

April 25, 2016

The regular meeting of the Town Council of the Town of Newton was held on the above date at 7:00 pm. Present were Mrs. Becker, Deputy Mayor Diglio, Mr. Levante, Mayor Flynn, Thomas S. Russo, Jr., Town Manager and Ursula H. Leo, Esq. Mr. Elvidge was excused.

Mayor Flynn made the following declaration "in accordance with the Open Public Meetings Act, notice of this public meeting was given to the two newspapers of record and posted on the official bulletin board on December 31, 2015."

Mayor Flynn led the Pledge of Allegiance to the flag and the Clerk called the roll. Upon motion of Deputy Mayor Diglio, seconded by Mr. Levante and carried, the minutes of April 11, 2016 Regular meeting were approved.

OPEN TO THE PUBLIC

Mayor Flynn read the following statement:

"At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes."

Margaret Baldini, 10 Barry Lane, addressed the Council with concerns of the newly proposed 10 million dollar firehouse and inquired whether the Town considered making it a regional firehouse, sharing the cost with other municipalities. Ms. Baldini also addressed concern with the lack of information on the March 28th Council minutes, stating a portion of the conversation under Council & Manager Comments were missing.

Addressing Ms. Baldini, Mr. Russo noted her facts were incorrect. The cost for the newly renovated firehouse is \$1.6 million, not \$10 million. He also noted the minutes are not required to be verbatim and outlined the requirements per State Statute.

Helen Le Frois, 132 Main Street, commended the Council on the introduced Ordinance 2016-4, to include a donated leave program for Town employees. Mrs. Le Frois noted her office also has this policy which has been utilized by her employees. Mrs. Le Frois also commended the Governing Body for the budget presentation this evening. She noted she has been a part of all the budget hearings and feels the Town has done their due diligence on the budget cuts without cutting Town services.

Jessica Edgar, 16 Windsor Drive, a member of the Newton Board of Education (BOE), clarified the Newton Board of Education is not voting on the school improvements tomorrow evening, only obtaining input, during open public session, from citizens, residents and parents. Mrs. Edgar noted the BOE will create an action plan in June.

Anwar Qarmout, 45 Woodside Avenue, questioned when the large "hideous" electronic board on Spring Street would be removed. Mr. Russo indicated the sign is not just for advertising, it is being utilized for traffic counts. Mr. Qarmout also questioned the Town's policy

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with surplus property. He feels we should auction items locally instead of with GovDeals. Mr. Russo noted that GovDeals reaches a larger audience. Mr. Qarmout asked for clarification on Resolution #72-2016 which was addressed by Mayor Flynn and Mr. Russo.

There being no one else from the public to be heard, Mayor Flynn closed the meeting to the public.

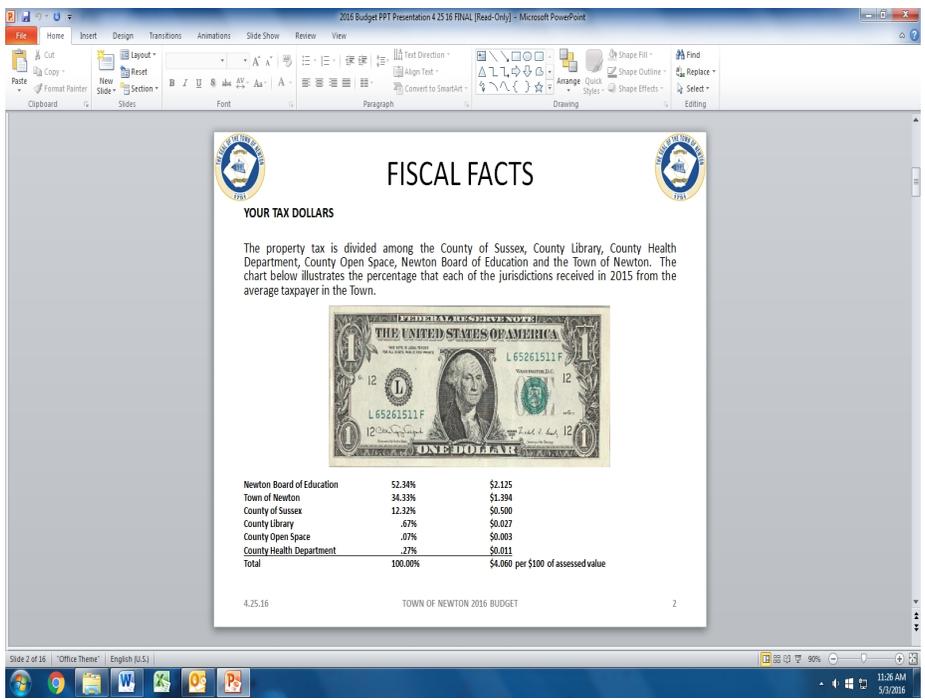
COUNCIL & MANAGER REPORTS

Mayor Flynn commented that the Governing Body has worked diligently on parking issues on Spring Street. He noted that if spaces are limited on Spring Street then people should park in the municipal lots.

The Town Manager reminded everyone of the upcoming Municipal Election on May 10th and wished all the candidates the best of luck. Mr. Russo also reminded Council that the next Council meeting will be held on Wednesday, May 11th.

