



AGENDA
NEWTON TOWN COUNCIL
MAY 11, 2015
7:00 P.M.

- I. PLEDGE OF ALLEGIANCE**
- II. ROLL CALL**
- III. OPEN PUBLIC MEETINGS ACT STATEMENT**
- IV. APPROVAL OF MINUTES**

- APRIL 27, 2015 REGULAR MEETING
APRIL 27, 2015 EXECUTIVE SESSION

V. OPEN TO THE PUBLIC

AT THIS POINT IN THE MEETING, THE TOWN COUNCIL WELCOMES COMMENTS FROM ANY MEMBER OF THE PUBLIC ON ANY TOPIC. TO HELP FACILITATE AN ORDERLY MEETING AND TO PERMIT THE OPPORTUNITY FOR ANYONE WHO WISHES TO BE HEARD, SPEAKERS ARE ASKED TO LIMIT THEIR COMMENTS TO 5 MINUTES. IF READING FROM A PREPARED STATEMENT, PLEASE PROVIDE A COPY AND EMAIL A COPY TO THE CLERK'S OFFICE AFTER MAKING YOUR COMMENTS SO IT MAY BE PROPERLY REFLECTED IN THE MINUTES.

VI. COUNCIL & MANAGER REPORTS

VII. ORDINANCES

a. INTRODUCTION

ORDINANCE 2015-10

AN ORDINANCE AMENDING CHAPTER 240-7, ADDING CHAPTER 241 TREE BANK AND AMENDING CHAPTER 100 FEES AND COSTS OF THE CODE OF THE TOWN OF NEWTON

VIII. OLD BUSINESS

IX. CONSENT AGENDA

ALL ITEMS LISTED WITH AN ASTERISK (*) ARE CONSIDERED TO BE ROUTINE AND NON-CONTROVERSIAL BY THE TOWN COUNCIL AND WILL BE APPROVED BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS A COUNCIL MEMBER SO REQUESTS, IN WHICH CASE THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND CONSIDERED IN ITS NORMAL SEQUENCE ON THE AGENDA.

- a. RESOLUTION #67-2015*** AUTHORIZE THE EXECUTION OF AN AGREEMENT WITH ELAVON, INC., TO PROVIDE MERCHANT SERVICES FOR THE TOWN OF NEWTON RECREATION DEPARTMENT
- b. RESOLUTION #68-2015*** TOWN OF NEWTON CERTIFICATION OF ANNUAL AUDIT
- c. RESOLUTION #69-2015*** EXECUTE INTERLOCAL CONTRACT FOR COOPERATIVE PURCHASING THROUGH THE HOUSTON – GALVESTON AREA COUNCIL (HGACBuy)
- d. RESOLUTION #70-2015*** APPROVE PURCHASE OF FIRE TRUCK THROUGH HGACBUY
- e. RESOLUTION #71-2015*** INSERTION OF SPECIAL ITEMS OF REVENUE IN THE 2015 TOWN OF NEWTON BUDGET PURSUANT TO N.J.S.A. 40A:4-87 (C. 159, PL 1948)

f. RESOLUTION #72-2015*

RESOLUTION RECOGNIZING MAY 3-9, 2015 AS
MUNICIPAL CLERKS' WEEK

g. RESOLUTION #73-2015*

DIRECTING USE OF AFFORDABLE HOUSING TRUST
FUND MONIES

h. RESOLUTION #74-2015*

APPROVE BILLS AND VOUCHERS FOR PAYMENT

X. INTERMISSION

XI. DISCUSSION

a. SIGN ORDINANCE DRAFT

b. LOSAP ORDINANCE DRAFT

XII. OPEN TO THE PUBLIC

XIII. COUNCIL & MANAGER COMMENTS

XIV. ADJOURNMENT

TOWN OF NEWTON

ORDINANCE 2015-10

AN ORDINANCE AMENDING CHAPTER 240-7, ADDING CHAPTER 241 TREE BANK AND AMENDING CHAPTER 100 FEES AND COSTS OF THE CODE OF THE TOWN OF NEWTON

WHEREAS, the Mayor and Town Council of the Town of Newton find the indiscriminate and uncontrolled removal and cutting of trees upon large lots and tracts of land particularly on steep slopes and along stream corridors within the Town has resulted in increased municipal costs to control drainage and repair roads and has caused soil erosion and decreased fertility of the soils as well as dust; and

WHEREAS, the Town of Newton's Shade Tree Advisory Commission (NSTAC) recommended a tree protection ordinance to help alleviate and mitigate any potential negative impacts resulting from the indiscriminate removal of trees as a result of site plan applications; and

WHEREAS, the Town Council of the Town of Newton implemented Tree Protection for new Major Site Plan applications in the Town of Newton by adding tree protection and replacement requirements in Chapter 240 Site Plan And Subdivision of the Town Ordinances; and

