

July 12, 2010

The regular meeting of the Town Council of the Town of Newton was held on the above date at 7:00 p.m. Present were Mr. Elvidge, Mr. Ricciardo, Mrs. Diglio, Mrs. Le Frois, Mayor Becker and Town Manager, Mr. Thomas Russo, Jr.

Mayor Becker made the following declaration that "in accordance with the Open Public Meetings Act, notice of this public meeting was given to the two newspapers of record and posted on the official bulletin board on December 31, 2009."

Mayor Becker led the invocation and Pledge of Allegiance to the flag. The Clerk called the roll and upon completion of same, upon motion of Mr. Elvidge seconded by Mrs. Le Frois with an abstention by Mrs. Diglio, the minutes of June 28, 2010 (Regular, Special and Executive) were approved as presented.

OPEN TO THE PUBLIC

Mayor Becker read the following statement:

"At this point in the meeting, the Town Council welcomes comments from any member of the public on any topic. To help facilitate an orderly meeting and to permit the opportunity for anyone who wishes to be heard, speakers are asked to limit their comments to 5 minutes. If reading from a prepared statement, please provide a copy and email a copy to the Clerk's Office after making your comments so it may be properly reflected in the minutes."

Ms. Barbara Meininger, 211 Spring Street, Apt. #1, stated she has been conducting a personal survey to determine if the public would like to have hamburgers and hot dogs served at the Newton pool. Ms. Meininger stated she would be willing to supply the equipment, obtain the necessary permits as well as cook the food. Ms. Meininger explained that the profits would be shared with the Town and that her portion would be donated to help the children of Sussex County at Christmas time.

Ms. Meininger feels that the sale of hamburger and hot dogs would increase membership at the pool which would monetarily benefit the Town.

Mayor Becker addressed Ms. Meininger's offer and advised her that the municipality is required to go out for bid on projects such as this and that the Town will consider looking into this in the future.

COUNCIL & MANAGER REPORTS

Mr. Russo thanked Ms. Meininger's for her generous offer and explained that there are funds available for this project however the Town is not looking to add additional staff to manage a snack stand at this time. Mr. Russo stated the Town is currently reviewing the municipal pool's finances to ensure that pool fees are appropriate. Mr. Russo further explained that snack stand services at the pool must be contracted out, which requires going out for bid.

Mr. Russo indicated the Recreation Department is currently conducting a survey with other municipalities in Morris, Sussex, and Somerset Counties to determine what food services are offered as well as fees charged at their municipal pools.

Mr. Russo announced that he received word that a new restaurant will be opening on Spring Street called the 'Harvest Restaurant and Martini Bar', formerly known as Barrister's.

Mr. Russo received correspondence from the Sussex County Arts and Heritage Council requesting permission to hold an outdoor reception on September 11th from 3:00 pm to 8:00 pm at 133 Spring St, Newton.

The Governing Body had no objection to the Sussex County Arts and Heritage Council holding an outdoor reception on September 11th.

Mr. Russo announced that at this moment, the Newton Fire Department is conducting a drill at 45 Merriam Avenue. Mr. Russo explained that this property suffered fire damage earlier this year and that the homeowner graciously has allowed our Fire Department to conduct several drills. Mr. Russo noted that the proper waiver has been signed by the homeowner.

Mr. Russo indicated that a mutual aid fire drill will be conducted at 45 Merriam Avenue on Sunday, July 18th and advised that Mayor Becker and Deputy Mayor Le Frois will be in attendance.

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Councilman Elvidge agreed with the need for a concession stand and suggested that a centrally located concession stand be possible in the future. Mr. Elvidge thanked Ms. Meininger for her offer and donation of time.

ORDINANCES

There were no Ordinances to be read.

OLD BUSINESS

There was no Old Business to discuss.

