

AGENDA
NEWTON PARKING AUTHORITY

JUNE 2, 2016
8:45 A.M.

I. ROLL CALL

MR. EDWARDS MR. MITCHELL MR. DUDES REV. LEONE MR. CIARAVOLO
MR. RUSSO MS. ROTH

II. OPEN PUBLIC MEETINGS ACT STATEMENT

III. APPROVAL OF MINUTES - APRIL 7, 2016 MEETING

IV. FINANCIAL REPORTS - MARCH 31, 2016 TREASURER'S REPORT
APRIL 30, 2016 TREASURER'S REPORT

V. OLD BUSINESS

VI. NEW BUSINESS

- a. RESOLUTION #A-2016 CERTIFICATION OF ANNUAL AUDIT
- b. ECONOMIC DEVELOPMENT COMMISSION – PARKING SUGGESTIONS
- c. REVIEW OF PURCHASE LEDGERS FOR PARKING PASSES – MARCH 2016 AND APRIL 2016

VII. APPROVAL OF BILLS

a.	BOONTON TIRE SUPPLY, INC. _____	\$913.67
b.	TOWN OF NEWTON CURRENT ACCOUNT _____	\$10,000.00
c.	DIRECT ENERGY BUSINESS, INC. _____	\$87.38
d.	JCP&L _____	\$554.07
e.	TOWN OF NEWTON CURRENT ACCOUNT _____	\$10,000.00
f.	DIRECT ENERGY BUSINESS, INC. _____	\$70.00
g.	FERRAIOLI, CERULLO & CUVA _____	\$2,150.00
h.	JCP&L _____	\$507.78

VIII. PUBLIC TO BE HEARD

IX. ADJOURNMENT

Next meeting is September 1, 2016

**Newton Parking Authority Meeting
April 7, 2016 – Minutes**

Roll Call – meeting called to order at 8:45 a.m. by Chairman Edwards.

Present: Mr. Dudes, Mr. Leone, Mr. Mitchell, Chairman Edwards

Excused: Mr. Ciaravolo, Ms. Roth

Also Present: Thomas S. Russo, Jr., Newton Town Manager/PA Secretary
Gary Govier, Parking Enforcement Attendant

Open Public Meetings Act Statement – read by Thomas S. Russo, Jr., Parking Authority Secretary.

Approval of Minutes

Motion to approve February 4, 2016 regular meeting minutes as presented, by Mr. Leone, seconded by Mr. Mitchell. Approved 4-0.

Financial Reports

Motion to approve January 31, 2016 and February 28, 2016 Treasurer Reports, as presented, by Mr. Dudes, seconded by Mr. Leone. Approved 4-0.

Old Business

New Business

- a) RPM – Ground Lease – Mr. Russo advised the lease is not ready for approval and shall be placed under Old Business for the June meeting unless a special meeting is required for the timely approval of same.

- b) Review of Purchase Ledgers for Parking Passes – January and February 2016. No discussion.

Approval of Bills

Chairman Edwards asked for clarification on the JCP&L bills listed – Mr. Russo advised he will seek input from Ms. Roth and have her email the Parking Authority members a review on same.

a. DIRECT ENERGY BUSINESS, INC.	_____	126.49
b. HOME DEPOT, INC.	_____	14.12
c. JCP&L	_____	866.15
d. NEW JERSEY HERALD, INC.	_____	13.80
e. QUILL CORPORATION	_____	3.19
f. DIRECT ENERGY BUSINESS, INC.	_____	81.24
g. HOME DEPOT, INC	_____	2.17
h. JCP&L	_____	502.17

Motion to approve bills items **a-h** as presented, made by Mr. Leone, seconded by Mr. Dudes. Approved 4-0.

Public to be Heard

None.

Mr. Govier provided an update on the parking on Spring Street and the number of tickets that have been issued.

Mr. Russo provided an update on the various documents needed to move the RPM Newton Town Centre project forward. Mr. Russo also went over various development projects in Town.

Motion to Adjourn by Mr. Leone, seconded by Mr. Dudes. Approved 4-0.

ADJOURNED AT 9:20 a.m.

Next meeting is June 2, 2016 at 8:45 a.m.

Respectfully submitted,

Thomas S. Russo, Jr.

/s/ THOMAS S. RUSSO, JR.

NEWTON PARKING AUTHORITY SECRETARY

NEWTON PARKING AUTHORITY TREASURER'S REPORT
MARCH 31, 2016

<u>CASH BALANCE:</u>	MONTH	<u>INTEREST:</u>	MONTH	YR-TO-DATE
CHECKING ACCOUNT	\$63,455.61		\$20.48	\$50.83

STREET METER RECEIPTS:

MONTH	\$1,612.73
YR-TO-DATE	
2016	\$4,481.14
2015	\$4,549.80
2014	\$6,589.06

PLAZA RECEIPTS:

MONTH	\$2,929.32
YR-TO-DATE	
2016	\$7,288.62
2015	\$5,952.43
2014	\$9,085.85

PARKING PASS RECEIPTS:

MONTH	\$2,063.00
YR-TO-DATE	
2016	\$19,067.00
2015	\$15,869.00
2014	\$11,471.00

<u>MISCELLANEOUS:</u>	<u>LEASING CONTRACT:</u>
MONTH	\$0.00
YR-TO-DATE	
2016	\$0.00
2015	\$0.00
2014	\$0.00

<u>MONTH</u>	<u>STREET MTR</u>	(CENTRAL) <u>#4 BLUE</u>	(EASTERN) <u>#5 BLK</u>	(MAIN) <u>#2</u>	(ADAMS) <u>#1 RED</u>	(WESTERN) <u>#3 GRN</u>
	158	69	36	24	46	108
2016	\$1,612.73	\$669.45	\$278.38	\$520.15	\$342.86	\$1,118.48
2015	\$2,729.88	\$847.26	\$259.65	\$788.69	\$277.10	\$965.02
2014	\$2,159.45	\$938.95	\$268.57	\$880.22	\$301.22	\$1,106.49
<u>YR-TO-DATE</u>						
2016	\$4,481.14	\$1,655.65	\$615.52	\$1,739.87	\$671.68	\$2,605.90
2015	\$4,549.80	\$1,592.61	\$512.90	\$1,451.45	\$559.05	\$1,836.42
2014	\$5,157.97	\$2,524.59	\$592.63	\$2,433.48	\$684.43	\$2,850.72

NEWTON PARKING AUTHORITY TREASURER'S REPORT
APRIL 30, 2016

<u>CASH BALANCE:</u>	MONTH	<u>INTEREST:</u>	MONTH	YR-TO-DATE
CHECKING ACCOUNT	\$ 59,004.43		\$ 19.65	\$ 70.48

STREET METER RECEIPTS:

MONTH	\$	1,880.42
YR-TO-DATE		
	2016 \$	6,361.56
	2015 \$	6,023.17
	2014 \$	7,243.70

PLAZA RECEIPTS:

MONTH	\$	2,363.87
YR-TO-DATE		
	2016 \$	9,652.49
	2015 \$	7,995.65
	2014 \$	12,626.39

PARKING PASS RECEIPTS:

MONTH	\$	2,840.00
YR-TO-DATE		
	2016 \$	21,907.00
	2015 \$	18,174.00
	2014 \$	13,670.00

<u>MISCELLANEOUS:</u>	<u>LEASING CONTRACT:</u>				
MONTH	\$	-	MONTH	\$	-
YR-TO-DATE			YR-TO-DATE		
	2016 \$	-		2016 \$	-
	2015 \$	-		2015 \$	650.00
	2014 \$	-		2014 \$	650.00

