

ADOPTED COPY

State Filing Year

2017

Note: This Budget document is for Fiscal Years Beginning Jan. 1, 2017 to Dec. 31, 2017

Start Year

End Year

Fiscal Year

2017

2017

Authority Budget of:

Town of Newton Parking Authority

For the Period:

January 1, 2017

to

December 31, 2017

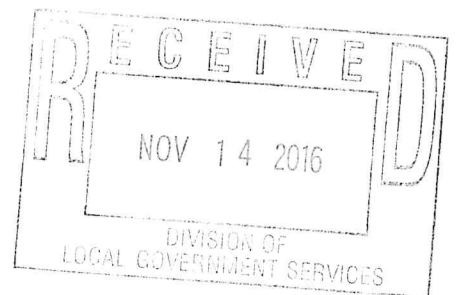
www.newtontownhall.com/parking

Authority Web Address

Department Of



**Community
Affairs**



Town Manager

JAN 20 2017

RECEIVED

Division of Local Government Services

2017 AUTHORITY BUDGET

Certification Section

2017

TOWN OF NEWTON PARKING

AUTHORITY BUDGET

FISCAL YEAR: FROM JANUARY 1, 2017 TO DECEMBER 31, 2017

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D Cwert CPA, RMA Date: 11/29/2016

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D Cwert CPA, RMA Date: 1/17/2017

2017 PREPARER'S CERTIFICATION

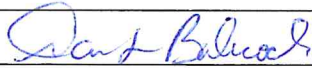
TOWN OF NEWTON PARKING

AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	DAWN L. BABCOCK		
Title:	NEWTON PARKING AUTHORITY TREASURER		
Address:	39 TRINITY STREET NEWTON, NJ 07860		
Phone Number:	973-383-3521	Fax Number:	973-383-8961
E-mail address	DBABCOCK@NEWTONTOWNHALL.COM		

2017 APPROVAL CERTIFICATION

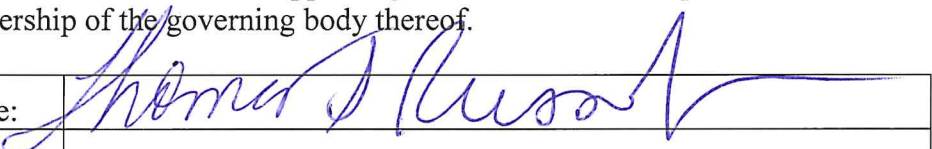
TOWN OF NEWTON PARKING

AUTHORITY BUDGET

FISCAL YEAR: **FROM:** JANUARY 1, 2017 **TO:** DECEMBER 31, 2017

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Town of Newton Parking Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 3 day of November, 2016.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	THOMAS S. RUSSO, JR		
Title:	NEWTON PARKING AUTHORITY SECRETARY		
Address:	39 TRINITY STREET NEWTON, NJ 07860		
Phone Number:	973-383-3521	Fax Number:	973-383-8961
E-mail address	TRUSSO@NEWTONTOWNHALL.COM		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

WWW.NEWTONTOWNHALL.COM/PARKING

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☒ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☐ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

THOMAS S. RUSSO, JR

Title of Officer Certifying compliance

NEWTON PARKING AUTHORITY SEC.

Signature



RESOLUTION #G-2016

**2017 AUTHORITY BUDGET RESOLUTION
TOWN OF NEWTON PARKING AUTHORITY**

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

WHEREAS, the Annual Budget and Capital Budget for the Newton Parking Authority for the fiscal year beginning, January 1, 2017 and ending, December 31, 2017 has been presented before the governing body of the Newton Parking Authority at its open public meeting of November 3, 2016; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$75,500, Total Appropriations, including any Accumulated Deficit if any, of 75,500 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$39,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$39,000; and

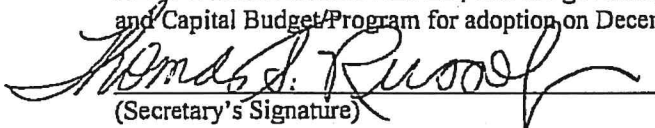
WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Newton Parking Authority, at an open public meeting held on November 3, 2016 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Newton Parking Authority for the fiscal year beginning, January 1, 2017 and ending, December 31, 2017 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Newton Parking Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 1, 2016.


