



**AGENDA**  
**NEWTON TOWN COUNCIL**  
**ANNUAL REORGANIZATION MEETING**

**Sunday, July 1, 2018**

**Noon**

- I. INVOCATION** – Deacon Thomas Zayac, Saint Joseph's Roman Catholic Church, Newton, NJ
- II. PLEDGE OF ALLEGIANCE**
- III. OPEN PUBLIC MEETINGS ACT STATEMENT**
- IV. OATH OF OFFICE FOR NEWLY ELECTED OFFICIALS**
  - a. Sanford L. Hollander, Esq., Swearing-in:
    - i. Sandra Lee Diglio, Four-Year Term, Newton Town Council
  - b. Thomas H. Prol, Esq., Swearing-in:
    - i. Jason J. Schlaffer, Four-Year Term, Newton Town Council
  - c. Lorraine A. Read, RMC, Swearing-in:
    - i. Matthew S. Dickson, Four-Year Term, Newton Town Council
- V. ROLL CALL**
- VI. DESIGNATION OF TEMPORARY MAYOR**
  - a. \_\_\_\_\_
- VII. NOMINATION AND SELECTION OF MAYOR**
  - a. \_\_\_\_\_
- VIII. SWEARING-IN OF MAYOR**
- IX. NOMINATION AND SELECTION OF DEPUTY MAYOR**
  - a. \_\_\_\_\_
- X. SWEARING-IN OF DEPUTY MAYOR**
- XI. COMMENTS BY TOWN MANAGER, COUNCIL MEMBERS, AND MAYOR**

## XII. CONSENT AGENDA

All items listed with an asterisk (\*) are considered to be routine and non-controversial by the Town Council and will be approved by one motion. There will be no separate discussion of these items unless a Council member so requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- a. Resolution #140-2018\* Reaffirm Banks as Depositories
- b. Resolution #141-2018\* Reaffirm Legal Newspapers and Designate Electronic News Source
- c. Resolution #142-2018\* Reaffirm Schedule of Public Town Council Meetings for the Remainder of the Year 2018
- d. Resolution #143-2018\* Reaffirm Officials to Sign Checks
- e. Resolution #144-2018\* Reaffirm Chief Financial Officer and/or Finance Director as the Individuals Authorized to Sell Bond Anticipation Notes
- f. Resolution #145-2018\* Appointment of Mayor as a Class I Member of the Newton Planning Board
- g. Resolution #146-2018\* Appointment of Town Council Representative as a Class III Member of the Newton Planning Board
- h. Resolution #147-2018\* Appointment of Town Manager as Hearing Officer in all Matters of Dispute Regarding the Town of Newton
- i. Resolution #148-2018\* Appointment of Members to the Town of Newton Ad Hoc Redevelopment Team
- j. Resolution #149-2018\* Appointment of Town Council Liaison to the Economic Development Advisory Commission
- k. Resolution #150-2018\* Appointment of Town Council Liaison to the Historic Preservation Advisory Commission
- l. Resolution #151-2018\* To Confirm/Establish Petty Cash and Change Funds
- m. Resolution #152-2018\* Appointment of Town Council Liaison to the Newton Board of Education
- n. RESOLUTION #153-2018\* Provide Emergency Appropriation in the Town of Newton 2018 Budget
- o. Resolution #154-2018\* Approve Bills and Vouchers for Payment

## XIII. APPOINTMENT

- a. Mayor's Appointment Class II Representative to the Newton Planning Board (*Appointment of Town Manager by the Mayor*)

## XIV. OPEN TO THE PUBLIC

**XV. BENEDICTION** – Deacon Thomas Zayac, Saint Joseph's Roman Catholic Church, Newton, NJ

## XVI. ADJOURNMENT



## TOWN OF NEWTON

### RESOLUTION #140-2018

July 1, 2018

### "Reaffirm Banks as Depositories for Calendar Year 2018"

**BE IT RESOLVED** by the Town Council of the Town of Newton that the following policy is hereby reaffirmed pertaining to Town funds for calendar year 2018:

1) The cash management and investment objectives for the Town of Newton include preservation of capital, adequate safekeeping of assets, maintenance of liquidity to meet operating needs, diversification of the Town's portfolio to minimize risks associated with individual investments, and investment of assets in accordance with State and Federal laws and regulations.

2) The following banks are hereby authorized to be used as depositories for Town funds:

PNC Bank, NA  
JP Morgan Chase Bank  
New Jersey Cash Management Fund  
SB One Bank (formerly Sussex Bank)  
Lakeland Bank  
First Hope Bank  
Santander Bank, N.A.  
TD Bank, NA  
Highlands State Bank  
Valley National Bank  
Wells Fargo Bank, N.A.

Beginning with the filing of September 30, 2010 a list of banks that participate in the Governmental Unit Deposit Protection Act (GUDPA) and the type of certificate of eligibility is available quarterly from the State of New Jersey, Department of Banking and Insurance website: [http://www.state.nj.us/dobi/division\\_banking/depositories/gudpa.htm](http://www.state.nj.us/dobi/division_banking/depositories/gudpa.htm). The Chief Financial Officer/Finance Director will review this site and provide the Town Auditor with a copy of this list.

The above designated official depositories are required to submit to the Chief Financial Officer/Finance Director a copy of the institution's "Annual Report" each year. This may also be satisfied electronically.

