

January 30, 2008

The Special Executive Session meeting of the Town Council of the Town of Newton was held on the above date at 6:30 p.m. Present were Mr. Elvidge, Mr. Diglio (arrived at 6:53 pm), Mr. Storm, Mr. Ricciardo, Mayor Unhoch and Town Manager, Ms. Eileen Kithcart.

Mayor Unhoch made the following declaration that “in accordance with the Open Public Meetings Act, notice of this executive session meeting was given to the two newspapers of record and posted on the official bulletin board on January 24, 2008.

Upon motion of Mr. Ricciardo, seconded by Mayor Unhoch and carried, the Town Council went into executive session at 6:30 p.m.

EXECUTIVE SESSION

WHEREAS, the Town Council of the Town of Newton (hereinafter referred to as the “Town Council”), convened a meeting in full compliance with the New Jersey Open Public Meetings Act, set forth in N.J.S.A. 10:4-12, and

WHEREAS, N.J.S.A. 10:4-12 allows a public body to enter executive session during a public meeting to discuss certain matters, and

WHEREAS, it has become clear to the Town Council that there is a need to enter executive session to discuss one or more of the exceptions to the New Jersey Open Public Meetings Act, as set forth in N.J.S.A. 10:4-12, and

WHEREAS, this work session meeting of the Town Council will not reconvene;

NOW THEREFORE BE IT RESOLVED by the Town Council of the Town of Newton that it will enter executive session to discuss personnel issues;

BE IT FURTHER RESOLVED that the discussion conducted in executive session by the Newton Town Council shall be disclosed to the public as follows:

PERSONNAL

Mr. Gregory C. Fehrenbach, Principal of Government Management Advisors, LLC, made a presentation for his firm to recruit a Town Manager for the Town of Newton. Mr. Fehrenbach expressed his experience and

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longevity with recruiting services.

Mr. Fehrenbach outlined the process undertaken by his firm to complete the recruitment service of a Town Manager. The outline consists of Criteria Development; Recruitment; Review of Applications; Questionnaire or Screening Interviews and Semi-Finalist Selection; Selection of Finalists and Background Review; First Interviews; as well as Offer and Negotiations.

Mr. Fehrenbach expressed the importance of “seeking a consensus decision” on the most appropriate person to perform the job for the Town of Newton. The entire process will take approximately three and half months to as long as five and half months and advised of the approximated cost. The Town Council thanked Mr. Fehrenbach for his presentation.

Mr. Brian J. Valentino, MPA, President and Principal Consultant of Patriot Consulting Group, made a presentation for his firm to recruit a Town Manager for the Town of Newton. Mr. Valentino outlined the qualifications and interest in assisting the Town of Newton in a search for a new Town Manager.

Mr. Valentino outlined the applicant process which includes the Investigation; Recruitment; Applicant Search; Council Feedback; Finalist Selection; and Selection & Negotiation. Mr. Valentino advised that the process should take approximately 90 days and provided the cost estimate of the recruiting service. The Town Council thanked Mr. Valentino for his presentation.

Mr. Daniel J. Mason, President of Jersey Professional Management, made a presentation for his firm to recruit a Town Manager for the Town of Newton. Mr. Mason outlined his firm’s qualifications for the Municipal recruitment for the Town of Newton.

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Mr. Mason outlined the lengthy recruitment process undertaken by his firm and estimated approximately 90 days after establishing the criteria necessary for the administrative position. Mr. Mason provided his cost proposal for the recruitment service. After a question and answer period, the Town Council thanked Mr. Mason for his presentation.

The Governing Body discussed the three presentations and will be further discussed at the next work session meeting.

There being no further business in executive session, upon motion of Mr. Storm, seconded Mr. Ricciardo and carried, the Town Council left executive session at 8:25 p.m.

Mayor Unhoch declared the meeting opened to the public.

There being no one from the public to be heard, upon motion of Mr. Storm, seconded by Mr. Ricciardo and carried, the meeting was adjourned at 8:25 p.m.

Respectfully submitted,

Lorraine A. Read, RMC
Municipal Clerk