

Newton Parking Authority
April 7, 2011 Minutes

Roll Call – meeting called to order at 8:45 a.m. by Chairman Edwards

Present: Mr. Dudes, Mr. Valentino,
Vice Chairman Mitchell, Chairman Edwards
Also Present: Thomas S. Russo, Jr., Newton Town Manager/Secretary,
Ms. Roth, Finance Department
Absent: Ms. Ochrym

Open Public Meetings Act Statement – read by Chairman Edwards

Approval of Minutes

January 6, 2011 – Motion to Approve by Dudes, Second by Mitchell
Approved 3-0, Valentino Abstained.

Financial Reports

December 31, 2010, January 31, 2011, February 28, 2011
Motion to Approve all three reports by Mitchell, Second by Valentino
Approved 4-0.

Old Business

a) Circulation Plan – Mr. Russo distributed a draft design of the new bike racks for Spring Street. Mr. Russo updated the Parking Authority on the wayfinding signs as well as the new 1-hour free parking on Spring Street. He advised that the County Bus Stop will be moved to Trinity Street as of June 1st.

b) Approval of Resolutions:

Resolution A-2011

WHEREAS, the Annual Budget and Capital Budget/Program for the Town of Newton Parking Authority for the fiscal year beginning January 1, 2011 and ending, December 31, 2011 has been presented for adoption before the governing body of the Town of Newton Parking Authority at its open public meeting of March 3, 2011; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$84,100, Total Appropriations, including any Accumulated Deficit, if any, of \$110,000 and Total Unrestricted Net Assets utilized of \$25,900; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$27,000 and Total Unrestricted Net Assets planned to be utilized of \$27,000;

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Town of Newton Parking Authority, at an open public meeting held on March 3, 2011 that the Annual Budget and Capital Budget/Program of the Town of Newton Parking Authority for the fiscal year beginning, January 1, 2011 and, ending, December 31, 2011 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Motion to Approve by Dudes, Second by Valentino
Approved 4-0.

Resolution D-2011

WHEREAS, the Newton Parking Authority has approved the 2011 Budget on December 2, 2010; and

WHEREAS, the Newton Parking Authority Budget was not submitted within the statutory timetable; and

WHEREAS, the Newton Parking Authority encountered a delay in the budget schedule and process due to the timing and availability of the Authority members; and

WHEREAS, the Newton Parking Authority pursuant to N.J.A.C. 5:31-2.5(a) and (b) desires to adopt this resolution;

NOW, THEREFORE BE IT RESOLVED, that the Newton Parking Authority hereby approves this resolution pursuant to N.J.A.C. 5:31-2.5(a) and (b); and

BE IT FURTHER RESOLVED, that the Secretary, Thomas S. Russo, Jr., is hereby directed to submit a certified copy of this adopted resolution to the Director of Local Government Services for approval as part of the Authority's 2011 budget.

Motion to Approve by Dudes, Second by Valentino
Approved 4-0.

New Business

- a) Request from Superior Shower Doors. Discussed and denied.
- b) Sussex County Request for Tobacco-Free area at Western Plaza near Cochran House facility. Request discussed and the Parking Authority wishes a letter to be sent to the

County that since there are other tenants in this building, the County would need approval from the other tenants before the Parking Authority would consider said request.

- c) Review of Ledger – January 2011 and February 2011. No questions.
- d) Mr. Russo advised that he received an email yesterday from Officer Joe Sapio, requesting that one metered space near the County Park and Spring Street be converted to a Free 15-minute space so that patrons can more easily shop in the new Chinese restaurant and News store.
Motion to Approve by Mitchell, Second by Valentino.
Approved 4-0.
- e) Mr. Russo distributed the draft version of the new Parking Authority brochure. Several changes were recommended to same by the Authority.
- f) Mr. Russo advised that the Newton Theatre was purchased on Monday by the same people who are involved with the Community Theatre in Morristown. The DPW will be removing the meters in the old theatre parking lot today. The new theatre owner will be reaching out to impacted businesses around the theatre shortly.
- g) Mr. Russo advised the world’s largest manufacturer of glitter is looking to buy the building at 52 Paterson Avenue in Newton.

Approval of Bills

Motion to Approve all items as listed by Mitchell, Second by Dudes

a. BOONTON TIRE SUPPLY _____	\$287.22
b. COOPER ELECTRIC SUPPLY _____	22.58
c. KIEFFER ELECTRIC INC. _____	320.00
d. PELLOW, HAROLD & ASSOCIATES, INC. _____	525.00
e. WEIGHTS AND MEASURES FUND _____	300.00
f. BANK SUPPLIES _____	62.15
g. HOLLANDER, STRELZIK, PASCULLI, HINKES _____	306.00
h. JCP&L (DEC & JAN BILLING) _____	2,781.70
i. PELLOW, HAROLD & ASSOCIATES, INC. _____	125.50
j. POM INCORPORATED _____	69.89
k. THE HOME DEPOT _____	39.84
l. JCP&L (FEB BILLING) _____	1,264.71
m. METRIC PARKING _____	1,385.00
n. POM INCORPORATED _____	213.01
o. TANNER FURNITURE, INC. _____	577.07
p. THE HOME DEPOT _____	99.27

Motion Approved 4-0.

Public to be Heard

No one came forward.

Next meeting is May 5, 2011 at 8:45 a.m.

Motion to Adjourn by Mitchell, Second by Valentino
Motion Approved 4-0.

ADJOURNED AT 9:45 a.m.

Respectfully submitted,

Thomas S. Russo, Jr.

/s/ THOMAS S. RUSSO, JR.
NEWTON PARKING AUTHORITY SECRETARY