business Advantage, Inc.	32649
139.65	Lowe's, Inc.	32650
218.00	Spectrum Communications, Inc.	32651
15,300.00	Appraisal Services, Inc.	32652
144.00	CSS Test Inc.	32653
52.79	Nestle Waters, Inc.	32654
97.20	Pinnacle Wireless FBO Unitek Global	32655
2,558.16	PowerDMS, Inc.	32656
500.00	Firefighter One, LLC.	32657
1,206.97	Laddey, Clark & Ryan, LLP	32658
2,250.00	Laddey, Clark & Ryan, LLP	32659
3,072.00	Laddey, Clark & Ryan, LLP	32660
289.00	Sussex County Chamber of Commerce	32661
330.00	Kieffer Electric, Inc.	32662
168.00	Jersey Central Power & Light, Inc.	32663
160.00	Code 96	32664
180.00	Trimboli & Prusinowski, LLC.	32665
564.75	Penteledata	32666
2,010.00	Chelbus Cleaning Co., Inc.	32667
2,500.00	Rutgers, Center for Government Service	32668
714.74	Woodruff Energy US, Inc.	32669
192.40	Thyssenkrupp Elevator Corp.	32670
300.00	The NJ Shade Tree Federation	32671
261.91	Harleysville Life Insurance Company	32672
423.75	J. Caldwell & Associates, LLC.	32673
348.00	Language Works, Inc.	32674
637.50	North Branch Associates, LLC.	32675
267.00	Ceunion	32676
228.00	Andre's Restaurant	32677
286.00	Pangaro Training & Management	32678
472.08	Toyota Motor Credit Corp.	32679
1,307.21	Tape-Tel Electronics Inc.	32680
33.33	Carol McNally	32681
2,500.00	Community Resource Partners, LLC	32600
75.25	Dominick's Pizza, LLC.	32599
44.20	Federal Express	32598
153.68	Staples Business Advantage, Inc.	32597
1,108.98	Staples Business Advantage, Inc.	32596
137.04	Staples Credit Plan, Inc.	32595
6950.64	Taylor Oil Co., Inc.	32594
7,772.72	Rachles/Michele's Oil Company, Inc.	32593
53.00	Krave Café	32592
529.91	Home Depot, Inc.	32591
581.50	Home Depot, Inc.	32590
4,252.93	Direct Energy Business Inc.	32589
2,086.88	Direct Energy Business Inc.	32588
189.87	Verizon Wireless, Inc.	32587
1,728.84	Verizon Wireless, Inc.	32586
184.15	Centurylink Communications, Inc.	32585
35.00	Centurylink Communications, Inc.	32584
125.85	Centruylink Communications, Inc.	32583
81.36	Teresa Ann Oswin	32582
2,965.38	Centurylink Communications, Inc.	32581
200.00	NJ State Division, IAI	32580
7,958.45	JCP&L	32579
786.88	Vision Service Plan	32578
132,236.26	NJMEBF	32577
152.32	Lafayette Yard	32576
1,064.25	Pellow, Harold & Assoc., Inc.	32575

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974.60	Water & Sewer Operating Acct	131071
195,478.28	Payroll Account	131070
78.03	Elavon (merchant svc)	131069
1,2500.00	Andre's Restaurant	32574
198,816.19	Payroll Account	131068
472.08	Toyota Motor Credit Corp.	32573
60,030.00	Chase Bank	136031

CAPITAL

213.85	Aurora Electrical Supply, LLC.	8190
5,693.29	McManimon, Scotland & Baumann, LLC	8191
543.57	Sherwin-Williams	8192
66,516.27	Tilcon New Jersey, Inc.	8193
1,455.57	Cooper Electric Supply Co.	8194
90.00	Vogel, Chait, Collins, Schneider, PCC	8195
27.09	Advance Auto Parts	8196
118.92	Staples Business Advantage, Inc.	8197
298.36	Lowe's, Inc.	8198
113,242.00	Pinnacle Wireless FBO Unitek Global	8199
2,970.00	Gramco Business Communications Inc.	8200
2,960.00	FKA Architects Inc.	8201
1,138.00	National Business Furniture, LLC.	8202
7,768.75	J. Caldwell & Associates, LLC.	8203
73,229.52	M. Sky Construction Corp.	8204
16,705.88	Pellow, Harold & Assoc., Inc.	8189
427.06	Home Depot, Inc.	8188
1,319.20	Home Depot, Inc.	8187
1,901.23	Home Depot, Inc.	8186

