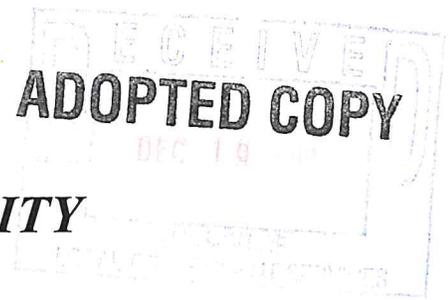


*Authority Budget of:*



**NEWTON PARKING AUTHORITY**

**State Filing Year**

**2019**

**APPROVED COPY**  
**ADOPTED COPY**

*For the Period:*

*January 1, 2019*

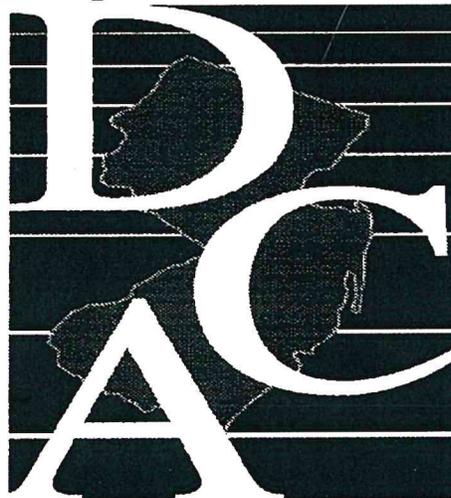
*to*

*December 31, 2019*

**[www.newtontownhall.com/parking](http://www.newtontownhall.com/parking)**

Authority Web Address

**Department Of**



**Community  
Affairs**

*Division of Local Government Services*

# **2019 AUTHORITY BUDGET**

## **Certification Section**

2019

**NEWTON PARKING  
AUTHORITY BUDGET**

**FISCAL YEAR: FROM JANUARY 1, 2019 TO DECEMBER 31, 2019**

**For Division Use Only**

**CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 11/19/2018

**CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: Paul D. Cwert CPA, RMA Date: 12/20/2018

# 2019 PREPARER'S CERTIFICATION

## NEWTON PARKING

### AUTHORITY BUDGET

FISCAL YEAR: FROM: 1/1/2019 TO: 12/31/2019

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	DAWN L. BABCOCK		
Title:	TOWN CFO / AUTHORITY TREASURER		
Address:	39 Trinity Street Newton, NJ 07860		
Phone Number:	973-383-3521 x241	Fax Number:	973-383-8961
E-mail address	dbabcock@newtontownhall.com		

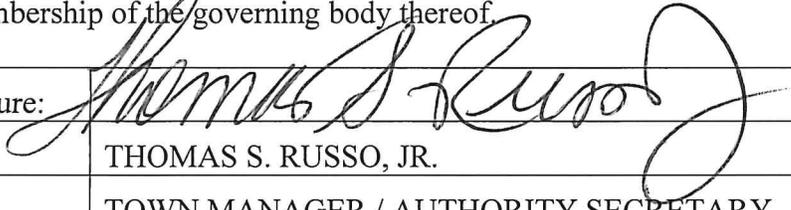
# 2019 APPROVAL CERTIFICATION

## NEWTON PARKING AUTHORITY BUDGET

FISCAL YEAR: FROM: 1/1/2019 TO: 12/31/2019

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Newton Parking Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the day of November 5, 2018.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	THOMAS S. RUSSO, JR.		
Title:	TOWN MANAGER / AUTHORITY SECRETARY		
Address:	39 Trinity Street Newton, NJ 07860		
Phone Number:	973-383-3521 x224	Fax Number:	973-383-8961
E-mail address	trusso@newtontownhall.com		

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

www.newtontownhall.com/parking

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information (**Similar Information is such as PIE Charts, Bar Graphs etc. for such items as Revenues, Expenditures, and other information the Authority deems relevant to inform the public**)
- The annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance \_\_\_\_\_

Title of Officer Certifying compliance \_\_\_\_\_

Signature



# 2019 AUTHORITY BUDGET RESOLUTION NEWTON PARKING

**FISCAL YEAR: FROM: 1/1/2019 TO: 12/31/2019**

WHEREAS, the Annual Budget and Capital Budget for the Newton Parking Authority for the fiscal year beginning January 1, 2019 and ending, December 31, 2019 has been presented before the governing body of the Newton Parking Authority at its open public meeting of November 5, 2018; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$84,000, Total Appropriations, including any Accumulated Deficit if any, of \$84,000 and Total Unrestricted Net Position utilized of -0-; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$12,000 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$12,000; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the Newton Parking Authority, at an open public meeting held on November 5, 2018 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Newton Parking Authority for the fiscal year beginning, January 1, 2019 and ending, December 31, 2019 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the Governing Body of the Newton Parking Authority will consider the Annual Budget and Capital Budget/Program for adoption on December 6, 2018.