<u>MONTH</u>		<u>STREET MTR</u>		(CENTRAL)	(EASTERN)	(MAIN)	(ADAMS)	(WESTERN)
				<u>#4 BLUE</u>	<u>#5 BLK</u>	<u>#2</u>	<u>#1 RED</u>	<u>#3 GRN</u>
		158		69	36	24	46	108
2016	\$	1,880.42	\$	651.30	\$ 178.70	\$ 489.00	\$ 255.85	\$ 789.02
2015	\$	1,473.37	\$	555.56	\$ 194.55	\$ 518.00	\$ 172.70	\$ 602.41
2014	\$	2,085.73	\$	903.95	\$ 290.30	\$ 725.89	\$ 242.65	\$ 1,014.28
<u>YR-TO-DATE</u>								
2016	\$	6,361.56	\$	2,306.95	\$ 794.22	\$ 2,228.87	\$ 927.53	\$ 3,394.92
2015	\$	6,023.17	\$	2,148.17	\$ 707.45	\$ 1,969.45	\$ 731.75	\$ 2,438.83
2014	\$	7,243.70	\$	3,428.54	\$ 882.93	\$ 3,159.37	\$ 927.08	\$ 3,865.00

Respectfully Submitted: Linda Ann Roth

NEWTON PARKING AUTHORITY

RESOLUTION #A-2016

June 2, 2016

"Certification of the 2015 Annual Audit for the Town of Newton Parking Authority"

WHEREAS, N.J.S.A. 40A:5A-15 requires the Governing Body of each local authority to cause and annual audit of its accounts to be made; and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2015 has been completed and filed with the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the Governing Body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

WHEREAS, the members of the Governing Body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A.40A:5A17;

NOW, THEREFORE BE IT RESOLVED, that the Governing Body of the Town of Newton Parking Authority hereby certifies to the Local Finance Board of the State of New Jersey that each Governing Body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2015, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by Group Affidavit in the form prescribed by the Local Finance Board;

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid Group Affidavit, accompanied by a certified true copy of this resolution.

CERTIFICATION

THIS IS TO CERTIFY that the above is a true copy of a Resolution adopted by the Parking Authority of the Town of Newton at a regular meeting of said Governing Body conducted on Thursday, June 2, 2016.

Thomas S. Russo, Jr., Town Manager
Secretary to Newton Parking Authority

LOCAL AUTHORITIES
GROUP AFFIDAVIT FORM

PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD

AUDIT REVIEW CERTIFICATE

We, the members of the Governing Body of the Town of Newton Parking Authority, being of full age and being duly sworn according to law, upon our oath depose and say:

1. We are duly appointed members of the Town of Newton Parking Authority.
2. We certify, pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the annual audit report for the fiscal year ended December 31, 2015 and specifically the sections of the audit report entitled "General Comments" and "Recommendations".

(Print)

(Signature)

_____ Kenneth Edwards

_____ Keith Mitchell

_____ Edward Dudes

_____ James Ciaravolo

_____ Frank Leone

Sworn to and subscribed before me
this ____ day of _____, 2016

PARKING RATE COMPARISON

Town	Meter Rate		Pass/Garage Rate	County
Lackensack	\$0.25 per 1/4 hr to \$0.25 per hour	Mon-Sat	\$1 per hour/3hr max	Bergen
Millburn	\$0.25 per hour	Mon-Sat	Annual \$560 Semi \$425 for 1st car \$650/\$475 one additional	Essex
Morristown	\$0.25 for 30 mins (\$0.50 per hour) \$0.25 for 15 minutes (\$1.00 per hour) \$0.25 for 20 minutes (\$0.75 per hour)		Up to 1/2 Hours \$1.00 30 mins to 1 hour \$1.50 Each additional 1/2 hr up to 3hrs \$0.75 3 hrs to 4 hours \$6.50 Each additional hr up to 9 hours \$2.00 9 hrs to 10 hrs \$19.00 Each additional hr up to 24 hrs \$2.50 Monthly pass \$75 - \$100	Morris
Somerville	\$0.25 per hour	Mon-Fri		Somerset
Westfield	\$0.50 per hour		Range \$576-\$360 annual \$360-\$180 Semi-annual	Union
Wackettstown	\$0.25 per hour	Mon-Sat		
Wenonah	\$0.25 per hour	Mon-Sat	\$225-\$175 annual \$175 semiannual \$30 Monthly	Morris
Wrightstown			\$0.50 per hour or \$3/\$5 all day	Morris
Princeton	Up to 30 mins \$1.25 30 to 60 mins \$1.25 2 hours \$1.25 per hour or \$1.00 per hour or \$0.75 per hour 5 hours \$1.00 per hour 10 hours \$1.00 first 2 hour and \$0.60 for each subsequent hour or \$0.75 first 2 hours and \$0.40 for each subsequent hour or \$0.40 per hour 12 hours \$0.30 per hour 14 hours \$0.30 per hour	Mon-Sun	Under 30 mins Free 30 to 60 minutes 2nd hour \$1.25 3rd hour \$1.25 4th hour and subsequent hours, 4th 5th and 6th hour \$1.50, 7th and subsequent hour \$2.00, 24 hours \$23.00 \$0.25 to \$0.30 per hour	Mercer
Woolfield	\$0.25 @ 20 mins to 40 mins			Essex

NAME-LAST, FIRST	NEWTON ADDRESS	NEWTON PH#	MAKE/MODEL/PLATE	LOT	YEAR-\$18	MONTH-\$15	PASS #	PYMT
WRIGHT, CHRISTINA	168 SPRING ST 3F	391-6341	MAZDA MPV/	4		\$ 15.00	16-068	CASH
POWASNICK, JOHN	144 SPRING ST RM #34	973-510-6029	HONDA CIVIC PURPLE			\$ 15.00	16-070	CASH
KARABETSOS, RICHARD	17 MAIN ST	973-383-6086	SUBARU FORRESTER			\$ 15.00	16-069	CASH
SWISTACK, BRUCE	144 SPRING ST., #31	862-273-6087	TOYOTA CAMRY/JVD7160	4		\$ 15.00	16-071	CASH
IACONA JOE	1 TRINITY ST	973-727-4555	HYUNDAI/2GT35M	3		\$ 15.00	16-072	CASH
CHURCH OF JESUS CHRIST	168 SPRING ST 3F	973-876-1530	TOYOTA/CAROLA/W85DWW	3		\$ 15.00	16-073	8003183342
FARRIE, CHARLES	1 TRINITY ST. # 103	973-534-6415	DODGE P/U BLUE	3		\$ 15.00	16-074	1098
FERNANDEZ, ROY	32 TRINITY ST	229-2994	2006 KIA	3		\$ 15.00	16-075	CASH
ROSENCRANZ LUZ	1 TRINITY ST #604	973-896-8745	TOYOTA/CELICA/D35EUF	3		\$ 15.00	16-076	CASH
KRISTIANSEN JOHN	1 TRINITY ST 603	973-579-2256	TOYOTA PU LOX862	3		\$ 15.00	16-077	3256
CLEMENTS, GEORGE	9A MAIN STREET	862-222-5396	JEEP/KIA F99CMW/J869822	3		\$ 30.00	16-078-079	CASH
TULAY, BAYKARA	173 SPRING STREET	862-219-9975	TOYOTA WMEHOM	3		\$ 15.00	16-080	1029
GALLAGER, PREMPREE	11 MAIN STREET	201-999-0478	ACURA/RLU92C	1		\$ 15.00	16-082	459
KLYM, SHELLY	110 SPRING ST APT2	862-254-5913	HONDA FIT/ K33FSG	3		\$ 15.00	16-081	CASH
MORALES JONATHAN	6 MADISON ST	973-219-3615	CAVALIER/ WE279C	3		\$ 15.00	16-085	CASH
ESTLER STEVE	144 SPRING ST., #31	973-862-0803	KIA L20DZN/	3		\$ 15.00	16-083	CASH
ESTLER STEVE	144 SPRING ST., #31	973-862-0803	CHEVY P/U J679448	3		\$ 15.00	16-084	CASH
NAPPI LOUS	127 SPRING ST 3RD FL	201 341 6539	FORD FOCUS	3		\$ 15.00	16-086	CASH
HYLAND, SEAN	11 MORAN ST APT 4	201-741-1380	HONDA CIVIC	3		\$ 15.00	16-087	1018
DIAZ, GINA	214 SPRING STREET	973-903-9721	PASSAT VB28ZZ			\$ 15.00	16-088	509
FRISCH, TYLER	1 TRINITY ST. UNIT 405	267-218-1332	MIT. WAGON	3		\$ 15.00	16-089	CASH
THOMAN, SEAN	122 SPRING ST APT 5	973-418-3463	KIA B22ENC	3		\$ 15.00	16-090	404
THOMAN, SEAN	122 SPRING ST APT 5	973-418-3463	KIA SV84FTV	3		\$ 15.00	16-091	405
CONDIT-GRYUVICKS	109 SPRING ST APT2	9736-919-2451	KIA W32GGG	3		\$ 15.00	16-092	CASH
GUTIERREZ-YANEZ A	188 SPRING ST	973-874-8809	NISSAN X90FME	3		\$ 15.00	16-094	CASH
RODRIGUEZ MARIO	1 TRINITY ST 405	915-373-0089	HYUNDAI K93FKW	3		\$ 15.00	16-093	CASH
CARRIGAN, MARION	117 MAIN ST.	487-7533	FORD MUSTANG K58CBJ	3		\$ 15.00	16-095	2090
LOSEY SCOTT	144 SPRING ST	534-3488	HONDA D41GAL	3		\$ 15.00	16-096	CASH
LATIMER, FAHEEM	42 BROOKSIDE CT.	536-6615	PONT. SUNFIRE	3		\$ 15.00	16-097	CASH
ULRICH ANDREA	11 MORAN ST APT 3	440-0921	HYUNDAI	3		\$ 15.00	16-099	CASH
STOEHLING ZACHARY	11 MORAN ST APT 3	862-268-4293	HONDA P41CFA	3		\$ 15.00	16-100	CASH
RICE DONALD	1 TRINITY ST	908-459-4931	LINCOLN /VGU50K	3		\$ 15.00	16-102	CASH