Total TOWN BILLS \$1,014,255.25

WATER AND SEWER ACCOUNT

596.94	NUI Corporation	13845
754.00	Pumping Services, Inc.	13846
233.45	SCMUA	13847
15.75	Sussex County P & H, Inc.	13848
9,042.37	Coyne Chemical Corp., Inc.	13849
35.08	Centurylink Communications, Inc.	13850
4,510.00	Garden State Laboratories Inc.	13851
15.32	Hayek's Market Inc.	13852
198.24	Hamburg Plumbing Supply Co Inc.	13853
15,119.12	Sparta Township Tax Collector	13854
81.00	American Water Works Assoc	13855
400.80	Dempsey Uniform & Supply Inc.	13856
7,203.00	R&D Trucking Inc.	13857
58.00	Lasso, Ervin	13858
30.00	NJMMA	13859
13,210.00	Passaic Valley Sewerage Comm.	13860
1,250.00	Smalley, John	13861
4,441.26	Main Pool & Chemical Company, Inc.	13862
305.70	Home Depot, Inc.	13863
2,177.00	Process Tech Sales and Service	13864
464.00	Laddey, Clark & Ryan, LLP	13865
962.00	Andy Matt, Inc.	13866
119.90	Penteledata	13867
159.78	One Call Concepts, Inc.	13868
191.93	Woodruff Energy US, Inc.	13869
687.06	Extra Tech Data Services LLC.	13870
593.25	J. Caldwell & Associates, LLC.	13871
2,987.50	North Branch Associates, LLC.	13872
1,478.00	Andre's Restaurant	13873
2,500.00	Community Resource Partners, LLC	13874

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61.98	Federal Express	13844
3,535.50	Pellow, Harold & Assoc., Inc.	13843
1,434.00	JCI Jones Chemicals, Inc.	13842
153.70	Verizon Wireless, Inc.	13841
190.56	Vision Service Plan	13840
25,183.74	NJMEBF	13839
9,358.14	Hatch Mott Macdonald	13838
42.99	Home Depot, Inc.	13837
53.00	Krave Café	13836
2,416.94	JCP&L	13835
8,659.53	Direct Energy Business Inc.	13834
1,239.95	Centurylink Communications, Inc.	13833
34,507.05	Payroll Account	136034
36,894.35	Payroll Account	136033

CAPITAL

3,336.00	Harold Pellow & Assoc., Inc.	2311
4,722.24	Weldon Asphalt Company, Inc.	2312
403.00	Sparta Ready Mix, Inc.	2313
752.00	Laddey, Clark & Ryan, LLP	2314
4,100.00	Harter Equipment Inc.	2315
5,735.00	Kozdeba & Son LLC.	2316
363.40	Braen Stone Sparta	2317
62,252.92	Tilcon New Jersey, Inc.	2310
4,474.00	Pellow, Harold & Assoc., Inc.	2309
442.42	Home Depot, Inc.	2308
8,126.01	Hatch Mott Macdonald	2307

Total WATER & SEWER BILLS \$288,168.87

TRUST ACCOUNT

204.28	New Jersey Herald, Inc.	3181
1,820.00	McManimon, Scotland & Baumann, LLC	3182
1,333.33	Sloan, James P, P.C., Inc.	3183
915.00	Vogel, Chait, Collins, Schneider, PC	3184
339.00	J. Caldwell & Associates, LLC	3185
51.88	Federal Express	3180
2,659.00	Pellow, Harold & Assoc., Inc.	3179
1,546.89	Payroll Account	137122
12,443.78	Payroll Account	137121

Total TRUST ACCOUNT BILLS \$21,313.316

DEVELOPERS ESCROW ACCOUNT

873.75	Pellow, Harold & Assoc., Inc.	1147
847.50	J. Caldwell & Associates, LLC.	1148

Total DEV. ESCROW BILLS \$1,721.25

FEDERAL/ STATE GRANTS

298.17	Walmart	1168
400.00	Screen Creation Plus	1169
7.23	Shop Rite, Inc.	1170
34.30	Shop Rite, Inc.	1171
700.00	Lisa Bechtal	1172

Total FEDERAL/ STATE GRANTS BILLS \$1,439.70

SUI ACCOUNT

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5,017.90 S/NJ Employer Accounts 109

