

# **Stormwater Pollution Prevention Plan**

**for the**

**Town of Newton**

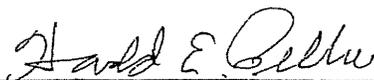
**Sussex County, New Jersey**

**Prepared by:**

**HAROLD E. PELLOW & ASSOCIATES, INC.**  
**Consulting Engineers**  
**17 Plains Road**  
**Augusta, New Jersey 07822-2009**

**Updated: June 24, 2019**

**April 1, 2005**



---

**Harold E. Pellow, P.E. & L.S.**

New Jersey Professional Engineer & Land Survey License #13229

Tier A Municipal Stormwater Regulation Program

# Stormwater Pollution Prevention Team Members

Number of team members may vary.

Completed by: Harold E. Pellow, P.E., L.S.

Title: Town of Newton Engineer

Date: April 1, 2005 Updated: June 24, 2019

Municipality: Town of Newton

County: Sussex

NJPDES #: NJG0149969

PI ID #: 202055

Stormwater Program Coordinator: Thomas Russo, Jr.

Title: Town of Newton Manager

Office Phone #: (973) 383-3521 x224

Emergency Phone #: (973) 362-5673

Public Notice Coordinator: Lorraine Read

Title: Town of Newton Municipal Clerk/Registrar

Office Phone #: (973) 383-3521 x232

Emergency Phone #: (973) 383-7934

Post-Construction Stormwater Management Coordinator: Harold E. Pellow, P.E., L.S.

Title: Town of Newton Engineer

Office Phone #: (973) 948-6463 x201

Emergency Phone #: (973) 903-0736

Local Public Education Coordinator: Thomas Russo, Jr.

Title: Town of Newton Manager

Office Phone #: (973) 383-3521 x224

Emergency Phone #: (973) 362-5673

Ordinance Coordinator: Ursula H. Leo, Esq.

Title: Town of Newton Attorney

Office Phone #: (973) 729-1880 x 222

Emergency Phone #: \_\_\_\_\_

Public Works Coordinator: Kenneth Jaekel

Title: Public Works Supervisor

Office Phone #: (973) 383-4160

Emergency Phone #: (973) 390-9396

Employee Training Coordinator: Thomas Russo, Jr.

Title: Town of Newton Manager

Office Phone #: (973) 383-3521 x224

Emergency Phone #: (973) 362-5673

Other: Harold E. Pellow, P.E., L.S.

Title: Town of Newton Engineer

Office Phone #: (973) 948-6463 x201

Emergency Phone #: (973) 903-0736

## SPPP Form 2 - Public Notice

Municipality  
Information

Municipality: Town of Newton

County: Sussex

NJPDES # : NJG0149969

PI ID #: 202055

Team Member/Title: Lorraine Read, Town of Newton Municipal Clerk/Registrar

Effective Date of Permit Authorization (EDPA): 4/1/2004

Date of Completion: April 1, 2005

Date of most recent update: October 27, 2010

Briefly outline the principal ways in which you comply with applicable State and local public notice requirements when providing for public participation in the development and implementation of your stormwater program.

*For meetings where public notice is required under the Open Public Meetings Act ("Sunshine Law", N.J.S.A. 10:4-6 et seq.), the Town of Newton provides notice in a manner that complies with the requirements of that Act. Also, in regard to the passage of ordinances, the Town of Newton provides public notice in a manner that complies with the requirements of N.J.S.A. 40:49-1 et seq. In addition, for municipal actions (e.g., adoption of the municipal stormwater management plan) subject to public notice requirements in the Municipal Land Use Law (N.J.S.A. 40:55D-1 et seq.), the Town of Newton complies with those requirements. Newton will certify annually that all applicable State and local public notice requirements were followed.*

