

**TOWN OF NEWTON PARKING AUTHORITY**  
**(A Component Unit of the Town of Newton)**

**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED DECEMBER 31, 2014**  
**WITH INDEPENDENT AUDITORS' REPORT**

**TOWN OF NEWTON PARKING AUTHORITY**  
**(A Component Unit of the Town of Newton)**

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**TOWN OF NEWTON PARKING AUTHORITY**  
**(A Component Unit of the Town of Newton)**

**REPORT ON AUDIT OF FINANCIAL STATEMENTS**  
**YEAR ENDED DECEMBER 31, 2014**

**TOWN OF NEWTON PARKING AUTHORITY  
(A Component Unit of the Town of Newton)**

**ROSTER OF OFFICIALS**

December 31, 2014

**Commissioners**

Kenneth Edwards – Chairman

Keith Mitchell - Vice Chairman

James Ciaravolo – Commissioner

Reverend Frank Leone – Commissioner

Edward Dudes – Commissioner

Thomas S. Russo, Jr. - Secretary

Dawn Babcock – Treasurer

**Authority Attorney**

Ursula H. Leo, Esq.  
Laddey, Clark & Ryan, L.L.C.

**Authority Auditor**

Ferraioli, Wielkocz, Cerullo & Cuva, P.A.  
Certified Public Accountants

# Ferraioli, Wielkocz, Cerullo & Cuva, P.A.

Charles J. Ferraioli, Jr., MBA, CPA, RMA  
Steven D. Wielkocz, CPA, RMA  
James J. Cerullo, CPA, RMA  
Paul J. Cuva, CPA, RMA  
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## INDEPENDENT AUDITOR'S REPORT

Honorable Chairperson and  
Members of the Commission  
Town of Newton Parking Authority  
Newton, New Jersey 07860

### **Report on the Financial Statements**

We have audited the accompanying statement of net position of the Town of Newton Parking Authority (the "Authority"), a component unit of the Town of Newton, in the County of Sussex, as of and for the year ended December 31, 2014, the related statements of revenues, expenses and changes in net position and cash flows for the year then ended, and the related notes to the financial statements, which collectively comprise the Authority's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Authority's management. Our responsibility is to express an opinion on these financial statements based on our audit.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatements, whether due to fraud or error.

### ***Auditor's Responsibility***

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America, the audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey (the "Division"), and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.



An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### ***Opinion***

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the Town of Newton Parking Authority, as of December 31, 2014, and the respective changes in financial position and cash flows for the year ended in accordance with accounting principles generally accepted in the United States if America.

### ***Other Matters***

#### ***Required Supplementary Information***

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis which follows this report be presented to supplement the basic financial statements. Such information, although not a part of the financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Newton Parking Authority's financial statements. The supplementary schedules are presented for purposes of additional analysis and are not a required part of the financial statements.

The supplemental schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplemental schedules are fairly stated, in all material respects, in relation to the financial statements taken as a whole.

The introductory section and letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

**Other Reporting Required by *Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated March 24, 2015 on our consideration of the Town of Newton Parking Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Newton Parking Authority's internal control over financial reporting and compliance.



Thomas M. Ferry, C.P.A.  
Registered Municipal Accountant  
No. 497

***Ferraioli, Wielkatz, Cerullo & Cova, PA***  
FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.  
*Certified Public Accountants*

Newton, New Jersey

March 24, 2015



# Ferraioli, Wielkocz, Cerullo & Cuva, P.A.

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## INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Chairperson and  
Members of the Commission  
Town of Newton Parking Authority  
Newton, New Jersey 07860

We have audited in accordance with auditing standards generally accepted in the United States of America; audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey; and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, the financial statements of the Town of Newton Parking Authority, a component unit of the Town of Newton, in the County of Sussex as of and for the year ended December 31, 2014, the related notes to the financial statements and have issued our report thereon dated March 24, 2015.

### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the Town of Newton Parking Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Newton Parking Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Newton Parking Authority's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.



Honorable Chairperson and  
Members of the Commission  
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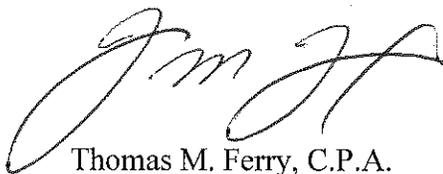
Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

### **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the Town of Newton Parking Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Newton Parking Authority internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Newton Parking Authority internal controls and compliance. Accordingly, this communication is not suitable for any other purpose.