Total SUI ACCOUNT BILLS \$5,017.90

DOG RESERVE

48.00 Screen Creation Plus 8534
7,900.00 Township of Wantage 8535

Total DOG RESERVE BILLS \$7,948.00

RESOLUTION #183-2013*

AUTHORIZE THE TAX COLLECTOR TO REMIT TAXES ON EXEMPT PROPERTIES, BLOCK 8.03, LOT 3, QUALIFICATION C102

WHEREAS, the County of Sussex has purchased Block 8.03, Lot 3, Qualification C102 also known as 83 Spring Street; and

WHEREAS, the Tax Assessor has deemed this property tax exempt effective January 1, 2013; and

WHEREAS, the taxes for the tax year 2013 are considered uncollectible due to exempt status and are to be remitted by the Tax Collector in the amount of \$2,649.66;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body acknowledges that the taxes for the tax year 2013 on said property in the amount of \$2,649.66 are to be remitted; and

BE IT FURTHER RESOLVED, that the Tax Collector is hereby authorized to remit said taxes for the tax year 2013.

RESOLUTION #184-2013*

AUTHORIZE THE REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER FOR BLOCK 21.07, LOT 7

WHEREAS, at the Municipal Tax Sale held on October 19, 2011 a lien was sold on Block 21.07, Lot 7 (formerly known as Block 1205 Lot 12) also known as 16 Gardner Avenue, for 2010 delinquent water and sewer charges; and

WHEREAS, this lien, known as Tax Sale Certificate #1364, was sold to US Bank Cust for Pro Capital I LLC for 0% redemption fee with a premium of \$200.00; and

WHEREAS, Ocwen Loan Servicing LLC, the mortgage service for said property has effected redemption of Certificate #1364 in the amount of \$960.38;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body acknowledges that US Bank Cust for Pro Capital I LLC is entitled to the redemption in the amount of \$960.38 along with the premium of \$200.00; and

BE IT FURTHER RESOLVED, that the Tax Collector be authorized to issue a check in the amount of \$960.38 for the redemption of Certificate #1364 as well as a check in the amount of \$200.00 for the return of premium payable to US Bank Cust for Pro Capital I LLC., 50 S. 16th Street Suite 1950, Philadelphia, PA 191012.

RESOLUTION #185-2013*

AUTHORIZE THE TAX COLLECTOR TO REMIT UNCOLLECTABLE TAXES FOR BLOCK 4.02, LOT 20

WHEREAS, the Tax Assessor has concluded that the property known as Block 4.02 Lot 20 also known as High Street Rear with an unknown owner that appears on the Tax

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Map for the Town of Newton does not belong to any of the surrounding properties and appears as a "gore" in the Tax Map; and

WHEREAS, property taxes were assessed on said property for the 3rd and 4th quarters of 2012 in the amount of \$59.76 and the full tax year of 2013 in the amount of \$61.15; and

WHEREAS, the taxes for 2012 and 2013 on said property are considered uncollectible and therefore are to be remitted by the Tax Collector;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body acknowledges that taxes for the tax year 2012 and 2013 on said property in the total amount of \$120.91 are to be remitted; and

BE IT FURTHER RESOLVED, that the Tax Collector is hereby authorized to remit said taxes for the tax year 2012 and 2013.

RESOLUTION #186-2013*

AUTHORIZE THE TAX COLLECTOR TO REMIT TAXES ON EXEMPT PROPERTIES FOR BLOCK 8.03, LOT 3, QUALIFICATION C104

WHEREAS, The County of Sussex has purchased Block 8.03 Lot 3 Qualification C104 also known as 83 Spring Street; and

WHEREAS, the Tax Assessor has deemed this property tax exempt effective January 1, 2013; and

WHEREAS, the taxes for the tax year 2013 are considered uncollectible due to exempt status and are to be remitted by the Tax Collector in the amount of \$10,595.24;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that this Governing Body acknowledges that the taxes for the tax year 2013 on said property in the amount of \$10,595.24 are to be remitted; and

BE IT FURTHER RESOLVED, that the Tax Collector is hereby authorized to remit said taxes for the tax year 2013.

RESOLUTION #187-2013*

GOVERNOR'S COUNCIL ON ALCOHOLISM AND DRUG ABUSE FISCAL GRANT EXTENSION, JANUARY 1, 2014- JUNE 30, 2014

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, non-profit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey; and

WHEREAS, the Town Council of the Town of Newton, County of Sussex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages: and therefore has an established Municipal Alliance Committee; and

WHEREAS, \$18,772.00 was approved for a Municipal Alliance grant for the January 1, 2013 through December 31, 2013 grant term; and

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse extended the 2013 Grant term until June 30, 2014, in order to transition then grant to a fiscal year rather than calendar year cycle; and

WHEREAS, funding has been made available to the Action Municipal Alliance in the amount of 50% of its approved 2013 grant total for the six month extension period of

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January 1 2014 to June 30 2014, contingent upon meeting the 25% Cash match and 75% In-Kind Match grant requirement for the extension funding;

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Newton does hereby authorize the submission of the grant extension for the Action Municipal Alliance grant in the amount of:

DEDR	\$28,158.00
Cash Match	\$7,039.50
In-Kind	\$21,118.50

The Newton Town Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administration compliance and audit requirements.