  
(Secretary's Signature)

11/5/18  
(Date)

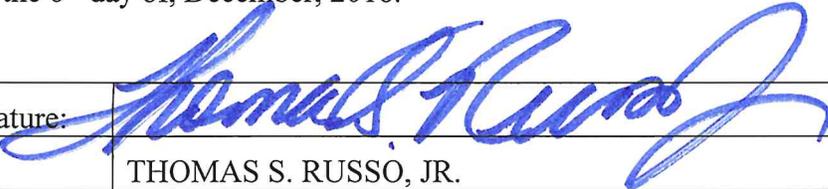
Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Edwards	X			
Mitchell	X			
Ciaravolo	X			
Leone	X			

# 2019 ADOPTION CERTIFICATION

## NEWTON PARKING AUTHORITY BUDGET

FISCAL YEAR: FROM: 1/1/2019 TO: 12/31/2019

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Newton Parking Authority, pursuant to N.J.A.C. 5:31-2.3, on the 6<sup>th</sup> day of, December, 2018.

Officer's Signature:			
Name:	THOMAS S. RUSSO, JR.		
Title:	TOWN MANAGER / AUTHORITY SECRETARY		
Address:	39 Trinity Street Newton, NJ 07860		
Phone Number:	973-383-3521 X224	Fax Number:	973-383-8961
E-mail address	trusso@newtontownhall.com		

# 2019 ADOPTED BUDGET RESOLUTION

## NEWTON PARKING AUTHORITY

**FISCAL YEAR: FROM: 1/1/2019 TO: 12/31/2019**

WHEREAS, the Annual Budget and Capital Budget/Program for the Newton Parking Authority for the fiscal year beginning January 1, 2019 and ending, December 31, 2019 has been presented for adoption before the governing body of the Newton Parking Authority at its open public meeting of December 6, 2018; and

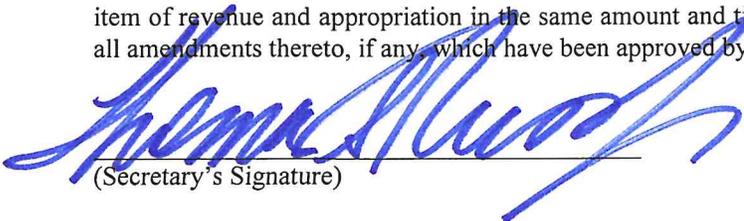
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$84,000, Total Appropriations, including any Accumulated Deficit, if any, of \$84,000 and Total Unrestricted Net Position utilized of \$-0-; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$12,000 and Total Unrestricted Net Position planned to be utilized of \$12,000; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Newton Parking Authority, at an open public meeting held on December 6, 2018 that the Annual Budget and Capital Budget/Program of the Newton Parking Authority for the fiscal year beginning, January 1, 2019 and, ending December 31, 2019 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.



(Secretary's Signature)

12/6/18  
(Date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Edwards	X			
Mitchell	X			
Ciaravolo	X			
Leone	X			

# **2019 AUTHORITY BUDGET**

## **Narrative and Information Section**

# 2019 AUTHORITY BUDGET MESSAGE & ANALYSIS NEWTON PARKING

## AUTHORITY BUDGET

FISCAL YEAR: FROM: 1/1/2019 TO: 12/31/2019

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2019/2019-2020 proposed Annual Budget and make comparison to the 2018/2018-2019 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The uniform budget line shows a \$345 increase to allow for purchase of boots for the two part-time parking officers (49.3%). The authority budgeted an additional \$2,000 (66.7%) for maintenance of the meters and lots for both safety and infrastructure needs. The total operating budget of \$84,000 which shows a 10.1% increase still has not been restored to the 2015 operating budget of \$86,700.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (**As shown on budget page F-2 explain reason for change for each revenue changing more than 10%**) from the current year adopted budget.

