

**Newton Parking Authority  
September 1, 2011 Minutes**

**Roll Call** – meeting called to order at 8:45 a.m. by Chairman Edwards.

**Present:** Mr. Dudes, Ms. Ochrym,  
Mr. Valentino, Chairman Edwards  
**Also Present:** Thomas S. Russo, Jr., Newton Town Manager/Secretary,  
Ms. Roth, Finance Department  
**Absent:** Mr. Mitchell

**Open Public Meetings Act Statement** – read by Chairman Edwards.

**Approval of Minutes**

June 2, 2011 – Motion to Approve by Dudes, Second by Ochrym.  
Approved 3-0, Valentino Abstained, Absent Mitchell.

**Financial Reports**

May 31, 2011, June 30, 2011, July 31, 2011.  
Motion to Approve all reports by Valentino, Second by Ochrym.  
Approved 4-0.

**Old Business**

- a) Circulation Plan – Mr. Russo indicated that the paving and concrete work throughout the downtown is almost complete. The benches for Spring Street are on their way; the bike racks and fido houses have been received. The Rotary is working on ordering the new flag poles for Spring Street. The new wayfinding signs and brackets have been ordered and are being made as we speak.

**New Business**

- a) Resolution G-2011  
*" Formally Accept the Numbering of the Public Parking Lots Owned by the  
Newton Parking Authority"*

**WHEREAS**, the Newton Parking Authority, in conjunction with the Town of Newton and its Circulation Plan, is in the process of improving the public parking lots owned and operated by the Newton Parking Authority; and

**WHEREAS**, as part of the improvement process the current parking meter machines located in the Adams Street, Eastern Plaza, Central Plaza and Western Plaza will be replaced; and

**WHEREAS**, with the new machines and implementation on the Town's Circulation Plan the current lots will be now be referred to as follows:

Adams Street Lot.....	Lot #1
Main Street Lot.....	Lot #2
Western Plaza .....	Lot #3
Central Plaza Lot .....	Lot #4
Eastern Plaza Lot .....	Lot #5

**WHEREAS**, all publications, including the Town of Newton Ordinances should now reflect the new numbering of the public parking lots;

**NOW, THEREFORE BE IT RESOLVED**, that the Governing Body of the Town of Newton Parking Authority hereby accepts the new numbering system for the public parking lots in the Town of Newton and requests the Town of Newton Governing Body make all references to such lots including but not limited to the Town Website, Brochures, Ordinance and Wayfinding signage using their new numbering system.

Motion to Approve by Dudes, Second by Valentino. Approved 4-0.

- b) Request from 1 Washington Street. Mr. Russo indicated that several property owners/renters have lost parking due to the sale of the Newton Theatre and adjacent lot. Mr. Russo asked for consideration of the Parking Authority providing free daytime and overnight parking passes to the resident at 1 Washington Street for the months of September, October, November and December. Motion to Approve by Dudes, Second by Ochrym. Approved 3-1 with Chairman Edwards voting No. Other requests will be considered on a case by case basis.
- c) Western Plaza – Mr. Russo updated the Authority on the status of the new parking machine and paving. The Authority authorized staying with the 4-digit programming code for the new machine as originally discussed.
- d) Review of Purchase Ledger – May, June and July 2011 – Motion to Approve by Valentino, Second by Dudes. Approved 4-0.
- e) JC's – Mr. Russo introduced Joe Cotton from JC's Grill House. Mr. Cotton would like consideration from the Authority for the conversion of 2 handicapped spots in Adams Lot #1 to 30-minute delivery/loading zone parking. Motion to Approve by Dudes, Second by Valentino. Motion Approved 4-0.
- f) S/O Joe Sapio – Mr. Russo advised that S/O Sapio will be starting as a full-time dispatcher on September 12<sup>th</sup>. S/O Phlegar will take over for S/O Sapio in December when he graduates from the academy. Mr. Russo will advertise for a part-time parking enforcement position starting next week. Hours will be 5-15 a week with a salary range of \$12-\$15 per hour.

- g) Newton Theatre – Mr. Russo provided the Authority with an update. The grand re-opening is September 9<sup>th</sup>.

**Approval of Bills**

a.	CURRENT ACCOUNT _____	\$14,875.00
b.	DIRECT ENERGY _____	2.95
c.	FERRAIOLI, CERULLO & CUVA _____	1,850.00
d.	JCP&L (MAY BILLING) _____	902.55
e.	KIEFFER ELECTRIC INC. _____	550.00
f.	LOWE’S _____	98.00
g.	MULCH CONCEPTS _____	680.00
h.	NJ HERALD _____	51.80
i.	THE HOME DEPOT _____	37.80
j.	COOPER ELECTRIC SUPPLY CO. _____	112.62
k.	DIRECT ENERGY _____	407.36
l.	JCP&L (JUNE BILLING) _____	1059.23
m.	KIEFFER ELECTRIC INC. _____	660.00
n.	THE HOME DEPOT _____	372.66
o.	CURRENT ACCOUNT _____	10,750.00
p.	DIRECT ENERGY _____	477.16
q.	FEDERAL EXPRESS _____	189.79
r.	JCP&L (JULY BILLING) _____	743.77
s.	METRIC PARKING _____	606.66
t.	THE HOME DEPOT _____	183.84

Motion to Approve all items as listed, by Valentino, Second by Ochrym.  
Motion Approved 4-0.

**Public to be Heard**

No one came forward.

Next meeting is October 6, 2011 at 8:45 a.m.

Motion to Adjourn by Dudes, Second by Valentino.  
Motion Approved 4-0.

**ADJOURNED AT 9:35 a.m.**

Respectfully submitted,



/s/ THOMAS S. RUSSO, JR.  
NEWTON PARKING AUTHORITY SECRETARY