

July 1, 2014

The Reorganization meeting of the Town Council of the Town of Newton was held on the above date at 6:00 p.m. Present were Mrs. Becker, Mr. Flynn, Mr. Levante, Mr. Elvidge and Town Manager, Mr. Thomas S. Russo, Jr. Mrs. Diglio was excused.

Pastor Bob Meeker led the Invocation. Mr. Elvidge led the Pledge of Allegiance to the flag.

Mr. Elvidge made the following declaration that "in accordance with the Open Public Meetings Act, notice of this special meeting was given to the two newspapers of record and posted on the official bulletin board on December 31, 2013."

OATH OF OFFICE FOR NEWLY ELECTED OFFICIALS

At this time, Kevin Kelly, Esq. proceeded with the swearing-in ceremony of E. Kevin Elvidge, as Councilman, while his girlfriend Judy held the Bible.

Lorraine A. Read, Municipal Clerk, swore in Wayne Levante, as Councilman, while his wife and daughter held the Bible.

DESIGNATION OF TEMPORARY MAYOR

Mr. Russo requested a motion for nomination of Temporary Mayor. Upon motion by Mr. Flynn, seconded by Mr. Levante and carried, E. Kevin Elvidge was designated as Temporary Mayor. There being no further names to be submitted, nominations were declared closed and roll call resulted as follows:

Mrs. Diglio	Absent	Mrs. Becker	Yes
Mr. Flynn	Yes	Mr. Levante	Yes
	Mr. Elvidge	Yes	

NOMINATION AND SELECTION OF MAYOR

Councilman Kevin Elvidge, designated as Temporary Mayor, entertained a motion for nomination of Mayor for the year 2014-2015. Mrs. Becker then nominated E. Kevin Elvidge and the nomination was seconded by Mr. Flynn. There being no further names to be submitted, nominations were declared closed and roll call resulted as follows:

Mrs. Diglio	Absent	Mrs. Becker	Yes
Mr. Flynn	Yes	Mr. Levante	Yes
	Mayor Elvidge	Yes	

At this time, Kevin Kelly, Esq. proceeded to swear in Mayor E. Kevin Elvidge, while his girlfriend Judy held the Bible.

NOMINATION AND SELECTION OF DEPUTY MAYOR

Mayor Elvidge entertained a motion for nomination of Deputy Mayor for the year 2014-2015. Mrs. Becker then nominated Daniel G. Flynn and the nomination was seconded by Mr. Levante. There being no further names to be submitted, nominations were declared closed and roll call resulted as follows:

Mrs. Diglio	Absent	Mrs. Becker	Yes
Mr. Flynn	Yes	Mr. Levante	Yes
	Mayor Elvidge	Yes	

At this time, Kevin Kelly, Esq. proceeded with the swearing-in ceremony of Deputy Mayor Daniel G. Flynn, while his girlfriend Erin, held the Bible.

Mayor Elvidge requested a motion to approve the minutes of June 23, 2014 (Regular) and June 23, 2014 (Executive Session). Upon motion of Mrs. Becker, seconded by Deputy Mayor Flynn, the minutes of June 23, 2014 (Regular) and June 23, 2014 (Executive Session) were approved and roll call resulted as follows:

Mrs. Diglio	Absent	Mrs. Becker	Yes
Mr. Levante	Abstain	Mr. Flynn	Yes
	Mayor Elvidge	Yes	

COMMENTS BY MANAGER, COUNCIL, DEPUTY MAYOR AND MAYOR

Mr. Russo announced the Dignitaries in attendance and thanked them for coming to the reorganization meeting.

Mr. Russo read from a prepared statement:

"Thank you Mayor Elvidge. I want to recognize my wife Trish, daughters Ashley and Krista, and parents Thomas and Janet, for being here with me this evening. I am blessed to have their ongoing love and support.

First some sad news to report...this will be the last reorganization of the Governing Body with these uncomfortable brown chairs and this awful orange carpeting. Though we appreciate the 1970's Partridge Family retro-look (come on, get happy), knowing it comes back in style every 2-3 decades, we must communicate that new chairs and carpeting are ready to be installed this summer. If any of you would like souvenir editions of either piece of Newton nostalgia, please see Lorraine, or govdeals.com.