HEARING ON THE 2016 BUDGET

At this time, Mr. Russo presented the following PowerPoint presentation on the 2016 Municipal and Water & Sewer Utility Budget.



APPROPRIATIONS 2015 vs. 2016

Newton's 2016 Municipal Budget and Capital Improvement Program totals **\$12,414,438**. The Municipal Government is a service-based organization. Approximately **63%** of the municipal budget provides funding for the salaries and benefits of **56 full-time and 52 part-time employees (108)**. The chart below presents a summary of how appropriations are divided within the budget and, in turn, impact local taxes.

	2015 ADOPTED		2016 PROPOSED	
	Amount	%	Amount	%
Salaries	4,878,233	40.50	5,013,789	40.39
Health/Dental/Vision/Work Comp.	1,688,389	14.01	1,687,911	13.60
Pensions	875,958	7.27	945,219	7.61
FICA/SLI	234,507	1.95	214,987	1.73
Retirement/OSAP/Accum. Absence	50,000	.42	45,000	.36
Subtotal	\$7,227,087	64.15	\$7,906,906	63.69
General Operating Expenses	1,567,020	13.01	1,556,626	12.54
Debt/Capital/Deferred Charges	2,159,485	17.83	2,302,600	18.55
Reserve for Tax Appeals	50,000	.42	35,000	.28
Reserve for Uncollected Taxes	489,446	4.06	544,190	4.38
Grants	51,962	.43	68,916	.56
Total	\$11,045,000	100%	\$12,414,438	100%

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TOP 10 BUDGET APPROPRIATION INCREASES BY DOLLAR AMOUNT

APPROPRIATION	2015 BUDGET	2016 BUDGET	\$ CHANGE	% CHANGE
DEBT SERVICE - OTHER EXPENSES	1,950,885	2,152,005	181,120	8%
POLICE SW	2,827,507	2,908,389	80,882	3%
RESERVE FOR UNCOLLECTED TAXES	489,446	544,190	54,744	10%
POLICE AND FIREMEN'S RETIREMENT SYSTEM	571,949	620,370	48,421	8%
ASSESSMENT SW	20,508	48,675	28,167	58%
PUBLIC EMPLOYEE RETIREMENT SYSTEM	295,359	314,849	19,490	6%
ROAD SW	514,628	534,140	19,512	4%
ELECTIONS CE	6,000	20,500	14,500	65%
CLERK SW	114,855	121,400	6,565	5%
POOL SW	51,500	57,500	6,000	10%

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REVENUE HISTORY

The chart below tracks revenues over the course of the last five (5) years. As you can see, State Aid has continued to stay flat while the taxpayers of Newton have had to pick up where the State has left off. Local fees continue to fluctuate along with the ability of the Town to create a consistent level of fund balance. Here is a comparison of revenues from the period of 2012 - 2016:

	2012	2013	2014	2015	2016
State Aid	1,025,916	1,025,916	1,025,916	1,025,916	1,025,916
Local Fees, Fines, Interest	628,472	649,545	598,368	564,330	594,723
Fund Balance (Surplus)	641,000	776,000	841,461	776,049	810,876
Delinquent Taxes	440,000	530,000	560,000	530,000	512,976
Municipal Taxes	7,860,280	7,911,487	8,189,331	8,454,016	8,612,958
Interlocal Agreements	404,488	400,766	402,780	85,000	122,840
Grants	45,346	38,317	47,083	51,962	68,916
Spec. Items of Revenue	376,988	467,969	610,961	588,828	665,853
Total	\$11,422,490	\$11,600,000	\$12,075,900	\$12,045,000	\$12,414,438

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2016 Budget PPT Presentation 4 25 16 FINAL [Read-Only] - Microsoft PowerPoint

TAX RATE FOR 2016

With State Aid stagnant and grant funding continuing to fluctuate, coupled with the reality of a tax base that is 1/3 exempt, it is an ever increasing challenge to maintain appropriate service levels and sound fiscal policies while mitigating any significant municipal tax increases.

Furthermore, the Net Valuation Taxable (NVT) for the Town decreased by \$1,099,566, a far cry from the level of increased economic activity needed in our community and region.

The new average residential property assessment has gone down from the 2015 level of \$188,205 to the new 2016 level of \$187,639. Therefore, factoring in these new calculations and the budget and tax levy as proposed, the municipal taxes on an average assessed home in 2015 of \$2,625 will go up to \$2,678 in 2016 - an increase of about \$1 a week.