3) All funds shall be deposited within 48 hours of receipt, in accordance with N.J.S.A. 40A:5-15.

The Chief Financial Officer/Finance Director shall minimize the possibility of idle cash accumulating in accounts by assuring that the amounts in excess of negotiated compensating balances are kept in interest bearing accounts or promptly swept into the investment portfolio.

The method of calculating banking fees and compensating balances shall be reviewed on a monthly basis.

Investment decisions shall be guided by the cash flow projections prepared by the Chief Financial Officer/Finance Director.

4) Permissible investments for the Town of Newton shall include a) Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America; b) government money market mutual funds; c) any Federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase and has a fixed rate of interest not dependent on any index or external factors; d) Bonds or other obligations of the local unit or school districts of which the local unit is a part; e) any other obligations with maturities not exceeding 397 days, as permitted by the Division of Investments; f) local government investment pools; g) New Jersey State Cash Management Fund; and h) repurchase agreements of fully collateralized securities.

5) The Chief Financial Officer/Finance Director is authorized and directed to make investments on behalf of the Town of Newton. All investment decisions shall be consistent with this plan and all appropriate regulatory constraints.

6) Securities purchased on behalf of the Town of Newton shall be delivered electronically or physically to the Town's custodial bank, which shall maintain custodial and/or safekeeping accounts for such securities on behalf of the Town.

7) The Chief Financial Officer/Finance Director shall report to the Town Council all purchases of investments in accordance with N.J.S.A. 40A:5-15.2.

8) The Cash Management Plan shall be subject to annual audit conducted pursuant to N.J.S.A. 40A:5-14.

9) The Chief Financial Officer/Finance Director shall escheat to the State of New Jersey checks which remain outstanding for twelve or more months after the date of issuance.

#### **CERTIFICATION**

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the Reorganization meeting of said Governing Body conducted on Sunday, July 1, 2018.

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Lorraine A. Read, RMC  
Municipal Clerk



**TOWN OF NEWTON**  
**RESOLUTION #141-2018**

**July 1, 2018**

**"Reaffirm Legal Newspapers and Designate  
Electronic News Source"**

**WHEREAS**, the *New Jersey Herald* and the *New Jersey Sunday Herald* were previously designated as legal newspapers for the Town of Newton during calendar year 2018 by Resolution #243-2017;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that said two newspapers be reaffirmed as legal newspapers for the remainder of calendar year 2018.

New Jersey Herald

New Jersey Sunday Herald

**BE IT FURTHER RESOLVED** that TAPinto Newton be and hereby is designated as the electronic news source for which notices and other matters are to be provided under the Open Public Meetings Act.

**CERTIFICATION**

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Lorraine A. Read, RMC  
Municipal Clerk



**TOWN OF NEWTON**  
**RESOLUTION #142-2018**

July 1, 2018

**“Reaffirm Schedule of Town Council Meetings for  
the Remainder of 2018”**

**WHEREAS**, the Newton Town Council established their meeting dates for calendar year 2017 by the adoption of Resolution #8-2018 at their meeting on January 8, 2018;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton, Sussex County, New Jersey that the following schedule for 2018 indicates all public meetings of the Newton Town Council for the remainder of the calendar year which will be held on the second and fourth Mondays of each month at 7:00pm, unless otherwise indicated, in the Council Chambers, 39 Trinity Street, Newton, New Jersey;

| <b>Council Meetings</b> |     |     |     |
|-------------------------|-----|-----|-----|
| 7:00pm                  |     |     |     |
| July                    | 17  |     |     |
| August                  | 13  |     |     |
| September               | 12* | and | 24  |
| October                 | 10* | and | 22  |
| November                | 26  |     |     |
| December                | 10  | and | 26* |

*\*Held Wednesday*

**BE IT FURTHER RESOLVED**, that for the purposes of the Act, the official bulletin board for posting notices shall be the bulletin board in the first floor lobby of the Municipal Building at 39 Trinity Street, Newton, New Jersey, with said board being outside of the Municipal Clerk's Office; and

**BE IT FURTHER RESOLVED**, that certified copies of this Resolution be forwarded to the *New Jersey Herald* and the *NJ Sunday Herald*, and a copy be filed with the Municipal Clerk; and

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution shall be mailed to any person requesting notices of meetings of the Town Council pursuant to N.J.S.A. 10:4-19 and whoever has paid the required fee for such notice.

**CERTIFICATION**

**THIS IS TO CERTIFY** that the above is a true copy of a Resolution adopted by the Town Council of the Town of Newton at the Reorganization meeting of said Governing Body conducted on Saturday, July 1, 2018.

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Lorraine A. Read, RMC  
Municipal Clerk



**TOWN OF NEWTON  
RESOLUTION #143-2018**

**July 1, 2018**

**“Reaffirm Officials to Sign Checks”**

**BE IT RESOLVED**, by the Town Council of the Town of Newton that the Newton Town Manager, Chief Financial Officer, and/or Treasurer be authorized to sign all Town, Water and Sewer Utility, and payroll checks effective July 1, 2018.