CONSENT AGENDA

Mayor Becker read the following statement:

"All items listed with an asterisk () are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda."*

Mayor Becker requested that Resolutions #111-2010, #112-2010, #113-2010 and #114-2010 be removed from the consent agenda for further discussion. Mr. Elvidge further requested that Resolution #110-2010 also be removed from the consent agenda.

RESOLUTION #108-2010*

APPOINTMENT OF NGHIEM PHAM TO THE UTILITY BOARD

WHEREAS, there is currently a vacancy for a Regular Member of the Utility Advisory Board; and

WHEREAS, Mr. Nghiem Pham has expressed interest in serving on the Board;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that Mr. Nghiem Pham is hereby appointed to an unexpired five-year term on the Utility Advisory Board, effective immediately with said term continuing to December 31, 2010.

RESOLUTION #109-2010*

TOWN OF NEWTON CERTIFICATION OF ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions; and

WHEREAS, the Annual Report of Audit for the year 2009 has been filed by a Registered Municipal Accountant with Municipal Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body;

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and

WHEREAS, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

WHEREAS, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled "Comments and Recommendations"; and

WHEREAS, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the section of the Annual Audit entitled "Comments and Recommendations", as evidenced by the group affidavit form of the governing body attached hereto; and

WHEREAS, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

WHEREAS, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

WHEREAS, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52 to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey a order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more that one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

CERTIFICATION OF GOVERNING BODY OF THE ANNUAL AUDIT

GROUP AFFIDAVIT FORM

NO PHOTO COPIES OF SIGNATURES

STATE OF NEW JERSEY

COUNTY OF SUSSEX

We, members of the governing body of the *Town of Newton* of, in the County of *Sussex*, being duly sworn according to law, upon our oath depose and say:

1. We are duly elected (or appointed) members of the *Town Council* of the *Town of Newton* in the County of *Sussex*;
2. In the performance of our duties, and pursuant to N.J.A.C. 5:30-6.5, we have familiarized ourselves with the contents of the Annual Municipal Audit filed with the Clerk pursuant to N.J.S.A. 40A:5-6 for the year *2009*;

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3. We certify that we have personally reviewed and are familiar with, as a minimum, the sections of the Annual Report of Audit entitled "Comments and Recommendations."

Kristen S. Becker, Mayor

Helen R. Le Frois, Deputy Mayor

E. Kevin Elvidge, Councilmember

Joseph A. Ricciardo,
Councilmember

Sandra Lee Diglio, Councilmember

Sworn to and subscribed before me this
_____ day of _____
Notary Public of New Jersey

Lorraine A. Read, RMC

The Municipal Clerk (or Clerk of the Board of Chosen Freeholders as the case may be) shall set forth the reason for the absence of signature of any members of the governing body.

IMPORTANT: This certificate must be sent to the Bureau of Financial Regulation and Assistance, Division of Local Government Services, P.O. Box 803, Trenton, New Jersey 08625.

RESOLUTION #115-2010*

AUTHORIZE CREDITS DUE WATER AND SEWER UTILITY ACCOUNTS

WHEREAS, the Water and Sewer Collector has determined that the following Water and Sewer Utility Accounts are due credits for the reasons stated;

NOW, THEREFORE BE IT RESOLVED, by the Town Council of the Town of Newton that the Water and Sewer Collector is hereby authorized to credit the following accounts for amounts billed incorrectly due to the reasons stated:

Credit late fee due to error in account status:

<u>Account</u>	<u>Address</u>	<u>Amount</u>
17300	82 Sparta Avenue	\$10.39

Account overestimated 2nd quarter:

<u>Account</u>	<u>Address</u>	<u>Amount</u>
8465	35 Condit Street	\$419.75

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RESOLUTION #116-2010*

APPROVE BILLS AND VOUCHERS FOR PAYMENT

BE IT RESOLVED by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2009 and 2010 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

