

**Newton Parking Authority Meeting**  
**June 2, 2016 – Minutes**

**Roll Call** – meeting called to order at 8:45 a.m. by Chairman Edwards.

**Present:** Mr. Ciaravolo, Mr. Leone, Mr. Mitchell, Chairman Edwards  
**Excused:** Mr. Dudes

**Also Present:** Thomas S. Russo, Jr., Newton Town Manager/PA Secretary  
Linda Roth, Tax Collector  
Gary Govier, Parking Enforcement Attendant

**Open Public Meetings Act Statement** – read by Chairman Edwards.

**Approval of Minutes**

Motion to approve April 7, 2016 regular meeting minutes as presented, by Mr. Leone, seconded by Mr. Mitchell. Approved 4-0.

**Financial Reports**

Motion to approve March 31, 2016 and April 30, 2016 Treasurer Reports, as presented, by Mr. Leone, seconded by Mr. Ciaravolo. Approved 4-0.

**Old Business**

**New Business**

- a) Resolution A-2016 Certification of Annual Audit – Motion to Approve with corrections on Page 1 – List of Officials, by Mr. Ciaravolo, seconded by Mr. Mitchell. Approved 4-0

**WHEREAS**, N.J.S.A. 40A:5A-15 requires the Governing Body of each local authority to cause and annual audit of its accounts to be made; and

**WHEREAS**, the annual audit report for the fiscal year ended December 31, 2015 has been completed and filed with the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15; and

**WHEREAS**, N.J.S.A. 40A:5A-17 requires the Governing Body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

**WHEREAS**, the members of the Governing Body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A.40A:5A17;

**NOW, THEREFORE BE IT RESOLVED**, that the Governing Body of the Town of Newton Parking Authority

hereby certifies to the Local Finance Board of the State of New Jersey that each Governing Body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2015, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by Group Affidavit in the form prescribed by the Local Finance Board;

**BE IT FURTHER RESOLVED** that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid Group Affidavit, accompanied by a certified true copy of this resolution.

- b) Review of Purchase Ledgers for Parking Passes – March 2016 and April 2016. No discussion.
- c) Economic Development Commission (EDC) – Parking Suggestions – Councilman Wayne Levante, liaison to the EDC, spoke to the Parking Authority members about suggestions from EDC on parking rates/policies in the Town. The EDC is proposing the following for consideration:
  - Modifications to Short-Term parking – Central and Adams Lots free parking (with limits); changing rates from .25 for 60 or 90 minutes to 30 minutes or making parking .50/hour.
  - Modifications to Long-Term parking – Adjust fees for Monthly (from \$25 to \$30 or \$35); Quarterly (from \$75 to \$90 or \$100); Annual (from \$269 to \$300 or \$325); and Overnight (from \$15 to \$30 or \$35).

Discussion ensued. Several members of the Downtown Newton Merchants Association (DNA) spoke about the current parking rates and policies including Sara Megletti (PB&J), Jonathan Andrews (Springboard Shoppes), Mary Jo Mathias (SCAHC) and Bonnie Bitondo (Maxwell and Molly's). Chairman Edwards advised that no decisions would be made this morning and thanked Councilman Levante for the presentation and Councilman Levante thanked the Parking Authority members for their time.

**Approval of Bills**

Motion to approve bills items **a-h** as presented, made by Mr. Leone, seconded by Mr. Ciaravolo. Approved 4-0.

|           |                                      |             |
|-----------|--------------------------------------|-------------|
| <b>a.</b> | BOONTON TIRE SUPPLY, INC. _____      | \$913.67    |
| <b>b.</b> | TOWN OF NEWTON CURRENT ACCOUNT _____ | \$10,000.00 |
| <b>c.</b> | DIRECT ENERGY BUSINESS, INC. _____   | \$87.38     |
| <b>d.</b> | JCP&L _____                          | \$554.07    |
| <b>e.</b> | TOWN OF NEWTON CURRENT ACCOUNT _____ | \$10,000.00 |
| <b>f.</b> | DIRECT ENERGY BUSINESS, INC. _____   | \$70.00     |
| <b>g.</b> | FERRAIOLI, CERULLO & CUVA _____      | \$2,150.00  |
| <b>h.</b> | JCP&L _____                          | \$507.78    |

**Public to be Heard**

None.

Mr. Govier provided an update on the parking on Spring Street and the number of tickets that have been issued.

Motion to Adjourn by Mr. Ciaravolo, seconded by Mr. Leone. Approved 4-0.

**ADJOURNED AT 9:50 a.m.**

Next meeting is September 1, 2016 at 8:45 a.m.

Respectfully submitted,

*Thomas S. Russo, Jr.*

/s/ THOMAS S. RUSSO, JR.

**NEWTON PARKING AUTHORITY SECRETARY**