NAME-LAST, FIRST	NEWTON ADDRESS	NEWTON PH#	MAKE/MODEL/PLATE	LOT	YEAR-\$180	MONTH-\$15	PASS #	PYMT
ULRICH ANDREA	11 MORAN ST APT 3	440-0921	HYUNDAI U27CZG	3		\$15.00	16-098	CASH
STOEBLING ZACHARY	11 MORAN ST APT 3	862-268-4293	HONDA P41CFA	3		\$15.00	16-101	CASH
RICE DONALD	1 TRINITY ST	908-459-4931	LINCOLN /VGSU0K	3		\$15.00	16-103	CASH
CHURCH OF JESUS CHRIST	168 SPRING ST 3F	973-876-1530	TOYOTA/CAROLA/W85DWW	3		\$15.00	16-104	8003199746
KARABETOS RICHARD	17 MAIN ST	383-6086	SUBARU FORRESTER	3		\$15.00	16-105	CASH
FARRIE, CHARLES	1 TRINITY ST	973-534-6415	DODGE P/U BLUE	3		\$15.00	16-106	1103
KLYM, SHELLY	110 SPRING ST	862-899-3667	HONDA FIT	3		\$15.00	16-107	CASH
GALLAGHER, PREMPEE	11 MAIN ST	201-999-0478	ACURA 4 DR	3		\$15.00	16-108	465
IACONA JOE	1 TRINITY ST	973-727-4555	HYUNDAI/2GT35M	3		\$15.00	16-109	CASH
LOSEY, SCOTT	144 SPRING ST.	973-534-3488	HONDA	3		\$15.00	16-110	CASH
ROSENCRANZ, LUZ	1 TRINITY ST	973-896-8745	TOYOTA BLACK	3		\$15.00	16-111	CASH
HYLAND SEAN R	11 MORAN ST APT 4	201-741-1380	HONDA/4 DOOR/F79FVJ	3		\$15.00	16-112	1022
KRISTIANSEN JOHN	1 TRINITY ST 603	973-579-2256	TOYOTA PU LOX862	3		\$15.00	16-113	3264
ESTILER STEVE	144 SPRING ST.	973-862-0803	CHEVY PU	3		\$15.00	16-114	CASH
ESTILER, STEVE	144 SPRING ST.	973-862-0803	KIA	3		\$15.00	16-115	CASH
FRISCH TYLER	1 TRINITY ST UNIT 405	267-218-1332	MIT/WAGON/S94EBA	3		\$15.00	16-116	CASH
RODRIGUEZ MARIO	1 TRINITY ST UNIT 405	915-373-0089	HYUNDAI/K93FKW	3		\$15.00	16-117	CASH
NAPPI, LOUIS	127 SPRING ST.	201-341-6539	FORD FOCUS	3		\$15.00	16-118	CASH
CLEMENTS, GEORGE	9A MAIN ST	862-222-5396	JEEP WAGON	3		\$15.00	16-119	CASH
CLEMENTS, GEORGE	9A MAIN ST	862-222-5396	KIA FORTE	3		\$15.00	16-120	CASH
CONDIT, AMANDA	109 SPRING ST.	973-919-2451	KIA	3		\$15.00	16-122	CASH
LATIMER, FEHEEM	22 BROOKSIDE PLAZA	536-6615	SUNFIRE	3		\$15.00	16-121	CASH
THOMAN, SEAN	122 SPRING ST	418-3463	KIA B22ENC	3		\$15.00	16-123	CASH
THOMAN, SEAN	122 SPRING ST	418-3463	KIA SV84FTV	3		\$15.00	16-124	CASH
BAYKARA TULAY	173 SPRING ST	862-219-9975	TOYOTA / GREY/WME40M	4		\$15.00	16-125	21096
DETTELBACH SCOTT	127 SPRING ST.	201-841-3219	JEEP WAGON/ S60DRU	3		\$15.00	16-126	CASH
GONCALVES DOMINGOS	220 SPRING ST	862-251-2165	TOYOTA PU YPR623K	3		\$15.00	16-127	CASH
SWISTACK, BRUCE	144 SPRING ST.	862-273-6087	CAMRY JVD71 690	3		\$15.00	16-128	CASH
FERANANDEZ, ROY	32 TRINITY ST.	229-2994	KIA	3		\$15.00	16-129	CASH
DIAZ GINA	214 SPRING ST.	903-9721	VW PASSAT VB2822	3		\$15.00	16-130	506
ALLEGRIANO BRYAN	11 MORAN ST 2	800-9034	VW JETTA L79DZF	3		\$15.00	16-131	CASH
SABOL, TONI	144 SPRING ST 14	973-919-2393	HONDA FIT	3		\$30.00	16-132/133	1077

4/20/2016								
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Check Register - (620001) CASH - PARKING AUTH-LAKELAND #594

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
5/26/2016	22938	286 CURRENT ACCOUNT	10,000.00			
5/26/2016	22939	2872 DIRECT ENERGY BUSINESS INC.	70.80			
5/26/2016	22940	257 FERRAIOLI, CERULLO & CUVA	2,150.00			
5/26/2016	22941	113 JCP&L	507.78			

			12,728.58			
			=====			
			12,728.58			

Check Register - (620001) CASH - PARKING AUTH-LAKELAND #594

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
4/13/2016	22934	1132 BOONTON TIRE SUPPLY INC.	913.67			
4/13/2016	22935	286 CURRENT ACCOUNT	10,000.00			
4/13/2016	22936	2872 DIRECT ENERGY BUSINESS INC.	87.38			
4/13/2016	22937	113 JCP&L	554.07			

			11,555.12			
			=====			
			11,555.12			

Mayor
Daniel G. Flynn

Deputy Mayor
Sandra Lee Diglio

Council Members
Kristen S. Becker
Wayne F. Levante
E. Kevin Elvidge



Town Manager
Thomas S. Russo, Jr.