Some good news to report...I was fortunate to receive the Distinctive Leadership Award from the Sussex County Economic Development Partnership last Friday at their annual awards luncheon. Though I thank them for the honor, the recognition really goes to my department heads, staff and professionals, and dedicated volunteers - I have worked in several NJ municipalities, either as an elected or appointed official, and the care, commitment, and customer service values here are without equal. So my thanks to the Council and all of you for making the Newton organization successful.

On behalf of all Newton employees, professionals, and volunteers, I want to thank former Mayor Ricciardo for his years of service to the Town of Newton and recognize his tenure as mayor this previous year.

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I want to wish Mayor Kevin Elvidge and Deputy Mayor Dan Flynn the best of success in their new leadership roles, and I look forward to working with them, and all of the Council members, in continuing the great progress we have made towards making Newton a better place to live, work, and visit. I also want to welcome Councilman Levante to the team and look forward to his contributions on all matters.

We have seen many great improvements here in the County Seat over the past six years, and I am grateful to this Council and previous governing bodies for allowing me the privilege of leading this organization and community.

The work we perform in Newton on a daily basis is critical to the long-term economic success and vitality of the entire County and Region. This is a responsibility my team takes very seriously, and we look forward to carrying out the policy goals and objectives of the entire Council for this year and beyond.

I want to wish all of you in attendance the very best of health, happiness, and success, and to the good people of Newton, I wish you a safe and enjoyable summer. Thank you!"

Councilman Levante thanked the Town employees for their warm welcome and looks forward to working with the Governing Body. Mr. Levante also thanked his wife and campaign manager for their support.

Councilwoman Becker welcomed Councilman Levante to the Council and congratulated Mayor Elvidge and Deputy Mayor Flynn for serving for 2014-15 term.

Deputy Mayor Flynn thanked his family for their continued support. He congratulated Mayor Elvidge and looks forward to working with him this year. Mr. Flynn believes that the current Council is ambitious with some big ideas and looks forward to working with them on some great projects in Newton.

Mayor Elvidge thanked his family and wished Joseph Ricciardo the best of luck in his new endeavors. A special thanks to Mr. Levante on his successful campaign. Mayor Elvidge thanked Mr. Flynn, Mrs. Becker and Mrs. Diglio for their energy and accomplishments through the years. Mayor Elvidge also thanked Mr. Russo for his leadership as Town Manager. Mayor Elvidge outlined some of the upcoming projects and looks forward to working with the Council to accomplish these projects. Mayor Elvidge concluded with thanking the Council for their confidence in him as Mayor.

CONSENT AGENDA

Mayor Elvidge read the following statement:

"All items listed with an asterisk () are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda."*

Mr. Russo provided a synopsis of each item on the Consent Agenda.

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RESOLUTION #124-2014*

REAFFIRM BANKS AS DEPOSITORIES

BE IT RESOLVED by the Town Council of the Town of Newton that the following policy is hereby reaffirmed pertaining to Town funds for calendar year 2014:

- 1) The cash management and investment objectives for the Town of Newton include preservation of capital, adequate safekeeping of assets, maintenance of liquidity to meet operating needs, diversification of the Town's portfolio to minimize risks associated with individual investments, and investment of assets in accordance with State and Federal laws and regulations.
- 2) The following banks are hereby authorized to be used as depositories for Town funds:

PNC Bank
Bank of New York Mellon (Chase)
New Jersey Cash Management Fund
Sussex Bank
Lakeland Bank
First Hope Bank
Santander Bank (Sovereign Bank)
TD Bank
Highland State Bank
Valley National Bank
Wells Fargo Bank, N.A.

The above designated official depositories are required to submit certification statements electronically with the Department of Banking quarterly. Effective September 30, 2012 the Chief Financial Officer can obtain a copy of the Governmental Unit Deposit Protection Act Notification of Eligibility (GUDPA) on the website www.state.nj.us/dobi/division_banking/depositories/gudpa.htm.