Thomas M. Ferry, C.P.A.  
Registered Municipal Accountant  
No. 497

*Ferraioli, Wielkocz, Cerullo & Cuva, PA*  
FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.  
*Certified Public Accountants*

Newton, New Jersey

March 24, 2015



**TOWN OF NEWTON PARKING AUTHORITY**  
**(A Component Unit of the Town of Newton)**

**MANAGEMENT'S DISCUSSION AND ANALYSIS**  
**DECEMBER 31, 2014**

*As management of the Town of Newton Parking Authority, we offer the Authority's financial statements this narrative overview and analysis of the Authority's financial performance during the fiscal year ended December 31, 2014. Please read this analysis in conjunction with the Authority's financial statements, which follow this section.*

**OVERVIEW OF THE FINANCIAL STATEMENTS**

This annual report includes this management discussion, the independent auditor's report and the financial statements of the Authority. The financial statements also include notes that explain in more detail some of the information in the financial statements.

**REQUIRED FINANCIAL STATEMENTS**

The financial statements of the Authority report information of the Authority using accounting methods similar to those used by private sector companies. These statements offer short- and long-term financial information about its activities. The Statement of Net Position includes all of the Authority's assets and liabilities and provides information about the nature and amounts of investments in resources (assets) and the obligations to Authority creditors (liabilities). It also provides the basis for evaluating the capital structure of the Authority and assessing the liquidity and financial flexibility of the Authority.

All of the current year's revenues and expenses are accounted for in the Statement of Revenues, Expenses, and Changes in Net Position. This statement measures the results of the Authority operations over the past year and can be used to determine whether the Authority has recovered all its costs through its user fees and other charges, operational stability and credit worthiness.

The final required financial statement is the Statement of Cash Flows. This statement reports cash receipts and cash payments, and net changes in cash resulting from operations, investing and financing activities and provides answers to such questions as what operational sources provided cash, what was cash used for, and what was the change in cash balance during the reporting period.

**FINANCIAL ANALYSIS OF THE AUTHORITY**

One of the most important questions asked about the Authorities finances is "Is the Authority as a whole better able to fulfill its mission as a result of this years activities?" The Statement of Net Position, and the Statement of Revenues, Expenses, and Changes in Net Position report information about the Authority's activities in a way that will help answer this question. These two statements report net position of the Authority and the changes in the position. The reader can think of the Authority's net position - the difference between assets and liabilities - as one way to measure financial health

**TOWN OF NEWTON PARKING AUTHORITY**  
**(A Component Unit of the Town of Newton)**

**MANAGEMENT'S DISCUSSION AND ANALYSIS CONTINUED**  
**DECEMBER 31, 2014**

**FINANCIAL ANALYSIS OF THE AUTHORITY (continued)**

or financial position. Over time, increases or decreases in the Authority's net position are one indicator of whether its financial health is improving or deteriorating. However, one will need to consider other non - financial factors such as changes in economic conditions, population growth, development, and new or changed government regulation.

**NET POSITION**

A summary of the Authority's Statement of Net Position is presented in the following table:

**Condensed Statement of Net Position**

|                            | <b><u>FY</u></b><br><b><u>2014</u></b> | <b><u>FY</u></b><br><b><u>2013</u></b> |
|----------------------------|--|--|
| Current and Other Assets   | <u>\$45,796.14</u>                     | <u>\$36,698.42</u>                     |
| Capital Assets:            |  |  |
| Capital Assets, Net        | <u>422,969.18</u>                      | <u>433,295.09</u>                      |
| Total Assets               | <u>468,765.32</u>                      | <u>469,993.51</u>                      |
| Liabilities:               |  |  |
| Accounts Payable           | <u>5,966.00</u>                        | <u>4,298.00</u>                        |
| Net Position:              |  |  |
| Invested in Capital Assets |  |  |
| Net of Related Debt        | <u>422,969.18</u>                      | <u>433,295.09</u>                      |
| Unrestricted               | <u>39,830.14</u>                       | <u>32,400.42</u>                       |
| Total Net Position         | <u>\$462,799.32</u>                    | <u>\$465,695.51</u>                    |

