

**Historic Preservation Advisory Commission Meeting  
Regular Meeting of January 21, 2020 7:00 pm**

The regular meeting of the Historic Preservation Advisory Commission took place on the above date. Vice-Chairman Harry Kaplan read the Open Public Meetings Act and requested Commission Secretary Mrs. Citterbart to call the roll. Commission Secretary Mrs. Citterbart stated there was a quorum.

**OATH OF OFFICE**

Ralph Porter – Class C Member

**ATTENDANCE:** Mr. Porter, Mr. Kaplan, Mrs. Schulte, Mrs. Diglio

**EXCUSED:** Mr. Becker

**PROFESSIONALS PRESENT:** Jessica Caldwell from J. Caldwell & Associates

**FLAG SALUTE:** was recited.

**2020 REORGANIZATION:**

**Mrs. Schulte made a motion to nominate Ralph Porter as Chairman for the year 2020. Mr. Kaplan seconded the motion.** The floor was opened for discussion and closed. Mr. Porter was approved by a unanimous "aye" vote.

**Mr. Porter made a motion to nominate Mr. Kaplan as Vice Chairman for the year 2020. Mrs. Schulte seconded the motion.** The floor was opened for discussion and closed. Mr. Kaplan was approved by a unanimous "aye" vote.

**Mrs. Schulte made a motion to nominate Mrs. Citterbart as Board Secretary for the year 2020. Mr. Kaplan seconded the motion.** The floor was opened for discussion and closed. Mrs. Citterbart was approved by a unanimous "aye" vote.

**2020 MEETING DATES:**

\*January 21, 2020  
\*February 18, 2020  
March 16, 2020  
April 20, 2020  
May 18, 2020  
June 15, 2020  
August 17, 2020  
September 21, 2020  
October 19, 2020  
November 16, 2020  
December 21, 2020

\*January 19, 2021

**\*Follows a Legal Holiday or Court**

**\*No meeting in July**

**Mr. Kaplan made a motion to accept the meeting dates for 2020. Mrs. Schulte seconded the motion.** The dates were approved with a unanimous "aye".

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**CONSIDERATION OF MINUTES:**

**November 18, 2019**

**Mr. Porter made a motion to accept the November 18, 2019 minutes. Mrs. Schulte seconded the motion.** The minutes were approved with a unanimous "aye" vote.

**NEW BUSINESS:**

Jessica Caldwell from J. Caldwell & Associates reviewed her 2019 Historic Commission Project Report.

Slate Roof Workshop – Presented by Sussex County Historian Wayne McCabe with an overview of slate roof styles, types, shingle types, colors, producers of slate, patterns, etc.

**OLD BUSINESS:**

None

**CORRESPONDENCE:**

2019 Historic Commission Project Report – Jessica Caldwell

Resolution #10-2020 – Appointment of the Mayor as a Class I Member of the Newton Planning Board.

Resolution #11-2020 – Appointment of the Class III Member of the Newton Planning Board. By ordinance this must be a member of the Town Council; traditionally it is the Deputy Mayor.

Resolution #24-2020 – Appointment of Sandra Lee Diglio as Town Council Liaison to the Historic Preservation Advisory Commission.

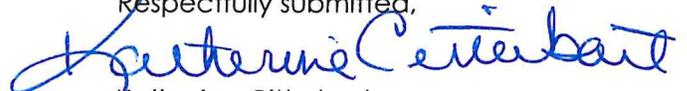
Resolution #38-2020 – Appointment of Certain Board and Commission Members.

**ADJOURNMENT:**

**Mr. Kaplan made a motion to adjourn the meeting. Mrs. Schulte seconded the motion. The meeting was adjourned with a unanimous "aye" vote at 8:14 PM.**

The next regular scheduled meeting will be held on February 18, 2020 at 7:00 PM in the Council Chambers of the Municipal Building.

Respectfully submitted,



Katherine Citterbart  
Historic Commission Secretary