The above designated official depositories are required to submit to the Chief Financial Officer a copy of the institution's "Annual Report" each year.

- 3) All funds shall be deposited within 48 hours of receipt, in accordance with N.J.S.A. 40A:5-15.

The Chief Financial Officer shall minimize the possibility of idle cash accumulating in accounts by assuring that the amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.

The method of calculating banking fees and compensating balances shall be reviewed on a monthly basis.

Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer.

- 4) Permissible investments for the Town of Newton shall include a) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America; b) government money market mutual funds; c) any Federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase and has a fixed rate of interest not dependent on any index or external factors; d) Bonds or other obligations of the local unit or school districts of which the local unit is a part; e) any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments; f) local government investment pools; g) New Jersey State Cash Management Fund; and h) repurchase agreements of fully collateralized securities.
- 5) The Chief Financial Officer is authorized and directed to make investments on

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behalf of the Town of Newton. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.

- 6) Securities purchased on behalf of the Town of Newton shall be delivered electronically or physically to the Town's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Town.
- 7) The Chief Financial Officer shall report to the Town Council all purchases of investments in accordance with N.J.S.A. 40A:5-15.2.
- 8) The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A:5-14.
- 9) The Chief Financial Officer shall escheat to the State of New Jersey checks which remain outstanding for twelve or more months after the date of issuance.

RESOLUTION #125-2014*

REAFFIRM LEGAL NEWSPAPERS

WHEREAS, the *New Jersey Herald* and the *New Jersey Sunday Herald* were previously designated as legal newspapers for the Town of Newton during calendar year 2014 by Resolution #217-2013;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that said two newspapers be reaffirmed as legal newspapers for the remainder of calendar year 2014:

New Jersey Herald

New Jersey Sunday Herald

RESOLUTION #126-2014*

REAFFIRM SCHEDULE OF TOWN COUNCIL MEETINGS FOR THE REMAINDER OF 2014

WHEREAS, the Newton Town Council established their meeting dates for calendar year 2014 by the adoption of Resolution #229-2013 at their meeting on December 9, 2013;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, Sussex County, New Jersey that the following schedule for 2014 indicates all public meetings of the Newton Town Council for the remainder of the calendar year which will be held on the second and fourth Mondays of each month at 7:00pm, unless otherwise indicated, in the Council Chambers, 39 Trinity Street, Newton, New Jersey;

Council Meetings

7:00pm

July	28		
August	25		
September	10*	and	22
October	15*	and	27
November	10	and	24
December	8	and	22

**Held Wednesday*

BE IT FURTHER RESOLVED that for the purposes of the Act, the official bulletin board for posting notices shall be the bulletin board in the first floor lobby of the Municipal Building at 39 Trinity Street, Newton, New Jersey, with said board being just outside the door of the Municipal Clerk's Office; and

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BE IT FURTHER RESOLVED that certified copies of this Resolution be forwarded to the *New Jersey Herald* and the *NJ Sunday Herald*, and a copy be filed with the Municipal Clerk; and

BE IT FURTHER RESOLVED that a certified copy of this Resolution shall be mailed to any person requesting notices of meetings of the Town Council pursuant to N.J.S.A. 10:4-19 and whoever has paid the required fee for such notice.

RESOLUTION #127-2014*

REAFFIRM OFFICIALS TO SIGN CHECKS

BE IT RESOLVED, by the Town Council of the Town of Newton that the Newton Town Manager, Chief Financial Officer, and/or Treasurer be authorized to sign all Town, Water and Sewer Utility, and payroll checks effective July 1, 2014.

RESOLUTION #128-2014*

REAFFIRM CHIEF FINANCIAL OFFICER AND/OR FINANCE DIRECTOR AS THE INDIVIDUALS AUTHORIZED TO SELL BOND ANTICIPATION NOTES

BE IT RESOLVED, by the Town Council of the Town of Newton that the following policy is hereby reaffirmed pertaining to the sale of Bond Anticipation Notes:

- 1) The Chief Financial Officer and/or the Finance Director are hereby authorized to sell Bond Anticipation Notes and directed to determine all matters in connection with said Notes not determined by this or subsequent Resolutions.
- 2) The Chief Financial Officer and/or the Finance Director are directed to report in writing to the Governing Body at the meeting next succeeding the date when the sale or delivery of Notes pursuant to this Resolution is made. Such report is to include the amount, description, interest rate, maturity of the Notes sold, the price obtained, and the name of the purchaser.
- 3) This Resolution shall take effect immediately upon its adoption.