**CERTIFICATION**

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Lorraine A. Read, RMC  
Municipal Clerk



**TOWN OF NEWTON  
RESOLUTION #144-2018**

July 1, 2018

**“Reaffirm Designating the Chief Financial Officer  
and/or Finance Director as the Individual  
Authorized to Sell Bond Anticipation Notes”**

**BE IT RESOLVED**, by the Town Council of the Town of Newton that the following policy is hereby reaffirmed pertaining to the sale of Bond Anticipation Notes:

- 1) The Chief Financial Officer and/or the Finance Director are hereby authorized to sell Bond Anticipation Notes and directed to determine all matters in connection with said Notes not determined by this or subsequent Resolutions.
- 2) The Chief Financial Officer and/or the Finance Director are directed to report in writing to the Governing Body at the meeting next succeeding the date when the sale or delivery of Notes pursuant to this Resolution is made. Such report is to include the amount, description, interest rate, maturity of the Notes sold, the price obtained, and the name of the purchaser.
- 3) This Resolution shall take effect immediately upon its adoption.

**CERTIFICATION**

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Lorraine A. Read, RMC  
Municipal Clerk



**TOWN OF NEWTON**  
**RESOLUTION #145-2018**

**July 1, 2018**

**“Appointment of Mayor as a Class I Member of  
the Newton Planning Board”**

**BE IT RESOLVED**, by the Town Council of the Town of Newton that Mayor Helen R. Le Frois be and is hereby appointed to the Newton Planning Board as a Class I member for the one year period commencing July 1, 2018 and ending June 30, 2019.

**CERTIFICATION**

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Lorraine A. Read, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #146-2018

July 1, 2018

**“Appointment of Town Council Representative as a Class III Member of the Newton Planning Board”**

**BE IT RESOLVED**, by the Town Council of the Town of Newton that Deputy Mayor Daniel G. Flynn, be and is hereby appointed to the Newton Planning Board as a Class III member for the one-year period commencing July 1, 2018 and ending June 30, 2019.

### CERTIFICATION

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Lorraine A. Read, RMC  
Municipal Clerk



**TOWN OF NEWTON**  
**RESOLUTION #147-2018**

July 1, 2018

**“Appointment of the Town Manager as Hearing Officer in all Matters of Dispute Regarding the Town of Newton”**

**WHEREAS**, certain matters may arise over the course of the year which require a hearing to be conducted for the purpose of resolving issues; and

**WHEREAS**, Mr. Thomas S. Russo, Jr., Town Manager of the Town of Newton, is the representative of the Governing Body, as well as both the Chief Executive Officer and Chief Administrative Officer of the municipality;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton that the Town Manager is hereby appointed as Hearing Officer in all matters of dispute regarding the Town of Newton for the remainder of calendar year 2018.

**CERTIFICATION**

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Lorraine A. Read, RMC  
Municipal Clerk



**TOWN OF NEWTON**  
**RESOLUTION #148-2018**

**July 1, 2018**

**“Appointment of Members of the Town of Newton  
Ad Hoc Redevelopment Team”**

**WHEREAS**, the Town of Newton acknowledges there are potential benefits to the Town of Newton to be gained through the process of redevelopment; and

**WHEREAS**, opportunities for beneficial redevelopment should be thoroughly, expeditiously and efficiently evaluated and pursued;

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Council of the Town of Newton that it hereby appoints individuals in the positions listed below to an ad hoc Redevelopment Team to evaluate and pursue redevelopment opportunities in the Town of Newton for a one-year period from July 1, 2018 through June 30, 2019; and

**BE IT FURTHER RESOLVED** that individuals representing the following positions shall be members of the Redevelopment Team, with said meetings to be called by the Town Manager as needed:

Mayor; Deputy Mayor; Town Manager; Community Development Director; Planning/Zoning Administrator; Tax Assessor; Town Attorney; Town Planner; Town Engineer; Planning Board Chairperson; Redevelopment Counsel; and other professionals and/or staff as deemed necessary by the Town Manager; and

**BE IT FURTHER RESOLVED**, said Redevelopment Team is a purely advisory group working only in an analytical and advisory capacity and is: (a) not empowered to make any decisions; (b) has no effective authority; (c) is not empowered to act by vote; (d) is not governed by the Open Public Meetings Act; and (e) is not a “Redevelopment Agency” pursuant to N.J.S. 40A:12A-11.

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Lorraine A. Read, RMC  
Municipal Clerk



**TOWN OF NEWTON  
RESOLUTION #149-2018**

**July 1, 2018**

**“Appointment of Jason Schlaffer as the Town Council Liaison to the Economic Development Advisory Commission”**

**BE IT RESOLVED**, by the Town Council of the Town of Newton that Jason Schlaffer be and is hereby appointed to the Economic Development Advisory Commission as the Town Council liaison member for a one-year period commencing July 1, 2018 and ending June 30, 2019.

**CERTIFICATION**

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Lorraine A. Read, RMC  
Municipal Clerk



**TOWN OF NEWTON  
RESOLUTION #150-2018**

**July 1, 2018**

**“Appointment of Sandra Lee Diglio as Town Council Liaison to the Historic Preservation Advisory Commission”**

**BE IT RESOLVED**, by the Town Council of the Town of Newton that Sandra Lee Diglio be and is hereby appointed to the Historic Preservation Advisory Commission as the Town Council liaison member for a one-year period commencing July 1, 2018 and ending June 30, 2019.