Town Clerk
Lorraine A. Read

Telephone: (973) 383-3521
Facsimile: (973) 383-8961
39 Trinity Street
Newton, NJ 07860

March 1, 2016

Jersey Central Power & Light
PO Box 1911
300 Madison Avenue
Mount Arlington, NJ 07962
Attn: Raymond Alicata

RE: 5 Union Place Utility Pole Relocations for Newton Town Centre project

Dear Mr. Alicata,

The Parking Authority of the Town of Newton grants permission to Jersey Central Power & Light to relocate/install utility poles on the Parking Authority property/right-of-way along Trinity Street, Spring Street, and Union Place. The Parking Authority of the Town of Newton is the legal owner of Block 8.05, Lots 8 and 9.

The Parking Authority of the Town of Newton grants Jersey Central Power and Light permission to relocate, install and maintain in perpetuity, a pole line located within the property lines at the aforementioned location. The Parking Authority of the Town of Newton grants Jersey Central Power and Light permission to relocate, install, and maintain in perpetuity any and all overhead wires and equipment necessary to connect to the existing pole lines and continue supplying electricity to these areas. The Parking Authority of the Town of Newton further grants the right for tree trimming and/or removal.

If you have any questions or require additional information, please feel free to give me a call.

Yours truly,


Thomas S. Russo, Jr.
Newton Town Manager
Parking Authority Secretary

Mayor
Daniel G. Flynn

Deputy Mayor
Sandra Lee Diglio

Council Members
Kristen S. Becker
Wayne F. Levante
E. Kevin Elvidge



Town Manager
Thomas S. Russo, Jr.

Town Clerk
Lorraine A. Read

Telephone: (973) 383-3521
Facsimile: (973) 383-8961
39 Trinity Street
Newton, NJ 07860

March 1, 2016

Jersey Central Power & Light
PO Box 1911
300 Madison Avenue
Mount Arlington, NJ 07962
Attn: Raymond Alicata

RE: Trinity Street, Spring Street, and Union Place Utility Pole Relocations for Newton Town Centre project

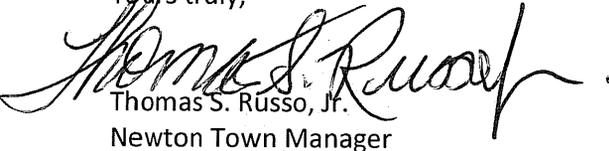
Dear Mr. Alicata;

The Town of Newton grants permission to Jersey Central Power & Light to install utility poles on Township property/right-of-way along Trinity Street, Spring Street, and Union Place. The Town of Newton is the legal owner of the roadways known as Trinity Street, Spring Street, and Union Place and owns the property/right-of-way beyond the curb in front of Block 8.05, Lots 4, 7, 8 & 9, Block 15.01, Lots 51, 52, & 53, and Block 15.03, Lots 1, 2, 3, & 4.

The Town of Newton grants Jersey Central Power and Light permission to install and maintain in perpetuity, a pole line located within the Town property/right-of-way at these locations. The Town of Newton grants Jersey Central Power and Light permission to install and maintain in perpetuity any and all overhead wires and equipment necessary to connect to the existing pole lines and continue supplying electricity to these areas. The Town of Newton further grants the right for tree trimming and/or removal.

If you have any questions or require additional information, please feel free to give me a call.

Yours truly,


Thomas S. Russo, Jr.
Newton Town Manager

**TOWN OF NEWTON PARKING AUTHORITY
COMBINED STATEMENT OF NET POSITION
FOR THE FISCAL YEAR ENDED DECEMBER 31, 2015**

*Summary or Synopsis of audit report of the Town of Newton Parking Authority
for the year ended December 31, 2015 as required by N.J.S. 40A:5A-16 .*

ASSETS

Current Operating Assets:

Cash, Cash Equivalents and Investments 36,403.47

Capital Assets, Net 412,643.27

TOTAL ASSETS 449,046.74

Liabilities:

Current Liabilities:

Accounts Payable 2,150.00

Total Current Liabilities 2,150.00

Net Position:

Invested in Capital Assets, Net of Related Debt 412,643.27

Unrestricted 34,253.47

Total Net Position 446,896.74

**TOWN OF NEWTON PARKING AUTHORITY
 COMBINED STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
 FOR THE FISCAL YEAR ENDED DECEMBER 31, 2015**

Operating Revenues:	
Parking Meter Receipts	70,939.70
Western Plaza Contract	<u>650.00</u>
Total Operating Revenues:	<u>71,589.70</u>
Operating Expenses:	
Administration Other Expenses	12,955.40
Contractual Town of Newton	47,214.00
Other Expenses	13,470.89
Capital Outlay	4,113.20
Depreciation	<u>10,325.91</u>
Total Operating Expenses:	<u>88,079.40</u>
Operating Income	<u>(16,489.70)</u>
Non-Operating Revenues:	
Interest on Investments	100.15
Miscellaneous	<u>486.97</u>
Total Non-Operating Revenues:	<u>587.12</u>
Change in Net Position	(15,902.58)
Net Position, January 1,	<u>462,799.32</u>
Net Position, December 31,	<u><u>446,896.74</u></u>

The above summary or synopsis was prepared from the report of audit of the Parking Authority of the Town of Newton for the fiscal year ended December 31, 2015.

This report of Audit, submitted by Thomas M. Ferry, C.P.A., Registered Municipal Accountant, Ferraioli, Wielkotz, Cerullo and Cuva, PA, is on file with the Secretary.

The Accompanying Notes to Financial Statements are an integral part of this statement at the Authority's Office, 39 Trinity Street, Newton, New Jersey 07860.

**TOWN OF NEWTON PARKING AUTHORITY
(A Component Unit of the Town of Newton)**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2015
WITH INDEPENDENT AUDITORS' REPORT**

TOWN OF NEWTON PARKING AUTHORITY
(A Component Unit of the Town of Newton)

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TOWN OF NEWTON PARKING AUTHORITY
(A Component Unit of the Town of Newton)

REPORT ON AUDIT OF FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2015

**TOWN OF NEWTON PARKING AUTHORITY
(A Component Unit of the Town of Newton)**

ROSTER OF OFFICIALS

December 31, 2015

Commissioners

Kenneth Edwards – Chairman

Keith Mitchell - Vice Chairman

Mary Christine Ochrym – Commissioner

Richard Valentino – Commissioner

Edward Dudes – Commissioner

Thomas S. Russo, Jr. - Secretary

Dawn Babcock – Treasurer

Authority Attorney

Ursula H. Leo, Esq.
Laddey, Clark & Ryan, L.L.C.

Authority Auditor

Ferraioli, Wielkocz, Cerullo & Cuva, P.A.
Certified Public Accountants

Ferraioli, Wielkottz, Cerullo & Cuva, P.A.

Charles J. Ferraioli, Jr., MBA, CPA, RMA
Steven D. Wielkottz, CPA, RMA
James J. Cerullo, CPA, RMA
Paul J. Cuva, CPA, RMA
Thomas M. Ferry, CPA, RMA

Certified Public Accountants
401 Wanaque Avenue
Pompton Lakes, New Jersey 07442
973-835-7900
Fax 973-835-6631

Newton Office
100B Main Street
Newton, N.J. 07860
973-579-3212
Fax 973-579-7128

INDEPENDENT AUDITOR'S REPORT

Honorable Chairperson and
Members of the Commission
Town of Newton Parking Authority
Newton, New Jersey 07860

Report on the Financial Statements

We have audited the accompanying statement of net position of the Town of Newton Parking Authority (the "Authority"), a component unit of the Town of Newton, in the County of Sussex, as of and for the year ended December 31, 2015, the related statements of revenues, expenses and changes in net position and cash flows for the year then ended, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.