RESOLUTION #129-2014*

APPOINTMENT OF MAYOR AS A CLASS I MEMBER OF THE NEWTON PLANNING BOARD

BE IT RESOLVED, by the Town Council of the Town of Newton that Mayor E. Kevin Elvidge be and is hereby appointed to the Newton Planning Board as a Class I member for the one year period commencing July 1, 2014 and ending June 30, 2015.

RESOLUTION #130-2014*

APPOINTMENT OF THE TOWN COUNCIL REPRESENTATIVE AS A CLASS III MEMBER OF THE NEWTON PLANNING BOARD

BE IT RESOLVED, by the Town Council of the Town of Newton that Deputy Mayor Daniel G. Flynn, Town Council member, be and is hereby appointed to the Newton Planning Board as a Class III member for the one-year period commencing July 1, 2014 and ending June 30, 2015.

RESOLUTION #131-2014*

APPOINTMENT OF THE TOWN MANAGER AS HEARING OFFICER IN ALL MATTERS OF DISPUTE REGARDING THE TOWN OF NEWTON

WHEREAS, certain matters may arise over the course of the year which require a hearing to be conducted for the purpose of resolving issues; and

WHEREAS, Mr. Thomas S. Russo, Jr., Town Manager of the Town of Newton, is the representative of the Governing Body, as well as the Chief Executive and Administrative Officer of the municipality;

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NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Town Manager is hereby appointed as Hearing Officer in all matters of dispute regarding the Town of Newton for the remainder of calendar year 2014.

RESOLUTION #132-2014*

APPOINTMENT OF MEMBERS OF THE TOWN OF NEWTON AD HOC REDEVELOPMENT TEAM

WHEREAS, the Town of Newton acknowledges there are potential benefits to the Town of Newton to be gained through the process of redevelopment; and

WHEREAS, opportunities for beneficial redevelopment should be thoroughly, expeditiously and efficiently evaluated and pursued;

NOW, THEREFORE, BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby appoints the positions listed below to an ad hoc Redevelopment Team to evaluate and pursue redevelopment opportunities in the Town of Newton for a one-year period from July 1, 2014 through June 30, 2015; and

BE IT FURTHER RESOLVED that individuals representing the following positions shall be members of the Redevelopment Team, with said meetings to be called by the Town Manager as needed:

Mayor; Deputy Mayor; Town Manager; Deputy Town Manager; Town Planner; Town Engineer; Planning Board Chairperson; Redevelopment Counsel; and other professionals and/or staff as deemed necessary by the Town Manager; and

BE IT FURTHER RESOLVED, said Redevelopment Team is a purely advisory group working only in an analytical and advisory capacity and is: (a) not empowered to make any decisions; (b) has no effective authority; (c) is not empowered to act by vote; (d) is not governed by the Open Public Meetings Act; and (e) is not a "Redevelopment Agency" pursuant to N.J.S. 40A:12A-11.

RESOLUTION #133-2014*

APPOINTMENT OF TOWN COUNCIL LIAISON TO THE ECONOMIC DEVELOPMENT ADVISORY COMMISSION

BE IT RESOLVED, by the Town Council of the Town of Newton that Councilman Wayne F. Levante be and is hereby appointed to the Economic Development Advisory Commission as the Town Council liaison member for a one-year period commencing July 1, 2014 and ending June 30, 2015.

RESOLUTION #134-2014*

APPOINTMENT OF TOWN COUNCIL LIAISON TO THE HISTORIC PRESERVATION ADVISORY COMMISSION

BE IT RESOLVED, by the Town Council of the Town of Newton that Councilwoman Sandra Diglio be and is hereby appointed to the Historic Preservation Advisory Commission as the Town Council liaison member for a one-year period commencing July 1, 2014 and ending June 30, 2015.