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Lorraine A. Read, RMC  
Municipal Clerk



July 1, 2018

**TOWN OF NEWTON**  
**RESOLUTION #151-2018**

**“To Confirm/Establish Petty Cash and Change Funds”**

**WHEREAS**, the Town of Newton maintains the following petty cash funds, as approved and recorded with the Division of Local Government Services:

|               |          |   |
|---------------|----------|---|
| Finance       | \$250.00 | Treasurer (Max reim. increased from \$20 to \$25. Excludes tax) |
| Water & Sewer | \$50.00  | Treasurer   |

**WHEREAS**, The Town of Newton maintains the following change funds:

|               |          |  |
|---------------|----------|--|
| Cashier       | \$200.00 | Tax Collector (increased from \$100)                 |
| Water & Sewer | \$200.00 | Water Sewer Utility Collector (increased from \$100) |
| Clerk         | \$100.00 | Municipal Clerk                                      |
| Court         | \$100.00 | Court Administrator                                  |
| Court         | \$100.00 | Deputy Court Administrator                           |
| Police        | \$10.00  | Records Clerk  |
| Recreation    | \$350.00 | Recreation Supervisor                                |

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton, that the aforementioned petty cash and change funds are established and confirmed.

**CERTIFICATION**

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Lorraine A. Read, RMC  
Municipal Clerk



July 1, 2018

**TOWN OF NEWTON  
RESOLUTION #152-2018**

**"Appointment of Matthew Dickson as Town  
Council Liaison to the Newton Board of  
Education"**

**BE IT RESOLVED**, by the Town Council of the Town of Newton that Matthew Dickson be and is hereby appointed as the Town of Newton liaison to the Newton Board of Education for a one-year period commencing July 1, 2018 and ending June 30, 2019.

**CERTIFICATION**

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Lorraine A. Read, RMC  
Municipal Clerk



## TOWN OF NEWTON

### RESOLUTION #153-2018

July 1, 2018

### "Provide Emergency Appropriation in the Town of Newton 2018 Budget"

**WHEREAS**, an emergency has arisen with respect to the Town receiving a petition to move the election date from June to November and due to the date received and number of petition signatures the law requires the Town to hold a special election, and no adequate provision was made in the 2018 budget for the aforesaid purpose; and

**WHEREAS**, N.J.S. 40A:4-48 provides for the creation of an emergency appropriation for the purpose above mentioned; and

**WHEREAS**, the total amount of emergency appropriation(s) created including the appropriation to be created by this resolution is \$16,000.00 and three percent (3%) of the total operations in the budget for the year is \$296,699.70;

**NOW, THEREFORE BE IT RESOLVED**, by the Town Council of the Town of Newton (not less than two-thirds (2/3) of all the members thereof affirmatively concurring), that in accordance with the provisions of N.J.S.A. 40A:4-48 that:

- 1) An emergency appropriation be and the same is hereby made for in the amount of \$16,000.00.
- 2) Said emergency appropriation shall be provided in full in the 2019 budget.
- 3) The Chief Financial Officer has certified that the expenditures to be financed through this resolution are related to the aforementioned emergency.
- 4) That an "Emergency Note" not in excess of the above amount be authorized pursuant to N.J.S.A. 40A:4-48 and in accordance with the provision of NJSA 40A:4-51.
- 5) That such note shall be executed by the Chief Financial Officer and by the Town Clerk
- 6) That said note be dated after July 16, 2018, and may be renewed from time to time, and such note and any renewals thereof shall be payable on or before December 31, 2019.
- 7) A certified copy of this resolution be filed with the Director of the Division of Local Government Services.

### CERTIFICATION

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Lorraine A. Read, RMC  
Municipal Clerk

**STATEMENT RE:  
EMERGENCY RESOLUTION**

This statement must be prepared in duplicate by the Chief Financial Officer or other responsible official, and must be filed with the Municipal Clerk prior to the adoption of the emergency resolution. The duplicate thereof must be filed with the Director of Local Government Services at the time of filing the emergency resolution.

**Need of Emergency Appropriation:**

**On April 18, 2018, an Initiative Petition was filed proposing to move the Municipal Election from May to November. A Committee of Petitioners submitted pursuant to NJSA 40:69A-1 et seq., consisting of 27 pages, requesting that an ordinance to move the municipal election from May to November be submitted to the electorate for a vote.**

**Pursuant to NJSA 40:69A-187, the Municipal Clerk examined the petition papers and determined each paper of the petition has a proper statement of the circulator and was signed by a sufficient number of qualified voters. The number of qualified voter signatures constitutes more than 15% of the total votes cast in the Town at the last election at which members of the General Assembly were elected.**

**The Town Council introduced an Ordinance with final adoption to take place June 11, 2018. It was required for the Petition Committee to withdraw their Petition by that date. The Petition was not withdrawn, therefor the Ordinance was rejected and a Special Election is required by Statute. A Special Election is scheduled for Tuesday, July 31, 2018.**

Date of Occurrence: **Tuesday, June 11, 2018**

Have any contracts been awarded or purchase orders place in connection with this emergency appropriation? **NO**

Have any payments been made in connection with this emergency appropriation? **NO**

If costs are in excess of \$17,500 for either labor or materials, or both, will bids be advertised for? **N/A**

If not, have resolutions been adopted declaring an exigency to exist which will not permit the advertisement for public bids? **N/A**

Will work be performed by contract, force account or otherwise? **Otherwise**

Signed: \_\_\_\_\_  
Title: Chief Financial Officer

Dated: \_\_\_\_\_



## TOWN OF NEWTON

### RESOLUTION #154-2018

July 1, 2018

“Approve Bills and Vouchers for Payment”

**BE IT RESOLVED** by the Town Council of the Town of Newton that payment is hereby approved for all vouchers that have been properly authenticated and presented for payment, representing expenditures for which appropriations were duly made in the 2017 and 2018 Budgets adopted by this local Governing Body, including any emergency appropriations, and where unexpended balances exist in said appropriation accounts for the payment of such vouchers.

