

**Newton Parking Authority
April 1, 2010 Minutes**

Roll Call – meeting called to order at 8:45 a.m. by Chairman Edwards

Present: Mr. Dudes, Ms. Ochrym, Mr. Valentino (8:53 a.m.),
Mr. Edwards

Also Present: Thomas S. Russo, Jr., Newton Town Manager/Secretary
Officer Joe Sapio, Ms. Babcock. Ms. Roth

Absent: Mr. Mitchell

Open Public Meetings Act Statement – read by Mr. Edwards

Approval of Minutes

January 7, 2010

Motion to Approve by Mr. Dudes, seconded by Ms. Ochrym

YES – Mr. Dudes, Ms. Ochrym, Mr. Edwards

Minutes were approved.

Financial Reports

Motion to approve 12/31/09, 1/31/10 and 2/28/10 Treasurer's Reports, 2009 Receipts and Disbursements, Budget Trial Balance as presented, by Ms. Ochrym, seconded by Mr. Dudes

YES – Mr. Dudes, Ms. Ochrym, Mr. Edwards

ABSENT – Mr. Valentino and Mr. Mitchell

Financial reports were approved.

Old Business

None

New Business

a. Parking Fee Analysis / b. Level G – Mr. Russo stated that the analysis presented by Ms. Babcock will be sent to Gerry Giosa at Level G Consultants for review. He noted that Level G will be hired as part of the Town's implementation of Phase I of the Circulation Plan recommendations. The Circulation Plan was entirely paid for by a grant from the Office of Smart Growth, State of New Jersey.

Level G will coordinate:

1. Duration Study
2. On-Street Parking Striping Study
3. Parking Rate Study
4. Public Private Partnerships
5. Bike Rack Study
6. Way-finding Signage Program

They will also assist in improvements to the lighting issues in the alleys and parking areas. Total cost of \$7,500 is to be borne by the Town.

Mr. Russo explained that the Circulation Plan Phase I Implementation includes: Bike Racks, Parking Way Finding, Level G, Central Business District Signage, Business Directory Kiosks, Truck Route Signage, Shade Trees – Route 206, North Park Drive Speed Study, and Lighting in Alleys and Parking Areas.

c. Boomerang – Mr. Russo explained that the Town has received interest from Mr. Gene Mulvihill in an automated parking deck (Boomerang) for the area near the County Administration Building, Dolan and Dolan, Cochran Building and Western Plaza. Mr. Mulvihill has committed \$15,000 for this project, to be performed by Level G. The Town received the funds this week and Mr. Giosa will be coming in today to discuss same.

d. Review of Purchase Ledger for Parking Passes – January and February 2010

Approval of Bills

Motion to approve all bills (a-f), made by Ms. Ochrym, seconded by Mr. Valentino
YES - Mr. Dudes, Ms. Ochrym, Mr. Valentino, Mr. Edwards

ABSENT – Mr. Mitchell

Bill List approved.

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| a. JCP&L (DECEMBER BILL) _____ | \$ 1,391.53 |
| b. METRIC PARKING – INSTALLATION OF POWER SUPPLY FOR WESTERN PLAZA _____ | 504.28 |
| c. WEIGHTS AND MEASURES FUND _____ | 300.00 |
| d. JCP&L (JANUARY BILL) _____ | 1,296.55 |
| e. METRIC PARKING – STOCK ACCENT TICKETS FOR CENTRAL AND WESTERN PLAS_ | 284.00 |
| f. JCP&L (FEBRUARY BILL) _____ | 1,273.36 |

Public to be Heard

No one came forward.

Other

Chairman Edwards recommended analysis of wind power at the Park 'n' Ride.

Mr. Dudes complimented Ms. Babcock on her thorough Parking Analysis Report.

Officer Sapio provided an update on the status of the case against the two individuals who were found guilty of theft of our Adams Lot parking machine.

Mr. Russo advised that the new machine for the Adams Lot has been produced and is on its way over to the U.S. from England.

Next meeting is May 6, 2010.

Motion to Adjourn by Mr. Valentino, seconded by Mr. Dudes
YES - Mr. Dudes, Ms. Ochrym, Mr. Valentino, Mr. Edwards

ADJOURNED AT 9:15 a.m.

Respectfully submitted,

Handwritten signature of Thomas S. Russo, Jr. in cursive script.

**/s/ THOMAS S. RUSSO, JR.
NEWTON PARKING AUTHORITY SECRETARY**