(Secretary's Signature)

11/3/16
(Date)

Governing Body Member:	Recorded Vote Aye	Nay	Abstain	Absent
Kenneth Edwards				X
Keith Mitchell	X			
Edward Dudes	X			
Frank Leone	X			
James Ciaravolo				X

2017 ADOPTION CERTIFICATION

TOWN OF NEWTON PARKING

AUTHORITY BUDGET

FISCAL YEAR: **FROM:** JANUARY 1, 2017 **TO:** DECEMBER 31, 2017

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Town of Newton Parking Authority, pursuant to N.J.A.C. 5:31-2.3, on the 1 day of, December, 2016.

Officer's Signature:			
Name:	THOMAS S. RUSSO, JR.		
Title:	NEWTON PARKING AUTHORITY SECRETARY		
Address:	39 TRINITY STREET NEWTON, NJ 07860		
Phone Number:	973-383-3521	Fax Number:	973-383-8961
E-mail address	TRUSSO@NEWTONTOWNHALL.COM		

2017 ADOPTED BUDGET RESOLUTION

TOWN OF NEWTON PARKING

(Name)

AUTHORITY

FISCAL YEAR: **FROM:** JANUARY 1, 2017 **TO:** DECEMBER 31, 2017

WHEREAS, the Annual Budget and Capital Budget/Program for the Newton Parking Authority for the fiscal year beginning January 1, 2017 and ending, December 31, 2017 has been presented for adoption before the governing body of the Newton Parking Authority at its open public meeting of December 1, 2016; and

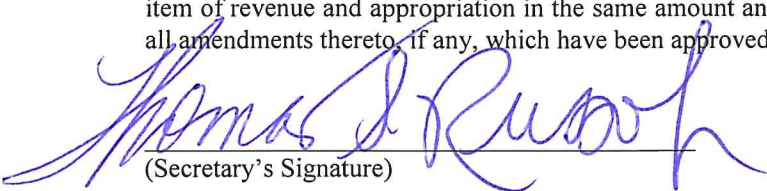
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of 75,500, Total Appropriations, including any Accumulated Deficit, if any, of \$75,500 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$39,000 and Total Unrestricted Net Position planned to be utilized of \$39,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Newton Parking Authority, at an open public meeting held on December 1, 2016 that the Annual Budget and Capital Budget/Program of the Newton Parking Authority for the fiscal year beginning, January 1, 2017 and, ending, December 31, 2017 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



(Secretary's Signature)

12/1/16
(Date)

Governing Body Member:	Aye	Recorded Vote Nay	Abstain	Absent
Kenneth Edwards	x			
Keith Mitchell				x
Edward Dudes	x			
Frank Leone	x			
James Ciaravolo	x			

2017 AUTHORITY BUDGET

Narrative and Information Section

2017 AUTHORITY BUDGET MESSAGE & ANALYSIS TOWN OF NEWTON PARKING

(Name)

AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2017 proposed Annual Budget and make comparison to the 2016 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.
2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (**As shown on budget page F-2 explain reason for change for each revenue changing more than 10%**) from the current year adopted budget.
3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.
4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.
5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).
6. The proposed budget must not reflect an anticipated deficit from 2017 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (**Prepare a response to deficits caused by the implementation of GASB 68**)
7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

2017 AUTHORITY BUDGET MESSAGE & ANALYSIS

NEWTON PARKING

AUTHORITY BUDGET

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

1. Operating appropriations reflect a \$780 (1.0%) increase from the 2016 budget. This is a small recapture of the 2016 \$11,980 decrease. Office supplies and postage were increased \$80. Uniforms were increased \$50 as the Town employs two part-time parking officers who each require minimal uniforms annually. The Town solicits bids for electric. The electric line was decreased \$1,000. This \$1,000 was added to the meter maintenance line to allow for aging parking meter machine repairs.