**TOWN OF NEWTON PARKING AUTHORITY**  
**(A Component Unit of the Town of Newton)**

**MANAGEMENT'S DISCUSSION AND ANALYSIS CONTINUED**  
**DECEMBER 31, 2014**

**NET POSITION, (continued)**

**Statement of Revenues, Expenses and Changes in Net Position**

|                                       | <b><u>FY</u></b><br><b><u>2014</u></b> | <b><u>FY</u></b><br><b><u>2013</u></b> |
|---------------------------------------|--|--|
| Operating Revenues                    | \$83,487.82                            | \$86,103.44                            |
| Non-Operating Revenues                | <u>67.97</u>                           | <u>8,061.22</u>                        |
| Total Revenues                        | <u>83,555.79</u>                       | <u>94,164.66</u>                       |
|                                       |  |  |
| Depreciation and Amortization Expense | 10,325.91                              | 10,325.91                              |
| Other Operating Expense               | <u>76,126.07</u>                       | <u>86,592.93</u>                       |
| Total Expenses                        | <u>86,451.98</u>                       | <u>96,918.84</u>                       |
|                                       |  |  |
| Changes in Net Position               | (2,896.19)                             | (2,754.18)                             |
|                                       |  |  |
| Beginning Net Position                | <u>465,695.51</u>                      | <u>468,449.69</u>                      |
| Ending Net Position                   | <u>\$462,799.32</u>                    | <u>\$465,695.51</u>                    |

While the Statement of Net Position shows the change in financial position of net position, the Statement of Revenues, Expenses, and Changes in Net Position provides answers as to the nature and source of these changes. As can be seen in the above table, net position decreased by \$2,896.19.

**BUDGETARY HIGHLIGHTS**

The Authority prepares and submits an annual operating budget to the State of New Jersey, which approves the budget for adoption by the Authority prior to the beginning of the fiscal year.

**TOWN OF NEWTON PARKING AUTHORITY**  
**(A Component Unit of the Town of Newton)**

**MANAGEMENT'S DISCUSSION AND ANALYSIS CONTINUED**  
**DECEMBER 31, 2014**

**BUDGETARY HIGHLIGHTS (continued)**

The following table provides a 2014 budget comparison:

|                                | <b>Budget vs. Actual</b>  |                           |                           |
|--------------------------------|---------------------------|---------------------------|---------------------------|
|                                | <b>FY2014</b>             |                           |                           |
|                                | <b><u>2014</u></b>        | <b><u>2014</u></b>        | <b><u>Variance</u></b>    |
| <b><u>Revenues</u></b>         | <b><u>Budget</u></b>      | <b><u>Actual</u></b>      |                           |
| Retained Earnings Appropriated | \$11,050.00               | \$11,050.00               | \$ -                      |
| User Charges and Fees          | 83,540.00                 | 82,837.82                 | (702.18)                  |
| Interest on Investments        | 60.00                     | 67.97                     | 7.97                      |
| Leasing Contract               | <u>650.00</u>             | <u>650.00</u>             | <u>-</u>                  |
| Total Revenues                 | <u><u>95,300.00</u></u>   | <u><u>94,605.79</u></u>   | <u><u>( 694.21)</u></u>   |
| <br>                           |                           |                           |                           |
| <b><u>Expenses</u></b>         |                           |                           |                           |
| Cost of Providing Services:    |                           |                           |                           |
| Contractual - Other Expenses   | 50,050.00                 | 47,306.00                 | 2,744.00                  |
| Administrative:                |                           |                           |                           |
| Other Expenses                 | 13,650.00                 | 12,466.10                 | 1,183.90                  |
| Operations:                    |                           |                           |                           |
| Other Expenses                 | 23,600.00                 | 12,437.97                 | 11,162.03                 |
| Capital Improvements:          |                           |                           |                           |
| Capital Outlay                 | <u>8,000.00</u>           | <u>3,916.00</u>           | <u>4,084.00</u>           |
| Total Operating Expenses       | <u><u>\$95,300.00</u></u> | <u><u>\$76,126.07</u></u> | <u><u>\$19,173.93</u></u> |