Permit revenue increased by 17.5% due to residents finding parking permits more convenient than meters. The Parking Authority anticipates collecting more revenues than appears in the 2019 budget. The Parking Authority still has the \$100,000 balance upon which it is earning interest, explaining the 233% increase for interest earned.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

Efforts to revitalize the main street along with ordinance revisions to parking meter rates are producing additional revenues. The Authority will be exploring acquiring additional parking to meet increasing needs. This may require a large capital expenditure with possible issuance of debt in a future year. \$12,000 of unrestricted net position is being used in the capital budget. No debt will need to be issued for the Capital Budget Program.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The 2019 proposed budget does not use any Unrestricted Net Position to balance the budget.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

The Newton Parking Authority enters into a shared service agreement with the municipality 'Town of Newton' every year. See the 2018 agreement attached. The Town of Newton provides repairs, maintenance, snow plowing, line striping, cleaning, police and safety services, meter collection, and administrative functions to the Parking Authority. The shared service agreement was increased from \$40,000 to \$42,000. The Town anticipates annual increases to restore the service agreement to the 2015 level of \$45,000.

6. The proposed budget must not reflect an anticipated deficit from 2019/2019-2020 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (**Prepare a response to deficits caused by the implementation of GASB 68**)

The 2019 budget does not reflect any anticipated deficit.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable

Chapter 100. Fees and Costs, Section 100-15 Vehicles and Traffic (chapter 307) of the Newton Code book sets forth the parking fees.

AGREEMENT

**THIS AGREEMENT** is made this 1<sup>st</sup> day of January, 2019, between the **TOWN OF NEWTON**, a public body corporate of the State of New Jersey (hereinafter called the "Town"), having its office at 39 Trinity Street in the Town of Newton, County of Sussex, and State of New Jersey; and the **PARKING AUTHORITY OF THE TOWN OF NEWTON**, a public body corporate of the State of New Jersey (hereinafter called the "Authority"), having its office at 39 Trinity Street in the Town of Newton, County of Sussex, and State of New Jersey.

**WHEREAS**, the Authority has been in existence since August 10, 1953 and has the management and control of various parking lots within the Town of Newton under its jurisdiction, in and upon which the Authority has caused to be made certain substantial improvements; and

**WHEREAS**, the Authority wishes to receive the income presently received by the Town from, or with respect to, the parking of motor vehicles in the streets or otherwise; including funds collected in parking meters located in and along streets or otherwise; and

**WHEREAS**, the Town presently performs certain administrative, maintenance, and police services on behalf of the Authority in the operation and management of its offices and functions;

**NOW, THEREFORE**, each of the parties hereto, for and in consideration of the premises and the mutual obligations herein, do hereby covenant and agree with the other as follows:

- 1) Commencing January 1, 2019 the Town pledges to the Authority and covenants and agrees with the Authority to pay to the Authority, all of any funds thereafter received by the Town for or with respect to the parking or storage of motor vehicles in the streets or otherwise; including funds collected from parking meters located in and along streets or otherwise.

Resolution & Agreement D-2018

2) The Town shall perform all administrative, maintenance and police services required to be performed by the Authority, for the Authority; including, but not limited to, bookkeeping, secretarial work, investment counseling, snow removal, cleaning, striping, and enforcement of Ordinances, rules and regulations related to the operation of the parking lots owned and operated by the Authority; and employment of two part-time individuals for Spring Street foot patrol and meter enforcement duties.

3) The Authority shall pay to the Town the sum of forty-two thousand dollars (\$42,000.00) per year for rendering of said services. Said forty-two thousand dollars (\$42,000.00) shall be due and payable quarterly as follows:

Ten thousand five hundred dollars (\$10,500.00) commencing on the first day of March, 2019; and a like sum on the first day of June, 2019; the first day of September, 2019; and the first day of December, 2019. This Agreement may be terminated by either party upon ninety (90) days written notice to the other.

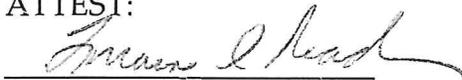
**IN WITNESS WHEREOF**, the parties have caused this Agreement to be duly executed on their behalf, and their respective seals to be hereunto affixed and attested to on the day and year first above written.

TOWN OF NEWTON



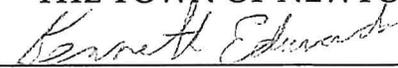
Helen R. Le Frois, Mayor

ATTEST:



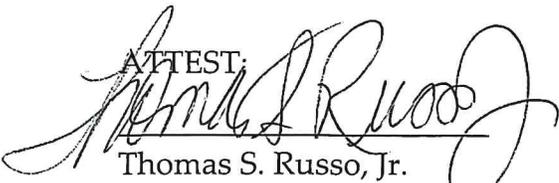
Lorraine A. Read, RMC  
Municipal Clerk

PARKING AUTHORITY OF  
THE TOWN OF NEWTON



Kenneth Edwards, Chairman

ATTEST:



Thomas S. Russo, Jr.  
Parking Authority Secy.