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2016 Budget PPT Presentation 4 25 16 FINAL [Read-Only] - Microsoft PowerPoint

TAX RATE HISTORY - 2008 thru 2016

	2008	2009	2010	2011	2012	2013	2014	2015	2016
Subtotal General Revenue	3,452,496	3,424,904	3,379,864	3,055,706	3,606,035	3,668,523	3,886,959	3,610,984	3,801,900
Add to be Raised Taxes - Local	6,343,964	6,657,964	7,384,386	7,860,281	7,860,280	7,911,487	8,189,381	8,434,026	8,612,988
Budget as Introduced	9,796,460	10,082,868	10,764,250	10,916,087	11,467,315	11,600,000	12,076,340	12,045,010	12,414,888
Local Tax Increase over prior yr:									
Local TAX POINT increase over P/Yr:	Reval	7.49	6.79	Reassess	0.96	1.341	Reassess	3.868	3.219
Local Tax rate	0.7602	0.8352	0.9031	1.1285	1.1380	1.1514	1.3561	1.3948	1.4270
Assessed valuation / \$0,000	83,444	82,110	81,768	69,654	69,069	68,709	60,387	60,467	60,387
Net Valuation Taxable	83,447,330	811,099,954	817,694,300	696,539,041	690,686,490	687,092,403	674,604,609	620,903,969	609,569,489
Tax Point	83,444	82,110	81,768	69,654	69,069	68,709	60,387	60,467	60,387
Municipal Tax Rate	0.7602	0.8352	0.9031	1.1285	1.1380	1.1514	1.3561	1.3948	1.4270
Amount to be Raised by Taxes	6,343,964	6,657,964	7,384,386	7,860,281	7,860,280	7,911,487	8,189,381	8,434,026	8,612,988
Class 2 Residential Total Taxable	531,542,880	525,966,300	528,026,300	436,837,800	435,739,800	438,161,480	370,357,700	376,800,970	400,000,000
Number of Residential Parcels	1,970	1,970	1,970	1,965	1,962	1,960	1,962	1,969	1,974
Average Assessed Home	270,324	266,918	268,952	222,329	222,090	223,566	188,765	188,205	202,839
Munic Taxes on Avg Asses Home	2,059	2,247	2,429	2,509	2,527	2,548	2,960	2,823	2,678
Increase in taxes over p/yr:	298	188	182	80	19	20	12	65	53
Weekly increase	5.73	3.61	3.50	1.54	0.36	0.39	0.24	1.25	1.01
Daily increase	0.82	0.515	0.499	0.219	0.051	0.055	0.034	0.179	0.144

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2016 Budget PPT Presentation 4 25 16 FINAL [Read-Only] - Microsoft PowerPoint

Municipal Tax Increase on Average Assessed Residential Property

- 2003 - \$67
- 2004 - \$250
- 2005 - \$247
- 2006 - \$187
- 2007 - \$125
- 2008 - \$298
- 2009 - \$188
- 2010 - \$182
- 2011 - \$80
- 2012 - \$19
- 2013 - \$20
- 2014 - \$12
- 2015 - \$65
- 2016 - \$53

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2016 Budget PPT Presentation 4 25 16 FINAL (Read-Only) - Microsoft PowerPoint

FUND BALANCE HISTORY

Year	Total Surplus Available	Amt. Used to Support Budget	Balance
1983	414,784	276,000	138,784
1984	227,285	173,000	54,285
1985	300,547	230,000	70,547
1986	337,382	230,000	107,382
1987	407,225	284,000	123,225
1988	1,028,052	828,775	199,277
1989	610,531	536,407	74,124
1990	313,660	180,000	133,660
1991	406,772	280,000	126,772
1992	366,583	323,000	43,583
1993	618,151	430,000	188,151
1994	500,000	400,000	100,000
1995	510,086	650,000	(139,914)
1996	665,558	500,000	165,558
1997	458,525	350,000	108,525
1998	583,487	450,000	133,487
1999	584,140	450,000	134,140
2000	565,320	475,000	90,320
2001	759,919	670,000	89,919
2002	750,000	670,000	80,000
2003	774,407	670,000	104,407
2004	753,416	625,000	128,416
2005	726,654	580,000	146,654
2006	905,066	700,000	205,066
2007	1,071,959	721,000	350,959
2008	1,256,151	863,571	392,580
2009	930,397	600,000	330,397
2010	1,112,645	808,000	304,645
2011	859,757	550,000	309,757
2012	979,774	682,000	297,774
2013	1,542,318	776,000	766,318
2014	1,563,752	841,461	722,291
2015	1,498,339	776,048	722,291

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REVENUE COMPARISON – TOWN

	2016	2015	2014	2013	2012	2011
Fund Balance	810,876	776,948	841,461	776,000	641,000	550,000
Energy Receipts Tax	1,013,467	1,013,467	998,389	993,278	973,105	938,154
Supp ERT						
CMPTA	9,910	9,910	18,988	24,969	44,272	78,223
Discret. Supp MPFRA						
MPTA						
Legis In Mun Block Grant	8,539	8,539	8,539	8,539	8,539	8,539
GS/Trust						
Homeless Security						
State/State Aid	1,025,916	1,025,916	1,025,916	1,025,916	1,025,916	1,025,916
Public & Private	68,816	51,961	47,083	38,317	45,348	34,964
All Other Misc	1,381,616	1,288,659	1,612,109	1,518,269	1,429,948	1,042,259
Del Taxes	512,376	519,000	360,000	330,000	440,000	390,000
Subtotal General Revenues	3,801,500	3,610,984	3,886,569	3,616,581	3,562,210	3,043,079
Local Taxes	8,612,908	8,434,016	8,189,331	7,911,487	7,860,280	7,860,281
Total Budget Revenues	12,414,408	12,045,000	12,075,900	11,600,000	11,422,490	10,903,360
State Aid	1,025,916					
Total Outlay	12,414,408					
% State Aid to Total Budget	8.26%					
Fund Balance Anticipated	810,876	776,948	841,461	776,000	641,000	550,000
% F/B to Total Budget	0.07	0.06	0.07	0.07	0.06	0.05
Fund Balance L1/	1,504,223	1,498,339	1,563,752	1,542,318	979,774	859,757
Fund Balance Anticipated	810,876	776,948	841,461	776,000	641,000	550,000
F/Balance after Budget Intro	693,347	721,391	722,291	766,318	338,774	309,757
State/State/Secur Flow	789,877	776,948	776,948	793,454	1,293,544	670,027
Fund Balance 12/31	1,504,223	1,498,339	1,563,752	1,542,318	979,774	859,757