RESOLUTION #188-2013*

WATER RESTRICTIONS FOR TOWN OF NEWTON

WHEREAS, the Town of Newton's reservoir at Morris Lake, Sparta, New Jersey is currently more than 22 inches below the spillway; and

WHEREAS, due to the continued drop in water at Morris Lake, water restrictions will be implemented and take effect on October 30, 2013;

WHEREAS, §228-22. Prohibited water use. of the Code of the Town of Newton prohibits the following:

1. Water customers are prohibited from watering their lawns or gardens; and
2. Washing cars, trucks, boats, or any recreational vehicles; and
3. Washing public or private driveways, walkways, or sidewalks; and
4. Filling swimming pools and ornamental reflecting pools or fountains

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that we hereby impose water restrictions for the Town of Newton and authorize the Town Manager, through the Chief of Police and the Police Department, to enforce the provisions of Chapter 228, Article VI, Water Restrictions; Water Bans, of the Code of the Town of Newton.

RESOLUTION #189-2013*

AUTHORIZATION TO PROVIDE FOR THE PURCHASE OF ROAD SALT AND SNOW GRIT FOR THE DEPARTMENT OF PUBLIC WORKS FOR THE TOWN OF NEWTON

WHEREAS, the County of Sussex advertised and received bids for road salt and salt grit; and

WHEREAS, the bids received allowed for vendors to extend their pricing to municipalities within the County of Sussex through a State regulated County Contract Purchasing System; and

WHEREAS, the following vendors were awarded contracts for road salt and snow grit and have extended their pricing to municipalities, thereby affording the Town of Newton the opportunity of direct purchase without competitive bidding:

Rock Salt

International Salt Company
655 Northern Blvd
Clarks, Summit, PA 18411

Snow Grit

284 Aggregates, LLC
10 Route 284
Wantage, NJ 07461

WHEREAS, the County has awarded contracts at the price of \$49.79 per ton of road salt, and \$7.37 per ton for snow grit, with such prices good through May 31, 2014; and

WHEREAS, the Chief Financial Officer has certified funds are available in the 2013 Town of Newton operating budget to award these contracts for the 2013 portion of the contracts up to \$10,000, with the balance subject to adequate funds being appropriated in the 2014 operating budget based on the usage of the prior three (3) years;

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Newton does hereby award a contract for the purchase of road salt from International Salt Company, at the Sussex County price of \$49.79 per ton through May 31, 2014 and the purchase of snow grit from 284 Aggregates, LLC., at the Sussex County price of \$7.37 per ton.

RESOLUTION #190-2013*

DESIGNATING BLOCK 8.08, LOTS 6,7,8,9,10,11,29,30 & 31 AS AN AREA IN NEED OF REDEVELOPMENT

WHEREAS, the Local Redevelopment and Housing Law, N.J.S.A. 40A:12A-1 *et seq.*, (the "Redevelopment Law") authorizes municipalities to determine whether certain parcels of land within the municipality constitute an "area in need of redevelopment", as defined in the Redevelopment Law; and

WHEREAS, the Town directed the Planning Board by resolution to examine whether Block 8.08, Lots 6, 7, 8, 9, 10, 11, 29, 30 & 31 (collectively, the "Study Area"), should be determined an area in need of redevelopment pursuant to the Redevelopment Law; and

WHEREAS, J. Caldwell and Associates, LLC (the "Planning Consultant") prepared a preliminary investigation report of the above-referenced Study Area in accordance with the Redevelopment Law, entitled "Area in Need of Redevelopment Study for McGuire Chevrolet Site and Surrounding Parcels – Block 8.08, Lots 6, 7, 8, 9, 10, 11, 29, 30, & 31 (the "Study", a copy of which is attached hereto as Exhibit A); and

WHEREAS, the Study concluded that the Study Area qualifies as an area in need of redevelopment pursuant to the Redevelopment Law, for the reasons set forth in the Study; and