## SPPP FORM 3 – New Development and Redevelopment Program

Municipality  
Information

Municipality: Town of Newton

County: Sussex

NJPDES #: NJG0149969

PI ID #: 202055

Team Member/Title: Harold E. Pellow, Municipal Engineer

Effective Date of Permit Authorization (EDPA): 4/1/2004

Date of Completion: April 1, 2005

Date of most recent update: \_\_\_\_\_

Describe in general terms your post-construction stormwater management in new development and redevelopment program (post-construction program), and how it complies with the Tier A Permit minimum standard. This description must address compliance with the Residential Site Improvement Standards for stormwater management; ensuring adequate long-term operation and maintenance of BMPs (including BMPs on property that you own or operate); design of storm drain inlets (including inlets that you install); and preparation, adoption, approval, and implementation of a municipal stormwater management plan and municipal stormwater control ordinance(s). Attach additional pages as necessary. Some additional specific information (mainly about that plan and ordinance(s)) will be provided in your annual reports.

*To control stormwater from new development and redevelopment projects throughout the Town of Newton (including projects operated by the Town), the following will be done:*

*The Town already ensures that all new residential development and redevelopment projects that are subject to the Residential Site Improvement Standards for stormwater management (including the NJDEP Stormwater Management rules, N.J.A.C. 7:8, referenced in those standards) are in compliance with those standards. The Town's planning/zoning boards ensure such compliance before issuing preliminary or final subdivision or site plan approvals under the Municipal Land Use Law.*

*Since the EDPA, the Town of Newton has not constructed any new development or redevelopment projects on Township property. If it is decided to construct such a project before the municipal stormwater control ordinance takes effect, the Town will ensure adequate long-term operation and maintenance of BMPs for that project by requiring a project maintenance plan similar to the maintenance plan described in the draft of that ordinance, and by requiring and funding the implementation of that plan. The Town will also require any storm drain inlets that it installs to comply with the design standard in Attachment C of our permit. Once that ordinance takes effect, the Town will ensure such operation and maintenance for any new development or redevelopment projects on our property by complying with the maintenance requirements in that ordinance. In addition, any storm drain inlets that the Town installs for such projects will comply with that ordinance's standard for such inlets.*

*The Town's planning board attorney and town engineer have reviewed the Sample Municipal Stormwater Management Plan and Model Stormwater Control Ordinance in the NJ Stormwater BMP Manual, and have drafted a municipal stormwater management plan and municipal stormwater control ordinance similar to that sample and model. The Town has also met with county planning agency staff to discuss the draft plan and ordinance. The plan and ordinance will be adopted by the Town's planning board and Township Council, respectively, by the deadlines specified in the permit, and will be submitted to the county planning agency for approval.*

*Once approved, the ordinance, which will be administered by the Town's planning/zoning board and code enforcement officer, will control stormwater from non-residential development and redevelopment projects. Where it is necessary to implement the municipal stormwater management plan, the approved*

*ordinance will also control aspects of residential development and redevelopment projects that are not subject to the Residential Site Improvement Standards.*

*For any BMP that is installed in order to comply with the requirements of the post-construction program, the Town of Newton will ensure adequate long-term operation as well as preventative and corrective maintenance (including replacement) of BMPs. For BMPs on private property that the Town does not own or operate, the Town of Newton intends to do this by adopting and enforcing a provision in the municipal stormwater control ordinance that requires the private entity to perform the operation and maintenance, with penalties if the private entity does not comply. If, for example, the private entity does not perform the required maintenance, the Town can perform the maintenance and charge the private entity.*

*The Town of Newton will also enforce, through the municipal stormwater control ordinance, compliance with the design standard in Attachment C of our permit to control passage of solid and floatable materials through storm drain inlets. The Town of Newton expects that for most projects, such compliance will be achieved either by conveying flows through a trash rack as described in the "Alternative Device Exemptions", or (for flows not conveyed through such a trash rack), by installation of the NJDOT bicycle safe grate and (if needed) a curb opening with a clear space no bigger than two inches across the smallest dimension.*

# SPPP Form 4- Local Public Education Program

Municipality  
Information

Municipality: Town of Newton County Sussex

NJPDES # : NJG0149969 PI ID #: 202055

Team Member/Title: Thomas Russo, Jr./Town of Newton Manager

Effective Date of Permit Authorization (EDPA): 4/1/2004

Date of Completion: April 1, 2005 Date of most recent update: June, 24, 2019

## Local Public Education Program

Describe your Local Public Education Program. Be specific on how you will distribute your educational information, and how you will conduct your annual event. Attach additional pages with the date(s) of your annual mailing and the date and location of your annual event.