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Lorraine A. Read, RMC  
Municipal Clerk

## List of Bills - (10001) CASH - CURRENT - LAKELAND #434 CURRENT FUND

| Check# | Vendor                                     | Description                                   | Payment  | Check Total |
|--------|--|---|----------|-------------|
| 40284  | 4044 - ALICE TRAINING INSTITUTE LLC        | PO 52574 K TEETS ACTIVE SHOOTER TRAINING      | 595.00   | 595.00      |
| 40285  | 3771 - BETWEEN THE BREAD                   | PO 52885 Council-Elect Schlaffer orientation  | 84.50    | 84.50       |
| 40286  | 1132 - BOONTON TIRE SUPPLY INC.            | PO 52325 PD VEHICLE REPAIR                    | 420.02   | 420.02      |
| 40287  | 3893 - CAMPBELLS SUPPLY OF SUSSEX COUNTY L | PO 52833 TRK #2 AIR LEAK/VALVE/WALKING BEAMS  | 8,566.02 | 8,566.02    |
| 40288  | 163 - CENTURYLINK COMMUNICATIONS, INC.     | PO 52834 LOCAL PHONE SERVICE                  | 2,698.91 | 2,698.91    |
| 40289  | 3770 - CINTAS CORPORATION NO. 2            | PO 51710 BLANKET: 1ST AID SUPP'S              | 87.51    | 87.51       |
| 40290  | 2361 - CSS TEST INC.                       | PO 51742 BLANKET: DRUG TESTING                | 144.00   | 144.00      |
| 40291  | 3563 - D. BECKER PHOTO, LLC.               | PO 52843 CUSTOM DRONE PHOTOGRAPH TOWN         | 300.00   | 300.00      |
| 40292  | 3124 - EXTRA TECH DATA SERVICES, LLC.      | PO 52824 COURT/TAX/CONSTRUCTION IT SVCS       | 360.00   | 360.00      |
| 40293  | 3703 - GRUBER, COLABELLA & LIUZZA          | PO 51756 2018 PUBLIC DEFENDER-AGATINO (\$13,5 | 1,233.42 | 1,233.42    |
| 40294  | 3032 - HARTER EQUIPMENT INC.               | PO 52768 Loader Parts ACCT #6298              | 4,656.64 | 4,656.64    |
| 40295  | 230 - HAYEK'S MARKET INC.                  | PO 52728 6/4 INTERN LUNCHEON                  | 73.47    |             |
|        |  | PO 52749 Lunch for PBA Negotiations 6/6/18    | 36.91    | 110.38      |
| 40296  | 1866 - HOME DEPOT, INC.                    | PO 52827 SUPPL for clean communities/landsca  | 366.22   | 366.22      |
| 40297  | 3756 - JACKI SHACKLETON                    | PO 52672 MILEAGE TO CTC EXAM                  | 94.48    | 94.48       |
| 40298  | 113 - JCP&L                                | PO 52839 TOWN BLDG'S -MAY                     | 5,656.77 |             |
|        |  | PO 52870 TOWNHALL O/S LIGHTING -MAY           | 100.01   | 5,756.78    |
| 40299  | 3778 - JP MONZO MUNIC CONSULTING, LLC      | PO 52675 6/19 SALT webinar D.Babcock          | 40.00    | 40.00       |
| 40300  | 2532 - LADDEY, CLARK & RYAN, LLP           | PO 51755 2018 PROSECUTOR McMeen (\$31,000/12= | 2,583.33 | 2,583.33    |
| 40301  | 1022 - MCCULLOUGH TREE EXPERTS LLC         | PO 52821 REMOVE 2 TREES -STORM DAMAGE         | 825.00   | 825.00      |
| 40302  | 1141 - MCGUIRE, INC.                       | PO 52738 WS/DPW/VehicleRPRS cust #2252        | 391.94   | 391.94      |
| 40303  | 116 - NEW JERSEY HERALD, INC.              | PO 52867 NJH Ads                              | 51.60    |             |
|        |  | PO 52873 NJH Ad                               | 24.60    | 76.20       |
| 40304  | 106 - ELIZABETHTOWN GAS                    | PO 52869 DPW NAT GAS -MAY                     | 210.87   | 210.87      |
| 40305  | 64 - PELLOW, HAROLD & ASSO, INC.           | PO 52878 PB CONSULT-MAY 2018                  | 422.50   | 422.50      |