WHEREAS, Chapter 240, Section 7, subsection B.(6) provides for a developer to pay into a Tree Bank, if they choose not to or do not have adequate space to replace the required amount of trees on their property; and

WHEREAS, the Town Council of the Town of Newton would like to establish such a Tree Bank for developers to contribute to, in lieu of planting the required trees, such that trees may be replaced somewhere in the Town, but preferably in the same general area of Town where the trees were removed; and

WHEREAS, the Tree Bank may also be an account where the Town of Newton may accept donations for those interested in providing for trees to be planted within the Town of Newton;

NOW, THEREFORE BE IT ORDAINED, by the Mayor and Town Council of the Town of Newton, County of Sussex, and State of New Jersey as follows:

SECTION I: Chapter 240-7.B(6)(d) Landscaping, Tree Protection and Replacement shall be amended to read:

- (d) Tree protection and replacement must be undertaken as part of the site plan. All existing trees over eight (8) inches in dbh, which are not considered by the New Jersey Department of Environmental Protection to be invasive species, shall be surveyed and shown on the site plan with removal status. Trees that are surveyed shall be marked in the field for verification by the Board Engineer. Trees shown to be removed shall be counted and at least 50 percent of the total number of trees proposed to be removed shall be replaced. For example, if ten (10) trees over eight (8) inches in dbh are shown to be removed; five (5) trees must be replaced on the property. Replacement trees must have a minimum three and a

half inch (3 ½”) dbh at time of planting. Where a developer cannot or does not wish to replace all trees on the site, that developer shall pay a fee per tree into the Town of Newton Tree Bank at a fee as established in Chapter 100 Fees and Costs.

SECTION II: Chapter 241, Tree Bank, is hereby created and made a part of the Revised General Ordinances of the Town of Newton.

241-1 The purpose of this ordinance is to provide a fund for the planting of trees within the Town of Newton. More specifically, when an applicant for a Major Site Plan cannot or does not wish to fulfill the tree replacement requirements of Chapter 240-7.B(6), then the applicant must contribute to the Tree Bank. Additionally, public or private entities that wish to donate to the Town of Newton to provide for trees to be planted may donate to the Tree Bank for said purpose.

241-2 Applicability.

The Tree Bank applies to all properties seeking Major Site Plan approval in the Town of Newton pursuant to Chapter 240.

241-3 Town Tree Bank.

- A. The Town shall establish and maintain a Tree Bank where fees collected from developer contributions pursuant to Section 240-7.B(6)(d) shall be kept. The fund shall be utilized by the Town Manager, or his designee, for tree planting in the Town of Newton. The Town’s Shade Tree Commission (NSTAC) shall provide recommendations at least once annually for consideration by the Town Manager, or his designee, for use of the fund. Trees planted by the Town utilizing Tree Bank funds may be any size at the time of planting, as determined to be suitable by the Town Manager, or his designee.
- B. Funds within the Tree Bank shall be allocated to at least one (1) tree planting event per year subject to fund availability. Members of the NSTAC shall provide recommendations to the Town Manager, or his designee, in the selection of species and location of planting.
- C. Trees planted by Tree Bank funds should be located as closely as possible to the areas where Tree removal occurred that generate payments to the Tree Bank.
- D. The Town Tree Bank Fund may also accept donations and/or funds from other sources for the express purpose of planting trees at locations selected by the Town Manager or his designee.

SECTION III: Chapter 100 Fees and Costs is amended as follows:

Section 100-24 Miscellaneous Fees and Charges

100-24-L. Tree Protection and Replacement (Chapter 240 and 241)

- (1) Tree Bank Fee for trees proposed for removal that are not replaced on the site pursuant to Section 240-7.B(6)(d): \$200.00 per tree.

SECTION IV: SEVERABILITY AND REPEALER

Should any part or provision of this ordinance be declared by a court of competent jurisdiction to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof other than the part held invalid.

SECTION V: EFFECTIVE DATE

This ordinance shall take effect immediately upon adoption and publication in accordance with law.

TAKE NOTICE that the above Ordinance was introduced at a regular meeting of the Town Council of the Town of Newton conducted on May 11, 2015. It will be considered for adoption, after final reading and public hearing thereon, at a regular meeting of the Newton Governing Body to be conducted at 7:00pm on Wednesday, May 27, 2015 in the Council Chambers at the Newton Municipal Building, 39 Trinity Street, Newton, New Jersey, and shall take effect according to law.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #67-2015

May 11, 2015

“Authorize the Execution of an Agreement with Elavon, Inc., to Provide Merchant Services for the Town of Newton Recreation Department”

WHEREAS, the Town of Newton Recreation Department uses E-Z Facility, Inc. for membership and Point-of-Sale (POS) software (services) for the Pool and Recreation programs (Internet-based Application Service Provider); and

WHEREAS, in order to provide users (residents and non-residents) expanded ability to pay for pool and recreation memberships, goods and services with credit cards, the Town needs to establish a designated authorized merchant service processor to process credit card payments; and