*For the Town's annual distribution, it will mail the DEP brochure to our residents and businesses. The brochure will be distributed yearly in the Town's quarterly reports. Extra copies will be available at the Town of Newton municipal building.*

*The Town's annual event will be held each year in coordination with its "Newton Day" celebration held in June. The DEP brochure and other educational materials will be available at a booth that will be manned by Town of Newton representatives.*

# SPPP Form 5 – Storm Drain Inlet Labeling

Municipality  
Information

Municipality: Town of Newton County Sussex

NJPDES # : NJG0149969 PI ID #: 202055

Team Member/Title: Kenneth Jaekel, Town of Newton Public Works Supervisor

Effective Date of Permit Authorization (EDPA): 4/1/2004

Date of Completion: April 1, 2005 Date of most recent update: \_\_\_\_\_

## Storm Drain Inlet Labeling

Describe your storm drain inlet labeling program, including your labeling schedule, the details of your long-term maintenance plan, and plans on coordinating with watershed groups or other volunteer organizations.

*A number of the inlets that will be labeled are located in areas where it is not safe for the volunteer groups. The Public Works Department will, therefore, be doing the labeling of all inlets along roads. Volunteer groups from Newton High School and the Clean Communities Program will help label inlets in low risk areas such as the high school and community college. The Town will label all storm drain inlets that are along municipal streets with sidewalks, and all storm drain inlets within plazas, parking areas, or maintenance yards that are operated by the Town of Newton.*

*Inlets will be labeled using stencils that will read "No Dumping - Drains to Waterway" with a picture of a fish next to it. During our annual catch basin cleaning program, the Town will be checking these labels to ensure that they are still visible, and if they are not, the Town will ensure the labels are replaced immediately.*

# SPPP Form 6 – MS4 Outfall Pipe Mapping

Municipality  
Information

Municipality: Town of Newton County Sussex

NJPDES # : NJG0149969 PI ID #: 202055

Team Member/Title: Kenneth Jaekel, Town of Newton Public Works Supervisor

Effective Date of Permit Authorization (EDPA): 4/1/2005

Date of Completion: April 1, 2005 Date of most recent update: \_\_\_\_\_

Explain how you will prepare your map (include its type and scale, and the schedule for the mapping process). Who will prepare your map (e.g., municipal employees, a consultant, etc.)?

*The County of Sussex has located all inlets within the Town and has provided the Town with GIS files with this information. Maps will be prepared by the Town Engineer's office which will include all drainage structures and help aid in the location of outfall pipe locations. Once the map is prepared and the outfall pipe locations are identified, the map will be updated to include the outfall pipe locations, with an alphanumeric identifier at a scale of 1 inch = 100 feet. Major rivers and other waterbodies receiving outfall pipe discharges will also be identified on the map.*

# SPPP Form 7 – Illicit Connection Elimination Program

Municipality  
Information

Municipality: Town of Newton County Sussex

NJPDES # : NJG0149969 PI ID #: 202055

Team Member/Title: Kenneth Jaekel, Town of Newton Public Works Supervisor

Effective Date of Permit Authorization (EDPA): 4/1/2004

Date of Completion: April 1, 2005 Date of most recent update: \_\_\_\_\_

Describe your Illicit Connection Elimination Program, and explain how you plan on responding to complaints and/or reports of illicit connections (e.g., hotlines, etc.). Attach additional pages as necessary.