## AUTHORITY CONTACT INFORMATION 2019

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Newton Parking Authority		
<b>Federal ID Number:</b>	N/A		
<b>Address:</b>	39 Trinity Street		
<b>City, State, Zip:</b>	Newton	NJ	07860
<b>Phone: (ext.)</b>	973-383-3521x224	<b>Fax:</b>	973-383-8961

<b>Preparer's Name:</b>	Dawn L. Babcock		
<b>Preparer's Address:</b>	39 Trinity Street		
<b>City, State, Zip:</b>	Newton	NJ	07860
<b>Phone: (ext.)</b>	973-383-3521x224	<b>Fax:</b>	973-383-8961
<b>E-mail:</b>	<a href="mailto:dbabcock@newtontownhall.com">dbabcock@newtontownhall.com</a>		

<b>Chief Executive Officer:</b>	Thomas S. Russo, Jr.		
<b>Phone: (ext.)</b>	973-383-3521x224	<b>Fax:</b>	973-383-8961
<b>E-mail:</b>	<a href="mailto:trusso@newtontownhall.com">trusso@newtontownhall.com</a>		

<b>Chief Financial Officer:</b>			
<b>Phone: (ext.)</b>		<b>Fax:</b>	
<b>E-mail:</b>			

<b>Name of Auditor:</b>	Thomas Ferry		
<b>Name of Firm:</b>	Ferraioli, Wielkocz, Cerullo & Cuva, P.A.		
<b>Address:</b>	100 B Main Street		
<b>City, State, Zip:</b>	Newton	NJ	07860
<b>Phone: (ext.)</b>	973-579-3212	<b>Fax:</b>	973-383-7128
<b>E-mail:</b>	<a href="mailto:Tomcparma@Verizon.net">Tomcparma@Verizon.net</a>		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## NEWTON PARKING

FISCAL YEAR: FROM: 1/1/2019 TO: 12/31/2019

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use **Most Recent W-3 Available 2017 or 2018**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **0**
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use **Most Recent W-3 Available 2017 or 2018**) Transmittal of Wage and Tax Statements: **0**
- 3) Provide the number of regular voting members of the governing body: **Five**
- 4) Provide the number of alternate voting members of the governing body: **None**
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? **No** *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (**Most Recent Filing that March 31, 2018 or 2019 deadline has passed 2018 or 2019**) because of their relationship with the Authority file the form as required? (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) **Yes.** **If "no,"** provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? **No** *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? **No**
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? **No**
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? **No***If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. **No** *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authorities procedures for all employees.** **N/A**
- 11) Did the Authority pay for meals or catering during the current fiscal year? **No** *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **No** *If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel **No**
  - b. Travel for companions **No**
  - c. Tax indemnification and gross-up payments **No**
  - d. Discretionary spending account **No**
  - e. Housing allowance or residence for personal use **No**
  - f. Payments for business use of personal residence **No**
  - g. Vehicle/auto allowance or vehicle for personal use **No**
  - h. Health or social club dues or initiation fees **No**
  - i. Personal services (i.e.: maid, chauffeur, chef) **No**
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **Yes** *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **No** *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **No** *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? **N/A** *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future. (If no bonded Debt answer is Not Applicable)*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **No** *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **No** *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,  
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS  
NEWTON PARKING**

**FISCAL YEAR: FROM: 1/1/2019 TO: 12/31/2019**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** (Use the Most Recent W-2 available 2017 or 2018). The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2019, the most recent W-2 and 1099 should be used 2018 or 2017 (60 days prior to start of budget year is November 1, 2018, with 2017 being the most recent calendar year ended), and for fiscal years ending June 30, 2019, the calendar year 2018 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2018, with 2018 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period January 1, 2019 to December 31, 2019  
 NEWTON PARKING AUTHORITY  
 Reportable Compensation from Authority (W-2/1099)

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T
Name	Title	Average Hours per Week Dedicated to Position	Commissioner	Officer	Key Employee	Highest Compensated Employee	Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Positions held at Other Public Entities Listed in Column O	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities	
1 Kenneth Edwards	Chairman		x					none	none	none	0	0	none	none	0	0	0	0	
2 Keith Mitchell	Vice chairman		x					none	none	none	0	0	none	none	0	0	0	0	
3 James Clarevolo	Commissioner		x					none	none	none	0	0	none	none	0	0	0	0	
4 Rev. Frank Leone	Commissioner		x					none	none	none	0	0	none	none	0	0	0	0	
5 Thomas S. Russo, Jr.	Secretary			x				none	none	none	0	0	Town of Newton	Manager	35	159,000	41,514	200,514	
6 Dawn L. Babcock	Treasurer			x				none	none	none	0	0	Town of Newton	CFD	35	50,083	20,409	110,492	
7											0	0						0	
8											0	0						0	
9											0	0						0	
10											0	0						0	
11											0	0						0	
12											0	0						0	
13											0	0						0	
14											0	0						0	
15											0	0						0	
Total:											\$	249,083	\$	61,923	\$	311,006			