WHEREAS, Elavon, Inc. currently provides this service to the Town of Newton, and Elavon, Inc., has an established partnership with Lakeland Bank in providing merchant services throughout northern New Jersey, therefore the Governing Body has determined that this is the best company to provide this service; and

WHEREAS, the Town of Newton's fee ordinance permits the collection of fees by credit card or echeck for those individuals choosing to use the service for the payment of taxes, interest, penalties and municipal charges or other fees;

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Newton hereby authorizes the Mayor and Clerk to execute an agreement with Elavon, Inc., to provide merchant services for the Town of Newton Recreation Department as proposed; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to both E-Z Facility, Inc. and Elavon, Inc.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, May 11, 2015.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #68-2015

May 11, 2015

"Town of Newton Certification of Annual Audit"

WHEREAS, N.J.S.A. 40A: 5-4 requires the Governing Body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2014 has been filed by a Registered Municipal Accountant with the Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the Governing Body; and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation that the Governing Body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the Governing Body have reviewed, at a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

WHEREAS, the members of the Governing Body have personally reviewed, at a minimum, the Annual Report of Audit, and specifically the section of the Annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the Governing Body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the Governing Body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, the Chief Financial Officer has prepared, distributed and filed the Corrective Action Plan in accordance with Federal and State Guidelines; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local Governing Body to the penalty provisions of R.S. 52:27BB-52 to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey a order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more that one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton hereby states it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, May 11, 2015.

Lorraine A. Read, RMC
Municipal Clerk

CERTIFICATION OF GOVERNING BODY OF THE ANNUAL AUDIT

GROUP AFFIDAVIT FORM
NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY
COUNTY OF SUSSEX
TOWN OF NEWTON

We, members of the Governing Body of the *Town of Newton* of, in the County of *Sussex*, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the *Town Council* of the *Town of Newton* in the County of *Sussex*;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year 2014;
3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

E. Kevin Elvidge, Mayor

Daniel G. Flynn, Deputy Mayor

Sandra Lee Diglio, Councilmember

Kristen S. Becker, Councilmember

Wayne G. Levante, Councilmember

Sworn to and subscribed before me this

_____ day of _____

Notary Public of New Jersey

Lorraine A. Read, Municipal Clerk

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the Governing Body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.



TOWN OF NEWTON

RESOLUTION #69-2015

May 11, 2015

“Execute Interlocal Contract for Cooperative Purchasing Through the Houston-Galveston Area Council (HGACBuy)”

WHEREAS, the Town of Newton wishes to enter into an inter-local agreement with the HGACBuy to join and purchase goods; and

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Town Manager and Municipal Clerk are hereby authorized to execute an Interlocal Contract for Cooperative Purchasing through the Houston-Galveston Area Council (HGACBuy).

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, May 11, 2015.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #70-2015

May 11, 2015

“Approve Purchase of Fire Truck through HGACBuy”

WHEREAS, the Governing Body of the Town of Newton adopted Resolution #69-2015 on May 11, 2015 in an effort to save budgeted monies and improve services for itself by joining the Houston-Galveston Area Council “HGACBuy”; and

WHEREAS, Pierce Manufacturing, Inc., 2600 American Drive, Appleton, WI 54915-3042, provided a price for a new fire apparatus for the Town of Newton, in the amount of \$539,975.00 based on HGACBuy Contract #FS12-13; and

WHEREAS, the Town of Newton has agreed to place 50% percent down payment in order to receive a credit in the amount of \$17,593.34 for a total contract price of \$522,381.66; and

WHEREAS, the Town of Newton Purchasing Agent, Debra J. Millikin and the Fire Chief Jason Miller have recommended the purchase of the Fire Truck through the HGACBuy in the amount of \$522,381.66; and

WHEREAS, the Chief Financial Officer has certified that funds are available to support this project as per attached certification;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Fire Truck be purchased through the HGACBuy in the amount of \$522,381.66 under Contract #FS12-13 through Pierce Manufacturing, Inc., Appleton, WI. A certified copy of this resolution shall be forwarded to Pierce Manufacturing, Inc.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, May 11, 2015.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

CERTIFICATION OF THE AVAILABILITY OF FUNDS
(AS REQUIRED BY N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq)

THIS IS TO CERTIFY THAT FUNDS ARE AVAILABLE AS FOLLOWS:

RESOLUTION #: 70-2015

APPROVING: PIERCE MANUFACTURING, INC.