**TOWN OF NEWTON PARKING AUTHORITY**  
**(A Component Unit of the Town of Newton)**

**MANAGEMENT'S DISCUSSION AND ANALYSIS CONTINUED**  
**DECEMBER 31, 2014**

**BUDGETARY HIGHLIGHTS (continued)**

|                                | <b>Budget vs. Actual</b> |                      |                    |
|--------------------------------|--------------------------|----------------------|--------------------|
|                                | <b>FY2013</b>            |                      |                    |
|                                | <u>2013</u>              | <u>2013</u>          | <u>Variance</u>    |
| <b><u>Revenues</u></b>         | <b><u>Budget</u></b>     | <b><u>Actual</u></b> |                    |
| Retained Earnings Appropriated | \$24,035.00              | \$24,035.00          | \$ -               |
| User Charges and Fees          | 84,000.00                | 85,453.44            | 1,453.44           |
| Insurance Reimbursement        | -                        | 8,000.00             | 8,000.00           |
| Interest on Investments        | 715.00                   | 61.22                | (653.78)           |
| Leasing Contract               | <u>650.00</u>            | <u>650.00</u>        | <u>-</u>           |
| Total Revenues                 | <u>109,400.00</u>        | <u>118,199.66</u>    | <u>8,799.66</u>    |
| <b><u>Expenses</u></b>         |                          |                      |                    |
| Cost of Providing Services:    |                          |                      |                    |
| Administering - Other Expenses | 6,000.00                 | 2,107.00             | 3,893.00           |
| Contractual - Other Expenses   | 50,000.00                | 50,000.00            | -                  |
| Administrative:                |                          |                      |                    |
| Other Expenses                 | 13,500.00                | 11,957.31            | 1,542.69           |
| Operations:                    |                          |                      |                    |
| Other Expenses                 | 31,900.00                | 19,726.56            | 12,173.44          |
| Capital Improvements:          |                          |                      |                    |
| Capital Outlay                 | <u>8,000.00</u>          | <u>2,802.06</u>      | <u>5,197.94</u>    |
| Total Operating Expenses       | <u>\$109,400.00</u>      | <u>\$86,592.93</u>   | <u>\$22,807.07</u> |

**ECONOMIC FACTORS, FUTURE YEARS BUDGETS AND RATES**

The Commissioners and management of the Authority consider many factors when preparing each year's budget. The main factors are growth in the Authority's parking fees.

**TOWN OF NEWTON PARKING AUTHORITY  
(A Component Unit of the Town of Newton)**

**MANAGEMENT'S DISCUSSION AND ANALYSIS CONTINUED  
DECEMBER 31, 2014**

**CONTACTING THE AUTHORITY**

This financial report is designed to provide our customers and creditors with a general overview of the Authority's finances and to demonstrate the Authority's accountability for the fees it receives. If you have any questions about this report or need additional information, contact the Town of Newton Parking Authority, 39 Trinity Street, Newton, New Jersey 07860.

**TOWN OF NEWTON PARKING AUTHORITY  
(A Component Unit of the Town of Newton)  
STATEMENT OF NET POSITION  
DECEMBER 31, 2014**

**Assets:**

**Current Assets:**

Unrestricted:

Cash and Cash Equivalents \$ 45,796.14

**Capital Assets:**

Furniture, Machinery, Equipment 728,825.43

Less Accumulated Depreciation (305,856.25)

Total Capital Assets 422,969.18

**Total Assets**

468,765.32

**Liabilities:**

Current Liabilities:

Payable from Unrestricted Assets:

Accounts Payable 5,966.00

**NET POSITION:**

Invested in Capital Assets Net of Related Debt 422,969.18

Unrestricted 39,830.14

**TOTAL NET POSITION**

\$ 462,799.32

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

**TOWN OF NEWTON PARKING AUTHORITY**  
**(A Component Unit of the Town of Newton)**  
**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION**  
**FOR THE YEAR ENDED DECEMBER 31, 2014**

|  |    |                          |
|--|----|--------------------------|
| <b>Operating Revenues</b>                      |    |                          |
| Parking Meter Receipts                         | \$ | 82,837.82                |
| Western Plaza Contract                         |    | 650.00                   |
| <b>Total Operating Revenues</b>                |    | <u>83,487.82</u>         |
| <b>Operating Expenses</b>                      |    |                          |
| Administration Other Expenses                  |    | 12,466.10                |
| Contractual Town of Newton                     |    | 47,306.00                |
| Other Expenses                                 |    | 12,437.97                |
| Capital Outlay                                 |    | 3,916.00                 |
| Depreciation                                   |    | 10,325.91                |
| <b>Total Operating Expenses</b>                |    | <u>86,451.98</u>         |
| <b>Operating Income (Loss)</b>                 |    | <u>(2,964.16)</u>        |
| <b>Non-Operating Revenues (Expenses)</b>       |    |                          |
| Interest Income                                |    | 67.97                    |
| <b>Total Non-Operating Revenues (Expenses)</b> |    | <u>67.97</u>             |
| <b>Change in Net Position</b>                  |    | (2,896.19)               |
| <b>Total Net Position - January 1</b>          |    | <u>465,695.51</u>        |
| <b>Total Net Position - December 31</b>        | \$ | <u><u>462,799.32</u></u> |

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

**TOWN OF NEWTON PARKING AUTHORITY**  
**(A Component Unit of the Town of Newton)**  
**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED DECEMBER 31, 2014**