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

# Schedule of Health Benefits - Detailed Cost Analysis

## NEWTON PARKING AUTHORITY

For the Period January 1, 2019 to December 31, 2019

	# of Covered Members (Medical & Rx)		Annual Cost Estimate per Employee Proposed Budget		# of Covered Members (Medical & Rx) Current Year		Annual Cost per Employee Current Year		Total Prior year Year Cost		% Increase (Decrease)	
	Proposed Budget	Employee Proposed Budget	Total Cost Estimate Proposed Budget	Annual Cost Estimate Proposed Budget	Current Year	Current Year	Current Year	Current Year	Year Cost	Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
<b>Active Employees - Health Benefits - Annual Cost</b>												
Single Coverage			\$						\$			#DIV/0!
Parent & Child												#DIV/0!
Employee & Spouse (or Partner)												#DIV/0!
Family												#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)												#DIV/0!
Subtotal	0					0						#DIV/0!
<b>Commissioners - Health Benefits - Annual Cost</b>												
Single Coverage												#DIV/0!
Parent & Child												#DIV/0!
Employee & Spouse (or Partner)												#DIV/0!
Family												#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)												#DIV/0!
Subtotal	0					0						#DIV/0!
<b>Retirees - Health Benefits - Annual Cost</b>												
Single Coverage												#DIV/0!
Parent & Child												#DIV/0!
Employee & Spouse (or Partner)												#DIV/0!
Family												#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)												#DIV/0!
Subtotal	0					0						#DIV/0!
<b>GRAND TOTAL</b>			\$			0			\$			#DIV/0!

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

Yes or No
Yes or No

**Note: Remember to Enter an amount in rows for Employee Cost Sharing**





**2019 AUTHORITY BUDGET**

**Financial Schedules Section**

# SUMMARY

NEWTON PARKING AUTHORITY  
 For the Period January 1, 2019 to December 31, 2019

	<b>FY 2019 Proposed Budget</b>					<b>FY 2018 Adopted Budget</b>		<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>
	Parking Authority	Operation #2	N/A	N/A	N/A	Total All Operations	Total All Operations		
	\$	\$	\$	\$	\$	\$	\$		
<b>REVENUES</b>									
Total Operating Revenues	82,000	-	-	-	-	82,000	75,700	6,300	8.3%
Total Non-Operating Revenues	2,000	-	-	-	2,000	600	1,400	233.3%	
Total Anticipated Revenues	84,000	-	-	-	84,000	76,300	7,700	10.1%	
<b>APPROPRIATIONS</b>									
Total Administration	18,050	-	-	-	18,050	17,100	950	5.6%	
Total Cost of Providing Services	65,950	-	-	-	65,950	59,200	6,750	11.4%	
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-	#DIV/0!	
Total Operating Appropriations	84,000	-	-	-	84,000	76,300	7,700	10.1%	
Total Interest Payments on Debt	-	-	-	-	-	-	-	#DIV/0!	
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!	
Total Non-Operating Appropriations	-	-	-	-	-	-	-	#DIV/0!	
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	84,000	-	-	-	84,000	76,300	7,700	10.1%	
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!	
Net Total Appropriations	84,000	-	-	-	84,000	76,300	7,700	10.1%	
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