*The Town of Newton Department of Public Works will conduct an initial physical inspection of all outfall pipes. The DEP Illicit Connection Inspection Report Form will be used to conduct these inspections, and each of these forms will be kept with the SPPP records. Outfall pipes that are found to have a dry weather flow or evidence of an intermittent non-stormwater flow will be rechecked again to locate the illicit connection. If the Town is able to locate the illicit connection (and the connection is within the Town of Newton), the responsible party will be cited for being in violation of our Illicit Connection Ordinance, and we will have the connection eliminated immediately. If, after the appropriate amount of investigation, the Town is unable to locate the source of the illicit connection, a Closeout Investigation Form will be submitted with the Annual Inspection and Recertification. If an illicit connection is found to originate from another public entity, the Town of Newton will report the illicit connection to the Department.*

*All spills and illegal dumping are reported to the Public Works Department. The Public Works Department will also investigate all complaints and reports of illicit connections.*

# SPPP Form 8 – Illicit Connection Records

Municipality Information

Municipality: Town of Newton County Sussex  
 NJPDES # : NJG0149969 PI ID #: 202055  
 Team Member/Title: Kenneth Jaekel, Town of Newton Public Works Supervisor  
 Effective Date of Permit Authorization (EDPA): 4/1/2004  
 Date of Completion: April 1, 2005 Date of most recent update: \_\_\_\_\_

Prior to May 2, 2006

*Note: Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.*

Total number of inspections performed this year? \_\_\_\_\_

Number of outfalls found to have a dry weather flow? \_\_\_\_\_

Number of outfalls found to have an illicit connection? \_\_\_\_\_

How many illicit connections were eliminated? \_\_\_\_\_

Of the illicit connections found, how many remain? \_\_\_\_\_

May 2, 2006 – May 1, 2007

*Note: Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.*

Total number of inspections performed this year? \_\_\_\_\_

Number of outfalls found to have a dry weather flow? \_\_\_\_\_

Number of outfalls found to have an illicit connection? \_\_\_\_\_

How many illicit connections were eliminated? \_\_\_\_\_

Of the illicit connections found, how many remain? \_\_\_\_\_

May 2, 2007 – May 1, 2008

*Note: Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.*

Total number of inspections performed this year? \_\_\_\_\_

Number of outfalls found to have a dry weather flow? \_\_\_\_\_

Number of outfalls found to have an illicit connection? \_\_\_\_\_

How many illicit connections were eliminated? \_\_\_\_\_

Of the illicit connections found, how many remain? \_\_\_\_\_

May 2, 2008 – May 1, 2009

*Note: Attach a copy of each illicit connection report form for outfalls found to have a dry weather flow.*

Total number of inspections performed this year? \_\_\_\_\_

Number of outfalls found to have a dry weather flow? \_\_\_\_\_

Number of outfalls found to have an illicit connection? \_\_\_\_\_

How many illicit connections were eliminated? \_\_\_\_\_

Of the illicit connections found, how many remain? \_\_\_\_\_

# SPPP Form 9 – Yard Waste Ordinance/Collection Program

Municipality  
Information

Municipality: Town of Newton County Sussex County

NJPDES # : NJG0149969 PI ID #: 202055

Team Member/Title: Kenneth Jaekel, Town of Newton Public Works Supervisor

Effective Date of Permit Authorization (EDPA): 4/1/2004

Date of Completion: April 1, 2005 Date of most recent update: \_\_\_\_\_

Please describe your yard waste collection program. Be sure to include the collection schedule and how you will notify the residents and businesses of this schedule. Attach additional pages as necessary.

*The Town has considered the two options available, and has decided to develop a yard waste collection and disposal program in place of adopting and enforcing an ordinance that prohibits placing non-containerized yard wastes in the street.*

*The Town of Newton has an existing yard waste collection program. Yard wastes are placed in biodegradable bags and placed at the curb. Collections take place once in November and again in May. This program will be modified to include a collection each month from October through December and again in May. Additional collection dates may be added as necessary. Residents and businesses will be notified of the collection schedule and ordinance requirements through the quarterly newsletter and the township calendar which is mailed to all residents and businesses.*

