

**Historic Preservation Advisory Commission Meeting
Regular Meeting of January 19, 2016 7:00 pm**

The regular meeting of the Historic Preservation Advisory Commission took place on the above date. Vice Chairman Harry Kaplan read the Open Public Meetings Act and requested Commission Secretary Mrs. Citterbart to call the roll. Commission Secretary Mrs. Citterbart stated there was a quorum.

OATH OF OFFICE

Mr. Ralph Porter was duly sworn in as a Class A Regular Member.

ATTENDANCE: Mr. Porter, Mr. Kaplan, Mrs. Schulte, Mrs. Diglio

ABSENT: Mr. Becker

FLAG SALUTE: was recited.

CONSIDERATION OF MINUTES:

November 16, 2015

Mrs. Schulte made a motion to accept the November 16, 2015 minutes. Mr. Kaplan seconded the motion. The minutes were approved with a unanimous "aye" vote.

2016 REORGANIZATION:

Mrs. Schulte made a motion to nominate Dennis Becker as Chairman for the year 2016. Mr. Kaplan seconded the motion. The floor was open for discussion and then closed.

AYE: Mr. Kaplan, Mrs. Schulte, Mr. Porter

Mrs. Schulte made a motion to nominate Mr. Kaplan as Vice Chairman for the year 2016. Mr. Porter seconded the motion. The floor was open for discussion and then closed.

AYE: Mr. Kaplan, Mrs. Schulte, Mr. Porter

Mrs. Schulte made a motion to nominate Kathy Citterbart as Board Secretary for the year 2016. Mrs. Kaplan seconded the motion. The floor was open for discussion and then closed.

AYE: Mr. Kaplan, Mrs. Schulte, Mr. Porter

2016 HISTORIC MEETING DATES:

January 19, 2016*
February 16, 2016*
March 21, 2016
April 18, 2016
May 16, 2016
June 20, 2016
July 19, 2016 - cancelled
August 15, 2016
September 19, 2016
October 17, 2016
November 21, 2016
December 19, 2016

**Historic Preservation Advisory Commission Meeting
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January 17, 2017

***Follows a Legal Holiday**

Mr. Kaplan made a motion to cancel the July 19, 2016 meeting and accept the remaining 2016 meeting dates. Mrs. Schulte seconded the motion. The meeting dates were approved with a unanimous "aye" vote.

NEW BUSINESS:

In-House Training for CLG Compliance – Wayne McCabe presented a program on Windows – What to Do about Them? How to identify, retain, preserve, protect, maintain, repair, and replace windows; and the "History of the Manufacture of Plate Glass".

CORRESPONDENCE:

Ordinance 2015-33 – Amending Chapter 139, entitled "Historic Preservation", of the Code of the Town of Newton, in order to designate 3 Dunn Place, Block 7.09, Lot 4 as a local historic landmark.

Resolution #249-2015 – Reappointment of Ralph Porter as a Class A Member of the Historic Preservation Advisory Commission.

OPEN TO THE PUBLIC:

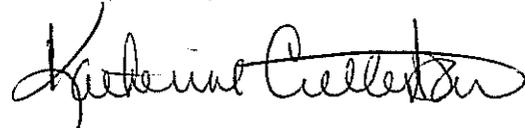
Wayne McCabe stated: May is Historic Preservation Month. I would recommend you try to figure out who can get an award and make some good PR out of it. Proclamations could be made recognizing local residents or business owners who have exceptionally maintained or restored historic property.

ADJOURNMENT:

Mrs. Schulte made a motion to adjourn the meeting. Mr. Porter seconded the motion. The meeting was adjourned with a unanimous "aye" vote at 8:23 PM.

The next regular scheduled meeting will be held on February 16, 2016 at 7:00 PM in the Council Chambers of the Municipal Building.

Respectfully submitted,



Katherine Citterbart
Historic Commission Secretary