TOWN BILLS

1,375.00	Condit Catering	27311
195,223.66	Payroll Account	1010036
48.50	Quill Corporation	27312
1,284.03	E.A. Morse & Company	27313
90.00	S K Office Supply	27314
238.00	MGL Printing Solutions	27315
390.00	Harold Pellow & Assoc., Inc.	27316
88.99	G & G Diesel Service Inc.	27317
9,508.83	JCP&L	27318
193.50	Sussex County Plumbing	27319
124.42	Centurylink Communications, Inc.	27320
392.61	Centurylink Communications, Inc.	27321
35.00	Centurylink Communications, Inc.	27322
131.17	Campbell's Small Engine	27323
6,750.00	Ferraioli, Cerullo & Cuva	27324
420.28	Newton Citgo	27325
126.48	Newton Trophy	27326
350.00	Treasurer, State of New Jersey	27327
79.92	T.A. Mountford Company	27328
7.92	Sebring Auto Parts	27329
32.35	Weis Markets	27330
653.16	Sherwin-Williams	27331
550.76	Zee Medical	27332
432.86	Airgas East	27333
75.00	G.F.O.A. of NJ	27334
2,581.78	Boonton Tire Supply	27335
190.24	Verizon Wireless	27336
270.00	Medtronic Physio-Control Corp.	27337
85.96	Universal Supply Group., Inc.	27338
285.00	North jersey Portable Toilets	27339
15.00	Walmart	27340
125.00	Gold Type Business Machines	27341
266.14	Cooper Electric Supply Co.	27342
111.99	Advance Auto Parts	27343
616.00	The Home Depot	27344
399.48	Moore-Wallace North America	27345
436.00	Treasurer, State of NJ	27346
45.00	NJ Assoc. Planning & Zoning Admin.	27347
79.88	Thomas Trudgeon, Jr.	27348
778.14	Buckman's Inc.	27349
164.00	Seely Brothers	27350
38.73	AW Direct Inc.	27351
824.57	Staples Business Advantage	27352
515.00	Treatment Specialties	27353
316.00	Lowe's	27354

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75.00	Black Lagoon	27355
2,825.00	Pinnacle Wireless, Inc.	27356
414.74	Municipal Graphics, Inc.	27357
2,523.84	Rachles/Michele's Oil Company	27358
2,776.50	Taylor Oil Co.	27359
733.00	Hewlett-Packard Company	27360
118.90	BLI International	27361
672.00	All County Window Cleaning	27362
168.00	Jersey Central Power & Light	27363
1,395.00	Knapp, Trimboli & Prusinowski, LLC	27364
1,460.00	Chelbus Cleaning Co., Inc.	27365
294.00	Crime Reports	27366
2,325.00	Rullo & Juliet Associates, Inc.	27367

CAPITAL

122,745.00	Current Account	103002
32,241.64	Harold Pellow & Assoc., Inc.	7544
485.00	Lou's Glass	7545
2,167.50	Ben Shaffer & Associates	7546
17,850.00	New Jersey Fence & Guardrail	7547
3,259.50	BARCO Products	7548
133.11	FKA Architects	7549
24,407.40	Zinno Construction	7550

Total TOWN BILLS \$445,816.48

WATER AND SEWER ACCOUNT

375.00	Condit Catering	11572
29,388.82	Payroll	106022
9,516.43	Schmidt's Wholesale, Inc.	11573
325.04	Hach Company	11574
5,071.46	JCP&L	11575
34.48	Sussex County Plumbing	11576
11,865.53	Coyne Chemical Corp., Inc.	11577
125.85	Centurylink Communications, Inc.	11578
6,100.00	Ferraioli, Cerullo & Cuva	11579
645.00	Minisink Press, Inc.	11580
1,008.21	Joseph G. Pollard Co., Inc.	11581
1,057.29	Boonton Tire Supply	11582
10.99	NJWEA	11583
8,928.00	Passaic Valley Sewerage Comm.	11584
945.00	Main Pool & Chemical Company	11585
1,235.00	Process Tech Sales & Service	11586
2,090.00	Hewlett-Packard Company	11587
2,984.50	APC Sales & Service Corporation	11588

