

**Newton Parking Authority  
December 5, 2013 Meeting - Minutes**

**Roll Call** – meeting called to order at 8:55 a.m. by Chairman Edwards.

**Present:** Mr. Dudes, Mr. Leone, Mr. Mitchell, Chairman Edwards  
**Excused:** Ms. Ochrym  
**Also Present:** Thomas S. Russo, Jr., Newton Town Manager/Secretary  
Linda Roth, Newton Tax Collector

**Open Public Meetings Act Statement** – read by Chairman Edwards.

**Approval of Minutes**

November 12, 2013 Meeting Minutes - Motion to Approve by Mr. Leone,  
Second by Mr. Dudes.  
Approved 4-0.

**Financial Reports**

October 31, 2013 Treasurer's Report.  
Motion to Approve by Mr. Leone, Second by Mr. Dudes.  
Approved 4-0.

**Old Business**

None

**New Business**

- a) Resolution I-2013 – Resolution Authorizing the Execution of an Agreement with BLD, LLC for Lot #3 – Western Plaza - Motion by Mr. Mitchell, Second by Mr. Dudes.  
Approved 4-0.
- b) Resolution J-2013 – Appointment of Treasurer for the Newton Parking Authority  
Motion by Mr. Mitchell, Second by Mr. Dudes. Approved 4-0.
- c) Resolution K-2013 – Adoption of 2014 Budget.  
Public Hearing – no one came forward. Public Hearing closed.  
Motion by Mr. Mitchell, Second by Mr. Dudes. Approved 4-0.
- d) Authorization of 2014 Parking Authority/Town of Newton Agreement.  
Motion by Mr. Leone, Second by Mr. Dudes. Approved 4-0.
- e) Review and Approval of Meeting Schedule for 2014.  
Motion by Mr. Mitchell, Second by Mr. Leone. Approved 4-0.
- f) Review of Purchase Ledger for Parking Passes – October 2013 – no discussion.

**Approval of Bills**

Motion to Approve all items as listed (a-d), by Mr. Leone, Second by Mr. Mitchell.  
Approved 4-0.

a. BOONTON TIRE	_____	\$262.86
b. TOWN OF NEWTON CURRENT ACCOUNT	_____	12,500.00
c. DIRECT ENERGY	_____	457.73
d. JCP&L	_____	730.40

**Public to be Heard**

None.

Ms. Roth advised that Living Waters Church requested use of a portion of Lot #3 – Western Plaza for food distribution on December 21<sup>st</sup>. Parking Authority had no objection to same and Ms. Roth is working with our insurance agent on the review of the Certificate of Insurance from Living Waters.

Next meeting will be on Thursday, February 6, 2014 at 8:45am.

Motion to Adjourn by Mr. Leone, Second by Mr. Dudes. Approved 4-0.

**ADJOURNED AT 9:15 a.m.**

Respectfully submitted,

*Thomas S. Russo, Jr.*

/s/ THOMAS S. RUSSO, JR.

**NEWTON PARKING AUTHORITY SECRETARY**