| 40306  | 695 - PUBLIC EMPLOYEE RETIRE SYSTEM        | PO 52895 ER SHARE PERS 2017 RETRO NON-UNION   | 326.78   | 326.78      |
| 40307  | 39 - QUILL CORPORATION                     | PO 51729 BLANKET: POLICE/CENCOM OFFICE SUPPL  | 221.75   | 221.75      |
| 40308  | 2478 - RACHLES/MICHELE'S OIL COMPANY, INC. | PO 51738 BLANKET: GAS JAN-APR\$5,000/mo; M-   | 5,184.81 | 5,184.81    |
| 40309  | 3679 - REISINGER OXYGEN SERVICE, INC.      | PO 51768 BLANKET: OXYGEN POLICE CUST #05587   | 39.92    | 39.92       |
| 40310  | 2860 - RUTGERS, CENTER FOR GOVERNMENT SERV | PO 52757 TAX COLLECTOR MANUAL                 | 40.00    | 40.00       |
| 40311  | 3935 - SARAH GRUB                          | PO 52793 Mileage POMCA IV Court Classes (8)   | 661.82   | 661.82      |
| 40312  | 3134 - SHOP RITE, INC.                     | PO 52890 Supplies for Reorg reception         | 13.95    | 13.95       |
| 40313  | 3993 - SLOAN, JAMES P.                     | PO 51748 2018 JUDGE (\$35,000/12=\$2916.67) G | 3,214.17 | 3,214.17    |
| 40314  | 3117 - SOME'S WORLD WIDE UNIFORMS, INC.    | PO 52743 CARRIER (MEISINGER) CUST #10706      | 125.00   | 125.00      |
| 40315  | 3108 - SPARTA POSTMASTER                   | PO 52399 STANDARD & FIRST CLASS PERMIT FEE    | 225.00   | 225.00      |
| 40316  | 4024 - SPECTROTEL                          | PO 52894 TH LONG DISTANCE PHONE -JUNE         | 623.48   | 623.48      |
| 40317  | 4070 - SQUIRES, HANNAH                     | PO 52777 2018 MISS NEWTON WINNER              | 750.00   | 750.00      |
| 40318  | 2257 - STAPLES BUSINESS ADVANTAGE, INC.    | PO 52855 Labels and Tissues                   | 16.48    | 16.48       |
| 40319  | 3442 - SUNLIGHT GENERAL                    | PO 51736 BLANKET: DPW/STP ELECTRIC            | 249.71   | 249.71      |
| 40320  | 229 - SUSSEX COUNTY ECONOMIC               | PO 52730 Business Card Ad for 14th Annual Aw  | 37.50    | 37.50       |
| 40321  | 2310 - SUSSEX COUNTY ENGINEERING DIVISION  | PO 52744 TRAFFIC LIGHT'S SPRING/MAINT         | 270.71   | 270.71      |
| 40322  | 4028 - SUSSEX COUNTY TECH SCHOOL           | PO 52750 Miss Newton Cookies                  | 61.00    | 61.00       |
| 40323  | 2479 - TAYLOR OIL CO., INC.                | PO 51735 BLANKET: DIESEL JAN-APR @\$3,000/MO  | 3,652.10 | 3,652.10    |
| 40324  | 1751 - TERESA ANN OSWIN                    | PO 52889 Supplies for Reorg Reception         | 35.52    | 35.52       |
| 40325  | 2675 - TIRE KING, INC.                     | PO 52790 SPARE TIRE                           | 120.00   | 120.00      |
| 40326  | 3429 - TOYOTA MOTOR CREDIT CORP.           | PO 51708 BLANKET: 2013 TOYOTA CAMRY 60 PMT    | 472.08   | 472.08      |
| 40327  | 1469 - UNIVERSAL SUPPLY GROUP INC.         | PO 52786 AIR FILTERS Cust #3193               | 627.36   | 627.36      |
| 40328  | 1158 - VISION SERVICE PLAN                 | PO 52842 VISION MAY/JUNE                      | 1,569.74 | 1,569.74    |
| 40329  | 1500 - WALMART                             | PO 52853 LEAF SKIMMERS                        | 24.18    | 24.18       |
| 40330  | 633 - WEIS MARKETS, INC.                   | PO 52874 Council Reception 6/25/18            | 93.95    | 93.95       |
|        |  |   |          | -----       |
|        | TOTAL                                      |   |          | 48,680.73   |