2. The proposed Annual Budget anticipated \$780 more than the 2016 budget. This is a 1.0% increase. The only revenue increase or decrease greater than 10% is the expected revenue increase in Non-Operating Revenue of interest on investment, which is changing from \$70 to \$200.

3. Newton adopted a new parking authority rate ordinance (see attached) which will be in effect January 1, 2017. It is estimated that Parking Pass revenues should increase \$4,200, Parking Meter revenues will increase \$4,100, and a new lease will generate revenue of \$4,000. Only the \$4,000 new lease revenue was anticipated in the 2017 budget. A redevelopment project is being constructed on the site of one of the parking lots. The lease from the developer is to compensate for the estimated loss of revenue. The redeveloper has agreed to pay the Town \$100,000. Some of this is planned to be expended through the capital program for a parking authority vehicle.

4. The 2017 proposed budget does not use any Unrestricted Net Position to balance the budget.

5. The Newton Parking Authority enters into a shared service agreement with the municipality 'Town of Newton' every year. See the 2016 agreement attached. The Town of Newton provides repairs, maintenance, snow plowing, line striping, cleaning, police and safety services, meter collection, and administrative functions to the Parking Authority. This shared service agreement remained the same as 2016.

6. The 2017 budget does not reflect any anticipated deficit.

7. Chapter 100. Fees and Costs, Section 100-15 Vehicles and traffic (Chapter 307) of the Newton Code book sets forth the parking fees.

AUTHORITY CONTACT INFORMATION

2017

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:	TOWN OF NEWTON PARKING AUTHORITY		
Federal ID Number:	N/A		
Address:	39 TRINITY STREET		
City, State, Zip:	NEWTON	NJ	07860
Phone: (ext.)	973-383-3521X224	Fax:	973-383-8961

Preparer's Name:	DAWN L. BABCOCK		
Preparer's Address:	39 TRINITY STREET		
City, State, Zip:	NEWTON	NJ	07860
Phone: (ext.)	973-383-3521X241	Fax:	973-383-8961
E-mail:	<u>DBABCOCK@NEWTONTOWNHALL.COM</u>		

Chief Executive Officer:	THOMAS S. RUSSO, JR		
Phone: (ext.)	973-383-3521X224	Fax:	973-383-8961
E-mail:	<u>TRUSSO@NEWTONTOWNHALL.COM</u>		

Chief Financial Officer:	DAWN L. BABCOCK		
Phone: (ext.)	973-383-3521X241	Fax:	973-383-8961
E-mail:	<u>DBABCOCK@NEWTONTOWNHALL.COM</u>		

Name of Auditor:	THOMAS FERRY		
Name of Firm:	FERRAIOLI, WIELKOTZ, CERULLO & CUVA, P.A.		
Address:	100 B MAIN STREET		
City, State, Zip:	NEWTON	NJ	07860
Phone: (ext.)	973-579-3212	Fax:	973-383-7128
E-mail:	<u>TOMCPARMA@VERIZON.NET</u>		

AUTHORITY INFORMATIONAL QUESTIONNAIRE

TOWN OF NEWTON PARKING AUTHORITY

(Name)