Total WATER & SEWER BILLS \$81,706.60

TRUST ACCOUNT

474.25	Payroll Account	107117
3,449.01	Harold Pellow & Assoc., Inc.	2796
1,819.63	Harold Pellow & Assoc., Inc.	2797
465.00	Vogel, Chait, Collins, Schneider, PC	2798

Total TRUST ACCOUNT BILLS \$6,207.89

FEDERAL & STATE GRANTS ACCOUNT

524.05	Current Account	101105
1,604.16	Payroll Account	101106
390.00	Minisink Press, Inc.	1050
420.26	WTB Enterprises	1051

Total FEDERAL & STATE GRANTS ACCOUNT BILLS \$6,207.89

DOG RESERVE ACCOUNT

7,500.00	Township of Wantage	8511
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Total DOG RESERVE ACCOUNT BILLS \$7,500.00

The Clerk presented three applications for membership into the Newton Fire Department: Steven Goytil, 8 Pelican Point, Newton, Edward A. Freeborn, II, 7A Donald Avenue, Newton and Rebecca Freeborn, 7A Donald Avenue, Newton. It was noted that the applications were in order.

A motion was made by Mr. Ricciardo to approve the **COMBINED ACTION RESOLUTIONS**, seconded by Mrs. Le Frois and roll call resulted as follows:

Mr. Elvidge	Yes	Mr. Ricciardo	Yes
Mrs. Diglio	Yes	Mrs. Le Frois	Yes
	Mayor Becker	Yes	

SEPARATE DISCUSSION

RESOLUTION #110-2010

REAPPOINTMENT OF MARIA FIEDORCZYK TO THE NEWTON HOUSING AUTHORITY

BE IT RESOLVED by the Town Council of the Town of Newton that Ms. Maria Fiedorczyk is hereby reappointed to a full five-year term on the Newton Housing Authority, effective May 1, 2010 and continuing through April 30, 2015 based on the recommendation of the Housing Authority Executive Director, Dr. Kimberly Woodhull.

Upon motion of Mr. Ricciardo, seconded by Mrs. Le Frois and carried, that

Resolution #110-2010 be adopted and roll call resulted as follows:

Mr. Elvidge	Abstain	Mr. Ricciardo	Yes
Mrs. Diglio	Yes	Mrs. Le Frois	Yes
	Mayor Becker	Yes	

Mr. Ricciardo had a question regarding Resolution #111-2010 which was

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addressed by Mr. Russo.

RESOLUTION #111-2010

AUTHORIZE AN AGREEMENT WITH LEVEL G ASSOCIATES, LLC FOR THE IMPLEMENTATION OF THE TOWN OF NEWTON’S CIRCULATION PLAN – PHASE I

WHEREAS, the Town of Newton requires the services of a qualified Consultant to providing consultation and related issues for the implementation of the Town of Newton’s Circulation Plan-Phase I; and

WHEREAS, consulting service is a professional service as defined by the Local Public Contracts Law and is, therefore, exempt from public bidding requirements in accordance with N.J.A.C. 40A:11-5(1)(a)(i); and

WHEREAS, Level G Associates, LLC, Inc. has submitted a proposal dated July 1, 2010 for parking consultation and related services for the implementation of the Town of Newton’s Circulation Plan-Phase I; and

WHEREAS, the Chief Financial Officer has certified that funds are available to support an agreement with Level G Associates, LLC for parking consultation and related services in an amount not exceed \$7,500;

NOW, THEREFORE BE IT RESOLVED, that the Town Council of the Town of Newton hereby authorizes an agreement with Level G Associates, LLC for parking consultation and related services as outlined in their proposal dated July 1, 2010; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to Level G Associates, LLC and that a notice of this agreement be in the newspaper of record published in accordance with the Local Public Contracts Law.

