Town of Newton

39 TRINITY STREET
NEWTON, NEW JERSEY 07860
TELEPHONE: (973) 383-3521 EXT. 233

FUND	ACCOUNT	ACCOUNT NUMBER	AMOUNT	CHECK NUMBER

PAY
TO:

VENDOR #	REQUISITION #	P.O. #	YEAR	DATE PAID

VOUCHER

N.J. TAX EXEMPT NO. 22-6002148

DATE	INVOICE #	QUAN.	DESCRIPTION	UNIT COST	TOTAL

Officer's Certification

I, having knowledge of the facts, certify that the materials and supplies have been received or services rendered; said certification being based on signed delivery slips or other reasonable procedures.

Date: _____

_____

Approved: _____ _____

Town Manager Date

Finance Pre Audit

Date: _____ Initials: _____

Claimant's Certification and Declaration

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing and that the amount charged is a reasonable one.

Signature Here _____

Official Position _____

Date _____