FOR THE PURPOSE OF: PUMPER RESCUE FIRE TRUCK

IN THE AMOUNT OF: \$522,381.66

APPROPRIATED BY:

CAPITAL

ORD#2014-6	PURCHASE OF FIRE TRUCK #309140683	\$498,928.00
ORD#2015-5	ADD'L PURCHASE FIRE TRUCK #3091505	\$ 23,453.66

DATED THIS 11TH DAY OF MAY 2015

BY 

DAWN L. BABCOCK
CHIEF FINANCIAL OFFICER



TOWN OF NEWTON

RESOLUTION #71-2015

May 11, 2015

**“Insertion of Special Items of Revenue in the 2015
Town of Newton Budget Pursuant to N.J.S.A.
40A:4-87 (C. 159, PL 1948)”**

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue and also approve the insertion of an item of appropriation of equal amount in the Budget of any Municipality, when such item shall have been made available by law, and the amount thereof was not determined at the time of the adoption of the Budget; and

WHEREAS, the Town of Newton has been advised that they will receive a grant from the Statewide Insurance Fund in the amount of \$4,245.83 for the purchase of police body cameras for the Newton Police Department;

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Newton hereby requests the Director of the Division of Local Government Services approve the insertion of the following items in the 2015 Budget of the Town of Newton:

Miscellaneous Revenues:

Section F: Special Items of Revenue

Public and Private Revenues Off-set with Appropriations:

Police Body Cameras Grant\$4,245.83

General Appropriations:

(A) Operations - Excluded from CAPS

Public and Private Programs Off-Set by Revenues:

Police Body Cameras Grant..... \$4,245.83

Local Match – Source:

None required.

BE IT FURTHER RESOLVED, that an electronic version of this Resolution be forwarded to the Director of the Division of Local Government Services.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, May 11, 2015.

Lorraine A. Read, RMC
Municipal Clerk



STATEWIDE INSURANCE FUND

A JOINT INSURANCE FUND SERVING NEW JERSEY'S COMMUNITIES SINCE 1994

30A Vreeland Road
Florham Park, New Jersey 07932-0678
973-549-7977 Fax 973-966-8663

R. # 91 - 2015

April 13, 2015

To: Town of Newton

From: Caroline Conboy, Fund Administrator

Re: **SIF Risk Control Grant Application – 2015**

On behalf of the Executive Committee we are pleased to advise you the grant application submitted by your entity has been approved for the purchase of police body cameras for the Newton Police Department.

Please provide proof of purchase and payment (copy of invoice and cancelled payment check). Once received, Statewide Insurance Fund will issue a reimbursement check up to the maximum value of the grant amount of \$4,245.83.

Please feel free to contact our office should you have any questions.



TOWN OF NEWTON

RESOLUTION #72-2015

May 11, 2015

**“Resolution Recognizing May 3-9, 2015 as
Municipal Clerks’ Week”**

WHEREAS, the Office of the Municipal Clerk, a time honored and vital part of local government, exists throughout the world; and

WHEREAS, the Office of the Municipal Clerk is the oldest among public servants; and

WHEREAS, the Office of Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, the Municipal Clerk serves as the information center on functions of local government and community; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, provincial, county and international profession organizations; and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton hereby recognize the week of May 3 through May 9, 2015, as Municipal Clerks Week, and further extend appreciation to our Municipal Clerk, Lorraine A. Read, Deputy Municipal Clerk, Teresa A. Oswin and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, May 11, 2015.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #73-2015

May 11, 2015

"Directing Use of Affordable Housing Trust Fund Monies"

WHEREAS, the Newton Planning Board adopted a resolution, memorialized on January 21, 2015 (Application No. FSP-07-2014), granting final site plan approval to Newton Town Centre Urban Renewal Associates, L.P. ("Newton Town Centre") for a development at the corner of Spring Street and Union Place, Block 8.05, Lots 4, 7, 8 and 9 in the Town of Newton; and

WHEREAS, Newton Town Centre's project includes construction of a mixed-use building, including 65 age-restricted residential apartments; and

WHEREAS, Newton Town Centre has requested the Newton Town Council consider contributing affordable housing trust fund monies towards its project in order to assist it in obtaining funding through New Jersey's Housing and Mortgage Finance Agency's Low Income Housing Tax Credit program; and

WHEREAS, the Newton Town Council has considered the request and has determined there are sufficient funds in its affordable housing trust fund to earmark a \$50,000.00 contribution to Newton Town Centre; and

WHEREAS, the Newton Town Council believes the contribution towards Newton Town Centre's project will be beneficial in providing for affordable age-restricted housing to Town residents; and

WHEREAS, the Town's professionals are in the process of preparing a declaratory judgment action seeking constitutional compliance and substantive certification, including the eventual submission of a revised Housing Plan and Spending Plan; and

WHEREAS, the Newton Town Council has determined it is appropriate to include within the revised Spending Plan a proposed \$50,000.00 contribution from the Town's affordable housing trust fund toward the Newton Town Centre project;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Town professionals are directed to prepare and submit a revised Spending Plan, which includes a \$50,000.00 contribution from the Town's affordable housing trust fund to Newton Town Centre's proposed affordable age-restricted residential housing project.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at a regular meeting of said Governing Body conducted on Monday, May 11, 2015.