An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Town of Newton Parking Authority, as of December 31, 2015, and the respective changes in financial position and cash flows for the year ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis which follows this report be presented to supplement the basic financial statements. Such information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Newton Parking Authority's financial statements. The supplementary schedules are presented for purposes of additional analysis and are not a required part of the financial statements.

The supplemental schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental schedules are fairly stated, in all material respects, in relation to the financial statements taken as a whole.

The introductory section and letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated April 29, 2016 on our consideration of the Town of Newton Parking Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Newton Parking Authority's internal control over financial reporting and compliance.



Thomas M. Ferry, C.P.A.
Registered Municipal Accountant
No. 497

Ferraioli, Wielkocz, Cerullo & Cuva, PA
FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.
Certified Public Accountants

Newton, New Jersey

April 29, 2016



Ferraioli, Wielkott, Cerullo & Cuva, P.A.

Charles J. Ferraioli, Jr., MBA, CPA, RMA
Steven D. Wielkott, CPA, RMA
James J. Cerullo, CPA, RMA
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Newton Office
100B Main Street
Newton, N.J. 07860
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Fax 973-579-7128

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Chairperson and
Members of the Commission
Town of Newton Parking Authority
Newton, New Jersey 07860

We have audited in accordance with auditing standards generally accepted in the United States of America; audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey; and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of the Town of Newton Parking Authority, a component unit of the Town of Newton, in the County of Sussex as of and for the year ended December 31, 2015, the related notes to the financial statements and have issued our report thereon dated April 29, 2016.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Newton Parking Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Newton Parking Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Newton Parking Authority's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Newton Parking Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Newton Parking Authority internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Newton Parking Authority internal controls and compliance. Accordingly, this communication is not suitable for any other purpose.



Thomas M. Ferry, C.P.A.
Registered Municipal Accountant
No. 497

Ferraioli, Wielkocz, Cerullo & Cuva, PA
FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.
Certified Public Accountants

Newton, New Jersey

April 29, 2016

TOWN OF NEWTON PARKING AUTHORITY
(A Component Unit of the Town of Newton)

MANAGEMENT'S DISCUSSION AND ANALYSIS
DECEMBER 31, 2015

As management of the Town of Newton Parking Authority, we offer the Authority's financial statements this narrative overview and analysis of the Authority's financial performance during the fiscal year ended December 31, 2015. Please read this analysis in conjunction with the Authority's financial statements, which follow this section.

OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report includes this management discussion, the independent auditor's report and the financial statements of the Authority. The financial statements also include notes that explain in more detail some of the information in the financial statements.

REQUIRED FINANCIAL STATEMENTS

The financial statements of the Authority report information of the Authority using accounting methods similar to those used by private sector companies. These statements offer short- and long-term financial information about its activities. The Statement of Net Position includes all of the Authority's assets and liabilities and provides information about the nature and amounts of investments in resources (assets) and the obligations to Authority creditors (liabilities). It also provides the basis for evaluating the capital structure of the Authority and assessing the liquidity and financial flexibility of the Authority.

All of the current year's revenues and expenses are accounted for in the Statement of Revenues, Expenses, and Changes in Net Position. This statement measures the results of the Authority operations over the past year and can be used to determine whether the Authority has recovered all its costs through its user fees and other charges, operational stability and credit worthiness.

The final required financial statement is the Statement of Cash Flows. This statement reports cash receipts and cash payments, and net changes in cash resulting from operations, investing and financing activities and provides answers to such questions as what operational sources provided cash, what was cash used for, and what was the change in cash balance during the reporting period.

FINANCIAL ANALYSIS OF THE AUTHORITY

One of the most important questions asked about the Authorities finances is "Is the Authority as a whole better able to fulfill its mission as a result of this years activities?" The Statement of Net Position, and the Statement of Revenues, Expenses, and Changes in Net Position report information about the Authority's activities in a way that will help answer this question. These two statements report net position of the Authority and the changes in the position. The reader can think of the Authority's net position - the difference between assets and liabilities - as one way to measure financial health

TOWN OF NEWTON PARKING AUTHORITY
(A Component Unit of the Town of Newton)

MANAGEMENT'S DISCUSSION AND ANALYSIS CONTINUED
DECEMBER 31, 2015

FINANCIAL ANALYSIS OF THE AUTHORITY (continued)

or financial position. Over time, increases or decreases in the Authority's net position are one indicator of whether its financial health is improving or deteriorating. However, one will need to consider other non - financial factors such as changes in economic conditions, population growth, development, and new or changed government regulation.

NET POSITION

A summary of the Authority's Statement of Net Position is presented in the following table:

Condensed Statement of Net Position

	<u>FY</u> <u>2015</u>	<u>FY</u> <u>2014</u>
Current and Other Assets	<u>\$36,403.47</u>	<u>\$45,796.14</u>
Capital Assets:		
Capital Assets, Net	<u>412,643.27</u>	<u>422,969.18</u>
Total Assets	<u>449,046.74</u>	<u>468,765.32</u>
Liabilities:		
Accounts Payable	<u>2,150.00</u>	<u>5,966.00</u>
Net Position:		
Invested in Capital Assets Net of Related Debt	412,643.27	422,969.18
Unrestricted	<u>34,253.47</u>	<u>39,830.14</u>
Total Net Position	<u>\$446,896.74</u>	<u>\$462,799.32</u>

TOWN OF NEWTON PARKING AUTHORITY
(A Component Unit of the Town of Newton)

MANAGEMENT'S DISCUSSION AND ANALYSIS CONTINUED
DECEMBER 31, 2015

NET POSITION, (continued)

Statement of Revenues, Expenses and Changes in Net Position

	<u>FY</u> <u>2015</u>	<u>FY</u> <u>2014</u>
Operating Revenues	\$ 71,589.70	\$ 83,487.82
Non-Operating Revenues	<u>587.12</u>	<u>67.97</u>
Total Revenues	<u>72,176.82</u>	<u>83,555.79</u>
Depreciation and Amortization Expense	10,325.91	10,325.91
Other Operating Expense	<u>77,753.49</u>	<u>76,126.07</u>
Total Expenses	<u>88,079.40</u>	<u>86,451.98</u>
Changes in Net Position	<u>(15,902.58)</u>	<u>(2,896.19)</u>
Beginning Net Position	<u>462,799.32</u>	<u>465,695.51</u>
Ending Net Position	<u>\$446,896.74</u>	<u>\$462,799.32</u>

While the Statement of Net Position shows the change in financial position of net position, the Statement of Revenues, Expenses, and Changes in Net Position provides answers as to the nature and source of these changes. As can be seen in the above table, net position decreased by \$15,902.58.

BUDGETARY HIGHLIGHTS

The Authority prepares and submits an annual operating budget to the State of New Jersey, which approves the budget for adoption by the Authority prior to the beginning of the fiscal year.