*The Town of Newton will also be adopting and enforcing a yard waste ordinance (see SPPP Form 10) that will prohibit all yard wastes from being placed at the curb or along the street more than seven days prior to our scheduled collections, unless they are bagged or otherwise containerized. The ordinance will also prohibit the placing of yard waste closer than 10 feet from any storm sewer inlet along the street, unless they are bagged or otherwise containerized.*

# SPPP Form 10 - Ordinances

Municipality  
Information

Municipality: Town of Newton County Sussex

NJPDES # : NJG0149969 PI ID #: 202055

Team Member/Title: Ursula H. Leo, Esq., Town of Newton Attorney

Effective Date of Permit Authorization (EDPA): 4/1/2004

Date of Completion: April 1, 2005 Date of most recent update: \_\_\_\_\_

For each ordinance, give the date of adoption. If not adopted, explain the development status:

Pet Waste August 2001 (existing)

Are information sheets regarding pet waste distributed with pet licenses? Y ( ) N ( )

Litter August 2001 (existing)

Improper Waste Disposal New ordinance is being prepared. Expected adoption-10/1/2005

Wildlife Feeding New ordinance is being prepared. Expected adoption-10/1/2005

Yard Waste New ordinance is being prepared. Expected adoption-10/1/2005

Illicit Connections New ordinance is being prepared. Expected adoption-10/1/2005

How will these ordinances be enforced?

*The Town's code enforcement officers and local police officers will enforce these ordinances. If someone is found to be in violation of an ordinance, they will be issued a written warning for first time offenses, and penalties will be issued for subsequent offenses.*

# SPPP Form 11 – Storm Drain Inlet Retrofitting

Municipality Information

Municipality: Town of Newton County Sussex  
 NJPDES # : NJG0149969 PI ID #: 202055  
 Team Member/Title: Harold E. Pellow, Town Engineer & Christopher Bond, Town Public Works Supervisor  
 Effective Date of Permit Authorization (EDPA): 4/1/2004  
 Date of Completion: April 1, 2005 Date of most recent update: \_\_\_\_\_

**What type of storm drain inlet design will generally be used for retrofitting?**

*The Town of Newton will use the NJDOT bicycle safe grate style and (if needed) a curb opening with a clear space no bigger than two inches across the smallest dimension.*

Repaving, repairing, reconstruction or alteration project name	Projected start date	Start date	Date of completion	# of storm drain inlets	# of storm drains w/ hydraulic exemptions
<i>Condit Street and Fairview Avenue between Ryerson Avenue and West End Avenue Fairview Avenue</i>	<i>Aug. 1, 2005</i>		<i>Sept. 1, 2005</i>	<i>3</i> <i>4</i>	
<i>Halsted Street</i>	<i>Aug. 1, 2005</i>		<i>Sept. 1, 2005</i>	<i>4</i>	
<i>Linwood Avenue Foster Avenue</i>	<i>Aug. 1, 2005</i>		<i>Sept. 1, 2005</i>	<i>2</i> <i>7</i>	
<i>Ridgewood Avenue</i>	<i>Aug. 1, 2005</i>		<i>Sept. 1, 2005</i>	<i>1</i>	
<i>Municipal Bldg. Parking Lot</i>	<i>Aug. 1, 2005</i>		<i>Sept. 1, 2005</i>	<i>2</i>	

Are you claiming any alternative device exemptions or historic place exemptions for any of the above projects? Please explain:

*The Town of Newton does not operate any alternative devices within the municipality. At this time, the Town does not plan on installing any such devices for repaving, repairing, reconstruction or alteration projects. The Town also does not plan on claiming any historic place exemptions.*

# SPPP Form 12 – Street Sweeping and Road Erosion Control Maintenance

Municipality Information

Municipality: Town of Newton County: Sussex  
 NJPDES # : NJG0149969 PI ID #: 202055  
 Team Member/Title: Kenneth Jaekel, Town of Newton Public Works Supervisor  
 Effective Date of Permit Authorization (EDPA): 4/1/2004  
 Date of Completion: April 1, 2005 Date of most recent update: \_\_\_\_\_

## Street Sweeping

Please describe the street sweeping schedule that you will maintain.  
 (NOTE: Attach a street sweeping log containing the following information: date and area swept, # of miles swept and the total amount of materials collected.)