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2016 Budget PPT Presentation 4 25 16 FINAL (Read-Only) - Microsoft PowerPoint

CAPITAL PROJECTS FOR 2016

Dept.	Project	Cost	Town	Town	Other	Debt
			CF	Surplus	Funds	Authorized
CF	Capital Improvement Fund	\$133,000	\$133,000			
DPW/Eng	Liberty Street Road Improvements	\$140,000			\$80,000	\$60,000
Fire	Firehouse 2 Renovations/Property Acquisition	\$990,000				\$990,000
Fire	Airpack Replacement	\$55,000				\$55,000
First Aid	Automatic Lift for Municipal Ambulance	\$25,000				\$25,000
Manager	Municipal Buildings/Imp./Repar./Furn./Equip.	\$20,000				\$20,000
Totals		\$1,333,000	\$133,000		\$80,000	\$1,110,000

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CIF PROJECTS FOR 2016

2016 Department	Item	Amount
CIF	Downpayment	\$70,000
DPW	Firehouse 1 Staircase	\$5,000
DPW	Fuel System Upgrade	\$15,000
Parks/Rec.	Memory Park Fencing/Backstops	\$20,000
Police	Alcove	\$20,000
Police	Printer	\$3,000
TOTAL:		\$133,000

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W/S BUDGET

The Town maintains independent financial records for the Water and Sewer fund. Both functions are supported by customer billings and do not require property tax revenues to meet financial obligations.

The Water and Sewer budget is proposed at \$3,973,600 for the 2016 year. The Water and Sewer budget provides service to 2,638 accounts. The current rate structure continues to allow the Town to reserve funds for future capital upgrades and the retirement of existing debt. Most importantly, it allows the Town to intelligently use a fiscally conservative approach to budgeting as it relates to necessary infrastructure improvements.

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REVENUE COMPARISON - W/S

WATER SEWER REVENUE COMPARISON (2011 - 2016)

	2016	2015	2014	2013	2012	2011
Fund Balance	303,000	357,767	353,424	438,274	371,588	173,945
Water & Sewer Rents	3,552,781	3,553,500	3,566,198	3,709,920	3,596,680	3,690,270
Additional Rents						
Miscellaneous	52,808	51,075	47,200	44,470	48,660	60,785
W/S Capital Fund Balance	50,000	50,000	50,000			
W/S Reserve for Debt Svc				13,668	6,267	
W/S Insurance Emerg Funds					37,805	
Interest & Costs on Assessments	15,011	15,658	16,278	16,918		
W/S Reserves for Cap Impr						
Total W/S Utility Revenues	3,973,600	4,028,000	4,033,100	4,223,250	4,061,000	3,525,000
Fund Balance Anticipated	303,000	357,767	353,424	438,274	371,588	173,945
% F/Bal to Total budget	0.08	0.09	0.09	0.10	0.09	0.04
Fund Balance 1/1	842,620	897,441	779,506	931,674	790,635	460,010
Fund Balance Anticipated	303,000	357,767	353,424	438,274	371,588	173,945
F/Bal after Budget Intro	539,620	539,674	426,082	493,400	419,047	286,065
Statutory excess to F/Bal	302,946	471,359	298,817	512,627	504,570	
Fund Balance 12/31	842,620	897,441	780,217	931,674	790,635	

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Dept.	Project	Cost	Reserved to Date	W/S CIF	Other Funds
W/S	Capital Improvement Fund	\$85,000		\$85,000	
W/S	Capital Outlay	\$15,000		\$15,000	
W/S	Acquisition of Meters/Hydrants	\$35,000		\$35,000	
W/S	Sewer Rehab Work	\$10,000		\$10,000	
W/S	4WD Vehicle w/ LIR Gate	\$36,000		\$36,000	
W/S	Reservoir Fence (NIDEP)	\$28,000		\$28,000	
W/S	WTP Heater and Cameras	\$14,000		\$14,000	
W/S	Thickner Building HVAC	\$27,000		\$27,000	
W/S	Pump Station Improvements	\$10,000		\$10,000	
	Totals	\$260,000		\$260,000	

CONCLUSION

RENEWED COMMITMENT TO EFFECTIVE, EFFICIENT, AND LIMITED GOVERNMENT

Now that we have concluded the 2016 budget process, I want to thank all department heads and staff for their invaluable assistance in putting together these important documents. In closing, it is my belief that the budget appropriations and revenue projections, as contained in the 2016 budget for Newton, will enable the Town to meet the public's demand and need for critical services. Furthermore, the budget is structured as a fiscally responsible document to ensure the financial well-being of our municipal government is preserved.