**Increase (Decrease) in Cash and Cash Equivalents:****Cash Flows from Operating Activities:**

|                         |              |
|-------------------------|--------------|
| Receipts from Customers | \$ 83,487.82 |
| Payments to Suppliers   | (74,458.07)  |
| Interest Received       | 67.97        |
|                         | <hr/>        |

**Net Cash Used for Operating Activities** 9,097.72

**Net Increase (Decrease) in Cash and Cash Equivalents** 9,097.72

**Cash and Cash Equivalents - Beginning of Year** 36,698.42

**Cash and Cash Equivalents - End of Year** \$ 45,796.14

**Reconciliation of Operating Income (Loss) to Net Cash****Provided (Used) by Operating Activities:**

|  |            |
|--|------------|
| Operating Income (Loss)  | (2,896.19) |
| Adjustment to Reconcile Net Income to Net Cash Used by Operating Activities: |            |
| Depreciation   | 10,325.91  |
| Increase / (Decrease) in Accounts Payable                                    | 1,668.00   |
|  | <hr/>      |

**Net Cash Used for Operating Activities** 9,097.72

The accompanying Notes to the Basic Financial Statements are an integral part of this statement.

**PARKING AUTHORITY OF THE TOWN OF NEWTON**  
**(A Component Unit of the Town of Newton)**

**Notes to Financial Statements**  
**December 31, 2014**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**A. Organization**

The Parking Authority of the Town of Newton (the "Authority") is a corporate and political body which was established in 1954. The purpose of the Authority is to develop, finance, contract, improve, maintain and/or operate certain surface lot facilities within the Town of Newton; to establish parking fees and the days and hours of operation and/or collection for all municipally owned, leased or controlled parking meters or other parking facilities; and to serve as the principal coordinating body for establishing and affecting parking policy and initiatives throughout the Town.

The Authority's fiscal year is the twelve-month period ending December 31, on any year, or such other twelve-month period, which the Authority may establish by Resolution.

**B. Reporting Entity**

The Governmental Accounting Standards Board Statement 14 requires that disclosure be made in the financial statements regarding the financial reporting entity of governmental units.

The financial reporting entity consists of the primary government, organizations for which the primary government is financially accountable and other organizations for which the primary government is not accountable but for which the nature and significance of their relationship with the primary government are such that exclusion would cause the reporting entity's financial statements to be misleading or incomplete.

A component unit is a legally separate organization for which the elected officials of the primary government are financially accountable. The primary government is financially accountable if it appoints a voting majority of the organization's governing body and either the primary government is able to impose its will on the organization; or there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the primary government.

**C. Basis of Presentation**

The financial statements of the Parking Authority of the Town of Newton have been prepared in conformity with generally accepted accounting principles (GAAP) as applied to enterprise funds of state and local governmental units. Enterprise funds are used to account for operations that are financed and operated in a manner similar to private business enterprises - where the intent of the governing body is that the costs (expenses, including depreciation) of providing services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the Governing Body has decided that periodic determination of revenues earned, expenses incurred, and or net income is appropriate for capital maintenance, public policy, accountability or other purposes.

**PARKING AUTHORITY OF THE TOWN OF NEWTON**  
**(A Component Unit of the Town of Newton)**

**Notes to Financial Statements**  
**December 31, 2014**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)**

**C. Basis of Presentation (continued)**

The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The Authority also applies Financial Accounting Standards Board (FASB) statement and interpretations issued on or before November 30, 1989, to its proprietary activities provided they do not conflict with or contradict GASB pronouncements.

**D. Basis of Accounting**

The Parking Authority of the Town of Newton prepares its financial statements on the accrual basis of accounting in accordance with generally accepted accounting principles. Under the accrual basis of accounting, revenues are recognized when they are earned and expenses are recognized when the liability is incurred.

**E. Cash and Cash Equivalents**

Cash and cash equivalents include money market funds and short-term investments including certificates of deposit, with a maturity of three months or less carried at cost, which approximates market.

The Authority's investment practices are governed by New Jersey State Statute 40A:5-15. Statutes authorize the Authority to invest in certificates of deposit, repurchase agreements, passbooks, and other available bank investments provided that approved securities are pledged to secure those funds on deposit in an amount equal to the amount of those funds and a maturity date not greater than 12 months from the date of purchase. In addition, the Authority can invest in direct debt securities of the United States or obligations guaranteed by the United States, bonds and other obligations of the local municipality or bonds or obligations of school districts of which the Authority is a part or within which the Authority is located unless such investments are expressly prohibited by law.