Summary By Account

| ACCOUNT | DESCRIPTION                            | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT    |
|---------|--|------------|--------------|---------------|-----------|
| 100001  | CASH - CURRENT - LAKELAND #434         |            |              | 0.00          | 48,680.73 |
| 1050200 | TOWN MANAGER'S OFFICE - OTHER EXPENSES | 1,265.22   |              |               |           |
| 1051200 | TOWN CLERK'S OFFICE - OTHER EXPENSES   | 301.20     |              |               |           |
| 1052200 | TOWN COUNCIL - OTHER EXPENSES          | 185.67     |              |               |           |

## Summary By Account

| ACCOUNT           | DESCRIPTION                              | CURRENT YR       | APPROP. YEAR  | NON-BUDGETARY | CREDIT           |
|-------------------|--|------------------|---------------|---------------|------------------|
| 1053200           | HUMAN RESOURCE - OTHER EXPENSES          | 73.47            |               |               |                  |
| 1054200           | FINANCE ADMINISTRATION - OTHER EXPENSES  | 40.00            |               |               |                  |
| 1056200           | COLLECTION OF TAXES - OTHER EXPENSES     | 134.48           |               |               |                  |
| 1058200           | LEGAL SERVICES - OTHER EXPENSES          | 3,708.33         |               |               |                  |
| 1059200           | MUNICIPAL COURT - OTHER EXPENSES         | 661.82           |               |               |                  |
| 1061200           | BUILDINGS & GROUNDS - OTHER EXPENSES     | 820.61           |               |               |                  |
| 1062200           | PLANNING BOARD - OTHER EXPENSES          | 422.50           |               |               |                  |
| 1066200           | EMPLOYEE GROUP INSURANCE - OTHER EXPENSE | 1,569.74         |               |               |                  |
| 1074200           | POLICE DEPARTMENT - OTHER EXPENSES       | 386.67           |               |               |                  |
| 1078200           | EMERGENCY MANAGEMENT - OTHER EXPENSES    | 595.00           |               |               |                  |
| 1080200           | ROAD REPAIR & MAINT - OTHER EXPENSES     | 5,481.64         |               |               |                  |
| 1081200           | SNOW REMOVAL - OTHER EXPENSES            | 120.00           |               |               |                  |
| 1083300           | VEHICLE MAINTENANCE - OTHER EXPENSES     | 9,377.98         |               |               |                  |
| 1085200           | OCCUPATIONAL HEALTH - OTHER EXPENSES     | 144.00           |               |               |                  |
| 1087200           | RECREATION - OTHER EXPENSES              | 811.00           |               |               |                  |
| 1089200           | UTILITY EXP/BULK PURCH - OTHER EXPENSES  | 18,647.37        |               |               |                  |
| 1090200           | SWIMMING POOL - OTHER EXPENSES           | 24.18            |               |               |                  |
| 1091200           | PARKS & PLAYGROUNDS - OTHER EXPENSES     | 260.48           |               |               |                  |
| 1094798           | INTERLOCAL - GREEN TWP COURT             | 3,322.59         |               |               |                  |
| 1098200A          | (2017) STATUTORY EXPENDITURES - OTHER EX |                  | 326.78        |               |                  |
| <b>TOTALS FOR</b> | <b>CURRENT FUND</b>                      | <b>48,353.95</b> | <b>326.78</b> | <b>0.00</b>   | <b>48,680.73</b> |

Total to be paid from Fund 10 CURRENT FUND

48,680.73

48,680.73

## Checks Previously Disbursed

|        |                 |                                    |            |           |
|--------|-----------------|------------------------------------|------------|-----------|
| 181043 | PAYROLL ACCOUNT | 6/28 Current Pay                   | 210,102.81 | 6/28/2018 |
| 181042 | CAPITAL ACCOUNT | xfr to Capital 6/20 EFT Madison St | 155,873.47 | 6/25/2018 |
| 181041 | CAPITAL ACCOUNT | xfr to Capital 6/18 EFT NJDOT Libe | 11,871.16  | 6/25/2018 |
|        |                 |                                    | 377,847.44 |           |

Total paid from Fund 10 CURRENT FUND

377,847.44

377,847.44

Total for this Bills List: **426,528.17**



**List of Bills - (600001) CASH - W/S OPERATING-LAKELAND #426  
WATER/SEWER UTILITY**

| Check# | Vendor                                    | Description                                  | Payment   | Check Total |
|--------|---|--|-----------|-------------|
| 16977  | 192 - CAMPBELL'S SMALL ENGINE INC.        | PO 52787 MOWER CHOKE WTP                     | 32.43     | 32.43       |
| 16978  | 163 - CENTURYLINK COMMUNICATIONS, INC.    | PO 52834 LOCAL PHONE SERVICE                 | 1,207.13  | 1,207.13    |
| 16979  | 3563 - D. BECKER PHOTO, LLC.              | PO 52843 CUSTOM DRONE PHOTOGRAPH TOWN        | 300.00    | 300.00      |
| 16980  | 3124 - EXTRA TECH DATA SERVICES, LLC.     | PO 52201 BLANKET: IT SVC'S                   | 250.00    |             |
|        |   | PO 52296 IT SERVICES G-SUITE ACCOUNT         | 106.00    | 356.00      |
| 16981  | 200 - GARDEN STATE LABORATORIES INC       | PO 52809 WATER/SEWER ANALYSES -APR           | 2,017.50  |             |
|        |   | PO 52803 WATER/SEWER ANALYSES -MAY           | 917.00    | 2,934.50    |
| 16982  | 3876 - HOLLAND COMPANY, INC.              | PO 52700 B: CES PACL 2500 (APR-DEC)          | 12,968.45 | 12,968.45   |
| 16983  | 1866 - HOME DEPOT, INC.                   | PO 51844 BLANKET: WATER/SEWER                | 20.21     | 20.21       |
| 16984  | 113 - JCP&L                               | PO 52840 W/S MAY                             | 14,631.08 | 14,631.08   |
| 16985  | 4071 - KENT INDUSTRIES INC.               | PO 52804 BATTERY                             | 121.79    | 121.79      |
| 16986  | 3711 - KKPR MARKETING & PUBLIC RELATIONS, | PO 51754 BLANKET: 2018 MARKETING & PUBLIC R  | 400.00    | 400.00      |
| 16987  | 2300 - LOWE'S , INC.                      | PO 52897 W/S REFRIDGERATOR                   | 535.02    | 535.02      |
| 16988  | 1141 - MCGUIRE, INC.                      | PO 52738 WS/DPW/VehicleRPRS cust #2252       | 172.27    | 172.27      |
| 16989  | 2212 - PROCESS TECH SALES AND SERVICE     | PO 52806 DEMAND SERVICE AND TURBIDITY        | 1,255.95  | 1,255.95    |
| 16990  | 1489 - SMALLEY, JOHN H                    | PO 51727 BLANKET: SVCS @ MORRIS LAKE \$15,00 | 1,250.00  | 1,250.00    |
| 16991  | 3108 - SPARTA POSTMASTER                  | PO 52399 STANDARD & FIRST CLASS PERMIT FEE   | 225.00    | 225.00      |
| 16992  | 316 - SPARTA TOWNSHIP TAX COLLECTOR       | PO 52872 3rd QTR PROP TAXES WTP MORRIS LK es | 16,647.33 | 16,647.33   |
| 16993  | 2257 - STAPLES BUSINESS ADVANTAGE, INC.   | PO 51863 BLANKET W/S OFFICE SUPPLIES         | 15.95     | 15.95       |
| 16994  | 3442 - SUNLIGHT GENERAL                   | PO 51736 BLANKET: DPW/STP ELECTRIC           | 421.97    | 421.97      |
| 16995  | 229 - SUSSEX COUNTY ECONOMIC              | PO 52730 Business Card Ad for 14th Annual Aw | 37.50     | 37.50       |
| 16996  | 1158 - VISION SERVICE PLAN                | PO 52842 VISION MAY/JUNE                     | 525.00    | 525.00      |
| 16997  | 1500 - WALMART                            | PO 52891 Reorg reception supplies            | 52.85     | 52.85       |
|        | TOTAL                                     |  |           | 54,110.43   |