This 2016 budget as presented will enable the municipal organization to continue mission achievement - achieving the excellence in governance expected by our customers: the taxpayers, businesses, and residents of Newton.

Thank you once again for the opportunity to serve the good people of Newton.

Thomas S. Russo, Jr. Yours for a Better Newton,
Thomas S. Russo, Jr.
Town Manager

Mayor Flynn thanked the Town Manager and his staff for their due diligence on the budget presented this evening.

Councilman Levante also thanked the Town Manager and his team for hard work on the budget.

Mayor Flynn opened the hearing to the public on the 2016 Municipal Budget.

Margaret Baldini, 10 Barry Lane, noting a \$53.00 increase to each resident, feels the tax increase is significant to residents especially seniors.

Councilwoman Becker feels that all residents feel the tax increase and reminded that no services were eliminated.

Councilman Levante agrees with Ms. Baldini, noting the Governing Body has done their due diligence with the municipal budget and will continue to do so.

There being no one else from the public to be heard, Mayor Flynn closed the meeting to the public.

A motion was made by Deputy Mayor Diglio to **ADOPT THE 2016 TOWN OF NEWTON BUDGET**, seconded by Mrs. Becker and roll call resulted as follows:

Mr. Elvidge	Absent	Deputy Mayor Diglio	Yes
Mrs. Becker	Yes	Mr. Levante	Yes
	Mayor Flynn	Yes	

ORDINANCES

Mayor Flynn directed the Clerk to read aloud the following Ordinance relative to introduction of same.

ORDINANCE 201 6-4

AN ORDINANCE OF THE TOWN OF NEWTON AMENDING CHAPTER 25, PERSONNEL, OF THE NEWTON TOWN CODE, TO INCLUDE A DONATED LEAVE PROGRAM

The aforementioned **ORDINANCE** was offered by Deputy Mayor Diglio, who moved its introduction, seconded by Mr. Levante and roll call resulted as follows:

Mr. Elvidge	Absent	Deputy Mayor Diglio	Yes
Mrs. Becker	Yes	Mr. Levante	Yes
	Mayor Flynn	Yes	

BE IT RESOLVED, by the Town Council of the Town of Newton that the above Ordinance be introduced for the first reading, with hearing on same to be held on May 11, 2016.

OLD BUSINESS

There was no Old Business to be discussed.

CONSENT AGENDA

Mayor Flynn read the following statement:

“All items listed with an asterisk (*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.”

Mr. Russo outlined the Resolutions on the Consent Agenda.

RESOLUTION # 65-2016*

TO ESTABLISH PRELIMINARY ENGINEERING AND ARCHITECTURAL COSTS FOR A FEASIBILITY STUDY FOR THE NEWTON FIRE HOUSE NO. 2

WHEREAS, the Town Council of the Town of Newton hereby acknowledges the requirement of preliminary costs to determine the scope and cost of a proposed undertaking. The purpose of these preliminary costs are for engineering and architectural costs related to a feasibility study for the Newton Fire House No. 2, located at 56 Woodside Avenue, and that the amount to be charged is for the purpose for which bonds may be issued under Chapter 2 of Title 40A;

NOW, THEREFORE, BE IT RESOLVED by a majority of the full membership of the Town Council of the Town of Newton that the amount appropriated for preliminary costs shall not exceed \$10,000.00 and the Chief Financial Officer is authorized to set up a reserve for

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preliminary expenses out of the Capital Improvement Fund of the General Capital Fund. The effective date of this resolution is the date of passage.

RESOLUTION #6 6-2016*

RESOLUTION TO PARTICIPATE IN NEW JERSEY FUTURE 'S MAINSTREAM GREEN INFRASTRUCTURE PROJECT

WHEREAS, the Town of Newton is a thriving municipality whose continued prosperity depends in part upon the availability of clean and abundant water; and

WHEREAS, Newton's Town Council has demonstrated its commitment to ensuring a clean and ample water supply to all its residents and businesses; and

WHEREAS, Newton is a regional leader in innovative land use planning and sees opportunities for additional progress through state-of-the-art stormwater management; and

WHEREAS, green stormwater infrastructure - the use of engineered systems that use or mimic the natural water cycle - is a set of recognized Best Management Practices that prevent pollution from stormwater runoff, help to mitigate nuisance flooding and contribute to groundwater recharge, all of which are important to Newton's long-term social and economic well-being; and

WHEREAS, green infrastructure also beautifies communities and has proven beneficial to public health and local economies; and

WHEREAS, New Jersey Future is an independent, nonprofit, nonpartisan organization that promotes responsible land use and water infrastructure solutions statewide, and manages a program called Mainstreaming Green Infrastructure that involves working closely with a few carefully-chosen towns to integrate exemplary stormwater management practices and advance the use of green infrastructure; and