FISCAL YEAR: FROM: JANUARY 1, 2017 TO: DECEMBER 31, 2017

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **0**
- 2) Provide the amount of total salaries and wages for calendar year 2015 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **0**
- 3) Provide the number of regular voting members of the governing body: **FIVE**
- 4) Provide the number of alternate voting members of the governing body: **NONE**
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **NO** *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? (**Checked to see if individuals actually filed at http://fds.state.nj.us/njdca_prod/fdssearch.aspx before answering**) **YES** *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **NO** *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? **NO**
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **NO**
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **NO***If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. **NO** *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authorities procedures for all employees.** **N/A**
- 11) Did the Authority pay for meals or catering during the current fiscal year? **NO** *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **NO** *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel **NO**
 - b. Travel for companions **NO**
 - c. Tax indemnification and gross-up payments **NO**
 - d. Discretionary spending account **NO**
 - e. Housing allowance or residence for personal use **NO**
 - f. Payments for business use of personal residence **NO**
 - g. Vehicle/auto allowance or vehicle for personal use **NO**
 - h. Health or social club dues or initiation fees **NO**
 - i. Personal services (i.e.: maid, chauffeur, chef) **NO**
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **YES** *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **NO** *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **NO** *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **N/A NO DEBT** *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **NO** *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **NO** *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS
TOWN OF NEWTON PARKING AUTHORITY
(Name)**

FISCAL YEAR: **FROM:** JANUARY 1, 2017 **TO:** DECEMBER 31, 2017

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2016, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2016 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2016 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period January 1, 2017 to December 31, 2017
Town of Newton Parking Authority

Reportable Compensation from Authority (W-2/ 1099)

Name	Title	Average Hours per Week Dedicated to Position	Position			Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/ 1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
			Commissioner	Officer	Key Employee	Highest Compensated Employee	Former									
1 Kenneth Edwards	Chairman		X						none	\$ -	none	none	none			\$ -
2 Keith Mitchell	Vice Chairman		X					none	none	0	none	none	none			0
3 Jim Ciavolo	Commissioner		X					none	none	0	none	none	none			0
4 Rev. Frank Leone	Commissioner		X					none	none	0	none	none	none			0
5 Edward Dudes	Commissioner		X					none	none	0	none	none	none			0
6 Thomas S. Russo, Jr.	Secretary			X				none	none	0	none	none	none			0
7 Dawn L. Babcock	Treasurer			X				none	none	0	none	none	none			0
8										0						0
9										0						0
10										0						0
11										0						0
12										0						0
13										0						0
14										0						0
15										0						0
Total:										\$ -				\$ -	\$ -	\$ -

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

Town of Newton Parking Authority

For the Period

January 1, 2017

to

December 31, 2017

Annual Cost									
	# of Covered Members (Medical & Rx) Proposed Budget	Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Prior year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)	
Active Employees - Health Benefits - Annual Cost									
Single Coverage			\$			\$	-	-	#DIV/0!
Parent & Child			-			-	-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	-	#DIV/0!
Family			-			-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!
Subtotal	0			0			-	-	#DIV/0!
Commissioners - Health Benefits - Annual Cost									
Single Coverage			-			-	-	-	#DIV/0!
Parent & Child			-			-	-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	-	#DIV/0!
Family			-			-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!
Subtotal	0			0			-	-	#DIV/0!
Retirees - Health Benefits - Annual Cost									
Single Coverage			-			-	-	-	#DIV/0!
Parent & Child			-			-	-	-	#DIV/0!
Employee & Spouse (or Partner)			-			-	-	-	#DIV/0!
Family			-			-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)									#DIV/0!
Subtotal	0			0			-	-	#DIV/0!
GRAND TOTAL									
	0		\$	0		\$	-	-	#DIV/0!