RESOLUTION #135-2014*

TO CONFIRM/ ESTABLISH PETTY CASH AND CHANGE FUNDS

WHEREAS, the Town of Newton maintains the following petty cash funds, as approved and recorded with the Division of Local Government Services:

Finance	\$250.00	Treasurer
Water & Sewer	\$50.00	Treasurer

WHEREAS, The Town of Newton maintains the following change funds:

Cashier	\$100.00	Tax Collector
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Water & Sewer	\$100.00	Water Sewer Utility Collector
Clerk	\$100.00	Municipal Clerk
Court	\$100.00	Court Administrator
Court	\$100.00	Deputy Court Administrator
Police	\$10.00	Records Clerk
Recreation	\$250.00	Recreation Supervisor

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, that the above listed petty cash and change funds are established and confirmed.

RESOLUTION #136-2014*

RESOLUTION AUTHORIZING PAYMENT OF DAMAGES INCURRED TO EMPLOYEE VEHICLE

WHEREAS, Deborah Danielson is a public employee within the Town of Newton; and

WHEREAS, Ms. Danielson's personal vehicle was damaged on February 14, 2014 while parked under the solar panels at the Department of Public Works Office Building when snow fell off of the solar panels and onto her vehicle; and

WHEREAS, Ms. Danielson parked at the DPW Maintenance/Office Building only because she was instructed to since the Town Municipal Department of Public Works Lot was not plowed when Ms. Danielson reported to work; and

WHEREAS, Ms. Danielson's vehicle sustained damage as a result of snow falling onto the vehicle, of which the cost to repair based on the attached estimate is \$2,341.16;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, that the Town Council authorizes payment to Deborah Danielson, given the unique and uncommon circumstances of the damage to a Town employee's vehicle, in the amount of \$2,341.16 for repair to her personal vehicle.

RESOLUTION #137-2014*

APPROVE BILLS AND VOUCHERS FOR PAYMENT

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2013 and 2014 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

TOWN BILLS

105.95	Quill Corporation	33802
435.70	Staples Credit Plan, Inc.	33803
122.17	Montague Tool & Supply, Inc.	33804
120.00	ABCode Security Inc.	33805
189.61	Airmark Pools, Inc.	33806
500.46	G & G Diesel Service Inc.	33807
5,742.39	JCP&L	33808
111.60	New Jersey Herald, Inc.	33809
526.66	Sussex County P & H, Inc.	33810
331.28	Campbell's Small Engine Inc.	33811
1,686.00	Fire Fighters Equipment Co. Inc.	33812
13.51	Hayek's Market	33813
340.00	Minisink Press Inc.	33814
19.30	Microsystems-NJ Com, LLC.	33815
7.92	Sussex County Clerk	33816
786.52	Boonton Tire Supply Inc.	33817
1,532.98	Vision Service Plan	33818

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192.23	Verizon Wireless, Inc.	33819
400.00	Maglocen	33820
240.35	Home Depot, Inc.	33821
55.00	NJ Assoc. Planning & Zoning Admin.	33822
279.11	Staples Business Advantage, Inc.	33823
15.30	Language Line Services, Inc.	33824
6,160.03	County of Sussex	33825
300.00	Northeast Fire Protection, Inc.	33826
58.27	Nestle Waters, Inc.	33827
2,269.00	Federal & State Grant	33828
569.72	Municipal Graphics Inc	33829
2,180.29	Rachles/ Michele's Oil Company, Inc.	33830
605.75	Gates Flag & Banner Co, Inc	33831
108.84	Tractor Supply Co	33832
2,448.00	Rullo & Juliet Associates, Inc.	33833
472.52	Woodruff Energy US, Inc.	33834
75.87	Shop Rite, Inc.	33835
330.00	D. Lovenberg's Portable Toilet Rent	33836
621.74	Swimoutlet.com	33837
175.00	Resolutions	33838
16,570.57	Sussex Nine Inc C/O Barnhill Conv.	33839