# Revenue Schedule

## NEWTON PARKING AUTHORITY

For the Period January 1, 2019 to December 31, 2019

### FY 2019 Proposed Budget

	FY 2019 Proposed Budget						FY 2018 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	Parking Authority	Operation #2	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	
<b>OPERATING REVENUES</b>										
<i>Service Charges</i>										
Residential							\$ -	\$ -	\$ -	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Service Charges	-	-	-	-	-	-	-	-	#DIV/0!	
<i>Connection Fees</i>										
Residential							-	-	-	#DIV/0!
Business/Commercial							-	-	-	#DIV/0!
Industrial							-	-	-	#DIV/0!
Intergovernmental							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Connection Fees	-	-	-	-	-	-	-	-	#DIV/0!	
<i>Parking Fees</i>										
Meters	35,000						35,000	35,000	-	0.0%
Permits	42,300						42,300	36,000	6,300	17.5%
Fines/Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Parking Fees	77,300	-	-	-	-	-	77,300	71,000	6,300	8.9%
<i>Other Operating Revenues (List)</i>										
Lease	700						700	700	-	0.0%
Lease RPM	4,000						4,000	4,000	-	0.0%
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Type in (Grant, Other Rev)							-	-	-	#DIV/0!
Total Other Revenue	4,700	-	-	-	-	-	4,700	4,700	-	0.0%
Total Operating Revenues	82,000	-	-	-	-	-	82,000	75,700	6,300	8.3%
<b>NON-OPERATING REVENUES</b>										
<i>Other Non-Operating Revenues (List)</i>										
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Type in							-	-	-	#DIV/0!
Total Other Non-Operating Revenue	-	-	-	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments &amp; Deposits (List)</i>										
Interest Earned	2,000						2,000	600	1,400	233.3%
Penalties							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
Total Interest	2,000	-	-	-	-	-	2,000	600	1,400	233.3%
Total Non-Operating Revenues	2,000	-	-	-	-	-	2,000	600	1,400	233.3%
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 84,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 84,000</b>	<b>\$ 76,300</b>	<b>\$ 7,700</b>	<b>10.1%</b>

# Prior Year Adopted Revenue Schedule

## NEWTON PARKING AUTHORITY

*FY 2018 Adopted Budget*

	Parking Authority	Operation #2	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential							\$ -
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Service Charges	-	-	-	-	-	-	-
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters	35,000						35,000
Permits	36,000						36,000
Fines/Penalties							-
Other							-
Total Parking Fees	71,000	-	-	-	-	-	71,000
<i>Other Operating Revenues (List)</i>							
Lease	700						700
Lease RPM	4,000						4,000
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	4,700	-	-	-	-	-	4,700
Total Operating Revenues	75,700	-	-	-	-	-	75,700
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Total Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned	600						600
Penalties							-
Other							-
Total Interest	600	-	-	-	-	-	600
Total Non-Operating Revenues	600	-	-	-	-	-	600
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 76,300</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 76,300</b>

# Appropriations Schedule

## NEWTON PARKING AUTHORITY

For the Period January 1, 2019 to December 31, 2019

	<b>FY 2019 Proposed Budget</b>						<b>FY 2018 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>
	Parking Authority	Operation #2	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
							Total All Operations	All Operations	All Operations
<b>OPERATING APPROPRIATIONS</b>									
<i>Administration - Personnel</i>									
Salary & Wages						\$ -	\$ -	\$ -	#DIV/0!
Fringe Benefits						-	-	-	#DIV/0!
Total Administration - Personnel						-	-	-	#DIV/0!
<i>Administration - Other (List)</i>									
Office supply/Ad/Postage/Admin	900					900	900	-	0.0%
Insurance	11,930					11,930	11,700	230	2.0%
Uniform	1,045					1,045	700	345	49.3%
Audit/Consultant	4,175					4,175	3,800	375	9.9%
Miscellaneous Administration*						-	-	-	#DIV/0!
Total Administration - Other	18,050					18,050	17,100	950	5.6%
Total Administration	18,050					18,050	17,100	950	5.6%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages						-	-	-	#DIV/0!
Fringe Benefits						-	-	-	#DIV/0!
Total COPS - Personnel						-	-	-	#DIV/0!
<i>Cost of Providing Services - Other (List)</i>									
Contractual/Landscape/Vehicle Maint & Gas	46,240					46,240	42,400	3,840	9.1%
Electric & e-ticket	11,910					11,910	11,000	910	8.3%
Materials & Supplies	2,800					2,800	2,800	-	0.0%
Meter/Lot Maintenance	5,000					5,000	3,000	2,000	66.7%
Miscellaneous COPS*						-	-	-	#DIV/0!
Total COPS - Other	65,950					65,950	59,200	6,750	11.4%
Total Cost of Providing Services	65,950					65,950	59,200	6,750	11.4%
Total Principal Payments on Debt Service in Lieu of Depreciation						-	-	-	#DIV/0!
Total Operating Appropriations	84,000					84,000	76,300	7,700	10.1%
<b>NON-OPERATING APPROPRIATIONS</b>									
Total Interest Payments on Debt						-	-	-	#DIV/0!
Operations & Maintenance Reserve						-	-	-	#DIV/0!
Renewal & Replacement Reserve						-	-	-	#DIV/0!
Municipality/County Appropriation						-	-	-	#DIV/0!
Other Reserves						-	-	-	#DIV/0!
Total Non-Operating Appropriations						-	-	-	#DIV/0!
<b>TOTAL APPROPRIATIONS</b>	<b>84,000</b>					<b>84,000</b>	<b>76,300</b>	<b>7,700</b>	<b>10.1%</b>
<b>ACCUMULATED DEFICIT</b>						-	-	-	#DIV/0!
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>84,000</b>					<b>84,000</b>	<b>76,300</b>	<b>7,700</b>	<b>10.1%</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>									
Municipality/County Appropriation						-	-	-	#DIV/0!
Other						-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized						-	-	-	#DIV/0!
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 84,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 84,000</b>	<b>\$ 7,700</b>	<b>10.1%</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 4,200.00 \$ - \$ - \$ - \$ - \$ - \$ - \$ 4,200.00