**F. Plant and Equipment**

Plant and Equipment are stated at cost, which includes direct acquisition costs and other expenditures related to acquisition or construction. Acquisitions that do not provide both current and future benefits are charged to current operating results.

**PARKING AUTHORITY OF THE TOWN OF NEWTON**  
**(A Component Unit of the Town of Newton)**

**Notes to Financial Statements**  
**December 31, 2014**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)**

**F. Plant and Equipment** (continued)

Depreciation is determined on a straight-line basis for all plant and equipment. Depreciation is provided for over the following estimated useful lives:

|  |          |
|--|----------|
| Furniture, Fixtures and Equipment Vehicles | 10 Years |
| Vehicles                                   | 5 Years  |

**G. Budgetary Procedures**

The budget amounts included in the statement of budget revenues and statement of budget expenditures were approved in accordance with the requirements of the "Local Finance Board" of the State of New Jersey, and were adopted by the Commissioners after legal advertisement and public hearing.

**H. Use of Estimates**

The process of preparing financial statements in conformity with generally accepted accounting principles requires the use of estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

**I. Recent Accounting Pronouncements**

The Government Accounting Standards Board issued GASB Statement No. 68, Accounting and Financial Reporting for Pensions - an amendment of GASB Statement No. 27. The primary objective of this Statement is to improve financial reporting by state and local government for pensions. It also improves information provided by state and local governmental employees about financial support for pensions that is provided by other entities. This Statement results from a comprehensive review of the effectiveness of existing standards of accounting and financial reporting for pensions with regard to providing decision-useful information, supporting assessments of accountability and inter-period equity, and creating transparency. This Statement is effective for financial statements for fiscal years beginning after June 15, 2014. The Authority is currently reviewing what effect, if any, this Statement might have on future financial statements.

**PARKING AUTHORITY OF THE TOWN OF NEWTON**  
**(A Component Unit of the Town of Newton)**

**Notes to Financial Statements**  
**December 31, 2014**

**NOTE 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONT.)**

**I. Recent Accounting Pronouncements** (continued)

The Government Accounting Standards Board issued GASB Statement No. 69, *Government Combinations and Disposals of Government Operations*. This Statement establishes accounting and financial reporting standards related to government combinations and disposals of government operations. As used in this Statement, the term "government combinations" includes a variety of transactions referred to as mergers, acquisitions, and transfers of operations. This Statement is effective for financial statements beginning after December 15, 2013. The Authority does not believe this Statement will materially affect its current practice.

In November 2013, Governmental Accounting Standards Board (GASB) issued Statement No. 71 "Pension Transition for Contributions Made Subsequent to the Measurement Date - an Amendment of GASB Statement No. 68." The provisions of this statement are required to be applied simultaneously with the provisions of Statement No. 68 which is effective for periods beginning after June 15, 2014. The impact of this statement on the net position of the entity is not presently determinable.

**NOTE 2. CASH AND CASH EQUIVALENTS**

**Cash**

**Custodial Credit Risk - Deposits**

Custodial credit risk is the risk that in the event of a bank failure, the government's deposits may not be returned to it. The Authority's policy is based on New Jersey Statutes requiring cash be deposited only in New Jersey based banking institutions that participate in New Jersey Governmental Depository Protection Act (GUDPA) or in qualified investments established in New Jersey Statutes 40A:5-15.1(a) that are treated as cash equivalents. As of December 31, 2014, \$-0- of the Authority's bank balance of \$45,796.14 was exposed to custodial credit risk.

**Investments**

**Investment Rate Risk**

The Authority does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates. However, New Jersey Statutes 40A:5-15.1(a) limits the length of time for most investments to 397 days.

**PARKING AUTHORITY OF THE TOWN OF NEWTON**  
**(A Component Unit of the Town of Newton)**

**Notes to Financial Statements**  
**December 31, 2014**

**NOTE 2. CASH AND CASH EQUIVALENTS (CONT.)**

**Credit Risk**

New Jersey Statutes 40A:5-15.1(a) limits municipal investments to those specified in the Statutes. The type of allowance investments are Bonds of the United States of America, bonds or other obligations of the towns or bonds or other obligations of the local unit or units within which the town is located; obligations of federal agencies not exceeding 397 days; government money market mutual funds; the State of New Jersey Cash Management Plan; local government investment pools; or repurchase of fully collateralized securities.

**Concentration of Credit Risk**

The Authority places no limit on the amount the Authority may invest in any one issuer.