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

	Yes or No
	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

Schedule of Accumulated Liability for Compensated Absences

Town of Newton Parking Authority

For the Period

January 1, 2017

to

December 31, 2017

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

*Legal Basis for Benefit
(check applicable items)*

[illegible]

The total Amount Should agree to most recently issued audit report for the Authority

Schedule of Shared Service Agreements

For the Period	Town of Newton Parking Authority	December 31, 2017
	January 1, 2017	to

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

If No Shared Services X this Box

2017 AUTHORITY BUDGET

Financial Schedules Section

SUMMARY

For the Period Town of Newton Parking Authority
January 1, 2017 to December 31, 2017

	FY 2017 Proposed Budget						FY 2016 Adopted Budget	All Operations All Operations	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Parking Authority	Operation #2	N/A	N/A	N/A	N/A	Total All Operations			
REVENUES										
Total Operating Revenues	\$ 75,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,300	\$ 74,650	\$ 650	0.9%
Total Non-Operating Revenues	200	-	-	-	-	-	200	70	130	185.7%
Total Anticipated Revenues	75,500	-	-	-	-	-	75,500	74,720	780	1.0%
APPROPRIATIONS										
Total Administration	16,620	-	-	-	-	-	16,620	16,220	400	2.5%
Total Cost of Providing Services	58,880	-	-	-	-	-	58,880	58,500	380	0.6%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Appropriations	75,500	-	-	-	-	-	75,500	74,720	780	1.0%
Total Interest Payments on Debt	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	-	-	-	#DIV/0!
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	75,500	-	-	-	-	-	75,500	74,720	780	1.0%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	75,500	-	-	-	-	-	75,500	74,720	780	1.0%
ANTICIPATED SURPLUS (DEFICIT)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

Revenue Schedule

Town of Newton Parking Authority
For the Period January 1, 2017 to December 31, 2017

	FY 2017 Proposed Budget							FY 2016 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Parking Authority	Operation #2	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING REVENUES										
<i>Service Charges</i>										
Residential							\$ -	\$ -	\$ -	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Service Charges	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Connection Fees</i>										
Residential							-	-	-	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Connection Fees	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Parking Fees</i>										
Meters	38600						38,600	42,000	(3,400)	-8.1%
Permits	32000						32,000	32,000	-	0.0%
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Parking Fees	70,600	-	-	-	-	-	70,600	74,000	(3,400)	-4.6%
<i>Other Operating Revenues (List)</i>										
Lease	700						700	650	50	7.7%
Lease RPM	4000						4,000	-	4,000	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Total Other Revenue	4,700	-	-	-	-	-	4,700	650	4,050	623.1%
Total Operating Revenues	75,300	-	-	-	-	-	75,300	74,650	650	0.9%
NON-OPERATING REVENUES										
<i>Other Non-Operating Revenues (List)</i>										
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Total Other Non-Operating Revenue	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments & Deposits (List)</i>										
Interest Earned	200						200	70	130	185.7%
Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Interest	200	-	-	-	-	-	200	70	130	185.7%
Total Non-Operating Revenues	200	-	-	-	-	-	200	70	130	185.7%
TOTAL ANTICIPATED REVENUES	\$ 75,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,500	\$ 74,720	\$ 780	1.0%

Prior Year Adopted Revenue Schedule

Town of Newton Parking Authority

FY 2016 Adopted Budget

	Parking Authority	Operation #2	N/A	N/A	N/A	N/A	Total All Operations
OPERATING REVENUES							
<i>Service Charges</i>							
Residential							\$ -
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Service Charges	-	-	-	-	-	-	-
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters	42,000						42,000
Permits	32,000						32,000
Fines/Penalties							-
Other							-
Total Parking Fees	74,000	-	-	-	-	-	74,000
<i>Other Operating Revenues (List)</i>							
Lease	650						650
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	650	-	-	-	-	-	650
Total Operating Revenues	74,650	-	-	-	-	-	74,650
NON-OPERATING REVENUES							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments & Deposits</i>							
Interest Earned	70						70
Penalties							-
Other							-
Total Interest	70	-	-	-	-	-	70
Total Non-Operating Revenues	70	-	-	-	-	-	70
TOTAL ANTICIPATED REVENUES	\$ 74,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,720

