

**Newton Parking Authority
June 2, 2011 Minutes**

Roll Call – meeting called to order at 8:45 a.m. by Chairman Edwards

Present: Mr. Dudes, Ms. Ochrym,
Vice Chairman Mitchell, Chairman Edwards
Also Present: Thomas S. Russo, Jr., Newton Town Manager/Secretary,
Ms. Roth, Finance Department
Absent: Mr. Valentino

Open Public Meetings Act Statement – read by Chairman Edwards

Approval of Minutes

April 7, 2011 – Motion to Approve by Dudes, Second by Mitchell
Approved 3-0, Ochrym Abstained.

Financial Reports

March 31, 2011, April 30, 2011
Motion to Approve all reports by Mitchell, Second by Dudes
Approved 4-0.

Old Business

- a) Circulation Plan – Mr. Russo indicated that the Town Engineer would present the plan for bike racks/fido houses/flag poles on Spring Street at the June 20th Historic Commission meeting. Mr. Russo also indicated that the wayfinding signs have been ordered at almost 90% savings compared to the original two estimates received from APCO and Sign-A-Rama.
- b) Theatre Update – Mr. Russo indicated that the grand re-opening of the Newton Theatre will be Friday, September 9th.

New Business

- a) Resolution F-2011 – Certification of the 2010 Annual Audit for the Town of Newton Parking Authority. Motion to Approve by Dudes, Second by Mitchell. Approved 4-0.

WHEREAS, N.J.S.A. 40A:5A-15 requires the governing body of each local authority to cause and annual audit of its accounts to be made; and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2010 has been completed and filed with the Director of the Division of Local Government Services pursuant to N.J.S.A. 40A:5A-15; and

WHEREAS, N.J.S.A. 40A:5A-17 requires the governing body of each Authority to, within 45 days of receipt of the annual audit, certify by resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board; and

WHEREAS, the members of the governing body have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations" in accordance with N.J.S.A.40A:5A17;

NOW, THEREFORE BE IT RESOLVED, that the governing body of the Town of Newton Parking Authority hereby certifies to the Local Finance Board of the State of New Jersey that each governing body member has personally reviewed the annual audit report for the fiscal year ended December 31, 2010, and specifically has reviewed the sections of the audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board;

BE IT FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a certified true copy of this resolution.

- b) Parking on Jefferson Street – Mr. Russo asked for approval to make the first two spots on Jefferson Street into Free 15-minute parking. Unanimously approved.
- c) Western Plaza Update – Mr. Russo indicated that the paving should take place in August 2011. He also indicated that the new parking machine (Green Machine) has been ordered.
- d) Review of Purchase Ledger for Parking Passes – March and April 2011. No questions.

Approval of Bills

Motion to Approve all items as listed, by Mitchell, Second by Dudes

Motion Approved 4-0.

a. CURRENT ACCOUNT _____	\$14,875.00
b. JCP&L (MARCH BILLING) _____	1,383.51
c. KIEFFER ELECTRIC INC. _____	645.00
d. METRIC PARKING _____	42.50
e. DIRECT ENERGY _____	3.59

f.	EXCELSIOR LUMBER COMPANY _____	99.98
g.	HOLLANDER, STRELZIK, PASCULLI, HINKES _____	36.00
h.	JCP&L (APRIL BILLING) _____	1,269.99
i.	POM INCORPORATED _____	204.61
j.	THE HOME DEPOT _____	102.89

Public to be Heard

No one came forward.

Next meeting is September 1, 2011 at 8:45 a.m.

Motion to Adjourn by Mitchell, Second by Dudes
Motion Approved 4-0.

ADJOURNED AT 9:30 a.m.

Respectfully submitted,

Thomas S. Russo, Jr.

/s/ THOMAS S. RUSSO, JR.
NEWTON PARKING AUTHORITY SECRETARY