Lorraine A. Read, RMC
Municipal Clerk



TOWN OF NEWTON

RESOLUTION #74-2015

May 11, 2015

“Approve Bills and Vouchers for Payment”

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2014 and 2015 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

CERTIFICATION

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Lorraine A. Read, RMC
Municipal Clerk

AGENDA ITEMS

For May 11, 2015 Council Meeting

- Minutes:** - April 27, 2015 – Regular Meeting
April 27, 2015 – Executive Session

List of Bills - (100001) CASH - CURRENT - LAKELAND #434 CURRENT FUND

Check#	Vendor	Description	Payment	Check Total
35100	53 - MONTAGUE TOOL & SUPPLY, INC.	PO 46089 BLANKET: REPAIR EQUIP RD/MACH/SNOW	290.88	
		PO 46192 CATCH BASINS & POWER SWEEP ATTACHME	999.81	1,290.69
35101	62 - MGL FORMS - SYSTEMS, LLC.	PO 46116 HOMESTEAD BILLS	121.00	121.00
35102	64 - BELLOW, HAROLD & ASSO, INC.	PO 46178 MAR ENGINEERING	281.25	281.25
35103	110 - G & G DIESEL SERVICE INC	PO 46139 BLANKET VEH MAINT RD	39.25	39.25
35104	113 - JCP&L	PO 46205 BLANKET: ELECTRIC TOWN @\$5000/ST @\$	7,673.49	7,673.49
35105	163 - CENTURYLINK COMMUNICATIONS, INC.	PO 45507 BLANKET: ALARM CIRCUITS HIGH ST TOW	125.85	125.85
35106	170 - NEWTON BOARD OF EDUCATION	PO 45986 CATERING FEES SEN. DNR	825.00	825.00
35107	194 - D & E SERVICE CENTER, INC.	PO 46093 TOW OF PD VEHICLE	125.00	125.00
35108	225 - FEDERAL EXPRESS	PO 46150 BLANKET: EXPRESS MAIL ACCT- -#1344	28.51	28.51
35109	257 - FERRAIOLI, CERULLO & CUVA	PO 45166 2014 AUDIT 1/4	7,560.00	7,560.00
35110	334 - SUSSEX COUNTY LEAGUE OF	PO 45615 Danielson/OEM/League Dinner	25.00	
		PO 46210 2015 DUES	50.00	75.00
35111	409 - MINISINK PRESS INC	PO 45985 BAIL RECEIPT BOOKS AND TOWN ENVELOP	208.00	
		PO 45989 POOL BROCHURE	530.00	
		PO 45988 SWIM LESSON PASSES	60.00	
		PO 46018 Buisness Cards	165.00	963.00
35112	478 - GANN LAW BOOKS	PO 46028 2015 EDITION TITLE 40 & 40A CUST #	166.00	166.00
35113	611 - SEBRING AUTO PARTS, INC.	PO 46100 BLANKET: AUTO PARTS & SUPP'S ACCT	52.72	52.72
35114	633 - WEIS MARKETS, INC.	PO 46215 GIFT CARDS COUCH TO 5K	50.00	50.00
35115	789 - GREATER NEWTON CHMBR OF COMM.	PO 46076 Quarterly Dinner - April 2015	30.00	30.00
35116	1132 - BOONTON TIRE SUPPLY INC.	PO 45405 POLICE VEH MAINT -BLANKET	197.85	197.85
35117	1141 - MCGUIRE, INC.	PO 46119 2008 Siverado / Truck 13 CUST #225	1,294.22	1,294.22
35118	1158 - VISION SERVICE PLAN	PO 46212 BLANKET VISION PLAN (APR-DEC)	694.91	694.91
35119	1280 - VERIZON WIRELESS, INC.	PO 46202 BLANKET: 1X AIRCARD ACCT #201 M15-2	193.67	193.67
35120	1392 - MEDTRONIC PHYSIO-CONTRL CORP	PO 45957 ELECTRODES	107.50	107.50
35121	1528 - MR. JOHN, INC.	PO 46103 BLANKET: RECYCLING CNTR PORT A JOHN	73.85	73.85
35122	1532 - PRIME TIME NEWTON SENIORS	PO 46046 2015 CONTRIBUTION	3,000.00	3,000.00
35123	1751 - TERESA ANN OSWIN	PO 46230 Mileage/Tolls Municipal Clerk Conf	199.95	199.95
35124	1866 - HOME DEPOT, INC.	PO 45892 BLANKET: DPW/B&G/ PARK SUPPLIES	312.63	
		PO 46231 BASINS	357.00	669.63
35125	1880 - FIRE & SAFETY SERVICES, LTD., INC.	PO 46092 ENG #802 BATTERY CHARGER	1,085.92	1,085.92
35126	1936 - ROGO FASTENER CO., INC.	PO 46094 BLANKET: REPAIR MACH/SNOW	97.45	97.45
35127	2257 - STAPLES BUSINESS ADVANTAGE, INC.	PO 46033 PRINT CARTS BLK CFO & COMM DEVEL	178.97	
		PO 46151 BLANKET: PD/CENCOM OFFICE SUPPLIES	245.90	
		PO 46228 APC BACKUP DPW OFFICE	99.99	
		PO 46223 DPW: OFFICE SUPPLIES	103.52	628.38
35128	2361 - CSS TEST INC.	PO 45472 PRE-EMPLOYMENT DRUG SCREENING	96.00	96.00
35129	2365 - KRAVE CAFE	TRAINING MEETING LUNCH	55.00	55.00
35130	2387 - NESTLE WATERS, INC.	PO 45480 BLANKET: 2015 WATER FEB	71.06	71.06
35131	2478 - RACHLES/MICHELE'S OIL COMPANY, INC.	PO 45426 BLANKET: GAS ACCT #40382	2,497.32	2,497.32
35132	2644 - RICCIARDI BROTHERS, INC.	PO 46044 ATHLETIC FIELD PAINT CUST #9456	177.00	177.00
35133	2765 - CODE 96 LLC	PO 45991 INTERNAL HARD DRIVE	150.00	150.00
35134	2781 - TRIMBOLI & PRUSINOWSKI, LLC.	PO 45380 LEGAL LABOR 2014 PBA & SOA APR	1,732.47	
		PO 45491 BLANKET: 2015 LABOR ATTORNEY (JAN-M	512.53	2,245.00
35135	2843 - CHELBUS CLEANING CO., INC.	PO 46081 BLANKET: 2015 CLEAN TOWNHALL & FIRE	1,770.00	1,770.00
35136	2851 - NJ HOMICIDE INVESTIGATOR'S ASSOC.	PO 45841 CONFERENCE 6/15-6/19/15	625.00	
		PO 45914 TRAINING & MEMBERSHIP FOR DETECTIVE	50.00	675.00
35137	2871 - GPANJ	PO 46193 MEMBERSHIP DUE	100.00	100.00
35138	3092 - IACP NET/Login, INC.	PO 46174 ANNUAL MEMBERSHIP	875.00	875.00
35139	3105 - THYSSENKRUPP ELEVATOR CORP.	PO 45476 BLANKET: ELEVATOR MAINT TH SIDE CUS	205.11	205.11
35140	3108 - SPARTA POSTMASTER	PO 46196 2015 FIRST CLASS & STANDARD MAIL PE	220.00	220.00
35141	3124 - EXTRA TECH DATA SERVICES, LLC.	PO 46024 IT WORK FEB/MAR	720.00	720.00
35142	3186 - LUCY DELORTO	PO 46234 REIMBURSE COURT ADMIN; JAN,MAR,APRI	90.00	90.00
35143	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 46122 ORDINANCE AMENDMENTS MAR	383.50	383.50
35144	3337 - FACILITY DUDE	PO 46171 D DANIELSON/A.VOUGH COURSE 3/14-3/1	1,425.00	1,425.00
35145	3366 - SOMERSET COUNTY POLICE ACADEMY	PO 45778 EVIDENCE PERSERVATION COURSE	90.00	90.00
35146	3442 - SUNLIGHT GENERAL	PO 46106 BLANKET: DPW/STP ELECTRIC (APR-DEC	462.77	462.77
35147	3616 - V.E. RALPH & SON, INC.	PO 46003 NARCAN SUPPLIES CUST #205774	112.50	112.50
35148	3619 - SPRING STREET PUB & GRILL	PO 46247 LUNCH NEW HIRE KATHRYN	30.40	30.40
35149	3660 - SCHENCK, PRICE, SMITH, & KING, LLP	PO 46146 TAX APPEALS -MAR	1,053.68	1,053.68