Appropriations Schedule

Town of Newton Parking Authority

For the Period January 1, 2017 to December 31, 2017

	FY 2017 Proposed Budget						FY 2016 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Parking Authority	Operation #2	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	
OPERATING APPROPRIATIONS										
Administration - Personnel										
Salary & Wages							\$ -	\$ -	\$ -	#DIV/0!
Fringe Benefits							-	-	-	#DIV/0!
Total Administration - Personnel	-	-	-	-	-	-	-	-	-	#DIV/0!
Administration - Other (List)										
Office supply/Ad/Postage/Adm/Sp.Event	800						800	720	80	11.1%
Insurance	11,530						11,530	11,300	230	2.0%
Uniform	550						550	500	50	10.0%
Audit/Consultant	3,740						3,740	3,700	40	1.1%
Miscellaneous Administration*							-	-	-	#DIV/0!
Total Administration - Other	16,620	-	-	-	-	-	16,620	16,220	400	2.5%
Total Administration	16,620	-	-	-	-	-	16,620	16,220	400	2.5%
Cost of Providing Services - Personnel										
Salary & Wages							-	-	-	#DIV/0!
Fringe Benefits							-	-	-	#DIV/0!
Total COPS - Personnel	-	-	-	-	-	-	-	-	-	#DIV/0!
Cost of Providing Services - Other (List)										
Contractual/Landscape/Vehicle maint	42,380						42,380	42,000	380	0.9%
Electric	11,500						11,500	12,500	(1,000)	-8.0%
Materials & Supplies	2,000						2,000	2,000	-	0.0%
Meter Maintenance	3,000						3,000	2,000	1,000	50.0%
Miscellaneous COPS*							-	-	-	#DIV/0!
Total COPS - Other	58,880	-	-	-	-	-	58,880	58,500	380	0.6%
Total Cost of Providing Services	58,880	-	-	-	-	-	58,880	58,500	380	0.6%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Appropriations	75,500	-	-	-	-	-	75,500	74,720	780	1.0%
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt	-	-	-	-	-	-	-	-	-	#DIV/0!
Operations & Maintenance Reserve							-	-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	-	#DIV/0!
Municipality/County Appropriation							-	-	-	#DIV/0!
Other Reserves							-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	-	-	-	#DIV/0!
TOTAL APPROPRIATIONS	75,500	-	-	-	-	-	75,500	74,720	780	1.0%
ACCUMULATED DEFICIT							-	-	-	#DIV/0!
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT										
DEFICIT	75,500	-	-	-	-	-	75,500	74,720	780	1.0%
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation	-	-	-	-	-	-	-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 75,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,500	\$ 74,720	\$ 780	1.0%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 3,775.00 \$ - \$ - \$ - \$ - \$ - \$ - \$ 3,775.00

Prior Year Adopted Appropriations Schedule

Town of Newton Parking Authority

FY 2016 Adopted Budget							
	Parking Authority	Operation #2	N/A	N/A	N/A	N/A	Total All Operations
OPERATING APPROPRIATIONS							
<i>Administration - Personnel</i>							
Salary & Wages							\$ -
Fringe Benefits							-
Total Administration - Personnel	-	-	-	-	-	-	-
<i>Administration - Other (List)</i>							
Office supply/Ad/Postage/Adm/SpEvent	720						720
Insurance	11,300						11,300
Uniform	500						500
Audit/Consultant	3,700						3,700
Miscellaneous Administration*							-
Total Administration - Other	16,220	-	-	-	-	-	16,220
Total Administration	16,220	-	-	-	-	-	16,220
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages							-
Fringe Benefits							-
Total COPS - Personnel	-	-	-	-	-	-	-
<i>Cost of Providing Services - Other (List)</i>							
Contractual/Landscape/Vehicle Maint	42,000						42,000
Electric	12,500						12,500
Materials & Supplies	2,000						2,000
Meter Maintenance	2,000						2,000
Miscellaneous COPS*							-
Total COPS - Other	58,500	-	-	-	-	-	58,500
Total Cost of Providing Services	58,500	-	-	-	-	-	58,500
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-
Total Operating Appropriations	74,720	-	-	-	-	-	74,720
NON-OPERATING APPROPRIATIONS							
Total Interest Payments on Debt	-	-	-	-	-	-	-
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	-	-	-	-	-	-	-
TOTAL APPROPRIATIONS	74,720	-	-	-	-	-	74,720
ACCUMULATED DEFICIT							-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	74,720	-	-	-	-	-	74,720
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 74,720	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 74,720

