

December 9, 2013

An Executive Session meeting of the Town Council of the Town of Newton was held on the above date at 7:16 p.m. Present were Mrs. Diglio, Deputy Mayor Elvidge, Mr. Flynn, Mayor Ricciardo and Thomas S. Russo, Jr., Town Manager. Mrs. Becker was absent. Also present were Tracy Villaverde, Human Resource Coordinator and Ursula Leo, Esq, Town Attorney.

Mayor Ricciardo made the following declaration that "in accordance with the Open Public Meetings Act, notice of this Special meeting was given to the two newspapers of record and posted on the official bulletin board on December 3, 2013."

The following Resolution was read which authorized the Town Council to enter into Executive Session.

**RESOLUTION #239-2013**

**A RESOLUTION PROVIDING FOR A MEETING NOT OPEN TO THE PUBLIC IN ACCORDANCE WITH THE PROVISIONS OF THE NEW JERSEY OPEN PUBLIC MEETINGS ACT, N.J.S.A. 10:4-12**

**WHEREAS**, the Town Council of the Town of Newton is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et seq.; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-12, provides that an Executive Session, not open to the public, may be held for certain specific purposes when authorized by Resolution; and

**WHEREAS**, it is necessary for the Town Council of the Town of Newton to discuss in a session not open to the public certain matters relating to the item authorized by N.J.S.A. 10:4-12b and designated below:

- (1) Personnel

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Council of the Town of Newton, assembled in public session on December 9, 2013, that an Executive Session closed to the public shall be held on December 9, 2013 at 7:16 PM in the Town of Newton Municipal Building, 39 Trinity Street, Newton, NJ, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Town Council that the public interest will no longer be served by such confidentiality.

The aforementioned **RESOLUTION** was offered by Mrs. Diglio, seconded by Mr. Flynn and roll call resulted as follows:

Mrs. Diglio	Yes	Mrs. Becker	Absent
Deputy Mayor Elvidge	Yes	Mr. Flynn	Yes
Mayor Ricciardo	Yes		

**PERSONNEL**

Mr. Russo recused himself prior to Council discussion on his annual performance evaluation as Town Manager.

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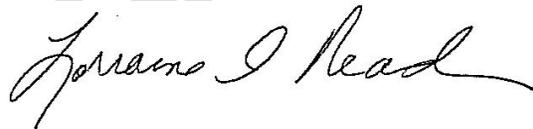
The Mayor and Town Council discussed the overall employee performance of Mr. Russo serving as Town Manager. Mrs. Villaverde addressed questions from the Governing Body. Mrs. Villaverde agreed to review the format of the evaluation form for future use.

After a lengthy discussion, Council unanimously agreed that the overall performance appraisal was strong. Council requested that Mr. Russo notify the Governing Body of all dates when he will be out of the office.

Upon Mr. Russo's return, the Council congratulated him on a strong employee evaluation and advised him that the Council has requested that he notify them of all dates when he will be out of the office.

There being no further executive session business, upon motion of Mrs. Digio, seconded by Mayor Ricciardo and carried that the executive session adjourned at 8:34 p.m.

Respectfully submitted,



Lorraine A. Read, RMC  
Municipal Clerk

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