

## **Historic Preservation Advisory Commission Meeting**

### **Regular Meeting of March 16, 2009 7:00 pm**

The regular meeting of the Historic Preservation Advisory Commission took place on the above date. Chairwoman LeFrois read the Open Public Meeting Act and requested Board Secretary Mrs. Citterbart called the roll. Board Secretary Citterbart stated there was a quorum.

**MEMBERS PRESENT:** Mr. Storm, Mr. Becker, Mr. Kaplan, Mr. Read, Ms. Schulte, Ms. Le Frois

**ABSENT:** Mr. Wright

### **FLAG SALUTE**

### **REORGANIZATION**

Election of Chairman

**Ms. Schulte made a motion to nominate Mrs. Le Frois as Chairwoman for the year 2009. Mr. Read second the motion. The floor was open for discussion and closed. Mrs. Le Frois was approved by a unanimous “aye” vote.**

Election of Vice Chairman

**Mr. Storm made a motion to nominate Mr. Kaplan as Vice Chairman for the year 2009. Mr. Read second the motion. The floor was open for discussion and closed. Mr. Kaplan was approved by a unanimous “aye” vote.**

Election Board Secretary

**Mr. Storm made a motion to nominate Mrs. Citterbart as Board Secretary for the year 2009. Ms. Schulte second the motion. The floor was open for discussion and closed. Ms. Citterbart was approved by a unanimous “aye” vote.**

Appointment of Newspapers of Record for 2009

**Mr. Storm made a motion to nominate New Jersey Herald and New Jersey Sunday Herald as the Newspapers of record for the year 2009. Mr. Kaplan second the motion. The floor was open for discussion and closed. New Jersey Herald and New Jersey Sunday Herald was approved by a unanimous “aye” vote.**

## **APPROVAL OF MEETING DATES**

January 20, 2009  
February 17, 2009  
March 16, 2009  
April 20, 2009  
May 18, 2009  
June 15, 2009  
July 20, 2009  
August 17, 2009  
September 21, 2009  
October 19, 2009  
November 16, 2009  
December 21, 2009  
January 18, 2010

**Mr. Storm made a motion to approve the Historic Preservation Advisory Commission meeting dates for the year 2009. Mr. Kaplan second the motion. The floor was open for discussion and closed. The 2009 meeting dates were approved by a unanimous “aye” vote.**

## **CONSIDERATION OF MINUTES**

**Mr. Kaplan made a motion to approve the December 15, 2008 minutes. Mr. Storm second the motion.**

**AYE:** Mr. Storm, Mr. Kaplan, Mr. Read, Ms. Schulte

## **APPLICATION**

**#2009-01 – Springboard Shoppes  
Property Location: 145 Spring Street  
Requesting signage.**

Mr. Storm questioned: The springboard sign where you have the additional board hanging below it. Where is it going to be located on the front of the building? Mr. Andrews stated: That will be one of the six. Mr. Storm questioned: That is the only one that is going to have that extra signage below it? Mr. Andrews stated: If it is okay, yes. I will do whatever the Board says. Mr. Storm questioned: Are any of these signs going to be lit? Mr. Andrews stated: I am hoping to get solar lights above the signs so there is no electrical connections. Mr. Storm questioned: So it will shine on the sign not on the sidewalk? Mr. Andrews stated: Yes. Ms. LeFrois questioned: For clarification, this piece is going to be below each of the six? Mr. Andrews stated: Just below the one is what we have planned. Chairwoman Le Frois questioned: There are how many stores planned? Mr. Andrews stated: There are possibly more than six. I put six on the sketch because I know we are limited. Right now we have three and we will probably have five. Some of the shops are designed so they could be subdivided. By the ordinance I only have a certain square footage I can use. Chairwoman Le Frois questioned: If you have eight

what happens then? Mr. Andrews stated: I think we have too much clutter if we do that? Mr. Storm questioned: Are you going to put additional signage on the glass? Mr. Andrews stated: We have put some interior signs. We don't anticipate anything large. We may put a directory in the side window in the alley for more visibility. There are two vinyl signs now in the front window.

Mr. Andrews stated: The ordinance does permit for signs on the rear of the building up to 20%. I have a huge rear of the building. I would like to put a sign on the rear façade that attracts attention from people on Trinity Street. I have not applied for that here and I will apply for that in the future. I just wanted to throw the idea out there. Mr. Storm stated: It would be a maximum of 75 square feet of signage on the front of the building.

Chairwoman Le Frois opened the floor to the public. With no public coming forward this portion of the meeting was closed.

Mr. Storm made a motion to approve the application requesting signage as presented. Mr. Becker second the motion.

AYE: Mr. Storm, Mr. Becker, Mr. Kaplan, Mr. Read, Ms. Schulte, Chairwoman Le Frois

Mr. Storm made a comment: With regard to the signage at the rear, I encourage it, as long as you meet the requirements of the square footage and you can check with Ms. Citterbart on that I don't feel there is a need to come back to see us as long as you are within the signage ordinance.

### **OPEN TO THE PUBLIC**

Mr. Storm stated: Over a year ago Don Meng came in front the council one night and requested that the town put up 2 more signage to put the directories. I volunteered only because I did the other ones. The Town bought the material. I built them. The Town painted them and the Town installed them. I will give you information in case Mr. Meng has forgotten. Chris Bond had all that plexiglass things made from Lou's Glass and one key fits every lock. Mr. Meng was in such a hurry to have it done. We stopped what we were doing and there they sit. Mrs. Becker stated: It was a financial issue. When a store goes in and out instead of having to change the whole sign they were looking to get a magnetic thing. They were encouraging the merchants to help fund it. There are some repairs that need to be made. It has been discussed and finally found somebody that will give them something that is interchangeable if a store goes in or out.

Mr. Storm stated: There are a couple of stores on Spring Street that are in violation of the sign ordinance meaning neon signs. There were only a few "open" neon signs grandfathered in. Ms. Citterbart stated: I will check the signs.

Mr. Becker questioned: What is the height requirement of Crouton's sign and they put the sign up with a bracket. It is not 8 feet off the ground.

## **CORRESPONDENCE**

Chairwoman Le Frois stated: I am passing around a couple of pieces regarding training and newsletters. There has been money allocated in the budget that is allocated for training. We are required to do annual training. Ms. Citterbart will see budget information on training.

## **EXECUTIVE SESSION**

We are in the process of getting some very clear direction from our attorneys about what is to be considered executive session and what is not and what the details of what is executive session can be made to the public. Executive sessions usually are for contract negotiations and/or personnel. Executive Session items need to be brought to Ms. Citterbart's attention prior to the meeting so that she can run it by the attorney to see if it is valid and worthy enough to go into Executive Session.

## **ADJOURNMENT**

Mr. Storm made a motion to adjourn. Mr. Becker second the motion. The motion was carried with a unanimous "aye" vote.

Respectfully submitted,

Katherine Citterbart  
Historic Board Secretary