*The Town of Newton intends on maintaining its existing street sweeping program for all streets. Streets are swept every Thursday and Friday and all streets will be swept at least on a monthly basis. A street sweeping log will be maintained and included in the Annual Report and Recertification.*

## Road Erosion Control Maintenance

Describe your Road Erosion Control Maintenance Program, including inspection schedules. A list of all sites of roadside erosion and the repair technique(s) you will be using for each site should be attached to this form.

(NOTE: Attach a road erosion control maintenance log containing the following information: location, repairs, date)

*The Town of Newton will use the Public Works Department to monitor all their roads and streets for erosion problems during normal patrols. All identified road erosion problems will be reported to Christopher Bond, the Public Works Department Supervisor. During quarterly SPPP Team meetings, identified areas of erosion will be discussed and repairs prioritized. All maintenance personnel will then be assigned to the areas of concern, and the areas identified to have road erosion problems will be repaired in accordance with the Standards for Soil Erosion and Sediment Control in New Jersey. All maintenance personnel will maintain an inspection log, and Christopher Bond will maintain a list of all repairs and the dates completed. The status of the Road Erosion Control Maintenance Program will be included in the Annual Report and Recertification.*

# SPPP Form 13 – Stormwater Facility Maintenance

Municipality  
Information

Municipality: Town of Newton County: Sussex

NJPDES # : NJG0149969 PI ID #: 202055

Team Member/Title: Kenneth Jaekel, Town of Newton Public Works Supervisor

Effective Date of Permit Authorization (EDPA): 4/1/2004

Date of Completion: April 1, 2005 Date of most recent update: \_\_\_\_\_

Please describe your annual catch basin cleaning program and schedule. Attach a map/diagram or additional pages as necessary.

*The Town of Newton will implement an annual catch basin cleaning program to maintain catch basin function and efficiency. All catch basins will be inspected once each year. If, at the time of inspection, no sediment, trash or debris is observed in the catch basin, then that catch basin will not be cleaned. All catch basins will be inspected yearly, even if they were found to be "clean" the previous year. At the time of cleaning, the catch basins will also be inspected for proper function. Maintenance will be scheduled for those catch basins that are in disrepair. The annual catch basin cleaning program will begin in April of 2005.*

Please describe your stormwater facility maintenance program for cleaning and maintenance of all stormwater facilities operated by the municipality. Attach additional pages as necessary.

(NOTE: Attach a maintenance log containing information on any repairs/maintenance performed on stormwater facilities to ensure their proper function and operation.)

*The Town of Newton will implement a stormwater facility maintenance program to ensure that all stormwater facilities operated by the Town function properly. The Town of Newton operates the following:*

- catch basins
- storm drains

*These stormwater facilities will be inspected annually to ensure that they are functioning properly. In high risk areas, preventative maintenance will be performed on all stormwater facilities to ensure that they do not begin to fail.*

# SPPP Form 14 - Outfall Pipe Stream Scouring Remediation

Municipality  
Information

Municipality: Town of Newton County: Sussex

NJPDES #: NJG0149969 PI ID #: 202055

Team Member/Title: Kenneth Jaekel, Town Public Works Supervisor & Harold E. Pellow, Town Engineer

Effective Date of Permit Authorization (EDPA): 4/1/2004

Date of Completion: April 1, 2005 Date of most recent update: \_\_\_\_\_

Describe your stormwater outfall pipe scouring detection, remediation and maintenance program to detect and control active, localized stream and stream bank scouring. Attach additional pages as necessary.

(NOTE: Attach a prioritized list of sites observed to have outfall pipe stream and stream bank scouring, date of anticipated repair, method of repair and date of completion.)