WHEREAS, pursuant to the Redevelopment Law, the Planning Board held a duly noticed public hearing concerning the Study on October 23, 2013, giving all persons who were interested in or would be affected by a determination that the Study Area is an area in need of redevelopment the opportunity to be heard; and

WHEREAS, at said public hearing, the Board considered the Study, heard the comments of the Planning Consultant, opened the meeting for public comment, and deliberated on the matter using the criteria set forth in the Redevelopment Law; and

WHEREAS, on October 23, 2013, the Planning Board adopted a resolution (a copy of which is attached hereto as Exhibit B) accepting and adopting the recommendations contained in the Study, and recommending that the Study Area be declared an area in need of redevelopment for the reasons set forth therein; and

WHEREAS, after careful consideration of the Study, the Planning Board resolution, and all of the relevant facts and circumstances concerning this matter;

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Newton in the County of Sussex, New Jersey as follows:

Section 1. Designation of the Redevelopment Area. Based on substantial evidence and the recommendation of the Planning Board, the Town Council hereby designates Block 8.08, Lots 6, 7, 8, 9, 10, 11, 29, 30 & 31 as an area in need of redevelopment.

Section 2. Transmittal of Resolution to Commissioner of Community Affairs. The Town Council hereby directs the Town Clerk to transmit a certified copy of this resolution forthwith to the Commissioner of the Department of Community Affairs for review.

Section 3. Effective Date. This resolution shall take effect immediately.

RESOLUTION #192-2013*

APPOINTMENT OF MICHAEL TEETS TO THE ADVISORY RECREATION COMMITTEE

WHEREAS, there is currently a vacancy for a Regular Member of the Advisory Recreation Commission; and

WHEREAS, Mr. Michael Teets has expressed interest in serving on the Commission;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that Mr. Michael Teets is hereby appointed to an unexpired five-year term on the Advisory Recreation Commission, effective immediately with said term continuing to December 31, 2015.

RESOLUTION #194-2013*

APPOINTMENT OF DAWN HANKINSON TO THE ADVISORY RECREATION COMMISSION

WHEREAS, there is currently a vacancy for a Regular Member of the Advisory Recreation Commission; and

WHEREAS, Ms. Dawn Hankinson has expressed interest in serving on the Commission;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that Ms. Dawn Hankinson is hereby appointed to an unexpired five-year term on the Advisory Recreation Commission, effective immediately with said term continuing to December 31, 2014.

The Clerk presented an application for an off-premise raffle (50-50) from Home and School Association Camp Auxilium Learning Center to be held on Saturday, December 7, 2013 at noon at Newton High School, 44 Ryerson Avenue, Newton. It was noted that the application was in order and accompanied by the prescribed fees.

A motion was made by Mrs. Becker to approve the **COMBINED ACTION RESOLUTIONS**, seconded by Mr. Elvidge and roll call resulted as follows:

Mrs. Diglio	Yes	Mrs. Becker	Yes
Deputy Mayor Elvidge	Yes	Mr. Flynn	Yes
Mayor Ricciardo		Yes	

DISCUSSION

a. Art Alley Draft Ordinance

Debra Millikin, Deputy Town Manager, outlined the details of the draft ordinance

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pertaining to Art Alley, which would make "Art Alley" one way. It was noted that the Town Engineer reviewed and affirmed this change. Mrs. Millikin also requested the placement of a fence in front of the Newton Theater in order to address a safety issue. After a brief discussion, Council agreed to the draft ordinance as presented.

OPEN TO THE PUBLIC

There was no one to be heard from the public.

COUNCIL & MANAGER COMMENTS

Councilman Flynn questioned the current condition of the municipal pool and was advised that it will be addressed for the winter season.

Councilwoman Diglio questioned the status on the acquisition of property at Morris Lake and was advised that Legal Counsel is awaiting a response from property owner.

EXECUTIVE SESSION

Mr. Russo read Resolution #191-2013 and Council entered into Executive Session at 8:36 p.m. At this time, Councilman Flynn recused himself from Executive Session and left the meeting.

Upon motion of Deputy Mayor Elvidge, seconded by Mrs. Becker and carried, Council left Executive Session at 9:19 p.m.

Mayor Ricciardo suggested that a Special meeting to address the fire museum be held on either November 13, 2013 or November 18, 2013. Councilman Flynn was absent to discuss the date and will be notified of the potential Special meeting.

There being no further business to be conducted, upon motion of Deputy Mayor Elvidge, seconded by Mrs. Becker and unanimously carried, the meeting was adjourned at 9:30 p.m.

Respectfully submitted,



Lorraine A. Read, RMC
Municipal Clerk

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