

Town of Newton Utility Advisory Board  
March 15, 2011

The regular meeting of the Newton Utility Advisory Board was held on March 15, 2011 at 7:30 pm at the Newton Municipal Building, 39 Trinity Street, Newton. Chairman Lawler called the meeting to order and the following members were present: Mr. Caffrey, Ms. Unhoch, Mr. Pham and Chairman Lawler. Mr. Paul Baldwin, Water & Sewer Supervisor, Mrs. Amanda Tomasello, Utility Collector and Mr. David B. Simmons, Jr. were also in attendance. Mr. Vrahnos and Mrs. Debra Milikin were excused.

Mr. Lawler read the Open Public Meetings Act statement and then moved to reorganization. Mr. Caffrey made a motion to postpone the reorganization of the board. The Board agreed to carry this to the April meeting. Mr. Lawler then moved to the approval of minutes from the January 25, 2011 meeting. There being no issues Ms. Unhoch made a motion to accept the minutes and was seconded by Mr. Caffrey. The minutes were unanimously approved by an "aye" vote.

Chairman Lawler moved to New Business under request for utility customers. The first application on the agenda was for Peter Laemers disputing a high 4<sup>th</sup> quarter bill. Mr. Pham excused himself from the discussion due to a conflict. Mr. Lawler also decided to refrain from voting on this application due to a conflict. Mr. Lawler suggested postponing this application until the following meeting when all Board Members eligible to vote would be present. The Board agreed.

Chairman Lawler moved to Old Business on the agenda. The first matter on the agenda was for Martorana Enterprises LLC requesting water and sewer connection. Mr. Martorana and his son Greg were in attendance. Mr. Simmons indicated that he spoke with Mr. Martorana's engineer and that he was very helpful in getting all of the information needed for the Board. Mr. Simmons shared the plan proposal & his comments on it with the Board. Mr. Simmons stated that the following approvals are required: County of Sussex - Road Opening and Utility Construction, NJDEP - Watermain Extension Permit, NJDEP -

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Sanitary Sewer Extension, NJDEP – Freshwater Wetlands Permits (if required for any reinforcement over the sanitary sewer main), Town of Newton – Developer's Agreement and Newton Fire Subcode Official. Mr. Simmons also recommended that \$500.00 in escrow be provided to cover the estimated field work, map updating and processing with NJDEP, as well as the connection fees for water and sanitary sewer paid to the Town of Newton based on a calculation of 3,500 gallons per day. Mr. Lawler made a motion to approve the proposal subject to the conditions in the report provided by Mr. Simmons and was seconded by Mr. Caffrey. Mr. Lawler called the roll: Ms. Unhoch – yes and Mr. Pham – yes.

Chairman Lawler moved to the Water Filtration Plant Update and the Wastewater Treatment Plant Update. Mr. Baldwin indicated that both are running smoothly. Mr. Baldwin stated that the entire Merriam Avenue project will not be done this year. Mr. Baldwin indicated that the materials cannot start being purchased until the budget is approved and that will allow only Phase 1 to be completed this year.

Chairman Lawler moved to the Engineer's Report. Mr. Simmons indicated that he has the DEP permit for the Merriam Avenue waterline, the permit application has been submitted to Soil Conservation and a copy of plans have been sent to the County Engineer's Office. Mr. Simmons stated that we will be going out to bid for the materials once the budget is approved. Mr. Simmons stated that the easement limits from the Sparta Engineer for the Sparta Stop have been reviewed and he has requested more information.

There being no other business to discuss upon motion of Ms. Unhoch and seconded by Mr. Caffrey, the meeting was adjourned at 8:20 p.m.

RESPECTFULLY SUBMITTED,

Amanda Tomasello