TOWN OF NEWTON PARKING AUTHORITY
(A Component Unit of the Town of Newton)

MANAGEMENT'S DISCUSSION AND ANALYSIS CONTINUED
DECEMBER 31, 2015

BUDGETARY HIGHLIGHTS (continued)

The following table provides a 2015 budget comparison:

	Budget vs. Actual		
	FY2015		
	<u>2015</u>	<u>2015</u>	<u>Variance</u>
Revenues	<u>Budget</u>	<u>Actual</u>	
Retained Earnings Appropriated	\$11,000.00	\$11,000.00	\$ -
User Charges and Fees	83,000.00	70,939.70	(12,060.30)
Interest on Investments	50.00	100.15	50.15
Leasing Contract	650.00	650.00	-
Miscellaneous	<u>-</u>	<u>486.97</u>	<u>486.97</u>
Total Revenues	<u>94,700.00</u>	<u>83,176.82</u>	<u>(11,523.18)</u>
Expenses			
Cost of Providing Services:			
Contractual - Other Expenses	50,050.00	47,214.00	2,836.00
Administrative:			
Other Expenses	13,550.00	12,955.40	594.60
Operations:			
Other Expenses	23,100.00	13,470.89	9,629.11
Capital Improvements:			
Capital Outlay	<u>8,000.00</u>	<u>4,113.20</u>	<u>3,886.80</u>
Total Operating Expenses	<u>\$94,700.00</u>	<u>\$77,753.49</u>	<u>\$16,946.51</u>

TOWN OF NEWTON PARKING AUTHORITY
(A Component Unit of the Town of Newton)

MANAGEMENT'S DISCUSSION AND ANALYSIS CONTINUED
DECEMBER 31, 2015

BUDGETARY HIGHLIGHTS (continued)

	<u>Budget vs. Actual</u>		
	<u>FY2014</u>		
	<u>2014</u>	<u>2014</u>	<u>Variance</u>
	<u>Budget</u>	<u>Actual</u>	
Revenues			
Retained Earnings Appropriated	\$11,050.00	\$11,050.00	\$ -
User Charges and Fees	83,540.00	82,837.82	(702.18)
Insurance Reimbursement	60.00	67.97	7.97
Interest on Investments	<u>650.00</u>	<u>650.00</u>	<u>-</u>
Leasing Contract	<u>95,300.00</u>	<u>94,605.79</u>	<u>(694.21)</u>
Total Revenues			
Expenses			
Cost of Providing Services:			
Administering - Other Expenses	50,050.00	47,306.00	2,744.00
Contractual - Other Expenses			
Administrative:	13,650.00	12,466.10	1,183.90
Other Expenses			
Operations:	23,600.00	12,437.97	11,162.03
Other Expenses			
Capital Improvements:	<u>8,000.00</u>	<u>3,916.00</u>	<u>4,084.00</u>
Capital Outlay			
Total Operating Expenses	<u>\$95,300.00</u>	<u>\$76,126.07</u>	<u>\$19,173.93</u>

ECONOMIC FACTORS, FUTURE YEARS BUDGETS AND RATES

The Commissioners and management of the Authority consider many factors when preparing each year's budget. The main factors are growth in the Authority's parking fees.

**TOWN OF NEWTON PARKING AUTHORITY
(A Component Unit of the Town of Newton)**

**MANAGEMENT'S DISCUSSION AND ANALYSIS CONTINUED
DECEMBER 31, 2015**

CONTACTING THE AUTHORITY

This financial report is designed to provide our customers and creditors with a general overview of the Authority's finances and to demonstrate the Authority's accountability for the fees it receives. If you have any questions about this report or need additional information, contact the Town of Newton Parking Authority, 39 Trinity Street, Newton, New Jersey 07860.

TOWN OF NEWTON PARKING AUTHORITY
(A Component Unit of the Town of Newton)
STATEMENT OF NET POSITION
DECEMBER 31, 2015

Assets:

Current Assets:

Unrestricted:

Cash and Cash Equivalents \$ 36,403.47

Capital Assets:

Furniture, Machinery, Equipment 728,825.43
Less Accumulated Depreciation (316,182.16)
Total Capital Assets 412,643.27

Total Assets 449,046.74

Liabilities:

Current Liabilities:

Payable from Unrestricted Assets:

Accounts Payable 2,150.00

NET POSITION:

Invested in Capital Assets Net of Related Debt 412,643.27
Unrestricted 34,253.47

TOTAL NET POSITION \$ 446,896.74

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

TOWN OF NEWTON PARKING AUTHORITY
(A Component Unit of the Town of Newton)
STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION
FOR THE YEAR ENDED DECEMBER 31, 2015

Operating Revenues		
Parking Meter Receipts	\$	70,939.70
Western Plaza Contract		650.00
Total Operating Revenues		<u>71,589.70</u>
Operating Expenses		
Administration Other Expenses		12,955.40
Contractual Town of Newton		47,214.00
Other Expenses		13,470.89
Capital Outlay		4,113.20
Depreciation		10,325.91
Total Operating Expenses		<u>88,079.40</u>
Operating Income (Loss)		<u>(16,489.70)</u>
Non-Operating Revenues (Expenses)		
Interest Income		100.15
Miscellaneous		486.97
Total Non-Operating Revenues (Expenses)		<u>587.12</u>
Change in Net Position		(15,902.58)
Total Net Position - January 1		<u>462,799.32</u>
Total Net Position - December 31	\$	<u><u>446,896.74</u></u>

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

**TOWN OF NEWTON PARKING AUTHORITY
(A Component Unit of the Town of Newton)
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED DECEMBER 31, 2015**

Increase (Decrease) in Cash and Cash Equivalents:**Cash Flows from Operating Activities:**

Receipts from Customers	\$ 71,589.70
Payments to Suppliers	(81,569.49)
Miscellaneous	486.97
Interest Received	100.15
	<hr/>

Net Cash Used for Operating Activities (9,392.67)

Net Increase (Decrease) in Cash and Cash Equivalents (9,392.67)

Cash and Cash Equivalents - Beginning of Year 45,796.14

Cash and Cash Equivalents - End of Year \$ 36,403.47

Reconciliation of Operating Income (Loss) to Net Cash**Provided (Used) by Operating Activities:**

Operating Income (Loss)	(15,902.58)
Adjustment to Reconcile Net Income to Net Cash Used by Operating Activities:	
Depreciation	10,325.91
Increase / (Decrease) in Accounts Payable	(3,816.00)
	<hr/>

Net Cash Used for Operating Activities (9,392.67)

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

PARKING AUTHORITY OF THE TOWN OF NEWTON
(A Component Unit of the Town of Newton)

Notes to Financial Statements
December 31, 2015

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. Organization

The Parking Authority of the Town of Newton (the "Authority") is a corporate and political body which was established in 1954. The purpose of the Authority is to develop, finance, contract, improve, maintain and/or operate certain surface lot facilities within the Town of Newton; to establish parking fees and the days and hours of operation and/or collection for all municipally owned, leased or controlled parking meters or other parking facilities; and to serve as the principal coordinating body for establishing and affecting parking policy and initiatives throughout the Town.

The Authority's fiscal year is the twelve-month period ending December 31, on any year, or such other twelve-month period, which the Authority may establish by Resolution.

B. Reporting Entity

The Governmental Accounting Standards Board Statement 14 requires that disclosure be made in the financial statements regarding the financial reporting entity of governmental units.

The financial reporting entity consists of the primary government, organizations for which the primary government is financially accountable and other organizations for which the primary government is not accountable but for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

A component unit is a legally separate organization for which the elected officials of the primary government are financially accountable. The primary government is financially accountable if it appoints a voting majority of the organization's governing body and either the primary government is able to impose its will on the organization; or there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the primary government.

C. Basis of Presentation

The financial statements of the Parking Authority of the Town of Newton have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to enterprise funds of state and local governmental units. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the Governing Body has decided that periodic determination of revenues earned, expenses incurred, and or net income is appropriate for capital maintenance, public policy, accountability or other purposes.

PARKING AUTHORITY OF THE TOWN OF NEWTON
(A Component Unit of the Town of Newton)

Notes to Financial Statements
December 31, 2015

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

C. Basis of Presentation (continued)

The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The Authority also applies Financial Accounting Standards Board (FASB) statement and interpretations issued on or before November 30, 1989, to its proprietary activities provided they do not conflict with or contradict GASB pronouncements.

D. Basis of Accounting

The Parking Authority of the Town of Newton prepares its financial statements on the accrual basis of accounting in accordance with generally accepted accounting principles. Under the accrual basis of accounting, revenues are recognized when they are earned and expenses are recognized when the liability is incurred.

E. Cash and Cash Equivalents

Cash and cash equivalents include money market funds and short-term investments including certificates of deposit, with a maturity of three months or less carried at cost, which approximates market.

