

**Newton Parking Authority Meeting
September 3, 2015 - Minutes**

Roll Call - meeting called to order at 8:45 a.m. by Chairman Edwards.

Present: Mr. Dudes, Mr. Ciaravolo, Mr. Leone, Chairman Edwards
Absent: Mr. Mitchell, Ms. Roth
Also Present: Thomas S. Russo, Jr., Newton Town Manager/PA Secretary
Gary Govier, Parking Authority Attendant

Open Public Meetings Act Statement - read by Thomas S. Russo, Jr., Parking Authority Secretary.

Approval of Minutes

Mr. Ciaravolo had one correction to the minutes generated by Mrs. Millikin for the June 4, 2015 Parking Authority meeting. Motion to approve June 4, 2015 regular meeting minutes as corrected, July 10, 2015 special meeting minutes as presented, by Mr. Ciaravolo, seconded by Mr. Dudes. Approved 4-0.

Financial Reports

Motion to approve May 31, 2015, June 30, 2015, and July 31, 2015 Treasurer Reports as presented, by Mr. Ciaravolo, seconded by Mr. Dudes. Approved 4-0.

Old Business

- a) RPM Development - Mr. Russo advised the application for federal housing tax credits was made by the July 24, 2015 deadline, and that we should hear whether the project will be funded by the end of October.
- b) Spring Street One-Way - Mr. Russo indicated the project is continuing on schedule, with brick pavers being placed in front of the Fire Museum as the last part of the project. He also indicated the Trinity Street project is moving forward on schedule, with traffic lights to be installed the last 2 weeks of September and the milling and paving of Trinity Street to occur in early October.

New Business

- a) Request for Refund for Quarterly Parking Pass - Parking Authority discussed the August 1st request from Cheri Mosteller, Dingmans Ferry, PA, for a refund of costs associated with her parking pass for July-September in the amount of \$75.00 due to the free parking provisions implemented by the Parking Authority for the two months of construction on Spring Street.

Motion made by Mr. Ciaravolo, seconded by Mr. Dudes, to decline this request.
Approved, 4-0.

- b) Review of Purchase Ledgers for Parking Passes - May, June, and July 2015. No discussion.

Approval of Bills

A.	STATEWIDE INSURANCE FUND_____	\$11,250.00
B.	DIRECT ENERGY BUSINESS, INC. _____	\$247.78
C.	JCP&L_____	\$276.47
D.	JCP&L_____	\$133.65

E.	NEW JERSEY HERALD, INC. _____	\$48.60
F.	DIRECT ENERGY BUSINESS, INC. _____	\$76.74
G.	FIREFIGHTER ONE, LLC _____	\$445.92
H.	JCP&L _____	\$298.02
I.	JCP&L _____	\$133.43
J.	STAPLES BUSINESS ADVANTAGE, INC. _____	\$4.48
K.	TOWN OF NEWTON CURRENT ACCOUNT _____	\$11,250.00
L.	DIRECT ENERGY BUSINESS INC. _____	\$59.14
M.	HOME DEPOT, INC. _____	\$36.28
N.	JCP&L _____	\$126.40
O.	JCP&L _____	\$272.95
P.	LOWE'S INC. _____	\$30.38
Q.	MINISINK PRESS, INC. _____	\$55.00
R.	MULCH CONCEPTS, LLC _____	\$110.00

Motion to approve bills items **a-r** as presented, made by Mr. Ciaravolo, seconded by Mr. Leone. Approved 4-0.

Public to be Heard

1. B. Gallub, 149 Spring Street, Scissor Joint, Newton, NJ - discussed the possibility of transitioning Spring Street from 1-hour free parking to 2-hour free parking. General discussion also occurred amongst PA members regarding the proper utilization of the parking machines in the various lots. Mr. Ciaravolo asked Mr. Russo to find out if the loading zones which are currently painted white on Spring Street will be painted yellow.
2. S. Megletti, PB&J, Newton, NJ - thanked the Parking Authority for the free parking during construction on Spring Street; understands the point of the 1-hour parking is to dovetail patrons into the lots for longer term stays over 1-hour; believes there is parking abuse occurring on the part of some merchants but mostly with several professionals who are not retailers; people are responding favorably to the one-way street and the new parking spaces.

Gary Govier, Parking Authority Attendant, detailed his daily work routine and his work flow.

Ms. Megletti asked Mr. Russo to find out:

1. Can cars be ticketed more than once for the same infraction?
2. If fines are not paid, can the cost be doubled?
3. Can cars be towed if they are found to be in violation of a parking law?

Mr. Leone suggested internal positive peer pressure by the Merchants group to gain compliance on the parking laws in place.

Motion to Adjourn by Mr. Leone, seconded by Mr. Ciaravolo. Approved 4-0.

ADJOURNED AT 9:27 a.m.

Next meeting is November 5, 2015 at 8:45 a.m.

Respectfully submitted,

Thomas S. Russo, Jr.

/s/ THOMAS S. RUSSO, JR.
NEWTON PARKING AUTHORITY SECRETARY