**NOTE 3. CAPITAL AND OPERATING LEASE**

The authority does not have any capital or operating leases as of December 31, 2014.

**NOTE 4. RISK MANAGEMENT**

The Authority is exposed to various risks of loss related to general liability, damage and destruction of assets; errors and omissions; injuries to employees and natural disasters. The Authority has obtained insurance coverage to guard against these events which will provide minimum exposure to the Authority should they occur.

Insurance on the parking facilities identified is provided by the Town of Newton's insurance coverage. The Parking Authority reimburses the Town of the Newton for the premium.

**NOTE 5. COMMITMENTS AND CONTINGENCIES**

As of December 31, 2014 and the date of this report, we are advised by the Authority's counsel that there are no lawsuits presently pending that would materially impact the financial statements.

**NOTE 6: SUBSEQUENT EVENT**

The Authority has evaluated subsequent events through March 24, 2015, the date which the financial statements were available to be issued and no other items were noted for disclosure.

**SUPPLEMENTARY DATA**

**SCHEDULE 1**

**TOWN OF NEWTON PARKING AUTHORITY**

**(A Component Unit of the Town of Newton)**

**SCHEDULE OF CASH RECEIPTS AND CASH DISBURSEMENTS**

|                          |              |                     |
|--------------------------|--------------|---------------------|
| CASH - DECEMBER 31, 2013 |              | \$ 36,698.42        |
| Cash Receipts:           |              |                     |
| Parking Meter Receipts   | 82,837.82    |                     |
| Miscellaneous            | 650.00       |                     |
| Interest                 | <u>67.97</u> |                     |
|                          |              | <u>83,555.79</u>    |
|                          |              | 120,254.21          |
| Cash Disbursements:      |              |                     |
| Parking Authority Bills  |              | <u>74,458.07</u>    |
| CASH - DECEMBER 31, 2014 |              | <u>\$ 45,796.14</u> |

TOWN OF NEWTON PARKING AUTHORITY

(A Component Unit of the Town of Newton)

STATEMENT OF PARKING METER REVENUES  
YEAR ENDED DECEMBER 31, 2014

|               | Eastern<br>Plaza | Western<br>Plaza | Central<br>Plaza | Main<br>Street  | Adams<br>Street | Passes           | Parking<br>Meters | Lower Spring<br>Street Meters |
|---------------|------------------|------------------|------------------|-----------------|-----------------|------------------|-------------------|-------------------------------|
| Cash Received | <u>2,776.73</u>  | <u>10,267.68</u> | <u>9,596.07</u>  | <u>7,787.00</u> | <u>2,810.47</u> | <u>26,945.00</u> | <u>21,216.56</u>  | <u>1,438.31</u>               |
| Total         | <u>82,837.82</u> |                  |                  |                 |                 |                  |                   |                               |

**SCHEDULE 3**

**TOWN OF NEWTON PARKING AUTHORITY**

**(A Component Unit of the Town of Newton)**

**SCHEDULE OF PROPERTY, PLANT AND EQUIPMENT**

| <u>ACCOUNT</u>               | <u>Balance</u><br><u>Dec. 31, 2014</u> |
|------------------------------|--|
| Land and Cost of Acquisition | 334,456.65                             |
| Parking Area                 |  |
| Construction Costs           | 245,370.51                             |
| Improvements to Landscaping  | 16,679.60                              |
| Parking Meters               | 41,951.79                              |
| Parking Signs                | 4,589.08                               |
| Improvement to Various Lots  | 16,254.56                              |
| Ticket Machine(s) & Mounts   | <u>69,523.24</u>                       |
|                              | <u>\$ 728,825.43</u>                   |

**SCHEDULE 4**

**TOWN OF NEWTON PARKING AUTHORITY**

**(A Component Unit of the Town of Newton)**

**SCHEDULE OF OPERATING REVENUES AND COSTS  
FUNDED BY OPERATING REVENUES COMPARED TO BUDGET  
YEAR ENDED DECEMBER 31, 2014 WITH COMPARATIVE ACTUAL AMOUNTS  
FOR THE YEAR ENDED DECEMBER 31, 2014**

