

**Newton Parking Authority
December 2, 2010 Minutes**

Roll Call – meeting called to order at 8:45 a.m. by Chairman Edwards

Present: Mr. Dudes, Mr. Mitchell, Mr. Valentino, Chairman Edwards
Also Present: Thomas S. Russo, Jr., Newton Town Manager/Secretary,
Ms. Roth, Finance Department
Absent: Ms. Ochrym

Open Public Meetings Act Statement – read by Chairman Edwards

Approval of Minutes

September 2, 2010

Mitchell/Dudes – Motion approved 4-0.

Financial Reports

Motion to approve 8/31/10, 9/30/10, 10/31/10 Treasurer's Reports

Dudes/Mitchell – Motion approved 4-0.

Old Business

- a) Central Plaza – Mr. Russo updated the Authority and advised that the paving, striping and numbering of the lot has been completed. The DPW crew and Metric will be installing the new blue machine in the next few days.
- b) Circulation Plan – Mr. Russo will update the Authority later in the meeting.

New Business

- a) E-2010 Resolution to Approve the 2011 Budget – Mitchell/Valentino – Approved 4-0.
- b) F-2010 Resolution Authorizing the Execution of an Agreement with BLD, LLC for the Western Plaza Lot – Mitchell/Dudes – Approved 4-0.
- c) Authorization of 2011 Parking Authority/Town of Newton Agreement – Dudes/Valentino – Approved 4-0.
- d) Review of Meeting Schedule – Approved as Presented – Dudes/Valentino – 4-0.
- e) Review of Purchase Ledger for Parking Passes – August, September and October 2010 – no questions.
- f) Both Mr. Dudes and Mr. Valentino advised Mr. Russo that they would like to be reappointed to the Parking Authority.

Approval of Bills

Motion to approve all bills (a-q) as listed.

a. GARDEN STATE HIGHWAY PRODUCTS _____	1,895.16
b. HIGH POINT ELECTRIC INC. _____	2,131.53
c. JCP&L (SEPTEMBER 2010 BILL) _____	1,240.58
d. METRIC PARKING _____	13,000.00
e. SHERWIN WILLIAMS _____	118.45
f. BOONTON TIRE _____	128.03
g. TOWN OF NEWTON CURRENT ACCOUNT _____	14,625.00
h. EMERGENCY MEDICAL PRODUCTS _____	12.59
i. HOLLANDER, STRELZIK, PASCULL, HINKES _____	180.00
j. JCP&L (OCTOBER 2010 BILL) _____	1,360.95
k. NEW JERSEY HERALD _____	14.35
l. CAPITAL ACCOUNT _____	8,000.00
m. EAST COAST EMERGENCY LIGHTING _____	233.00
n. EM SIGNS _____	62.50
o. HAMPTON BODY WORKS _____	1,850.00
p. JCP&L _____	1,514.96
q. MINISINK PRESS INC. _____	165.00

Mitchell/Valentino – Approved 4-0.

Bill List approved.

Discussion on Circulation Plan

Mr. Russo updated the Parking Authority on the following:

- a) Restriping of Spring Street proposal – would add 7 spaces, cut down on the number and size of the loading zones.
- b) Spring Street would go from 2 hours free to 1 hour free.
- c) County Bus Stop Relocation – Town Engineer, Cory Stoner, is in the process of finishing up his report on same. Mr. Russo to provide copies to the Parking Authority and Town Council for consideration.
- d) Mr. Russo showed the Authority a preliminary design and mapping plan for the Wayfinding program.

Other

Mr. Russo advised the Authority that the Parking Deck study is still in draft form and that the Town has received correspondence from Mr. Kelly asking for money back from the escrow account. Mr. Russo advised that the Town Attorney will be responding to Mr. Kelly advising that 2 drafts of the proposed study were sent to Mr. Kelly with no

feedback received on same and that Mr. Giosa of Level G Associates is still available to discuss the draft report and make additional changes or modifications to same.

Mr. Dudes asked on the status of the Meter Mapping Project. Mr. Russo to have a draft of same available for review at the January 6th Parking Authority meeting.

Public to be Heard

No one came forward.

Other

Next meeting is January 6, 2011 at 8:45 a.m.

Motion to Adjourn - Mitchell/Dudes – Approved 4-0.

ADJOURNED AT 9:25 a.m.

Respectfully submitted,

Thomas S. Russo, Jr.

/s/ THOMAS S. RUSSO, JR.

NEWTON PARKING AUTHORITY SECRETARY