Summary By Account

| ACCOUNT           | DESCRIPTION                          | CURRENT YR       | APPROP. YEAR | NON-BUDGETARY | CREDIT           |
|-------------------|--------------------------------------|------------------|--------------|---------------|------------------|
| 600001            | CASH - W/S OPERATING-LAKELAND #426   |                  |              | 0.00          | 54,110.43        |
| 6051200           | W&S OPERATING - TOTAL OTHER EXPENSES | 53,410.43        |              |               |                  |
| 6089305           | W&S CAP IMPROVE - WATER TANK IMPROV  | 700.00           |              |               |                  |
| <b>TOTALS FOR</b> | <b>WATER/SEWER UTILITY</b>           | <b>54,110.43</b> | <b>0.00</b>  | <b>0.00</b>   | <b>54,110.43</b> |

Total to be paid from Fund 60 WATER/SEWER UTILITY 54,110.43  
 =====  
 54,110.43

Checks Previously Disbursed

|        |                 |              |           |           |
|--------|-----------------|--------------|-----------|-----------|
| 186024 | PAYROLL ACCOUNT | 6/28 W/S Pay | 37,791.19 | 6/28/2018 |
|        |                 |              | -----     |           |
|        |                 |              | 37,791.19 |           |

| ACCOUNT                                     | DESCRIPTION                                 | CURRENT YR | APPROP. YEAR | NON-BUDGETARY | CREDIT    |
|---|---|------------|--------------|---------------|-----------|
| -----                                       |   |            |              |               |           |
|   | Total paid from Fund 60 WATER/SEWER UTILITY |            |              |               | 37,791.19 |
|   |   |            |              |               | -----     |
|   |   |            |              |               | 37,791.19 |
| Total for this Bills List: <b>91,901.62</b> |   |            |              |               |           |

**List of Bills - (710001) CASH - TRUST - LAKELAND #469  
TRUST**

| Check# | Vendor                           | Description                          | Payment  | Check Total |
|--------|----------------------------------|--------------------------------------|----------|-------------|
| 3753   | 64 - PELLOW, HAROLD & ASSO, INC. | PO 52864 NEWTON DONUTS-MAY ESCROW    | 1,977.75 |             |
|        |                                  | PO 52865 NVE/OCCHINFINTO-MAY ESCROW  | 297.18   |             |
|        |                                  | PO 52866 M&M CASAS-MAY ESCROW        | 227.50   |             |
|        |                                  | PO 52879 WATER ST/N PK DR-MAY ESCROW | 32.50    |             |
|        |                                  | PO 52882 JAMES DEVINE-MAY ESCROW     | 162.50   |             |
|        |                                  | PO 52883 THORLAB S-MAY ESCROW        | 65.00    | 2,762.43    |
| 3754   | 3134 - SHOP RITE, INC.           | PO 52854 FOOD POOL                   | 135.94   | 135.94      |
|        | TOTAL                            |                                      |          | 2,898.37    |

**Summary By Account**

| ACCOUNT           | DESCRIPTION                  | CURRENT YR  | APPROP. YEAR | NON-BUDGETARY   | CREDIT          |
|-------------------|------------------------------|-------------|--------------|-----------------|-----------------|
| 710001            | CASH - TRUST - LAKELAND #469 |             |              | 0.00            | 2,898.37        |
| 711208            | RES RECREATION (ALL)         |             |              | 135.94          |                 |
| 711440            | ENGINEER REVIEW FEES         |             |              | 2,762.43        |                 |
| <b>TOTALS FOR</b> | <b>TRUST</b>                 | <b>0.00</b> | <b>0.00</b>  | <b>2,898.37</b> | <b>2,898.37</b> |

Total to be paid from Fund 71 TRUST  
 2,898.37  
 =====  
 2,898.37

**Checks Previously Disbursed**

|        |                 |                |          |           |
|--------|-----------------|----------------|----------|-----------|
| 187113 | PAYROLL ACCOUNT | 6/28 Trust Pay | 9,355.50 | 6/28/2018 |
|        |                 |                | -----    |           |
|        |                 |                | 9,355.50 |           |

Total paid from Fund 71 TRUST  
 9,355.50  
 -----  
 9,355.50

Total for this Bills List: 12,253.87