The Authority's investment practices are governed by New Jersey State Statute 40A:5-15. Statutes authorize the Authority to invest in certificates of deposit, repurchase agreements, passbooks, and other available bank investments provided that approved securities are pledged to secure those funds on deposit in an amount equal to the amount of those funds and a maturity date not greater than 12 months from the date of purchase. In addition, the Authority can invest in direct debt securities of the United States or obligations guaranteed by the United States, bonds and other obligations of the local municipality or bonds or obligations of school districts of which the Authority is a part or within which the Authority is located unless such investments are expressly prohibited by law.

F. Plant and Equipment

Plant and Equipment are stated at cost, which includes direct acquisition costs and other expenditures related to acquisition or construction. Acquisitions that do not provide both current and future benefits are charged to current operating results.

PARKING AUTHORITY OF THE TOWN OF NEWTON
(A Component Unit of the Town of Newton)

Notes to Financial Statements
December 31, 2015

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

F. Plant and Equipment (continued)

Depreciation is determined on a straight-line basis for all plant and equipment. Depreciation is provided for over the following estimated useful lives:

Furniture, Fixtures and Equipment	10 Years
Vehicles	5 Years

G. Budgetary Procedures

The budget amounts included in the statement of budget revenues and statement of budget expenditures were approved in accordance with the requirements of the “Local Finance Board” of the State of New Jersey, and were adopted by the Commissioners after legal advertisement and public hearing.

H. Use of Estimates

The process of preparing financial statements in conformity with generally accepted accounting principles requires the use of estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

I. Recent Accounting Pronouncements

In June 2012, the Governmental Accounting Standards Board (GASB) issued GASB Statement No. 68, Accounting and Financial Reporting for Pensions – an amendment of GASB Statement No. 27. This statement, which is effective for fiscal periods beginning after June 15, 2014, will not have any effect on the entity’s financial reporting. However, the provisions of this statement required significant modifications to the disclosure requirements related to the entity’s proportionate share of the cost-sharing defined benefit plans reported at the State of New Jersey level.

In April of 2013, the Government Accounting Standards Board issued GASB Statement No. 70, Accounting and Financial Reporting for Nonexchange Financial Guarantees. The objective of this Statement is to improve accounting and financial reporting by state and local governments that extend and receive nonexchange financial guarantees. This Statement is effective for reporting periods beginning after June 15, 2013 and will not have any impact on the entity’s financial statement disclosures.

PARKING AUTHORITY OF THE TOWN OF NEWTON
(A Component Unit of the Town of Newton)

Notes to Financial Statements
December 31, 2015

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

I. Recent Accounting Pronouncements (continued)

In November 2013, the Government Accounting Standards Board issued GASB Statement No. 71, Pension Transition for Contributions Made Subsequent to the Measurement Date – an amendment of GASB Statement No. 68. The provisions of this statement are required to be applied simultaneously with the provisions of Statement 68 which is effective for periods beginning after June 15, 2014. The provisions of this Statement required significant modifications to the disclosure requirements related to the entity's proportionate share of the cost-sharing defined benefit plans reported at the State of New Jersey level.

In February 2015, the Government Accounting Standards Board issued GASB Statement No. 72, Fair Value Measurement and Application. This Statement addresses accounting and financial reporting issues related to fair value measurements. The definition of *fair value* is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. This Statement also provides guidance for determining a fair value measurement for financial reporting purposes. This Statement also provides guidance for applying fair value to certain investments and disclosures related to all fair value measurements. This Statement is effective for periods beginning after June 15, 2015. The Authority is currently reviewing what effect, if any, this Statement might have on future financial statements.

In June 2015, the Government Accounting Standards Board issued GASB Statement No. 73, Accounting and Financial Reporting for Pensions and Related Assets That Are Not Within the Scope of GASB Statement 68 and Amendments to Certain Provisions of GASB Statements 67 and 68. This Statement is effective for periods beginning after June 15, 2015 – except those provisions that address employers and governmental nonemployer contributing entities for pensions that are not within the scope of Statement 68, which are effective for financial statements for periods beginning after June 15, 2016. The Authority is currently reviewing what effect, if any, this Statement might have on future financial statements.

In June 2015, the Government Accounting Standards Board issued GASB Statement No. 74, Financial Reporting for Postemployment Benefit Plans Other Than Pension Plans. This Statement applies to OPEB plans and basically parallels GASB Statement 67 and replaces GASB Statement 43 and is effective for periods beginning after June 15, 2016. The Authority is currently reviewing what effect, if any, this Statement might have on future financial statements.

In June 2015, the Government Accounting Standards Board issued GASB Statement No. 75, Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions. This Statement applies to government employers who provided OPEB plans to their employees and basically parallels GASB Statement 68 and replaces GASB Statement 45. The Statement is effective for periods beginning after June 15, 2017. The Authority is currently reviewing what effect, if any, this Statement might have on future financial statements.

PARKING AUTHORITY OF THE TOWN OF NEWTON
(A Component Unit of the Town of Newton)

Notes to Financial Statements
December 31, 2015

NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)

I. Recent Accounting Pronouncements (continued)

In June 30, 2015, the Government Accounting Standards Board issued GASB Statement No. 76, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*, which reduces the GAAP hierarchy to two categories of authoritative GAAP from the four categories under GASB Statement No. 55, *The Hierarchy of Generally Accepted Accounting Principles for State and Local Governments*. The first category of authoritative GAAP consists of GASB Statements of Governmental Accounting Standards. The second category comprises GASB Technical Bulletins and Implementation Guides, as well as guidance from the American Institute of Certified Public Accountants that is cleared by the GASB. This Statement is effective for periods beginning after June 15, 2015. The Authority is currently reviewing what effect, if any, this Statement might have on future financial statements.

In August 2015, the Government Accounting Standards Board issued GASB Statement No. 77, *Tax Abatement Disclosures*, which improve financial reporting by giving users of financial statements essential information that is not consistently or comprehensively reported to the public at present. Disclosure of information about the nature and magnitude of tax abatements will make these transactions more transparent to financial statement users. As a result, users will be better equipped to understand (1) how tax abatements affect a government's future ability to raise resources and meet its financial obligations and (2) the impact those abatements have on a government's financial position and economic condition. The Authority is currently reviewing what effect, if any, this Statement might have on future financial statements.

In December 2015, the Government Accounting Standards Board issued GASB Statement No. 78, *Pensions Provided Through Certain Multiple-Employer Defined Benefit Pension Plans*. The objective of this Statement is to address a practice issue regarding the scope and applicability of Statement No. 68, *Accounting and Financial Reporting for Pensions*. This issue is associated with pensions provided through certain multiple-employer defined benefit pension plans and to state or local governmental employers whose employees are provided with such pensions. This Statement is effective for reporting periods beginning after December 15, 2015. The Authority is currently reviewing what effects, if any, this Statement might have on future financial statements.

In December 2015, the Government Accounting Standards Board issued GASB Statement No. 79, *Certain External Investment Pools and Pool Participants*. This Statement addresses accounting and financial reporting for certain external investment pools and pool participants. Specifically, it established criteria for an external investment pool to qualify for making the election to measure all of its investments at amortized cost for financial reporting purposes. This Statement is effective for periods beginning after June 15, 2015, and for certain provisions, periods beginning after December 15, 2015. The Authority is currently reviewing what effects, if any, this Statement might have on future financial statements.

PARKING AUTHORITY OF THE TOWN OF NEWTON
(A Component Unit of the Town of Newton)

Notes to Financial Statements
December 31, 2015

NOTE 2. CASH AND CASH EQUIVALENTS

Cash

Custodial Credit Risk - Deposits

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Authority's policy is based on New Jersey Statutes requiring cash be deposited only in New Jersey based banking institutions that participate in New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 40A:5-15.1(a) that are treated as cash equivalents. As of December 31, 2015, \$-0- of the Authority's bank balance of \$36,403.47 was exposed to custodial credit risk.

Investments

Investment Rate Risk

The Authority does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, New Jersey Statutes 40A:5-15.1(a) limits the length of time for most investments to 397 days.