Upon motion of Mr. Ricciardo, seconded by Mrs. Diglio and carried, that

Resolution #111-2010 be adopted and roll call resulted as follows:

Mr. Elvidge	Yes	Mr. Ricciardo	Yes
Mrs. Diglio	Yes	Mrs. Le Frois	Yes
	Mayor Becker	Yes	

Councilman Ricciardo expressed concerns regarding verbiage of Resolution #112-2010 and was advised by Mr. Russo that amendments have been made to reflect his concerns.

RESOLUTION #112-2010

AUTHORIZE THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR ENGINEERING SERVICES TO METRO ENERGY SOLUTIONS WITH REGARD TO ENERGY CONSERVATION PROJECTS

WHEREAS, the Town of Newton has a need to acquire Metro Energy Solutions as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

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WHEREAS, Debra Millikin, Qualified Purchasing Agent, has determined that the value of the acquisition may exceed \$17,500 and must adhere to current Pay to Play requirements; and

WHEREAS, the anticipated term of this contract is one year(s) and may be extended as approved by this governing body; and

WHEREAS, Metro Energy Solutions has indicated they will provide the Engineering Services for a fixed fee of \$24,350.00; and

WHEREAS, Metro Energy Solutions has completed and submitted a Business Entity Disclosure Certification which certifies that Metro Energy Solutions, has not made any reportable contributions to a political or candidate committee in the Town of Newton in the previous one year, and that the contract will prohibit Metro Energy Solutions, from making any reportable contributions through the term of the contract; and

WHEREAS, the Chief Financial Officer has certified funds are available based on the attached certification;

NOW, THEREFORE BE IT RESOLVED, that the Mayor and Council of the Town of Newton, County of Sussex, State of New Jersey, authorize the Town of Newton to enter into a contract with Metro Energy Solutions as described herein.

Upon motion of Mrs. Le Frois, seconded by Mrs. Diglio and carried, that

Resolution #112-2010 be adopted as **AMENDED** and roll call resulted as follows:

Mr. Elvidge	Yes	Mr. Ricciardo	Yes
Mrs. Diglio	Yes	Mrs. Le Frois	Yes
Mayor Becker	Yes		

RESOLUTION #113-2010

APPOINTMENT OF DANIEL FLYNN TO THE PLANNING BOARD

Upon motion of Mr. Ricciardo, seconded by Mrs. Le Frois and carried, that

Resolution #113-2010 be **TABLED** and roll call resulted as follows:

Mr. Elvidge	Yes	Mr. Ricciardo	Yes
Mrs. Diglio	Yes	Mrs. Le Frois	Yes
Mayor Becker	Yes		

RESOLUTION #114-2010

APPOINTMENT OF LUDMILLA MECAJ TO THE ADVISORY RECREATION COMMISSION

Upon motion of Mr. Ricciardo, seconded by Mrs. Le Frois and carried, that

Resolution #114-2010 be **TABLED** and roll call resulted as follows:

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Mr. Elvidge	Yes	Mr. Ricciardo	Yes
Mrs. Diglio	Yes	Mrs. Le Frois	Yes
	Mayor Becker	Yes	

Mr. Russo questioned the reasons for tabling of Resolution #113-2010 and #114-2010 which were addressed by the Governing Body.

INTERMISSION – None

DISCUSSION

a. Main Street Newton – Jim Sheldon

Mr. Jim Sheldon, Executive Director, Main Street Newton, advised Council that the Main Street Newton office is moving to 293 Spring Street, Suite 100. Mr. Sheldon updated the Governing Body on the various events sponsored by Main Street Newton and informed them of new businesses moving onto Spring Street.

