

Newton Parking Authority
April 3, 2014 Meeting - Minutes

Roll Call – meeting called to order at 8:55 a.m. by Chairman Edwards.

Present: Mr. Dudes, Mr. Ciaravolo, Mr. Mitchell, Chairman Edwards
Excused: Mr. Leone
Also Present: Thomas S. Russo, Jr., Newton Town Manager/Secretary
Linda Roth, Newton Tax Collector

Swearing-In of Jim Ciaravolo

Open Public Meetings Act Statement – read by Chairman Edwards.

Approval of Minutes

December 5, 2013 Meeting Minutes - Motion to Approve by Mr. Mitchell,
Second by Mr. Dudes.
Approved 3-0. Mr. Ciaravolo abstained.

Financial Reports

November 30, 2013, December 31, 2013, January 31, 2014, February 28, 2014
Treasurer's Reports.
Motion to Approve by Mr. Mitchell, Second by Mr. Dudes.
Approved 4-0.

Old Business

- a) McGuire Redevelopment Update – Mr. Russo advised the area near McGuire's Chevrolet has been designated formally as an area in need of redevelopment. Jessica Caldwell, Town Planner, is currently writing the draft redevelopment plan for same. Mr. Russo advised there are at least three development groups interested in this redevelopment project.
- b) RPM Development Update – Mr. Russo advised RPM is seeking funding this year once the information on the application process is released. RPM has also received pricing from JCP&L on the relocation of the utility poles.

New Business

- a) Annual Reorganization:
 - i. Chairman – Motion to nominate Mr. Edwards by Mr. Mitchell, Second by Mr. Dudes. Unanimously approved as there were no other nominations.
 - ii. Vice-Chairman – Motion to nominate Mr. Mitchell by Chairman Edwards, Second by Mr. Dudes. Unanimously approved as there were no other nominations.
 - iii. Secretary – Motion to nominate Mr. Russo by Chairman Edwards, Second by Mr. Mitchell. Unanimously approved as there were no other nominations.

- b) Resolution A-2014 – Resolution Authorizing the Execution of an Agreement for Auditing Services for 2014 with Ferraioli, Wielkotz, Cerullo & Cuva – Motion by Mr. Mitchell, Second by Mr. Dudes. Approved 4-0.
- c) Membership Update – Mr. Russo advised that Ms. Ochrym is no longer with the Parking Authority and has been replaced by Mr. Jim Ciaravolo. Mr. Ciaravolo introduced himself to the Parking Authority and Chairman Edwards welcomed him to the board.
- d) Review of Purchase Ledger for Parking Passes – November 2013 and December 2013 – no discussion.

Approval of Bills

a. DELL MARKETING L.P. _____	\$687.06
b. DIRECT ENERGY BUSINESS INC. _____	564.53
c. JCP&L _____	733.34
d. NEW JERSEY HERALD _____	14.10
e. STAPLES BUSINESS ADVANTAGE, INC. _____	50.26
f. EXTRA TECH DATA SERVICES LLC _____	265.00
g. BOONTON TIRE SUPPLY _____	262.86
h. DIRECT ENERGY BUSINESS INC. _____	163.23
i. JCP&L _____	6.56
j. METRIC PARKING, INC. _____	485.00
k. WEIGHTS AND MEASURES FUND _____	300.00
l. DIRECT ENERGY BUSINESS INC. _____	507.41
m. HOME DEPOT, INC. _____	63.55
n. JCP&L _____	1,163.01
o. METRIC PARKING, INC. _____	595.78
p. QUILL CORPORATION _____	9.65
q. STAPLES BUSINESS ADVANTAGE, INC. _____	96.68
r. CURRENT ACCOUNT _____	1,250.00
s. DIRECT ENERGY BUSINESS, INC. _____	141.74
t. JCP&L _____	616.33
u. POM INCORPORATED _____	1,672.04

Motion to Approve all items as listed (a-u), by Mr. Dudes, Second by Mr. Mitchell.
Approved 4-0.

Public to be Heard

None.

Other

Mr. Dudes asked for clarification on the payment to the Town of Newton from the Parking Authority and received answers from Ms. Roth and Mr. Russo.

Mr. Russo advised Newton is celebrating its 150th Anniversary of incorporation this year. A celebration will occur at 1pm on Friday, April 11th at the Newton Fire Museum on Spring Street.

Next meeting will be on Thursday, June 5, 2014 at 8:45am.

Motion to Adjourn by Mr. Mitchell, Second by Mr. Dudes. Approved 4-0.

ADJOURNED AT 9:15 a.m.

Respectfully submitted,

Thomas S. Russo, Jr.

/s/ THOMAS S. RUSSO, JR.

NEWTON PARKING AUTHORITY SECRETARY