NOTE 2. CASH AND CASH EQUIVALENTS (CONT.)

Credit Risk

New Jersey Statutes 40A:5-15.1(a) limits municipal investments to those specified in the Statutes. The type of allowance investments are Bonds of the United States of America, bonds or other obligations of the towns or bonds or other obligations of the local unit or units within which the town is located: obligations of federal agencies not exceeding 397 days; government money market mutual funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

Concentration of Credit Risk

The Authority places no limit on the amount the Authority may invest in any one issuer.

NOTE 3. CAPITAL AND OPERATING LEASE

The authority does not have any capital or operating leases as of December 31, 2015.

PARKING AUTHORITY OF THE TOWN OF NEWTON
(A Component Unit of the Town of Newton)

Notes to Financial Statements
December 31, 2015

NOTE 4. RISK MANAGEMENT

The Authority is exposed to various risks of loss related to general liability, damage and destruction of assets; errors and omissions; injuries to employees and natural disasters. The Authority has obtained insurance coverage to guard against these events which will provide minimum exposure to the Authority should they occur.

Insurance on the parking facilities identified is provided by the Town of Newton's insurance coverage. The Parking Authority reimburses the Town of the Newton for the premium.

NOTE 5. COMMITMENTS AND CONTINGENCIES

As of December 31, 2015 and the date of this report, we are advised by the Authority's counsel that there are no lawsuits presently pending that would materially impact the financial statements.

NOTE 6: SUBSEQUENT EVENT

The Authority has evaluated subsequent events through April 29, 2016, the date which the financial statements were available to be issued and no other items were noted for disclosure.

SUPPLEMENTARY DATA

SCHEDULE 1

TOWN OF NEWTON PARKING AUTHORITY

(A Component Unit of the Town of Newton)

SCHEDULE OF CASH RECEIPTS AND CASH DISBURSEMENTS

CASH - DECEMBER 31, 2014		\$ 45,796.14
Cash Receipts:		
Parking Meter Receipts	70,939.70	
Interest	100.15	
Leasing Contracts	650.00	
Restitution	<u>486.97</u>	
		<u>72,176.82</u>
		117,972.96
Cash Disbursements:		
Parking Authority Bills		<u>81,569.49</u>
CASH - DECEMBER 31, 2015		<u><u>\$ 36,403.47</u></u>

TOWN OF NEWTON PARKING AUTHORITY

(A Component Unit of the Town of Newton)

**STATEMENT OF PARKING METER REVENUES
YEAR ENDED DECEMBER 31, 2015**

	Eastern Plaza	Western Plaza	Central Plaza	Main Street	Adams Street	Passes	Parking Meters	Lower Spring Street Meters
Cash Received	<u>1,839.78</u>	<u>8,289.54</u>	<u>5,334.74</u>	<u>5,579.69</u>	<u>1,741.46</u>	<u>29,679.00</u>	<u>18,274.09</u>	<u>201.40</u>
Total	<u>70,939.70</u>							

SCHEDULE 3

TOWN OF NEWTON PARKING AUTHORITY

(A Component Unit of the Town of Newton)

SCHEDULE OF PROPERTY, PLANT AND EQUIPMENT

<u>ACCOUNT</u>	<u>Balance</u> <u>Dec. 31, 2015</u>
Land and Cost of Acquisition	334,456.65
Parking Area	
Construction Costs	245,370.51
Improvements to Landscaping	16,679.60
Parking Meters	41,951.79
Parking Signs	4,589.08
Improvement to Various Lots	16,254.56
Ticket Machine(s) & Mounts	<u>69,523.24</u>
	<u><u>\$ 728,825.43</u></u>

SCHEDULE 4

TOWN OF NEWTON PARKING AUTHORITY

(A Component Unit of the Town of Newton)

**SCHEDULE OF OPERATING REVENUES AND COSTS
FUNDED BY OPERATING REVENUES COMPARED TO BUDGET
YEAR ENDED DECEMBER 31, 2015 WITH COMPARATIVE ACTUAL AMOUNTS
FOR THE YEAR ENDED DECEMBER 31, 2015**

<u>REVENUES</u>	2015 <u>Budget</u>	2015 <u>Actual</u>
Retained Earnings Appropriated	11,000.00	11,000.00
User Charges and Fees	83,000.00	70,939.70
Interest on Investments	50.00	100.15
Miscellaneous	-	486.97
Leasing Contract	<u>650.00</u>	<u>650.00</u>
TOTAL REVENUES	<u><u>94,700.00</u></u>	<u><u>83,176.82</u></u>
 <u>EXPENSES</u>		
Cost of Providing Services:		
Contractual - Other Expenses	50,050.00	47,214.00
Administrative:		
Other Expenses	13,550.00	12,955.40
Operations:		
Other Expenses	23,100.00	13,470.89
Capital Improvements:		
Capital Outlay	<u>8,000.00</u>	<u>4,113.20</u>
	<u><u>94,700.00</u></u>	<u><u>77,753.49</u></u>

COMMENTS AND RECOMMENDATIONS

TOWN OF NEWTON PARKING AUTHORITY
(A Component Unit of the Town of Newton)

GENERAL COMMENTS

Contracts and Agreements Required to be Advertised for N.J.S.A. 40A:11-4

N.J.S. 40A:11-3 states:

a. "When the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the total sum of \$17,500, or \$21,000 after July 1, 2005, the contract may be awarded by a purchasing agent when so authorized by ordinance or resolution, as appropriate to the contracting unit, of the governing body of the contracting unit without public advertising for bids, except that the governing body of any contracting unit may adopt an ordinance or resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent is qualified pursuant to subsection b. of section 9 of P.L. 1971, c.198 (C.40A:11-9), the governing body of the contracting unit may establish that the bid threshold may be up to \$25,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.

b. Any contracts made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to subparagraph (i) of paragraph (a) of subsection (1) of section 5 of P.L. 1971, c.198 (C.40A:11-5) may be awarded for a period not exceeding 12 consecutive months. The Division of Local Government Services shall adopt and promulgate rules and regulations concerning the methods of accounting for all contracts that do not coincide with the contracting unit's fiscal year.

c. The Governor, in consultation with the Department of the Treasury, shall, no later than March 1 of every fifth year beginning in the fifth year after the year in which P.L. 1999, c.440 takes effect, adjust the threshold amount and the higher threshold amount which the governing body is permitted to establish, as set forth in subsection a. of this section, or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in section 2 of P.L. 1971, c.198 (C.40A:11-2), and shall round the adjustment to the nearest \$1,000. The Governor shall, no later than June 1 of every fifth year, notify each governing body of the adjustment. That adjustment shall become effective on July 1 of the year in which it is made."

N.J.S. 40A:11-4 states: "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. The governing body of a contracting unit may, by resolution approved by a majority of the governing body and subject to subsection b. and c. of this section, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the governing body finds that it has had prior negative experience with the bidder."

Effective July 1, 2015, the bid threshold in accordance with N.J.S.A. 40A:11-3 and 40A:11-4 (as amended) is \$17,500.00 and with a qualified purchasing agent the threshold may be up to \$40,000.00.

Our review of the Authority's minutes indicated that resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 40A:11-5.

**TOWN OF NEWTON PARKING AUTHORITY
(A Component Unit of the Town of Newton)**

**COMMENTS AND RECOMMENDATIONS
DECEMBER 31, 2015**

Comments

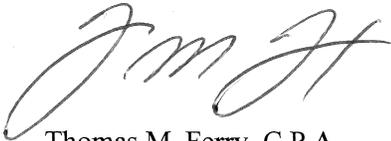
NONE

Recommendations

NONE

We wish to thank the Town of Newton Parking Authority for their cooperation during the performance of our audit.

Respectfully submitted,



Thomas M. Ferry, C.P.A.
Registered Municipal Accountant

Ferraioli, Wielkatz, Cerullo & Cuva, PA
FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.
Certified Public Accountants

April 29, 2016