# Prior Year Adopted Appropriations Schedule

## NEWTON PARKING AUTHORITY

### FY 2018 Adopted Budget

	Parking Authority	Operation #2	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages							\$ -
Fringe Benefits							-
Total Administration - Personnel	-	-	-	-	-	-	-
<i>Administration - Other (List)</i>							
Office supply/Ad/Postage/Adm/SpEvent	900						900
Insurance	11,700						11,700
Uniform	700						700
Audit/Consultant	3,800						3,800
Miscellaneous Administration*							-
Total Administration - Other	17,100	-	-	-	-	-	17,100
Total Administration	17,100	-	-	-	-	-	17,100
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages							-
Fringe Benefits							-
Total COPS - Personnel	-	-	-	-	-	-	-
<i>Cost of Providing Services - Other (List)</i>							
Contractual/Landscape/Vehicle maint	42,400						42,400
Electric	11,000						11,000
Materials & Supplies	2,800						2,800
Meter/Lot Maintenance	3,000						3,000
Miscellaneous COPS*							-
Total COPS - Other	59,200	-	-	-	-	-	59,200
Total Cost of Providing Services	59,200	-	-	-	-	-	59,200
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-
Total Operating Appropriations	76,300	-	-	-	-	-	76,300
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	-	-	-	-	-	-	-
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	-	-	-	-	-	-	-
<b>TOTAL APPROPRIATIONS</b>	76,300	-	-	-	-	-	76,300
<b>ACCUMULATED DEFICIT</b>							-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	76,300	-	-	-	-	-	76,300
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
<b>TOTAL NET APPROPRIATIONS</b>	\$ 76,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 76,300

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations	\$ 3,815.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,815.00
--------------------------------------	-------------	------	------	------	------	------	------	-------------

# Debt Service Schedule - Principal

NEWTON PARKING AUTHORITY

	Adopted Budget Year 2018	Proposed Budget Year 2019	2020	2021	2022	2023	2024	Thereafter	Total Principal Outstanding
	<input checked="" type="checkbox"/>								
<i>Fiscal Year Ending in</i>									
<i>Parking Authority</i>									
Type in Issue Name									\$
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
<i>Operation #2</i>									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
N/A									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Type in Issue Name									
Total Principal									
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>									
	\$	\$	\$	\$	\$	\$	\$	\$	\$

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	<i>Fitch</i>	<i>Standard &amp; Poors</i>
Bond Rating		
Year of Last Rating		

## Debt Service Schedule - Interest

NEWTON PARKING AUTHORITY

If Authority has no debt X this box

X

	<i>Fiscal Year Ending in</i>					
	2020	2021	2022	2023	2024	Thereafter
Adopted Budget Year 2018	Proposed Budget Year 2019					Total Interest Payments Outstanding
<i>Parking Authority</i>						
Type in Issue Name						\$ -
Type in Issue Name						\$ -
Type in Issue Name						\$ -
Type in Issue Name						\$ -
Total Interest Payments						\$ -
<i>Operation #2</i>						
Type in Issue Name						\$ -
Type in Issue Name						\$ -
Type in Issue Name						\$ -
Type in Issue Name						\$ -
Total Interest Payments						\$ -
N/A						
Type in Issue Name						\$ -
Type in Issue Name						\$ -
Type in Issue Name						\$ -
Type in Issue Name						\$ -
Total Interest Payments						\$ -
N/A						
Type in Issue Name						\$ -
Type in Issue Name						\$ -
Type in Issue Name						\$ -
Type in Issue Name						\$ -
Total Interest Payments						\$ -
N/A						
Type in Issue Name						\$ -
Type in Issue Name						\$ -
Type in Issue Name						\$ -
Type in Issue Name						\$ -
Total Interest Payments						\$ -
N/A						
Type in Issue Name						\$ -
Type in Issue Name						\$ -
Type in Issue Name						\$ -
Type in Issue Name						\$ -
Total Interest Payments						\$ -
<b>TOTAL INTEREST ALL OPERATIONS</b>						
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

