

Newton Parking Authority
February 5, 2015 Meeting - Minutes

Roll Call – meeting called to order at 8:50 a.m. by Chairman Edwards.

Present: Mr. Dudes, Mr. Leone, Mr. Ciaravolo, and Chairman Edwards
Excused: Mr. Mithcell
Also Present: Debra Millikin, Deputy Town Manager

Open Public Meetings Act Statement – read by Chairman Edwards.

Approval of Minutes

December 4, 2014 Meeting Minutes - Motion to Approve by Mr. Ciaravolo,
Second by Mr. Dudes.
Approved 4-0.

Financial Reports

November 30, 2014, December 31, 2014 Treasurer's Reports.
Motion to Approve by Mr. Ciaravolo, Second by Mr. Dudes.
Approved 4-0.
Question was raised that passes were still sold in December when parking is free.

Old Business

- a) Special Improvement District Update. Mrs. Millikin provided a quick update regarding the SID and that money was not appropriated at this time in the budget.
- b) Jeff Schiffner resigned as the parking enforcement officer. At this time looking for a part-time person to fill the vacancy. Discussion ensued.

New Business

- a) Annual Reorganization:
 - i. Chairman – Motion to nominate Mr. Edwards by Mr. Dudes, Second by Mr. Ciaravolo. Unanimously approved as there were no other nominations.
 - ii. Vice-Chairman – Motion to nominate Mr. Mitchell by Mr. Dudes, Second by Mr. Leone. Unanimously approved as there were no other nominations.
 - iii. Secretary – Motion to nominate Mr. Russo by Mr. Leone, Second by Mr. Ciaravolo. Unanimously approved as there were no other nominations.
- b) Review of Purchase Ledger for Parking Passes – November 2014 and December 2014 – no discussion.

Approval of Bills

- a. AMANO MCGANN INC _____ \$575.00
- b. BOONTON TIRE SUPPLY INC. _____ \$46.38
- c. HOME DEPOT, INC. _____ \$42.88
- d. JCP&L _____ \$150.08
- e. JCP&L _____ \$654.49
- f. WEIGHTS AND MEASURES FUND _____ \$300.00

Motion to Approve all items as listed (a-f), by Mr. Dudes, Second by Mr. Leone.

Approved 4-0.

Public to be Heard

None.

Other

Mr. Dudes asked if the budget is in the black. Mrs. Millikin indicated yes in 2013 it was \$36,698.42 and in 2014 it is \$44,128.14.

Mr. Ciaravolo asked that parking lot #1 that the lights over the meter are out.

Next meeting will be on Thursday, April 2, 2015 at 8:45am.

Motion to Adjourn by Mr. Dudes, Second by Mr. Ciaravolo. Approved 4-0.

ADJOURNED AT 9:06 a.m.

Respectfully submitted,

**Debra Millikin
NEWTON PARKING AUTHORITY ACTING SECRETARY**