CAPITAL

5,704.04	V & K Construction, Inc.	8298
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Total TOWN BILLS \$52,403.68

WATER AND SEWER ACCOUNT

39.97	Staples Credit Plan, Inc.	14332
60.00	Montague Tool & Supply, Inc.	14333
2,246.12	Schmidt's Wholesale, Inc.	14334
20.80	Aurora Electrical Supply, LLC.	14335
5,286.41	JCP&L	14336
20,020.00	Pumping Services, Inc.	14337
36.34	Centurylink Communications, Inc.	14338
22.45	Federal Express	14339
630.00	Current Account	14340
15,396.51	Sparta Township Tax Collector	14341
458.75	Diamond Sand & Gravel, Inc.	14342
423.80	Vision Service Plan	14343
3,862.64	Grinnell Recycle, Inc.	14344
9,580.00	Passaic Valley Sewerage Comm.	14345
709.50	Main Pool & Chemical Company, Inc.	14346
7.49	Advance Auto Parts	14347
9.14	Home Depot, Inc.	14348
113.56	Staples Business Advantage, Inc.	14349
290.00	Screen Creation Plus	14350
227.81	Woodruff Energy US, Inc.	14351
2,289.96	Badger Meter, Inc.	14352
400.00	Resolutions	14353
160.00	Monmouth Truck Equipment Acquisition	14354

Total WATER & SEWER BILLS \$62,291.25

TRUST ACCOUNT

47.34	Weis Markets, Inc.	3262
20.52	Walmart	3263

Total TRUST ACCOUNT BILLS \$67.86

SUI ACCOUNT

240.00 S/NJ Dept. of Labor & Workforce Dev. 1099

Total SUI ACCOUNT BILLS \$240.00

RESOLUTION #138-2014*

**APPROVE CHANGE ORDER NO. 2 FOR THE MAIN POOL FILTRATION SYSTEM RENOVATIONS
MEMORY PARK SWIMMING POOL**

WHEREAS, the Governing Body of the Town of Newton adopted Resolution #48-2014 on March 10, 2014 awarding the contract for the Main Pool Filtration System Renovations Memory Park Swimming Pool; and

WHEREAS, the Consulting Engineer, Wade Associates in a letter dated May 28, 2014 recommends the utilization of Option B which was in the amount of \$3,500.00. This change order will result in an \$3,500.00 increase in the contract amount to a new contract total of \$77,500.00; and

WHEREAS, the Chief Financial Officer has certified funds are available based on the attached certification;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby approves Change Order No. 2 for the Main Pool Filtration System Renovations Memory Park Swimming Pool for a new contract total of \$77,500.00; and

BE IT FURTHER RESOLVED, that a copy of Change Order No. 2 be attached to and made part of this resolution.

The Clerk presented an application for a permit for a social affair from the Greater Newton Chamber of Commerce for the *Taste of Newton* to be held on September 8, 2014 from 7:00 p.m. to 10:00 p.m. on Spring Steet. It was noted that the application was in order, signed by the Chief of Police, and accompanied by the prescribed fee.

A motion was made by Deputy Mayor Flynn to approve the **COMBINED ACTION RESOLUTIONS**, seconded by Mr. Levante and roll call resulted as follows:

Mrs. Diglio	Absent	Mrs. Becker	Yes
Mr. Flynn	Yes	Mr. Levante	Yes
	Mayor Elvidge	Yes	

APPOINTMENT

At this time, Mayor Elvidge made the Mayor's Appointment to the Planning Board by appointing the Town Manager, Thomas S. Russo, Jr., as a Class II representative to the Newton Planning Board.

OPEN TO THE PUBLIC

Mayor Elvidge opened the meeting to the public.

There was no one from the public to be heard.

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BENEDICTION

At this time, Pastor Bob Meeker led all in the Benediction.

There being no further business to be heard, upon motion of Mayor Elvidge, seconded by Deputy Mayor Flynn and carried, the meeting was adjourned at 6:28 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Lorraine A. Read". The signature is fluid and cursive, with a long horizontal stroke at the end.

Lorraine A. Read, RMC
Municipal Clerk