| <u>REVENUES</u>                | 2014<br><u>Budget</u>          | 2014<br><u>Actual</u>          |
|--------------------------------|--------------------------------|--------------------------------|
| Retained Earnings Appropriated | 11,050.00                      | 11,050.00                      |
| User Charges and Fees          | 83,540.00                      | 82,837.82                      |
| Interest on Investments        | 60.00                          | 67.97                          |
| Leasing Contract               | <u>650.00</u>                  | <u>650.00</u>                  |
| <b>TOTAL REVENUES</b>          | <b><u><u>95,300.00</u></u></b> | <b><u><u>94,605.79</u></u></b> |
| <br><u>EXPENSES</u>            |                                |                                |
| Cost of Providing Services:    |                                |                                |
| Contractual - Other Expenses   | 50,050.00                      | 47,306.00                      |
| Administrative:                |                                |                                |
| Other Expenses                 | 13,650.00                      | 12,466.10                      |
| Operations:                    |                                |                                |
| Other Expenses                 | 23,600.00                      | 12,437.97                      |
| Capital Improvements:          |                                |                                |
| Capital Outlay                 | <u>8,000.00</u>                | <u>3,916.00</u>                |
|                                | <b><u><u>95,300.00</u></u></b> | <b><u><u>76,126.07</u></u></b> |

**COMMENTS AND RECOMMENDATIONS**

**TOWN OF NEWTON PARKING AUTHORITY**  
**(A Component Unit of the Town of Newton)**

**GENERAL COMMENTS**

**Contracts and Agreements Required to be Advertised for N.J.S.A. 40A:11-4**

N.J.S. 40A:11-3 states:

a. "When the cost or price of any contract awarded by the contracting agent in the aggregate does not exceed in a contract year the total sum of \$17,500, or \$21,000 after July 1, 2005, the contract may be awarded by a purchasing agent when so authorized by ordinance or resolution, as appropriate to the contracting unit, of the governing body of the contracting unit without public advertising for bids, except that the governing body of any contracting unit may adopt an ordinance or resolution to set a lower threshold for the receipt of public bids or the solicitation of competitive quotations. If the purchasing agent is qualified pursuant to subsection b. of section 9 of P.L. 1971, c.198 (C.40A:11-9), the governing body of the contracting unit may establish that the bid threshold may be up to \$25,000. Such authorization may be granted for each contract or by a general delegation of the power to negotiate and award such contracts pursuant to this section.

b. Any contracts made pursuant to this section may be awarded for a period of 24 consecutive months, except that contracts for professional services pursuant to subparagraph (i) of paragraph (a) of subsection (1) of section 5 of P.L. 1971, c.198 (C.40A:11-5) may be awarded for a period not exceeding 12 consecutive months. The Division of Local Government Services shall adopt and promulgate rules and regulations concerning the methods of accounting for all contracts that do not coincide with the contracting unit's fiscal year.

c. The Governor, in consultation with the Department of the Treasury, shall, no later than March 1 of every fifth year beginning in the fifth year after the year in which P.L. 1999, c.440 takes effect, adjust the threshold amount and the higher threshold amount which the governing body is permitted to establish, as set forth in subsection a. of this section, or the threshold amount resulting from any adjustment under this subsection, in direct proportion to the rise or fall of the index rate as that term is defined in section 2 of P.L. 1971, c.198 (C.40A:11-2), and shall round the adjustment to the nearest \$1,000. The Governor shall, no later than June 1 of every fifth year, notify each governing body of the adjustment. That adjustment shall become effective on July 1 of the year in which it is made."

N.J.S. 40A:11-4 states: "Every contract awarded by the contracting agent for the provision or performance of any goods or services, the cost of which in the aggregate exceeds the bid threshold, shall be awarded only by resolution of the governing body of the contracting unit to the lowest responsible bidder after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other law. The governing body of a contracting unit may, by resolution approved by a majority of the governing body and subject to subsection b. and c. of this section, disqualify a bidder who would otherwise be determined to be the lowest responsible bidder, if the governing body finds that it has had prior negative experience with the bidder."

Effective January 1, 2011, the bid threshold in accordance with N.J.S. 40A:11-3 and 40A:11-4 (as amended) is \$17,500.00 and with a qualified purchasing agent the threshold may be up to \$36,000.00.

Our review of the Authority's minutes indicated that resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 40A:11-5.

**TOWN OF NEWTON PARKING AUTHORITY**  
**(A Component Unit of the Town of Newton)**

**COMMENTS AND RECOMMENDATIONS**  
**DECEMBER 31, 2014**

Comments

NONE

Recommendations

NONE

We wish to thank the Town of Newton Parking Authority for their cooperation during the performance of our audit.

Respectfully submitted,



Thomas M. Ferry, C.P.A.  
Registered Municipal Accountant

*Ferraioli, Wielkatz, Cerullo & Cuva, PA*  
FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.  
Certified Public Accountants

March 24, 2015