*When the illicit connection part of this program is being performed, the Town Public Works Department will check all outfall pipes for signs of scouring. All sites will be placed on a prioritized list and repairs will be made in accordance with the Standards for Soil Erosion and Sediment Control in New Jersey. In addition, repairs that do not need NJDEP permits for those repairs may be done first.*

*The Town will follow each repair up with an annual inspection of the site to ensure that scouring has not resumed.*

# SPPP Form 15 – De-icing Material Storage

Municipality  
Information

Municipality: Town of Newton County Sussex

NJPDES # : NJG0149969 PI ID #: 202055

Team Member/Title: Kenneth Jaekel, Town of Newton Public Works Supervisor

Effective Date of Permit Authorization (EDPA): 4/1/2004

Date of Completion: April 1, 2005 Date of most recent update: \_\_\_\_\_

## De-icing Material Storage

Describe how you currently store your municipality's de-icing materials, and describe your inspection schedule for the storage area. If your current storage practices do not meet the de-icing material storage SBR describe your construction schedule and your seasonal tarping interim measures. If you plan on sharing a storage structure, please include its location, as well as a complete list of all concerned public entities. If you store sand outdoors, describe how it meets the minimum standard.

*The Town of Newton stores its de-icing salt, sand, and road grits within a "Salt Dome" located on the municipal complex and meets the de-icing materials storage SBR.*

# SPPP Form 67 – Standard Operating Procedures

Municipality Information

Municipality: Town of Newton County Sussex  
 NJPDES # : NJG0149969 PI ID #: 202055  
 Team Member/Title: Kenneth Jaekel, Town of Newton Public Works Supervisor  
 Effective Date of Permit Authorization (EDPA): 4/1/2004  
 Date of Completion: April 1, 2005 Date of most recent update: October 27, 2010

BMP	Date SOP went into effect	Describe your inspection schedule
<b>Fueling Operations</b> (including the required practices listed in Attachment D of the permit)	4/1/2005	<i>A list of all fueling locations within municipal maintenance yards, which will be inspected once a month.</i>
<b>Vehicle Maintenance</b> (including the required practices listed in Attachment D of the permit)	4/1/2005	<i>Monthly inspections will be held to ensure that the SOP is being met.</i>
<b>Good Housekeeping Practices</b> (including the required practices listed in Attachment D of the permit)  <b>Attach inventory list required by Attachment D of the permit.</b>	4/1/2005	<i>Monthly inspections of all municipal maintenance yards and ancillary operations will be held.</i>

<b>BMP</b>	<b>Date SOP went into effect</b>	<b>Describe your inspection schedule</b>
Equipment & Vehicle Washing	10/27/10	<i>All vehicle washing takes place at the vehicle washing facility located at the Town garage. All washing is recorded and logged.</i>

# SPPP Form 17 – Employee Training

Municipality Information

Municipality: Town of Newton County Sussex

NJPDES # : NJG0149969 PI ID #: 202055

Team Member/Title: Thomas Russo, Jr., Town of Newton Manager

Effective Date of Permit Authorization (EDPA): 4/1/2004

Date of Completion: April 1, 2005 Date of most recent update: \_\_\_\_\_

Describe your employee training program. For each required topic, list the employees that will receive training on that topic, and the date the training will be held. Attach additional pages as necessary.

*The following topics will be covered by a computer generated training program:*

Course

Who will attend

*Waste Disposal Education*

*hotline operators and  
Environmental Commission members*

*Municipal Ordinances*

*code enforcement and local police  
departments, public works employees*

*Yard Waste Collection Program*

*public works employees*

*Street Sweeping*

*public works employees*

*Stormwater Facility Maintenance*

*public works employees*

*Road Erosion Control*

*public works employees*

*Outfall Pipe Stream Scouring Remediation*

*public works employees*

*Construction Activity/Post Construction  
Stormwater Management in New Development  
and Redevelopment (for municipally owned  
projects)*

*public works employees*

*Illicit Connection Elimination*

*public works employees*

*Maintenance Yard Operations*

*public works employees*

*Dates for the above training programs are yet to be determined.*