**List of Bills - (100001) CASH - CURRENT - LAKELAND #434
CURRENT FUND**

Check#	Vendor	Description	Payment	Check Total
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	TOTAL			41,154.43
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Total to be paid from Fund 10 CURRENT FUND	41,154.43
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41,154.43

Checks Previously Disbursed

151028	ELAVON	APR COURT MERCHANT FEE	120.15	5/06/2015
151027	PAYROLL ACCOUNT	5/07 CURRENT PAYROLL	178,723.03	5/07/2015
35099	MCAA OF NEW JERSEY	PO# 46019 MCAA REGISTRATION; 5/6 & 7 DELORE	240.00	4/30/2015
35098	SPRING STREET PUB & GRILL	PO# 46198 ADMIN PROFESSIONALS DAY LUNCHEON	48.95	4/27/2015
151026	JP MORGAN CHASE BANK	2012 Refund USDA debt p \$1685T @3.	110,000.00	4/30/2015
151025	JP MORGAN CHASE BANK	2012 Refund USDA \$1,685T int	26,712.50	4/30/2015
151024	PAYROLL AGENCY	Annual PFRS & PERS. Online to PR A	870,354.57	4/24/2015

			1,186,199.20	

Total paid from Fund 10 CURRENT FUND	1,186,199.20
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1,186,199.20