WHEREAS, New Jersey Future recognizes the Town of Newton as a regional leader in economic development, sustainability and water conservation, and has approached Newton's leaders about participating as a pilot town in the Mainstreaming Green Infrastructure project; and

WHEREAS, New Jersey Future has funds allocated for education and training; expert consulting for ordinance review, engineering and project review; a feasibility study and action plan; publicity and other work associated with the Mainstreaming Green Infrastructure project, and does not ask for or require matching funds from Newton's budget;

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Newton support's working with New Jersey Future in the Mainstreaming Green Infrastructure project, anticipating such work to include:

- Educating municipal officials (elected and appointed), employees, professionals and volunteers about green infrastructure design, project review, installation and maintenance;
- Technical assistance in reviewing stormwater and land use ordinances with an eye toward encouraging and incentivizing the use of green infrastructure in development and redevelopment projects;
- Examining ways to enhance project review processes; and
- Conducting an impervious coverage assessment and municipal green infrastructure feasibility study that identifies specific project opportunities.

BE IT FURTHER RESOLVED, that the Town Council authorizes the Town Manager and Town Attorney to work with New Jersey Future to prepare and sign a Memorandum of Understanding to further detail the scope of work and expectations associated with this project.

RESOLUTION #6 7-2016*

RESOLUTION RECOGNIZING MAY 1-7, 2016 AS MUNICIPAL CLERKS ' WEEK

WHEREAS, the Office of the Municipal Clerk, a time honored and vital part of local government exists throughout the world; and

WHEREAS, the Office of the Municipal Clerk is the oldest among public servants; and

WHEREAS, the Office of the Municipal Clerk provides the professional link between the citizens, the local governing bodies and agencies of government at other levels; and

WHEREAS, Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all; and

WHEREAS, the Municipal Clerk serves as the information center on functions of local government and community; and

WHEREAS, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of their state, province, county and international professional organizations; and

WHEREAS, it is most appropriate that we recognize the accomplishments of the Office of the Municipal Clerk;

NOW, THEREFORE BE IT RESOLVED, we the Mayor and Town Council of the Town of Newton, do hereby recognize the week of May 1 through May 7, 2016 as **Municipal Clerks Week**, and further extend appreciation to our Municipal Clerk, Lorraine A. Read and Deputy Municipal Clerk, Teresa Ann Oswin, and to all Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.

RESOLUTION #6 8-2016*

AUTHORIZE CHANGE ORDER NO. 1 FOR THE STUART STREET EMERGENCY SEWER MAIN PROJECT

WHEREAS, on November 23, 2015, the Newton Town Council adopted Resolution #196-2015, awarding the emergency repair work for the Stuart Street Sewer Main Project to Jo-Med Contracting Corp., in the amount of \$170,000.00; and

WHEREAS, the Project Engineer, Anthony R. Gagliostro, of Hatch Mott McDonald, recommends in his memo dated April 13, 2016, approving Change Order No. 1, for the Stuart Street Emergency Sewer Main project which includes a credit of \$5,000.00 for an unused bid item and for an increase in the amount of \$19,884.60 for a new contract total of \$184,884.60.00;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that it hereby concurs with the Project Engineer’s recommendation and accepts Change Order No. 1 for the Stuart Street Emergency Sewer Main Project and accepts the project as final and complete; and

BE IT FURTHER RESOLVED, that a copy of Change Order No. 1, and Mr. Gagliostro’s recommendation letter of April 13, 2016 be attached to and made part of this Resolution.

RESOLUTION #6 9-2016*

AUTHORIZE CREDIT DUE A WATER AND SEWER UTILITY ACCOUNT

WHEREAS, the Water and Sewer Collector has determined the following Water and Sewer Utility Account is due a credit for the reason stated:

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Water and Sewer Collector is hereby authorized to credit the aforementioned account for the amount billed incorrectly due to the reason stated;

Utility Board Recommends Credit of Water/Sewer Charge Due to a Leak caused by the Town’s Contractor:

<u>Account</u>	<u>Address</u>	<u>Amount</u>
1710	29 Trinity St.	\$638.78

RESOLUTION #70-2016*

RESOLUTION AUTHORIZING DISPOSAL OF SURPLUS PROPERTY

WHEREAS, the Town of Newton is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Town Council is desirous of selling said surplus property in an “as is” condition without express or implied warranties;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton, County of Sussex, as follows:

- 1) The sale of surplus property shall be conducted through GovDeals pursuant to NJ State Contract A-83453/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals are available online at govdeals.com and also available in the Clerk’s Office of the Town of Newton.
- 2) The sale will be conducted online and the address of the auction site is govdeals.com.
- 3) The sale is being conducted pursuant to Local Finance Notice 2008-9.
- 4) A list of the surplus property to be sold is as follows:
 - a) Smith-Wesson bicycle: Color: black/white, 24 speed, front shocks, Serial # AC8L607877. Approx. 10 years old.
 - b) Cannondale M700 bicycle. Color: green, 21 speed, front shocks, Serial # B1-0301. Approx. 10 years old.
- 5) The surplus property as identified shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
- 6) The Town of Newton reserves the right to accept or reject any bids submitted.