Mr. Sheldon handed out financial reports and updated Council on the financial status of Main Street Newton. Mr. Sheldon then requested the release of funds earmarked for Main Street Newton. After a lengthy discussion, the consensus of the Governing Body was to release the funds available to Main Street Newton and directed Mr. Russo to prepare a resolution for the next Council meeting.

OPEN TO THE PUBLIC

Marie Nardino, 36 Linwood Avenue, Newton, read the following prepared statement and indicated that she is also representing William Radzelovage who lives with her.

“Last Tuesday night, the Zoning Board of Adjustment voted to grant all variances, use, planning, FAR and multiple bulk variances, for a very large two-story commercial garage built on a very substandard, illegal, landlocked lot. In granting all variances, the Board was told by its attorney that it could assume that there is an easement through our backyard to this lot. During the course of the proceedings, which began November 2009, we had attempted without success to introduce evidence which proves conclusively that there is no access

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through our yard to this lot. The evidence was deemed inadmissible by the Board Attorney. The Board was repeatedly told to assume that there is access. The Board was only too glad to do so; the matter has been obviously prejudged since November 2009.

We want to know how this Town can take the use of our property and give it outright to a neighbor, a neighbor who is using our backyard without compensation to us, to access this lot with commercial vehicles for a commercial purpose. What justification does the Town have to ignore all recorded deeds in our chain of title dating back to 1898, as well as our expert's report, all demonstrating that there is no easement through our property to this lot?

We have requested an explanation since as far as we know, there are laws against what the Town is doing to us and our property under the guise of a Zoning proceeding. An "easement" or a "right of way" is an interest in property; it is never "assumed", especially when it is documented by recorded deed. If the applicants could not demonstrate with proof that they had an easement, all variances should have been denied until they so demonstrated.

We have already spent tens of thousands of dollars trying to protect our property rights from this neighbor and the property owner and expected more from this Town in light of the fact that the Town, through the conduct of its officials, created the problem to begin with. We live on one of the nicest in-town streets in Newton in an R-2 Zone and the Zoning Board has now authorized a commercial thoroughfare through our backyard.

How do you justify this action by the Zoning Board and its attorney?"

Marie D. Nardino
William Radzelovage
36 Linwood Avenue
Newton, NJ 07860
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William Hinkes, Esq., Town Attorney, indicated to Ms. Nardino that her only

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recourse is through the litigation process and noted that the Town Council has no authority over the Zoning Board of Adjustment.

COUNCIL & MANAGER COMMENTS

Councilman Ricciardo addressed his concerns and differences with Mr. Russo because the data reports on the hydrant flow testing will not yet be released to the Governing Body.

Mr. Russo informed the Council that the flow test results are incomplete at this time and will not be released to the public or to the Town Council until the hydrants are either repaired or replaced.

Councilman Elvidge feels that the report is complete and that the hydrants which are required to be retested should be considered corrective action and should not hold up the release of the report.

Councilman Ricciardo also expressed his frustration with the status of the hydrant flow testing report and indicated that his concerns are because of the potential litigation of Ordinance 2010-2 and feels that the report is an important component of this Ordinance.

Mr. Russo noted that the data, when complete, will be a great asset to the municipality and will allow for the necessary repairs now and in the future.

Councilwoman Diglio noted that there are several deficiencies in the ordinance that the Town does not comply with and Mr. Russo agreed with Mrs. Diglio's assessment.

After a lengthy discussion, Mrs. Millikin advised that the Water and Sewer personnel are working overtime to complete the repairs and replacements of the fire hydrants and that she is hopeful to complete the project on or about July 26, 2010.

The Town Council entered into Executive Session via Resolution #117-2010 at 8:46 p.m.

The Town Council returned from Executive Session at 10:36 p.m.

There being no further business to be conducted, upon motion

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Mrs. Le Frois, seconded by Mrs. Diglio and unanimously carried, the meeting was adjourned at 10:37 p.m.

Respectfully submitted,

Lorraine A. Read, RMC
Municipal Clerk