Total for this Bills List: 1,227,353.63

List of Bills - (300001) CASH - CAPITAL - LAKELAND #450 CAPITAL

Check#	Vendor	Description	Payment	Check Total
8415	3235 - J. CALDWELL & ASSOCIATES, LLC.	PO 45225 SIGN ORD. UPDATE & GENERATOR ORDINA	1,416.00	1,416.00
	TOTAL			----- 1,416.00
Total to be paid from Fund 30 CAPITAL			1,416.00	
			<u>1,416.00</u>	
			1,416.00	

List of Bills - (60001) CASH - W/S OPERATING-LAKELAND #426 WATER/SEWER UTILITY

Check#	Vendor	Description	Payment	Check Total
14920	55 - SCHMIDT'S WHOLESALE, INC	PO 46237 METER REPAIR SUPPLIES acct #600	210.32	210.32
14921	64 - PELLOW, HAROLD & ASSO, INC.	PO 46186 WATER CONSERVATON PLAN 2014 -MAR	2,851.25	2,851.25
14922	70 - HACH COMPANY	PO 46088 PH BUFFER SOLUTION ACCT #9410	598.67	598.67
14923	113 - JCP&L	HIGH ST APR	8,838.07	8,838.07
14924	130 - SUSSEX COUNTY P & H, INC.	PO 45484 BLANKET: PLUMBING SUPPLIES APR	93.56	93.56
14925	154 - TOWNSHIP OF SPARTA	PO 46023 3/19 POLICE O/S WTR MAIN BREAK SPAR	844.28	844.28
14926	155 - COYNE CHEMICAL CORP., INC.	PO 45610 BID: CES PACL @ 4.683 (3x\$8300=\$24,	8,668.23	
		PO 45612 BID: SODA ASH -LIQ SODIUM CARBONATE	3,069.89	
		PO 46165 BID: CES PACL @ \$4.597 (\$100,000 x	8,568.81	
		PO 46221 SODIUM BISULFITE & CP 837	2,601.84	22,908.77
14927	232 - HAMBURG PLUMBING SUPPLY CO INC	PO 46251 BLANKET: WATER MAIN SUPPLIES (APR-D	1,350.42	1,350.42
14928	257 - FERRAIOLI, CERULLO & CUVA	PO 45166 2014 AUDIT 1/4	6,425.00	6,425.00
14929	409 - MINISINK PRESS INC	PO 46018 Buisness Cards	55.00	55.00
14930	437 - POLLARD WATER	PO 45978 DIFFUSERS FOR HYDRANT FLUSHING CUS	1,729.09	1,729.09
14931	477 - WATER & SEWER CAPITAL ACCOUNT	PO 46187 PAY 2015 BUDGET CIF TO W/S CAP	85,000.00	85,000.00
14932	1011 - LASSO, ERVIN	PO 45748 MEAL ALLOWANCE	33.00	33.00
14933	1158 - VISION SERVICE PLAN	PO 46212 BLANKET VISION PLAN (APR-DEC)	176.00	176.00
14934	1271 - JCI JONES CHEMICALS, INC	PO 46164 BID: CHLORINE \$.60 gal (Apr-Dec \$65	559.97	559.97
14935	1303 - ENVIRONMENTAL RESOURCE ASSO.	PO 45993 STP LAB TESTING TUBE ACCT #T605501	66.91	66.91
14936	1406 - UNIVAR USA INC.	PO 45792 BID: LIQ GAS SULFUR DIOXIDE @ \$.66	594.00	594.00
14937	1407 - PASSAIC VALLEY SEWERAGE COMM.	PO 45586 BLANKET: SLUDGE DISPOSAL CUST #1270	7,840.00	7,840.00
14938	1566 - MAIN POOL & CHEMICAL COMPANY, INC.	PO 46167 BID: SODIUM HYDROXIDE @ \$1.27 (\$698	698.50	
		PO 46169 BID: SODIUM HYPOCHLORITE @ \$1.17 (\$	672.75	1,371.25
14939	1866 - HOME DEPOT, INC.	PO 46101 BLANKET: W/S SUPPLIES	155.50	155.50
14940	2056 - SUBURBAN PROPANE, LP.	PO 46102 BLANKET: WTP MORRIS LAKE PROPANE	3,643.69	3,643.69
14941	2140 - HYDRO TECHNOLOGY, LLC.	PO 44272 QTR INSPECTIONS BACK FLOW PREVENTOR	1,200.00	1,200.00
14942	2212 - PROCESS TECH SALES AND SERVICE	PO 46218 DEMAND SERVICE	596.00	596.00
14943	2514 - ERIC TOMPKINS	PO 45681 SNOW/MEAL ALLOWANCE	32.00	32.00
14944	2709 - ACCURATE WASTE REMOVAL INC.	PO 46177 BID: CHEMICAL WASTE REMOVAL @ \$.03	264.00	264.00
14945	2713 - WILLIAM GRENNILLE, LLC.	PO 46037 2015 LICENSED WATER OPERATOR 2ND 3R	4,000.00	4,000.00
14946	3108 - SPARTA POSTMASTER	PO 46196 2015 FIRST CLASS & STANDARD MAIL PE	220.00	220.00
14947	3124 - EXTRA TECH DATA SERVICES, LLC.	PO 46024 IT WORK FEB/MAR	337.50	337.50
14948	3166 - HATCH MOTT MACDONALD	PO 44372 ENGINEER -ROOF REPLACEMENT STP MAR	913.00	
		PO 45499 BLANKET: 2015 SEWER ENGINEER JAN	1,787.60	
		PO 45811 NJDOT ROUTE 206 -MAR	106.72	2,807.32
14949	3216 - KOZDEBA & SON LLC.	PO 45695 QUARRY PROCESS	750.00	750.00
14950	3337 - FACILITY DUDE	PO 46171 D DANIELSON/A.VOUGH COURSE 3/14-3/1	475.00	475.00
14951	3355 - BRAEN STONE SPARTA	PO 45636 STONE WTR MAIN BREAK ACCT #2860	209.64	209.64
14952	3442 - SUNLIGHT GENERAL	PO 46106 BLANKET: DPW/STP ELECTRIC (APR-DEC	845.89	845.89
14953	3594 - LIQUID ENGINEERING CORPORATION	PO 44785 CLEANING OF 2 MG TANK	3,515.00	
		PO 44781 CLEANING OF THE WET WELLS AT MORRI	3,535.00	7,050.00
14954	3684 - MARTORANA ENTERPRISES	PO 46047 REFUND W/S TAP FEES	12,000.00	12,000.00
14955	3689 - MOHAWK HOUSE	PO 46241 PIZZA SPARTA JOB	80.00	80.00
TOTAL				176,212.10