RESOLUTION #71-2016*

APPROVE BILLS AND VOUCHERS FOR PAYMENT

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2015 and 2016 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

TOWN BILLS

35.98	Advance Auto Parts	36558
180.13	Airgas East	36559
840.00	Ambassador Medical Service	36560
369.99	Azul Core	36561
298.00	B & H Inc.	36562
70,000.00	Capital Account	36563
68.99	Cartridge World	36564
631.60	CCP Industries, Inc.	36565
222.37	Centurylink Communications, Inc.	36566
3,450.72	Centurylink Communications, Inc.	36567
1,770.00	Chelbus Cleaning Co., Inc.	36568
352.70	Cintas Fire Protection	36569
321.44	County of Sussex	36570
195.00	Crane Sewer & Drain Cleaning	36571
427.89	CSS Test Inc.	36572
56.16	Dawn Babcock	36573
576.46	Dempsey Uniform & Supply Inc.	36574
110.81	Estremera, Michelle	36575
4.64	Fastenal Company, Inc.	36576
25.17	Federal Express	36577
100.00	First United Methodist Church	36578
120.00	Garden State Highway Products, Inc.	36579
995.92	Harter Equipment Inc.	36580
5,000.00	Holzhauer & Hostenstein, LLC	36581
982.16	Home Depot, Inc.	36582
104.42	Home Depot, Inc.	36583

April 25, 2016

295.00	J. Caldwell & Associates, LLC.	36584
6,801.96	JCP&L	36585
5,061.77	JCP&L	36586
135.00	JK HVAC Service, LLC.	36587
2,916.67	John Mulhern	36588
187.16	Johnny On The Spot, LLC.	36589
160.00	Laddey, Clark & Ryan, LLP	36590
2,458.33	Laddey, Clark & Ryan, LLP	36591
4,400.00	Laddey, Clark & Ryan, LLP	36592
287.50	Lincoln Financial Group	36593
71.20	Lowe's, Inc.	36594
350.00	McCullough Tree Experts LLC	36595
227.88	McGuire, Inc.	36596
80.00	Member, Kacie	36597
615.00	Minisink Press Inc.	36598
2,312.00	New Jersey Herald, Inc.	36599
1,000.00	Newton Board of Education	36600
281,184.00	NJMETF	36601
1,517.21	Elizabethtown Gas	36602
350.00	NYSATSB	36603
1,722.25	Pellow, Harold & Assoc., Inc.	36604
729.70	Penteledata	36605
986.00	Pinnacle Wireless FBO Unitek Global	36606
512.65	Quill Corporation	36607
28.97	Read, Lorraine	36608
294.00	RR Donnelley	36609
135.00	S/NJ Toxicology Laboratory	36610
181.44	Sebring Auto Parts, Inc.	36611
61.04	Service Electric Cable TV	36612
104.17	Sloan, James PPC.	36613
3,987.50	Some's World Wide Uniforms, Inc.	36614
1,718.79	Staples Business Advantage, Inc.	36615
70.99	Staples Business Advantage, Inc.	36616
58,059.36	Statewide Insurance Fund	36617
463.71	Sunlight General	36618
189.00	Sussex Car Wash Inc.	36619
54.00	T.A. Mountford Company, Inc.	36620
300.00	TCTANJ	36621
115.00	Teets, Michael D	36622
25.00	Treasurer, State of New Jersey	36623
150.00	Treasurer, State of New Jersey	36624
2,313.00	Treatment Specialties, Corp.	36625
425.13	Tri-State Rentals, Inc.	36626
810.00	Trimboli & Prusinowski, LLC.	36627
2,091.23	Verizon Wireless, Inc.	36628
2,798.09	Vision Service Plan	36629
128.60	Vital Computer Resources, Inc.	36630
975.00	Vogel, Chait, Collins, Schneider, PC,	36631
9.92	Walmart	36632
87.00	Wildflowers with Tami	36633
225.00	Tropicana Atlantic City Corp	36557
2,000.00	Treasurer, State of New Jersey	36556
314,849.00	Public Employee Retire System	161023
620,370.00	Police & Fire Retirement System	161022
1,031,649.83	Newton Board of Education	161021
186,056.77	Payroll Account	161020
116.35	Elavon	161019

CAPITAL

1,573.17	Home Depot, Inc.	8539
1,089.19	McManimon, Scotland & Baumann, LLC	8540
3,810.75	Pellow, Harold & Assoc., Inc.	8541
689.80	Town Of Newton	8542
99,627.20	Witmer Public Safety Group, Inc.	8543
60.00	NJMVC	8538

