

Newton Parking Authority
June 5, 2014 Meeting - Minutes

Roll Call - meeting called to order at 8:50 a.m. by Vice Chairman Mitchell.

Present : Mr. Dudes, Mr. Ciaravolo, Mr. Mitchell, Mr. Leone
Chairman Edwards (arrived at 8:55 a.m.)

Also Present : Thomas S. Russo, Jr., Newton Town Manager/Secretary
Linda Roth, Newton Tax Collector
Jeff Schiffner, Parking Enforcement Officer

Open Public Meetings Act Statement - read by Vice Chairman Mitchell.

Approval of Minutes

April 3, 2014 Meeting Minutes - Motion to Approve by Mr. Ciaravolo,
Second by Mr. Dudes.
Approved 3-0. Mr. Leone abstained.

Financial Reports

March 31, 2014 and April 30, 2014
Treasurer's Reports.
Motion to Approve by Mr. Ciaravolo, Second by Mr. Dudes.
Approved 4-0.

Old Business

- a) RPM Development Update - Mr. Russo advised RPM is seeking funding this year once the information on the application process is released.

Chairman Edwards arrived at 8:55 a.m.

New Business

- a) **Resolution B-2014** - Certification of the 2013 Audit for the Town of Newton Parking Authority Motion by Mr. Mitchell, Second by Mr. Dudes. Approved 5-0.

WHEREAS, N.J.S.A. 40A:5A-15 requires the Governing Body of each local authority to cause and annual audit of its accounts to be made; and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2013 has been completed and filed with the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the Governing Body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

WHEREAS, the members of the Governing Body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A.40A:5A17;

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Town of Newton Parking Authority hereby certifies to the Local Finance Board of the State of New Jersey that each Governing Body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2014, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by Group Affidavit in the form prescribed by the Local Finance Board;

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid Group Affidavit, accompanied by a certified true copy of this resolution.

b) Special Improvement District - Mr. Russo advised the SID ordinance was defeated by the Town Council last week. He also advised several merchants under the leadership of Theresa Illiff are working on three alternatives to the proposed SID - Tier 1+; Entire Town; Marketing dollars increased in municipal budget. Mr. Russo will provide updates as conditions warrant.

c) Mr. Russo advised the discussions regarding the SID also related to parking in Town. Discussion ensued amongst Parking Authority members regarding free parking on Saturdays. All members agreed this would be a positive action on the part of the Town and Parking Authority, in order to promote shopping in the downtown on Saturdays. The point was made that parking 8 a.m. - 6 p.m. Monday through Friday, with free parking after 6 p.m. and on the weekends, would make perfect sense since paid parking in Newton is geared more towards overnight parkers and the office workers during the daytime.

Motion by Mr. Mitchell, Second by Mr. Dudes to recommend free parking in the five metered lots on Saturdays to the Town Council. Approved 5-0. Mr. Russo will send the Governing Body a memorandum on same.

d) Review of Purchase Ledger for Parking Passes - March 2014 and April 2014. No discussion.

Approval of Bills

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|-------------------------------------------|-------------|
| A. TOWN OF NEWTON CURRENT ACCOUNT _____ | \$11,250.00 |
| B. DIRECT ENERGY BUSINESS _____ | 90.64 |
| C. JCP&L _____ | 201.37 |
| D. MONTAGUE TOOL & SUPPLY, INC. _____ | 87.84 |
| E. POM INCORPORATE _____ | 200.00 |
| F. STAPLES BUSINESS ADVANTAGE, INC. _____ | 14.37 |
| G. DIRECT ENERGY _____ | 92.85 |
| H. JCP&L _____ | 554.94 |

Motion to Approve all items as listed (a-h), by Mr. Dudes, Second by Mr. Mitchell.
Approved 5-0.

Public to be Heard

None.

Other

Mr. Schiffner asked if the numbers could be painted in the various lots as the numbers are fading. Mr. Russo advised the DPW will be handling same this summer as weather permits.

Next meeting will be on Thursday, September 4, 2014 at 8:45 a.m.

Motion to Adjourn by Mr. Mitchell, Second by Mr. Dudes. Approved 5-0.

ADJOURNED AT 9:15 a.m.

Respectfully submitted,

Thomas S. Russo, Jr.

**/s/ THOMAS S. RUSSO, JR.
NEWTON PARKING AUTHORITY SECRETARY**