Total to be paid from Fund 60 WATER/SEWER UTILITY

176,212.10

176,212.10

Checks Previously Disbursed

156014	PAYROLL ACCOUNT	5/07 W/S PAYROLL	29,637.74	5/07/2015
14919	DELAWARE RIVER BASIN COMMISSION	PO# 46185 PROJ REVIEW FEE MORRIS LAKE RESERV	500.00	4/23/2015
156013	JP MORGAN CHASE BANK	2012 Refund W/S USDA prin \$8525T @	194,784.19	4/30/2015
156012	JP MORGAN CHASE BANK	2012 Refund W/S USDA prin \$8525T @	154,031.25	4/30/2015
156011	PAYROLL AGENCY	Annual PERS(partial) W/S online to	14,500.00	4/24/2015

List of Bills - (600001) CASH - W/S OPERATING-LAKELAND #426 WATER/SEWER UTILITY

Check#	Vendor	Description	Payment	Check Total
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393,453.18

Total paid from Fund 60 WATER/SEWER UTILITY 393,453.18

393,453.18

Total for this Bills List: 569,665.28

**List of Bills - (610001) CASH - W/S CAPITAL - LAKELAND #442
WATER/SEWER CAPITAL**

Check#	Vendor	Description	Payment	Check Total
2386	297 - WATER & SEWER OPERATING ACCT	PO 46188 PAY 2015 ANTIC REVENUE F/BAL FR W/S	50,000.00	50,000.00
2387	3166 - HATCH MOTT MACDONALD	PO 44371 ENGINEER -REPLACE PRIMARY SETTLING	4,468.19	4,468.19
	TOTAL			54,468.19

Total to be paid from Fund 61 WATER/SEWER CAPITAL

54,468.19

54,468.19

List of Bills - (710001) CASH - TRUST - LAKELAND #469 TRUST

Check#	Vendor	Description	Payment	Check Total
3357	64 - PELLOW, HAROLD & ASSO, INC.	PO 46183 RICHARD LANCE-MAR/APR ESCROW	500.00	
		PO 46184 J&R DEVEL/JOSEPH PUTRINO/TWN SQ GRD	31.25	531.25
3358	420 - ZION GROVE TROUT HATCHERY	PO 45994 FISH MORRIS LAKE	2,000.00	2,000.00
TOTAL				2,531.25

Total to be paid from Fund 71 TRUST

2,531.25

2,531.25

Checks Previously Disbursed

157109	PAYROLL ACCOUNT	5/07 TRUST PAYROLL	4,168.74	5/07/2015
			4,168.74	

Total paid from Fund 71 TRUST

4,168.74

4,168.74

Total for this Bills List: 6,699.99

**List of Bills - (730001) CASH - SUI - LAKELAND #027
SUI (Fund 73)**

Check#	Vendor	Description	Payment	Check Total
1102	1261 - S/NJ EMPLOYER ACCOUNTS	PO 46211 1ST QTR UNEMPLOYMENT	20,617.53	20,617.53
	TOTAL			----- 20,617.53
Total to be paid from Fund 73 SUI (Fund 73)			20,617.53	
			<u>20,617.53</u>	
			20,617.53	