Total TOWN BILLS \$ 2,739,294.83

WATER AND SEWER ACCOUNT

1,056.00	Accurate Waste Removal Inc.	15584
22.02	Airgas East	15585
312.50	Airmatic Compressor Systems, Inc.	15586
217.10	Campbell's Small Engine Inc.	15587
251.47	Capitol Supply Const. Products, Inc.	15588
37.29	Centurylink Communications, Inc.	15589
45.92	County of Sussex	15590
10,107.89	Coyne Chemical Corp., Inc.	15591
257.84	Dempsey Uniform & Supply Inc.	15592
3,028.28	Hatch Mott MacDonald	15593
499.36	Home Depot, Inc.	15594
17,111.57	JCP&L	15595
9,785.00	Kistler O'Brien Fire Protection, IN	15596
192.00	Laddey, Clark & Ryan, LLP	15597
21.40	Laddey, Clark & Ryan, LLP	15598
1,184.00	Laddey, Clark & Ryan, LLP	15599
10,500.00	Lyons Environmental Services, LLC.	15600
1,372.41	Main Pool & Chemical Company, Inc.	15601
615.00	Minisink Press Inc.	15602
54,444.00	NJMEBF	15603
929.07	Elizabethtown Gas	15604
375.00	One Call Concepts, Inc.	15605
219.90	Penteledata	15606
6,040.00	Pumping Services, Inc.	15607
4,757.55	Schmidt's Wholesale, Inc.	15608
1,250.00	Smalley, John H	15609
15,193.35	Sparta Township Tax Collector	15610
297.03	Staples Business Advantage, Inc.	15611
52,743.64	Statewide Insurance Fund	15612
881.20	Sunlight General	15613
472.08	Toyota Motor Credit Corp.	15614
147.35	Verizon Wireless, Inc.	15615
343.00	Vision Service Plan	15616
13,990.35	Treasurer, State of New Jersey	15583
15,500.00	Public Employee Retire System	166012
31,012.64	Payroll Account	166011

Total WATER & SEWER Bills \$ 255,213.21

TRUST ACCOUNT

3,982.50	J. Caldwell & Associates, LLC.	3464
48.00	Laddey, Clark & Ryan, LLP	3465
86.00	McManimon, Scotland & Baumann, LLC	3466
3,310.00	New York Yankees	3467
1,125.00	Sloan, James PPC.	3468
2,248.00	Sterling Mets LP	3469
2,460.00	Vogel, Chait, Collins, Schneider, PC,	3470
75.00	Vogel, Chait, Collins, Schneider, PC,	3471

Total TRUST ACCOUNT Bills \$ 13,334.50

HOUSING TRUSTFUND COAH ACCOUNT

3,022.25	Laddey, Clark & Ryan, LLP	146
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Total HOUSING TRUST FUND (COAH) ACCOUNT Bills \$ 3,022.25

RESOLUTION #72 -2016*

AWARD CONTRACT FOR THE PROPOSED CENTRAL BUSINESS DISTRICT LIGHTING UPGRADES

WHEREAS, on February 22, 2016, the Newton Town Council adopted Resolution #30-2015, awarding a contract to High Point Electric, Inc., for the upgrades to the Spring Street Lights; and

WHEREAS, there is a need to extend the contract price for an additional 39 lights in the Central Business District; and

WHEREAS, the Town Engineer, Mr. Harold E. Pellow, recommends in his letter dated April 20, 2016, the additional 39 lights to be upgraded in the Central Business District for a total amount of \$17,550.00; and

WHEREAS, the Chief Financial Officer has certified funds are available based on the attached certification;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the contract for the additional 39 lights for the Central Business District be awarded to High Point Electric Inc., in the amount of \$17,550.00.

The Clerk presented an application for an off-premise raffle (merchandise) from the Newton Pride Foundation to be held on May 23, 2016 at 8:00 pm at Newton High School, 44 Ryerson Avenue, Newton. It was noted the application was in order and accompanied by the prescribed fees.

A motion was made by Mrs. Becker to approve the **COMBINED ACTION RESOLUTIONS** , seconded by Mr. Levante and roll call resulted as follows:

Mr. Elvidge	Absent	Deputy Mayor Diglio	Yes
Mrs. Becker	Yes	Mr. Levante	Yes
	Mayor Flynn	Yes	

INTERMISSION - None

DISCUSSION

There were no items for discussion.

OPEN TO THE PUBLIC

There being no one from the public to be heard, Mayor Flynn closed the meeting to the public.

COUNCIL & MANAGER COMMENTS

Mayor Flynn inquired about the Morris Lake project which was addressed by Mrs. Millikin.

Councilman Levante addressed the anonymous letter which criticizes and blames the Governing Body for a property in Town labeled “infested slum”. Mr. Levante ensured the residents the Town Council has been extremely aggressive with all code enforcement issues in the Town of Newton. He noted some code enforcement issues take time due to the legal process.

Deputy Mayor Diglio expressed her disappointment with people who address their letters anonymously and feels they should have their facts correct prior to submitting their complaints.

April 25, 2016

Councilwoman Becker wished all the candidates running for Newton Town Council the best of luck on Tuesday, May 10th.

EXECUTIVE SESSION

Mr. Russo read Resolution #73-2016. Upon motion of Mr. Levante, seconded by Deputy Mayor Diglio and unanimously carried, Council entered Executive Session at 7:41 pm.

Upon motion of Mrs. Becker, seconded by Mr. Levante and unanimously carried, Council left Executive Session at 8:17 pm.

There being no further business to be conducted, upon motion of Mrs. Becker, seconded by Mr. Levante and unanimously carried, the meeting was adjourned at 8:18 pm.

Respectfully submitted,

A handwritten signature in cursive script that reads "Lorraine A. Read".

Lorraine A. Read, RMC
Municipal Clerk