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 3,736.00 \$ - \$ - \$ - \$ - \$ - \$ - \$ 3,736.00

Debt Service Schedule - Principal

Town of Newton Parking Authority

If Authority has no debt X this box

X

Fiscal Year Ending in

	Fiscal Year Ending in								
	Adopted Budget Year 2016	Proposed Budget Year 2017	2018	2019	2020	2021	2022	Thereafter	Total Principal Outstanding
Parking Authority									
Type in Issue Name									
Type in Issue Name									\$ -
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-		-	-	-	-	-	-
Operation #2									
Type in Issue Name									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-		-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-		-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-		-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-		-	-	-	-	-	-
N/A									
Type in Issue Name									
Type in Issue Name									-
Type in Issue Name									-
Type in Issue Name									-
Total Principal	-	-		-	-	-	-	-	-
TOTAL PRINCIPAL ALL OPERATIONS									
Total Principal	-	-	\$ -	-	\$ -	-	\$ -	-	\$ -
	-	-	\$ -	-	\$ -	-	\$ -	-	\$ -

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

Standard & Poors

Fitch

Moody's

Bond Rating

Year of Last Rating

Debt Service Schedule - Interest

Town of Newton Parking Authority

If Authority has no debt X this box

☒

Parking Authority	Adopted Budget Year 2016	Proposed Budget Year 2017	Fiscal Year Ending in					Total Interest Payments Outstanding
			2018	2019	2020	2021	2022	Thereafter
NO DEBT								
Type in Issue Name								\$
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
Operation #2								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
N/A								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$	\$	\$	\$	\$	\$	\$	\$

Net Position Reconciliation

Town of Newton Parking Authority

For the Period January 1, 2017

to December 31, 2017

FY 2017 Proposed Budget

Parking Authority	Operation #2	N/A	N/A	N/A	N/A	Total All Operations
\$ 446,896						\$ 446,896
412,643						-
34,253	-	-	-	-	-	412,643
						34,253
5,340						-
						5,340

TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)

- Less: Invested in Capital Assets, Net of Related Debt (1)
- Less: Restricted for Debt Service Reserve (1)
- Less: Other Restricted Net Position (1)
- Total Unrestricted Net Position (1)
- Less: Designated for Non-Operating Improvements & Repairs
- Less: Designated for Rate Stabilization
- Less: Other Designated by Resolution
- Plus: Accrued Unfunded Pension Liability (1)
- Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)
- Plus: Estimated Income (Loss) on Current Year Operations (2)
- Plus: Other Adjustments (attach schedule)

UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET

- Unrestricted Net Position Utilized to Balance Proposed Budget
- Unrestricted Net Position Utilized in Proposed Capital Budget
- Appropriation to Municipality/County (3)
- Total Unrestricted Net Position Utilized in Proposed Budget

PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR

(4)

\$ 593	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 593
--------	------	------	------	------	------	--------

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

\$ 3,775 \$ - \$ - \$ - \$ - \$ - \$ 3,775

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2017
TOWN OF
NEWTON
PARKING
(Name)

AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2017 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

TOWN OF NEWTON PARKING AUTHORITY

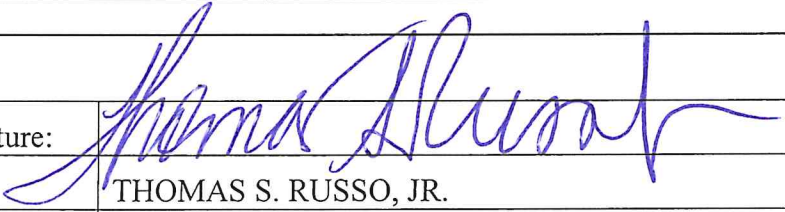
(Name)

FISCAL YEAR: **FROM:** JANUARY 1, 2017 **TO:** DECEMBER 31, 2017

☒ It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Newton Parking Authority, on the 3rd day of November, 2016.