# Net Position Reconciliation

NEWTON PARKING AUTHORITY

For the Period January 1, 2019 to December 31, 2019

## FY 2019 Proposed Budget

	Parking Authority	Operation #2	N/A	N/A	N/A	N/A	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)</b>	\$ 539,353						\$ 539,353
Less: Invested in Capital Assets, Net of Related Debt (1)	391,042						391,042
Less: Restricted for Debt Service Reserve (1)	-						-
Less: Other Restricted Net Position (1)	-						-
<b>Total Unrestricted Net Position (1)</b>	148,311						148,311
Less: Designated for Non-Operating Improvements & Repairs							
Less: Designated for Rate Stabilization							
Less: Other Designated by Resolution							
Plus: Accrued Unfunded Pension Liability (1)							
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							
Plus: Estimated Income (Loss) on Current Year Operations (2)	20,000						20,000
Plus: Other Adjustments (attach schedule)							
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	168,311						168,311
Unrestricted Net Position Utilized to Balance Proposed Budget	-						-
Unrestricted Net Position Utilized in Proposed Capital Budget	12,000						12,000
Appropriation to Municipality/County (3)	-						-
<b>Total Unrestricted Net Position Utilized in Proposed Budget</b>	12,000						12,000
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>							
Last issued Audit Report (4)	\$ 156,311	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 156,311

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

\$ 4,200 \$ - \$ - \$ - \$ - \$ - \$ - \$ 4,200

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2019  
NEWTON  
PARKING  
  
AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM

# 2019 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM

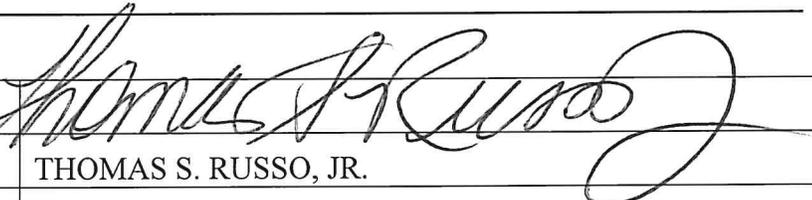
## NEWTON PARKING

FISCAL YEAR: FROM: 1/1/2019 TO: 12/31/2019

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Newton Parking Authority, on the 5<sup>th</sup> day of November, 2018.

**OR**

It is hereby certified that the governing body of the \_\_\_\_\_ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): \_\_\_\_\_

Officer's Signature:			
Name:	THOMAS S. RUSSO, JR.		
Title:	TOWN MANAGER/AUTHORITY SECRETARY		
Address:	39 Trinity Street Newton, NJ 07860		
Phone Number:	973-383- 3521x224	Fax Number:	973-383-8961
E-mail address	trusso@newtontownhall.com		

# 2019 CAPITAL BUDGET/PROGRAM MESSAGE

## NEWTON PARKING Authority

FISCAL YEAR: FROM: 1/1/2019 TO: 12/31/2019

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

**YES**

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

**YES**

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

**NO**

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

**ANTICIPATE ACQUISITION OF 15 PARKING METERS @\$75 = \$1125.**

**\$10,875 AVAILABLE FOR ANY CAPITAL NEEDS WHICH MAY ARISE.**

**THE AUTHORITY NEEDS TO EXPLORE ACQUIRING ADDITIONAL PROPERTY TO MEET PARKING SPACE DEMAND.**

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

**NONE**

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

**N/A**

*Add additional sheets if necessary.*

# Proposed Capital Budget

## NEWTON PARKING AUTHORITY

For the Period January 1, 2019 to December 31, 2019

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Parking Authority</i>						
Various Capital	\$ 12,000	\$ 12,000				
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	12,000	12,000	-	-	-	-
<i>Operation #2</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.

# 5 Year Capital Improvement Plan

## NEWTON PARKING AUTHORITY

For the Period January 1, 2019 to December 31, 2019

*Fiscal Year Beginning in*

	Estimated Total Cost	Current Budget Year 2019	2020	2021	2022	2023	2024
<i>Parking Authority</i>							
Various Capital	\$ 12,000	\$ 12,000					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	12,000	12,000	-	-	-	-	-
<i>Operation #2</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>	<b>\$ -</b>				

*Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.*

## 5 Year Capital Improvement Plan Funding Sources

### NEWTON PARKING AUTHORITY

For the Period January 1, 2019 to December 31, 2019

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<i>Parking Authority</i>						
Various Capital	\$ 12,000	\$ 12,000				
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	12,000	12,000	-	-	-	-
<i>Operation #2</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<i>N/A</i>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>TOTAL</b>	\$ 12,000	\$ 12,000	\$ -	\$ -	\$ -	\$ -
Total 5 Year Plan per CB-4	\$ 12,000					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.