OR

☐ It is hereby certified that the governing body of the Newton Parking Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s):

Officer's Signature:			
Name:	THOMAS S. RUSSO, JR.		
Title:	PARKING AUTHORITY SECRETARY		
Address:	39 TRINITY STREET NEWTON, NJ 07860		
Phone Number:	973-383-3521	Fax Number:	973-383-8961
E-mail address	TRUSSO@NEWTONTOWNHALL.COM		

2017 CAPITAL BUDGET/PROGRAM MESSAGE

Newton Parking Authority

(Name)

FISCAL YEAR: **FROM:** JANUARY 1, 2017 **TO:** DECEMBER 31, 2017

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

YES

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

YES

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

NO

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

THE TOWN IS EXPECTING TO RECEIVE \$100,000 FROM RPM, \$31,000 OF THIS IS BUDGETED FOR A CAPITAL PROJECT – ACQUISITION OF VEHICLE

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

NONE

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

A SENIOR HOUSING PROJECT (RPM) WHICH INCLUDES 65 UNITS OF AFFORDABLE SENIOR HOUSING IS PLANNED OVER THE PLAZA PARKING LOT OWNED BY THE PARKING AUTHORITY. THE LAND WILL BE LEASED FROM THE PARKING AUTHORITY AND PARKING FOR THE PARKING AUTHORITY'S USE WILL BE MAINTAINED UNDERNEATH THE PROPOSED SENIOR HOUSING DEVELOPMENT. THE AREA IS LOCATED WITHIN A DESIGNATED CENTER/ENDORSED PLAN AREA. THE PROJECT IS PART OF THE MUNICIPALITY'S AFFORDABLE HOUSING COMPLIANCE WHICH IS PART OF THE TOWN'S PLAN IMPLEMENTATION AGENDA.

Add additional sheets if necessary.

Proposed Capital Budget

Town of Newton Parking Authority
For the Period January 1, 2017 to December 31, 2017

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Parking Authority						
Acquisition Vehicle	\$ 31,000	\$ 31,000				
Various Capital	8,000	8,000				
Type in Description	-					
Type in Description	-					
Total	39,000	39,000	-	-	-	-
Operation #2						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
N/A						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL PROPOSED CAPITAL BUDGET	\$ 39,000	\$ 39,000	\$ -	\$ -	\$ -	\$ -

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

Town of Newton Parking Authority

For the Period January 1, 2017 to December 31, 2017

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2017	2018	2019	2020	2021	2022
<i>Parking Authority</i>							
Acquisition Vehicle	\$ 31,000	\$ 31,000					
Various Capital	8,000	8,000					
Type in Description	-	-					
Type in Description	-	-					
Total	39,000	39,000	-	-	-	-	-
<i>Operation #2</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
TOTAL	\$ 39,000	\$ 39,000	\$ -	\$ -	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

Town of Newton Parking Authority

For the Period January 1, 2017 to December 31, 2017

		<i>Funding Sources</i>				
		Renewal &				
		Unrestricted Net	Replacement	Debt		
		Position Utilized	Reserve	Authorization	Capital Grants	Other Sources
	Estimated Total Cost					
<i>Parking Authority</i>						
Acquisition Vehicle	\$ 31,000					
Various Capital	8,000					
Type in Description	-					
Type in Description	-					
Total	39,000	39,000	-	-	-	-
<i>Operation #2</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
TOTAL	\$ 39,000	\$ 39,000	\$ -	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 39,000					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.